



Hawkesbury City Council

2007/2008  
management  
plan  
review  
**december  
quarter**

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# Part 1

## Executive Summary



## **EXECUTIVE SUMMARY**

### **Operating Expenditure**

Council's YTD operating expenditure required for the provision of core services including road maintenance, parks, cultural and recreational facilities, regulatory services, building and development control, waste management, and sewerage services consumed \$26M compared to the YTD budget of \$29.7M. \$20M was expended from General Fund, with the remaining expenditure being attributed to self - funding programs such as sewerage and waste management. As at the end of the second quarter, programs were within budget tolerance limit of 5%.

### **Operating Revenue**

Council's YTD operating revenue for fees and charges, interest and other revenues is \$0.8M less than YTD estimates. As at the end of the second quarter, some income trends are lower than estimated. Based on the trend up to the end of December, income from subdivision fees is projected to \$44K under the full year budget estimate. During the same period, income from development applications exceeded YTD estimates and if the trend continues, this could result in a projected favourable variance of \$59K. However, as these income streams are subject to various economic factors outside Council's control, trends could vary considerably. No adjustments have been processed in this quarterly review in relation to these income streams, and a further review will be undertaken as at the end of the March Quarterly Review. It is expected that operating revenue for 2007/08 will, overall, be in line with expectations.

### **Capital Expenditure**

For the 2007/08 financial year, and after the first quarterly review adjustments, Council has a total capital budget of \$19M. This total includes \$8.9M in carryovers and \$1.3M in respect of the Infrastructure Renewal Program. As at the end of December 2007, actual capital expenditure amounted to \$3.8M. As at the end of the second quarter, actual expenditure amounts to 20% of the total capital budget for 2007/2008.

### **Cash and Investments**

Council's reserve balances as at the end of the second quarter amounted to \$35.6M. This balance was made up of \$12.2M in internally restricted reserves and \$23.4M in externally restricted reserves. Council's investments portfolio returned an average of 2.05% for the six months ending 31st December 2007. The returns were severely affected by the effect of the recent share market volatility on Council's Managed Funds investments. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility. In conjunction with rising interest rates, it is anticipated that interest received for 2007/08 will, overall, be in line with initial budget projections.

Further analysis of the December Quarterly Review can be found within this document.

## **QUARTERLY REVIEW**

The December Quarterly Review of the 2007/08 Management Plan is reported to Council in accordance with the requirements of the Local Government Act 1993. The review recommends budget adjustments that result in a balanced adjustment for the quarter.

### **Operational Expenditure Variations**

#### ***Rates – Favourable Variance \$8.5K***

Savings of \$13.5K were identified in the rates payable estimates in the property management department. \$5K of these savings was absorbed by an unfavourable variance in rates payable in the parks department.

#### ***Dead and discontinued stock write off - Unfavourable Variance \$60K***

A review of existing stocks currently held at Council's works depot, resulted in a net loss of \$60K estimated after the sale of obsolete stock.

#### ***Contractors and Consultancy Fees – Unfavourable Variance \$47K***

Various adjustments for contractor charges are being processed in this review. The adjustments consist of reallocations of \$13K for the Rates Team Leader and \$31K for the Manager Communications' maternity leave replacement. These amounts were budgeted as salaries, and hence there is no overall effect from this reallocation. An adjustment of \$2,900 in respect of taxation consultancy costs incurred is also included.

#### ***Stormwater Management Budget - Nil***

A budget is being processed for the stormwater management program for the first year of the revised program. The stormwater management program is fully funded from the stormwater management reserve - hence the nil effect. These budget adjustments reflect the Council resolution of 11 December 2007.

#### ***Co-Generation Plant Operational Expenditure - Unfavourable Variance \$187K***

The budget for operational expenditure incurred in running and maintaining the co-generation plant has been revised and an increase of \$187K is being requested in this review. This consist of \$36K in respect of gas expenditure, \$3K for electricity charges, \$5K for insurance, \$7K for buildings maintenance and \$136K for plant maintenance. In relation to gas expenditure, an unbudgeted unit price increase for 2007/08 has been brought to account in this review. Plant maintenance expenditure has been affected by a major engine rebuild due to a corrosion problem. The cause of this problem has been rectified by the installation of a heat exchanger and header tank specifically for the aftercooler.

### ***Road works program – Funds not utilised \$200K***

Savings were identified in the road works program budgets. Following a detailed review, funds not utilised have been transferred to the plant replacement budget.

### ***Risk Management – Unfavourable Variation \$35K***

A budget adjustment of \$35K is being requested to cover over expenditure in the workers compensation self-insurers program. These costs are in relation to the Workcover audit and other administration costs incurred in relation to maintaining our self-insurers licence.

## **Operational Income Variations**

### ***Co-Generation Electricity charges to outside bodies - Unfavourable Variance \$37.4K***

The estimated income to be received from outside bodies for electricity charges is being reduced by \$37K. This results from a budgeting error regarding gas income.

### ***Visitor Information Centre – Nil***

A review of budget and operational responsibilities for the Visitor Information Centre has been undertaken, and the budget has been transferred from the Strategies Activities Department to the Cultural Services Department.

## **Capital Expenditure Variations**

### ***Plant Replacement Program – Extra Funds required \$356K***

Due to a combination of increased purchase costs of major plant combined with plant income not matching funds required for replacement, some major plant replacement has been deferred from previous programs.

Following a review of plant, it has been determined that various items need to be replaced to minimise overall cost to council due to increased plant maintenance costs. The revised plant replacement program is in line with Councils' plant replacement policy. Replacements have been prioritised taking into consideration the current balance of the plant replacement reserve and other possible funding sources. A review of internal plant hire rates is underway to bolster the plant replacement reserve.

### ***Fleet Management – Favourable Variance \$9K***

A review of the current fleet requirements and provisions for replacements in the 07/08 financial year has resulted in a favourable adjustment of \$9K. An adjustment for an additional leaseback vehicle in the Design and Mapping Section is being requested. These funds are covered by savings in salaries from the delay in appointing a Senior Design Engineer.

### ***Buildings works program – Favourable Variance \$250K***

The building works program has been reviewed and savings have been identified. The major savings come from the recent painting tender which was significantly below budget expectations. Other savings come from projects previously completed last year and from projects where the originally budgeted maintenance is now not required.

### ***Additional Works Library – Unfavourable Variance \$36K***

A budget adjustment of \$36K is being requested for the replacement of the kitchenette at the Richmond Library \$6K, new library computer equipment and software \$13K and \$17K to provide signs for the Deerubbin Centre buildings.

## **Grants Received and Variations**

### ***Ministry of Arts Grant – Grant received \$69K***

A grant in respect of the Museum Curator funding has been received from the Ministry of Arts. As the salary for the curator was included in Council's 07/08 employee costs budget estimates, these funds are a surplus in the Cultural Services Department.

### ***Natural Disaster claim - Grant received \$1.6M***

The State Government (via the RTA) is subsidizing costs incurred in emergency and restoration works required as a result of the June 2007 storms. The adjustment included in this review is neutral, consisting of an equal amount of \$1.6M for income and the corresponding amount for expenditure.

### ***Natural Disaster Wind Storms September 2006 - Grant received \$11K***

Council received \$10,886 in respect of the final claim under the State Government's Natural Disaster Relief Program, to assist council in funding the restoration of Council's assets damaged by the windstorms and bushfires in September 2006. As funds were spent in the 06/07 financial year, these funds are now a surplus income in the parks department.

### ***Natural Disaster Grant for Parks & Buildings - Grant received \$82K***

The Department of Commerce granted Council a grant for \$82K to assist in the repairs required following the storms of June 2007. This funding is specific to parks and buildings repairs and covers 100% of the emergency works performed, and 75% of restoration works required. Council is required to fund the remaining 25% of restoration works, amounting to \$17K, and has been covered by existing funds from the parks and buildings maintenance budgets.

## ***Grants – Various***

Various neutral adjustments in respect of grants received are included in this review.

## **Conclusion**

The first quarter has resulted in a net favourable surplus of \$20K, which has been transferred to the contingency reserve.

Departmental Managers monitor operational income and expenditure on a monthly basis and variations exceeding established thresholds need to be justified. Capital expenditure is reported to Managers and Directors on a quarterly basis to ensure expenditure is within budget estimates and that the capital works program for 2007/08 is delivered within the stipulated timeframe.



# Part 2

# Financial Performance





# HAWKESBURY CITY COUNCIL

## Statement of Financial Performance

For the period ended 31st December 2007

2007		2008	2008	2008	2008	%
Actual		ORIGINAL BUDGET	AMENDED BUDGET	YTD BUDGET	Actual	of Budget
\$		\$	\$	\$	\$	
<b>OPERATIONAL ACTIVITIES</b>						
<b>Revenue from Ordinary Activities</b>						
(19,927,586)	General Rates	(21,946,015)	(21,946,015)	(21,946,015)	(22,007,547)	100%
(12,617,926)	Utility Rates & Charges	(11,817,654)	(11,910,380)	(11,755,877)	(11,989,090)	102%
<b>(32,545,512)</b>		<b>(33,763,669)</b>	<b>(33,856,395)</b>	<b>(33,701,892)</b>	<b>(33,996,638)</b>	<b>101%</b>
(5,675,763)	Fees & Charges	(5,084,747)	(4,897,142)	(2,520,804)	(2,574,863)	102%
(9,243,715)	Grants & Contributions- Operating	(7,534,992)	(7,608,494)	(4,679,127)	(3,689,790)	79%
(2,002,520)	Interest	(1,342,551)	(1,363,551)	(694,825)	(450,010)	65%
(2,764,304)	Other Operating Revenue	(4,476,613)	(4,585,898)	(2,409,516)	(2,499,011)	104%
(498,107)	(Profit)/Loss on Sale Assets	-	-	-	-	
<b>(52,729,921)</b>	<b>Total Operating Income</b>	<b>(52,202,572)</b>	<b>(52,311,480)</b>	<b>(44,006,164)</b>	<b>(43,210,312)</b>	<b>98%</b>
<b>Expenses from Ordinary Activities</b>						
14,110,396	Employee Costs	13,310,169	13,782,977	7,069,154	6,710,784	95%
616,918	Other Employee Costs	733,975	665,988	296,522	307,743	104%
20,850,141	Materials & Services	23,786,177	25,909,430	14,162,070	9,672,594	68%
211,988	Borrowing Costs	101,700	101,700	63,201	2,259	4%
7,001,087	Depreciation	7,606,008	6,992,268	3,496,463	3,480,382	100%
6,981,463	Other Expenses	7,306,352	8,227,084	4,609,742	5,732,753	124%
29,711,910	Infrastructure Services	33,756,671	35,566,930	18,328,515	15,814,909	86%
5,244,509	Support Services	6,877,786	6,409,164	3,470,381	2,754,683	79%
13,330,826	City Planning	10,458,884	11,891,639	6,673,199	6,169,671	92%
1,055	Not Applicable	-	-	-	-	
1,483,693	General Manager	1,751,040	1,811,714	1,225,055	1,167,252	95%
<b>49,771,993</b>	<b>Total Operating Expenses</b>	<b>52,844,381</b>	<b>55,679,446</b>	<b>29,697,151</b>	<b>25,906,515</b>	<b>87%</b>
<b>(2,957,928)</b>	<b>Operating Surplus/(Deficit) before capital items</b>	<b>641,809</b>	<b>3,367,966</b>	<b>(14,309,013)</b>	<b>(17,303,797)</b>	<b>121%</b>
<b>CAPITAL FUNDING AND EXPENDITURE</b>						
<b>Source of capital funding (excluding reserves)</b>						
(2,513,681)	Proceeds from the sale of capital assets	(1,394,441)	(1,446,526)	(1,408,426)	(366,761)	
(7,001,087)	Depreciation	(7,606,008)	(6,992,268)	(3,496,463)	(3,480,382)	
(2,559,571)	Grants & Contributions - Capital	(55,500)	(1,645,933)	(153,527)	(749,167)	
<b>(12,074,339)</b>		<b>(9,055,949)</b>	<b>(10,084,727)</b>	<b>(5,058,416)</b>	<b>(4,596,310)</b>	<b>91%</b>
<b>Application of Capital Funding</b>						
<b>Non current capital assets:</b>						
-	Land & Land Improvements	-	845,776	845,776	-	
2,478,053	Buildings	1,429,500	3,751,247	2,743,843	1,689,623	
3,567,892	Infrastructure	3,773,824	10,025,298	6,882,032	1,222,956	
1,636,171	Plant & Equipment	2,981,727	4,250,408	3,059,058	781,980	
436,671	Other	275,574	315,885	177,999	73,913	
<b>8,118,787</b>		<b>8,460,625</b>	<b>19,188,614</b>	<b>13,708,708</b>	<b>3,768,471</b>	<b>27%</b>
<b>Principal loan redemptions:</b>						
10,271	Loan Redemptions	-	-	-	5,680	
<b>(3,945,281)</b>	<b>Net Capital Expenditure</b>	<b>(595,324)</b>	<b>9,103,887</b>	<b>8,650,292</b>	<b>(822,158)</b>	
<b>NET RESERVE TRANSFERS &amp; CAPITAL MOVEMENTS</b>						
<b>Retained (surplus)/deficit from prior years</b>						
498,107	(Profit)/Loss on Sale Assets	-	-	-	-	
(22,008,562)	Transfer from Reserves	(3,045,265)	(26,782,506)	(18,840,189)	(12,178,890)	65%
28,692,458	Transfer (to) Reserves	2,998,780	14,310,645	7,391,939	18,619,074	252%
<b>278,794</b>	<b>Retained (surplus)/deficit available for general funding purposes</b>	<b>(0)</b>	<b>0</b>	<b>(17,106,971)</b>	<b>(11,685,771)</b>	<b>68%</b>



**HAWKESBURY CITY COUNCIL**  
**Statement of Financial Position**  
 For the period ended 31st December 2007

2007		2008	2008	2008	2008
Actual		ORIGINAL BUDGET	AMENDED BUDGET	YTD BUDGET	Actual
\$		\$	\$	\$	\$
<b>Current Assets</b>					
33,813,237	Cash assets & Investments	33,766,752	21,341,376	22,364,987	35,671,505
3,000,626	Receivables	3,000,626	3,000,626	3,000,626	17,496,753
296,195	Inventories	296,195	296,195	296,195	321,054
1,132,344	Other	1,132,344	1,132,344	1,132,344	111,553
28,757,267	Real Estate Held for Sale	28,654,920	28,757,268	28,757,267	28,757,267
<b>66,999,670</b>		<b>66,850,838</b>	<b>54,527,810</b>	<b>55,551,420</b>	<b>82,358,132</b>
<b>Non-Current Assets</b>					
(0)	Other	(0)	0	0	(0)
364,942,021	Property, plant and equipment	372,008,205	382,684,109	377,242,303	368,343,732
(47,256,045)	Accumulated Depreciation	(54,759,706)	(54,248,314)	(50,752,179)	(50,736,427)
<b>317,685,976</b>		<b>317,248,499</b>	<b>328,435,795</b>	<b>326,490,124</b>	<b>317,607,305</b>
<b>384,685,646</b>	<b>TOTAL ASSETS</b>	<b>384,099,336</b>	<b>382,963,605</b>	<b>382,041,544</b>	<b>399,965,437</b>
<b>Current Liabilities</b>					
Payables					
(4,198,711)	Payables	(4,198,711)	(4,198,711)	(4,198,711)	(1,681,182)
(6,120,997)	Provisions	(6,120,997)	(6,120,997)	(6,120,997)	(5,967,772)
(61,561)	Borrowings	(61,561)	(61,561)	(61,561)	(55,881)
<b>(10,381,270)</b>		<b>(10,381,270)</b>	<b>(10,381,270)</b>	<b>(10,381,270)</b>	<b>(7,704,835)</b>
<b>Non-Current Liabilities</b>					
Interest bearing liabilities					
(4,494,228)	Provisions	(4,494,228)	(4,494,228)	(4,494,228)	(4,414,754)
<b>(4,494,228)</b>		<b>(4,494,228)</b>	<b>(4,494,228)</b>	<b>(4,494,228)</b>	<b>(4,414,754)</b>
<b>(14,875,498)</b>	<b>TOTAL LIABILITIES</b>	<b>(14,875,498)</b>	<b>(14,875,498)</b>	<b>(14,875,498)</b>	<b>(12,119,589)</b>
<b>369,810,148</b>	<b>NET COMMUNITY ASSETS</b>	<b>369,223,838</b>	<b>368,088,107</b>	<b>367,166,046</b>	<b>387,845,847</b>
<b>Community Equity</b>					
(335,074,095)	Capital and Capital Reserves	(335,120,580)	(347,545,956)	(346,522,345)	(334,151,324)
(29,218,554)	Other reserves	(29,172,069)	(16,746,693)	(17,770,304)	(35,658,823)
0	Retained (surplus)/deficit	0	0	17,106,642	17,264
(5,517,499)	Operating Statement (surplus) /deficit	(4,931,190)	(3,795,466)	(19,980,038)	(18,052,964)
<b>(369,810,148)</b>	<b>TOTAL COMMUNITY EQUITY</b>	<b>(369,223,839)</b>	<b>(368,088,107)</b>	<b>(367,166,045)</b>	<b>(387,845,847)</b>



**HAWKESBURY CITY COUNCIL**  
**STATEMENT OF RESERVE BALANCES**  
For the Period Ending 31st December 2007

	2007	2008	2008	2008
	Opening Balance	Budgeted Reserve Transfers	Budgeted Reserve Balance	YTD Actual Reserve Balance
<b>Externally Restricted Reserve Balances</b>				
Asset Replacement Sewer	262,212	(396,252)	(134,040)	240,454
Sewerage Operating Reserve	1,669,256	602,059	2,271,315	3,991,951
Sewerage Treatment Reserve	449,584	(1,170,417)	(720,833)	384,128
Environmental Plan	0	-	0	0
Waste Management Reserve	2,650,508	(607,740)	2,042,768	6,134,206
S94 Contributions	4,535,808	(520,988)	4,014,820	4,626,091
S94A Contributions	270,041	(447,754)	(177,713)	335,282
Extractive Industries	1,236,261	(883,203)	353,058	1,278,048
Unexpended Grants Reserve	4,855,978	(4,855,974)	4	3,917,277
Stormwater Management	2,545,331	(62,479)	2,482,852	2,491,641
	<b>18,474,980</b>	<b>(8,342,748)</b>	<b>10,132,232</b>	<b>23,399,078</b>
<b>Internally Restricted Reserve Balances</b>				
Council S94	551,351	(96,457)	454,894	551,351
Drainage	16,522	-	16,522	16,522
ELE	2,100,732	(193,447)	1,907,285	1,875,842
Election	233,680	30,000	263,680	263,680
FVMRU	141,958	(27,250)	114,708	0
Glossodia/Freemans	50,181	-	50,181	50,181
HLC Risk Management	101,930	-	101,930	101,930
Information Technology	512,797	(250,101)	262,696	512,797
Kerb & Gutter	345,720	-	345,720	345,720
Carryovers	3,732,347	(2,162,084)	1,570,263	3,461,848
Plant Replacement	706,988	(416,912)	290,076	686,977
Fleet Management	194,000	(54,000)	140,000	194,000
Property Development	(1,626,060)	(179,082)	(1,805,142)	(2,023,850)
Risk Management	274,117	(99,996)	174,121	274,117
Roadworks	306,762	-	306,762	306,762
Sullage	468,846	56,387	525,233	2,255,109
Trees	40,156	-	40,156	40,156
Unspent Contrib Reserve	497,959	-	497,959	497,959
Misc Specific Purpose	24,625	-	24,625	24,733
Workers Compensation	1,350,000	(500,004)	849,996	1,156,977
Heritage	87,876	(20,004)	67,872	87,876
Parks & Gardens	46,108	-	46,108	46,108
Tip Remediation Reserve	-	(303,516)	(303,516)	947,970
Contingency Reserve	584,978	87,353	672,331	584,978
	10,743,574	(4,129,113)	6,614,461	12,259,745
<b>Total Reserve Balances</b>	<b>29,218,554</b>	<b>(12,471,861)</b>	<b>16,746,693</b>	<b>35,658,823</b>

# INVESTMENT REPORT

## INVESTMENT PERFORMANCE

The investment portfolio increased by \$0.473m for the month. The increase was due to additional expenditure over income for the December period. During December, various income was received, including rate payments amounting to \$1.8m, while payments to suppliers and staff costs amounted to \$5.8m.

Managed Fund performance was below the benchmark (UBS Australia) Bank Bill Index in November 2007 with an average return after fees of 5.22%, compared with the index of 7.34%. The managed funds portfolio has achieved a return after fees for the past 12 months of 3.908%, which underperformed the (UBS Australia) Bank Bill Index of 6.73% for the corresponding 12 month period.

Official cash interest rate is at 6.75%.

Council's Interest Earnings to date are \$357,695. Net interest income received to date is short of the YTD budget of \$636,020.

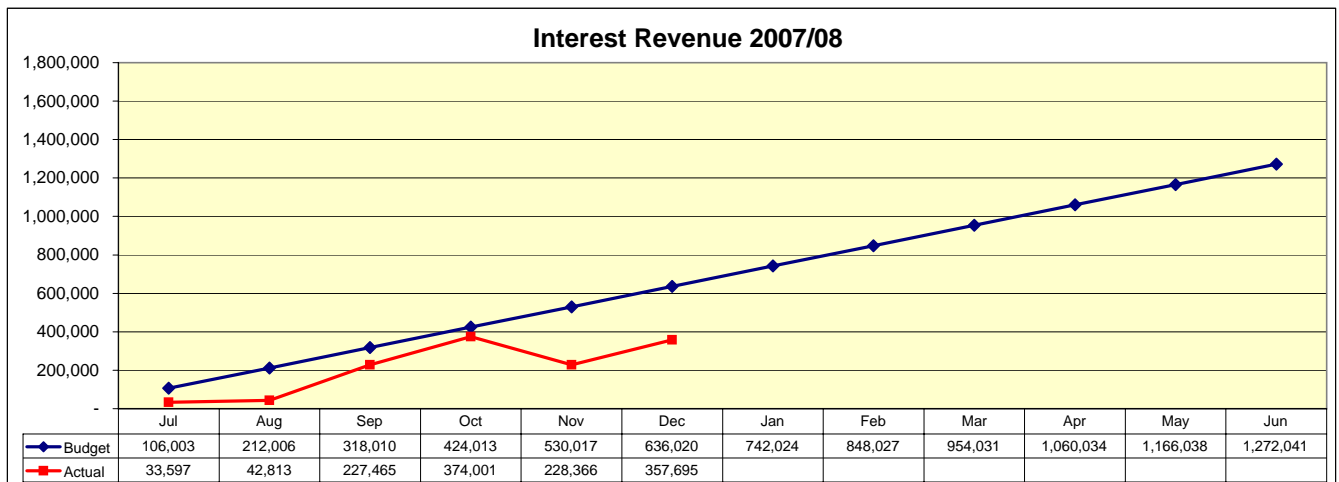
## FACTS AND FIGURES

	YTD Budget	YTD Actual
Interest Earnings	\$ 636,020	\$ 357,695
Investment Portfolio		\$ 35,931,747
Investment Rate Return		1.53%
Portfolio Movement		\$ 473,583
Official Cash Rate		6.75%

## INVESTMENT PORTFOLIO

DECEMBER 2007	Balance	Return
Managed Funds	\$ 22,806,850	5.22%
On Call Funds	\$ 3,050,000	6.70%
Term Investments	\$ 6,000,000	7.94%
Cash Fund	\$ 4,074,896	7.42%
<b>Total</b>	<b>\$ 35,931,747</b>	<b>6.82%</b>

Interest Revenue 2007/08



## FIVE YEAR TREND

	YTD 2008	2007	2006	2005	2004
Average Investment Portfolio	\$42.88	\$31.07m	\$25.43m	\$23.20m	\$30.56m
Interest Earnings	\$0.36	\$1.95m	\$1.32m	\$1.36m	\$1.68m
Avg.Return on Investments	1.53%	6.35%	5.80%	5.83%	5.50%

The investment portfolio is diversified across a number of investment types. This includes a number of managed funds, term deposits, and on-call accounts.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.



## Hawkesbury City Council Investment Register - December 2007

### Investments held with Fund Managers

#### Fund Performance Before Fees (Grove Performance Review)

Fund Manager	Rating S&P	Opening Balance This Month	Cashflow This Month	Accrued Income This Month	Closing Balance	Percentage of Portfolio	Performance Annualised for Period	Performance Annualised for Past 6 mths	Performance Annualised for Past 12 mths
ANZ Cash Plus Fund	Aaf	958,409.86	-963,286.66	4,876.80	0.00	0.00%	6.600%	4.960%	5.890%
Blackrock Diversified Credit Fund	Af	2,985,981.51	0.00	16,477.74	3,002,459.25	8.36%	6.300%	-2.120%	2.570%
Macquarie Income Plus Fund No.1	Af	6,918,753.02	0.00	26,129.26	6,944,882.28	19.33%	4.670%	3.790%	5.300%
Aberdeen Cash-Plus Fund	Af	7,493,653.27	0.00	19,897.43	7,513,550.70	20.91%	4.080%	3.670%	5.210%
ING Enhanced Cash Fund	Af	5,324,856.19	0.00	21,101.99	5,345,958.18	14.88%	5.180%	3.890%	5.370%
Perpetual Credit Income	Af	3,457,637.88	-3,441,981.40	-15,656.48	0.00	0.00%	6.040%	-4.980%	0.610%

<b>Total Managed Fund Investments</b>		<b>27,139,291.73</b>	<b>-4,405,268.06</b>	<b>72,826.74</b>	<b>22,806,850.41</b>	<b>63.47%</b>	<b>5.478%</b>	<b>1.535%</b>	<b>4.158%</b>
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UBS Warburg Australia Bank Bill Index

7.340%      6.880%      6.730%

Indicative Cash Rate

6.750%      6.540%      6.400%

### Term Investments

Financial Institution	Rating S&P	Op Bal	Deposits	Withdrawals	Balance @ EOM	Percentage of Portfolio	Commence Date	Maturity Date	Term (Days)	Interest Rate
Bankwest	A1+	0.00	3,000,000.00	0.00	3,000,000.00	8.35%	28-Dec-07	26-Feb-08	60 days	7.27%
CBA Range Accrual Note	A1+	500,000.00	0.00	0.00	500,000.00	1.39%	28-Nov-07	19-Oct-08	Quarterly	7.55%
CBA-CPI Linked Note	A1+	500,000.00	0.00	0.00	500,000.00	1.39%	04-Apr-07	04-Apr-12	Quarterly	9.00%
CBA-Equity Linked Note	A1+	0.00	2,000,000.00	0.00	2,000,000.00	5.57%	05-Dec-07	05-Sep-09	on maturity	0.00%
<b>Total Term Investments</b>		<b>1,000,000.00</b>	<b>3,000,000.00</b>	<b>0.00</b>	<b>6,000,000.00</b>	<b>16.70%</b>				<b>7.94%</b>

Cash Fund	Rating S&P	Opening Balance This Month	Cashflow This Month	Accrued Income This Month	Closing Balance	Percentage of Portfolio	Interest Rate			
LGFS FOCF	AA-f	4,048,871.72	-	26,024.40	4,074,896.12	11.34%	7.42%			
<b>Total Cash Fund Investments</b>		<b>4,048,871.72</b>	<b>-</b>	<b>26,024.40</b>	<b>4,074,896.12</b>	<b>11.34%</b>				

### 11AM / On Call Investments

Register Number	Rating S&P	Op bal	Deposits	Withdrawals	Balance @ EOM	Percentage of Portfolio	Interest Rate			
CBA Oncall	A1+	3,270,000.00	6,000,000.00	-6,220,000.00	3,050,000.00	8.49%	6.70%			
<b>Total for On Call Investments</b>		<b>3,270,000.00</b>	<b>6,000,000.00</b>	<b>-6,220,000.00</b>	<b>3,050,000.00</b>	<b>8.49%</b>				

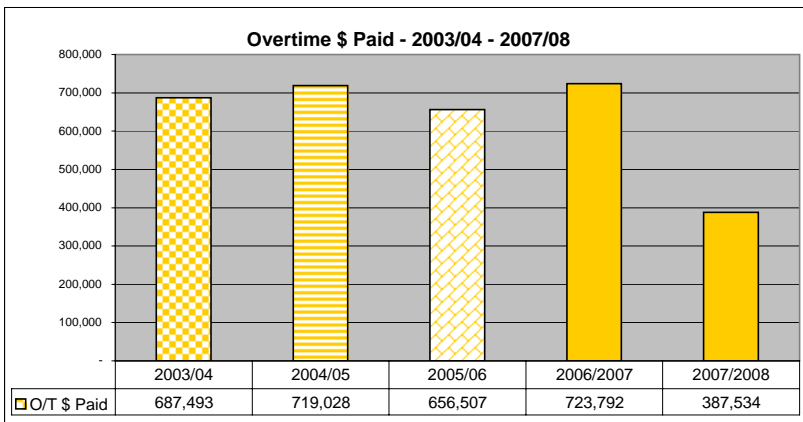
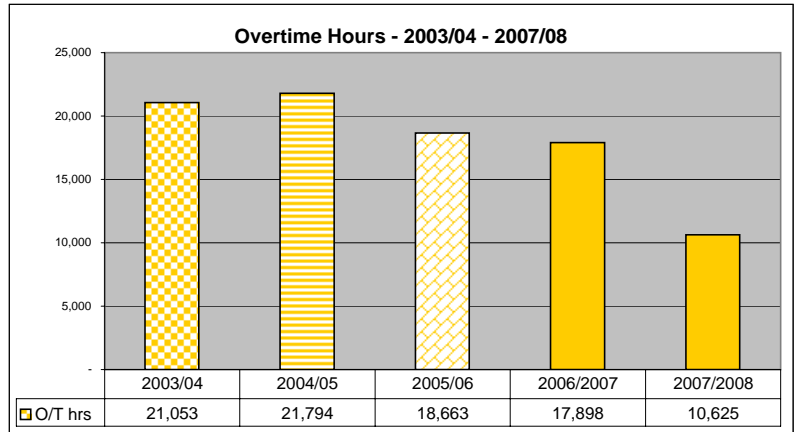
<b>TOTAL INVESTMENTS</b>		<b>35,458,163.45</b>	<b>4,594,731.94</b>	<b>-6,121,148.86</b>	<b>35,931,746.53</b>	<b>100%</b>				
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# OVERTIME REPORT

Overtime paid for the month of December was 3,152 hrs (\$99,925), an increase of 1,764 hours on the same period in 2006/07. Total overtime YTD is 10,625 hrs bringing the YTD \$ paid to \$387,534.

## FACTS AND FIGURES

	2006/2007 Actual	YTD 2007/08 Actual
Overtime Paid	723,792	\$ 387,534
Average Overtime Hrs per employee	67.03	79.59
Average Overtime per month	60,316	\$64,589
Total Overtime Hours	17,898	10,625
Equivalent FTE (avg 36.50hrs)	9	11

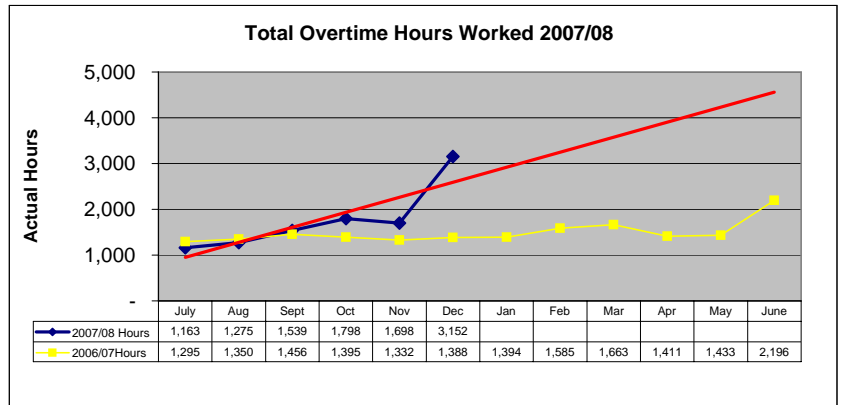


## OVERTIME PAID

	Hours	\$
General Manager Division	84	2,452
Support Services	1154	39,419
Infrastructure Services	6,963	269,218
City Planning	2424	73,881
<b>Total</b>	<b>10,625</b>	<b>384,970</b>

## TYPE OVERTIME PAID

OVERTIME RATE	Hours	%Hrs
Half Time - 0.50	13	0.12%
Time - 1.00	2277	21.43%
Time & a half - 1.50	5148	48.46%
Double Time - 2.00	3150	29.65%
Double Time & a half - 2.5	37	0.34%
Meal Allowances		
<b>Total</b>	<b>10,625</b>	<b>100%</b>



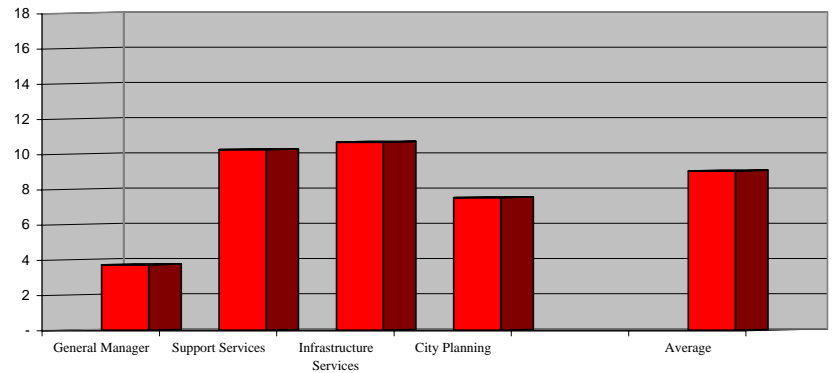
# SICK LEAVE REPORT

Sick Leave taken for the month of December was 79 days, bringing the projected YTD actual average sick leave days for 07/08 to 6.36 days (2006/2007: 7.25 days).

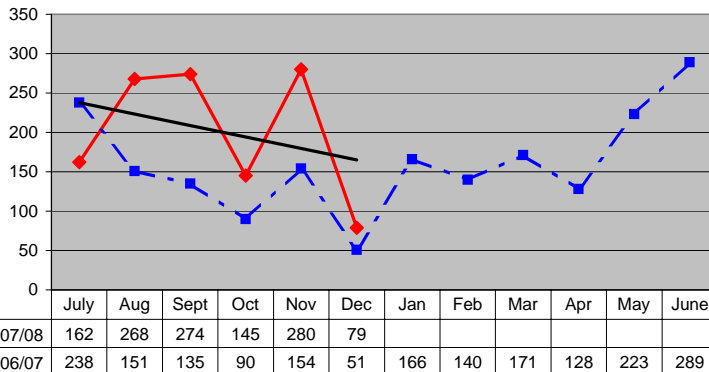
## FACTS AND FIGURES

	Budget	YTD Actual
Sick Leave Paid	549,428	231,692
Total Sick Leave Hours	20,292	8,732
Total Sick Leave Days	2,670	1,208
Average Sick Leave Days	10	9.05
Sick Days - With Certificate	Not Available	832
Sick Days Without Certificate	Not Available	376

Avg Annualised Sick Days Per Dept. - YTD 2007/08



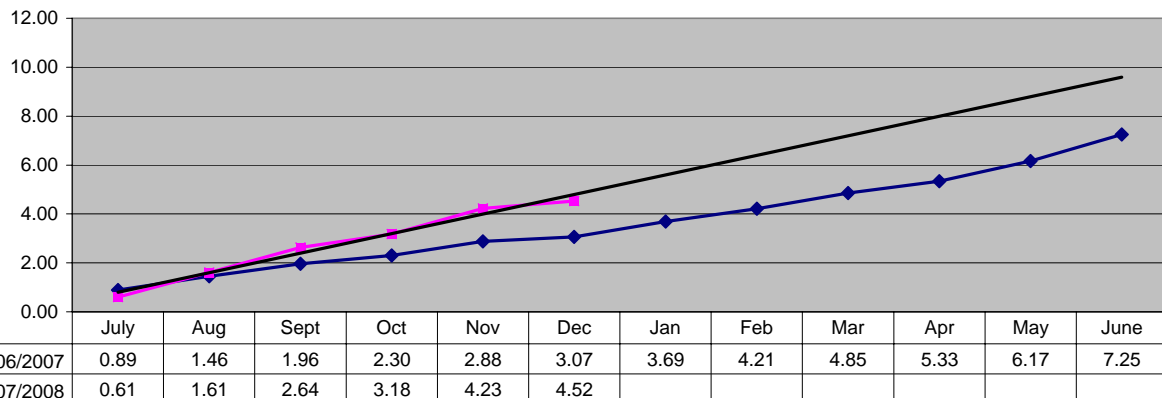
Total Sick Days Per Month



## SICK LEAVE TAKEN

	Days	YTD Avg. Sick Days
General Manager Division	32	3.72
Support Services	231	10.26
Infrastructure Services	588	10.69
City Planning	358	7.53
<b>Total</b>	<b>1,208</b>	<b>9.05</b>

Accum.Avg Sick Days Per Month





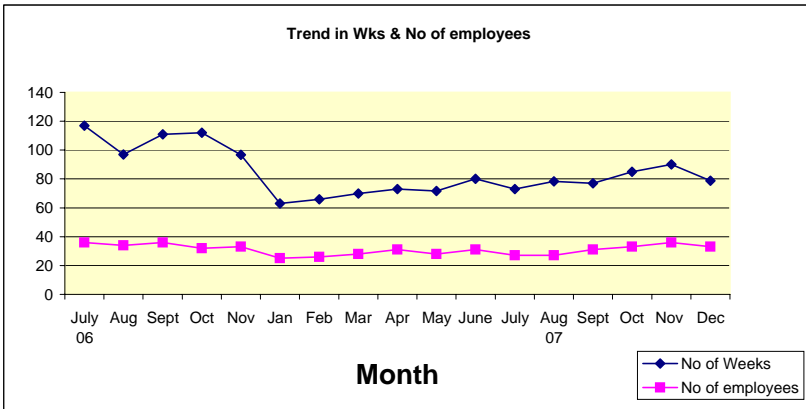
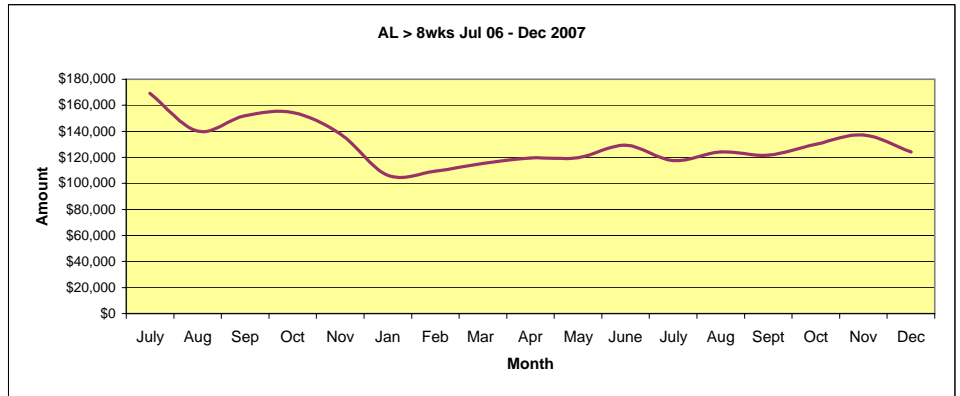
# ANNUAL LEAVE >8WKS REPORT

Annual Leave > 8weeks as at the end of December was 79 weeks. This brings the YTD liability for annual leave above the annual 4 weeks provision to \$124,211. A total of 33 employees have exceeded the allowable annual leave accumulation as at the end of December 2007. These are made up of 23 employees having annual leave of between 8 and 10 weeks, 6 employees between 10 and 15 weeks and 4 employees having accumulated annual leave of above 15 weeks.

## FACTS AND FIGURES

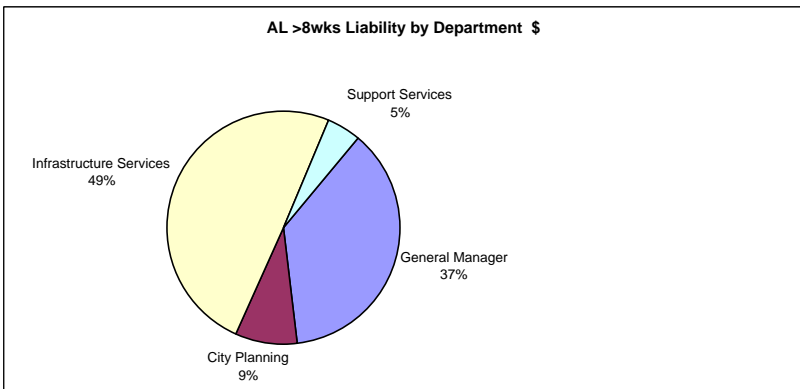
	Previous Month	This Month
Liability >8wks	137,246	124,211
No of employees > 8wks	36	33
No of weeks	90	79

Compared to November 07, annual leave greater than 8 weeks has decreased by \$13,035.



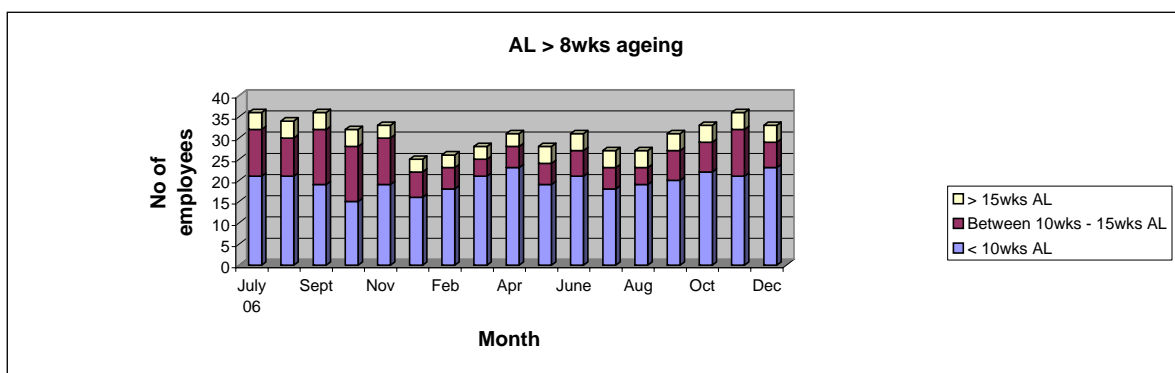
## ANNUAL LEAVE > 8 WEEKS

	Weeks	No of employees	% of FTE
General Manager Division	16	1	6%
Support Services	4	4	12%
Infrastructure Services	47	16	14%
City Planning	11	12	71%
<b>Total</b>	<b>79</b>	<b>33</b>	



Annual leave needs to be closely monitored and kept within the accepted limit of 8 weeks.

The accumulation of annual leave in excess of the stipulated limit results in a liability that compounds from year to year due to award increments, and may also have a substantial impact on reserves if a number of terminations among the effected employees occur at any one time. Based on the current accrued amounts, the additional liability carried could potentially increase by approximately \$3,726 using an estimated award increase of 3%.



# Part 3

# Budget Review





**HAWKESBURY CITY COUNCIL**  
**Statement of Financial Performance**  
For the period ended 31st December 2007

2007		2008	2008	2008	2008
Actual		ORIGINAL BUDGET	AMENDED BUDGET	2nd QTR ADJUST	AMENDED BUDGET
\$		\$	\$	\$	\$
<b>OPERATIONAL ACTIVITIES</b>					
<b>Revenue from Ordinary Activities</b>					
(19,927,586)	General Rates	(21,946,015)	(21,946,015)	-	(21,946,015)
(12,617,926)	Utility Rates & Charges	(11,817,654)	(11,910,380)	(54,874)	(11,965,254)
<b>(32,545,512)</b>		<b>(33,763,669)</b>	<b>(33,856,395)</b>	<b>(54,874)</b>	<b>(33,911,269)</b>
(5,675,763)	Fees & Charges	(5,084,747)	(4,897,142)	(18,086)	(4,915,228)
(9,243,715)	Grants & Contributions- Operating	(7,534,992)	(7,608,494)	(355,658)	(7,964,152)
(2,002,520)	Interest	(1,342,551)	(1,363,551)	-	(1,363,551)
(2,764,304)	Other Operating Revenue	(4,476,613)	(4,585,898)	(1,677,886)	(6,263,784)
(498,107)	(Profit)/Loss on Sale Assets	-	-	-	-
<b>(52,729,921)</b>	<b>Total Operating Income</b>	<b>(52,202,572)</b>	<b>(52,311,480)</b>	<b>(2,106,504)</b>	<b>(54,417,984)</b>
<b>Expenses from Ordinary Activities</b>					
14,110,396	Employee Costs	13,310,169	13,782,977	(51,023)	650,988
616,918	Other Employee Costs	733,975	665,988	(15,000)	26,122,478
20,850,141	Materials & Services	23,786,177	25,909,430	213,049	101,700
211,988	Borrowing Costs	101,700	101,700	-	6,992,268
7,001,087	Depreciation	7,606,008	6,992,268	-	10,191,564
6,981,463	Other Expenses	7,306,352	8,227,084	1,964,480	-
29,711,910	Infrastructure Services	33,756,671	35,566,930	1,933,707	37,500,637
5,244,509	Support Services	6,877,786	6,409,164	183,702	6,592,866
13,330,826	City Planning	10,458,884	11,891,639	1,000	11,892,639
1,055	Not Applicable	-	-	-	-
1,483,693	General Manager	1,751,040	1,811,714	(6,903)	1,804,811
		-	-	-	-
<b>49,771,993</b>	<b>Total Operating Expenses</b>	<b>52,844,381</b>	<b>55,679,446</b>	<b>2,111,506</b>	<b>57,790,952</b>
<b>(2,957,928)</b>	<b>Operating Surplus/(Deficit) before capital items</b>	<b>641,809</b>	<b>3,367,966</b>	<b>5,002</b>	<b>3,372,968</b>
<b>CAPITAL FUNDING AND EXPENDITURE</b>					
<b>Source of capital funding (excluding reserves)</b>					
(2,513,681)	Proceeds from the sale of capital assets	(1,394,441)	(1,446,526)	(189,896)	(1,636,422)
(7,001,087)	Depreciation	(7,606,008)	(6,992,268)	-	(6,992,268)
(2,559,571)	Grants & Contributions - Capital	(55,500)	(1,645,933)	(980,467)	(2,626,400)
		-	-	-	-
<b>(12,074,339)</b>		<b>(9,055,949)</b>	<b>(10,084,727)</b>	<b>(1,170,363)</b>	<b>(11,255,090)</b>
<b>Application of Capital Funding</b>					
<b>Non current capital assets:</b>					
-	Land & Land Improvements	-	845,776	-	845,776
2,478,053	Buildings	1,429,500	3,751,247	(137,460)	3,613,787
3,567,892	Infrastructure	3,773,824	10,025,298	442,609	10,467,907
1,636,171	Plant & Equipment	2,981,727	4,250,408	951,241	5,201,649
436,671	Other	275,574	315,885	39,769	355,654
		-	-	-	-
<b>8,118,787</b>		<b>8,460,625</b>	<b>19,188,614</b>	<b>1,296,159</b>	<b>20,484,773</b>
<b>Principal loan redemptions:</b>					
10,271	Loan Redemptions	-	-	-	-
<b>(3,945,281)</b>	<b>Net Capital Expenditure</b>	<b>(595,324)</b>	<b>9,103,887</b>	<b>125,796</b>	<b>9,229,683</b>
<b>NET RESERVE TRANSFERS &amp; CAPITAL MOVEMENTS</b>					
<b>Retained (surplus)/deficit from prior years</b>					
498,107	(Profit)/Loss on Sale Assets	-	-	-	-
(22,008,562)	Transfer from Reserves	(3,045,265)	(26,782,506)	(499,249)	(27,281,755)
28,692,458	Transfer (to) Reserves	2,998,780	14,310,645	368,451	14,679,096
		-	-	-	-
<b>278,795</b>	<b>Retained (surplus)/deficit available for general funding purposes</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>



**HAWKESBURY CITY COUNCIL**  
**Statement of Financial Position**  
 For the period ended 31st December 2007

2007		2008	2008	2008	2008
Actual		ORIGINAL BUDGET	AMENDED BUDGET	2nd QTR ADJUST	AMENDED BUDGET
\$		\$	\$	\$	\$
<b>Current Assets</b>					
33,813,237	Cash assets & Investments	33,766,752	21,341,376	(130,798)	21,210,578
3,000,626	Receivables	3,000,626	3,000,626	-	3,000,626
296,195	Inventories	296,195	296,195	-	296,195
1,132,344	Other	1,132,344	1,132,344	-	1,132,344
28,757,267	Real Estate Held for Sale	28,654,920	28,757,268	-	28,757,268
<u>66,999,670</u>		<u>66,850,838</u>	<u>54,527,810</u>	<u>(130,798)</u>	<u>(12,602,658)</u>
<b>Non-Current Assets</b>					
364,942,021	Property, plant and equipment	372,008,205	382,684,109	1,106,263	383,790,372
(47,256,045)	Accumulated Depreciation	(54,759,706)	(54,248,314)	-	(54,248,314)
<u>317,685,976</u>		<u>317,248,499</u>	<u>328,435,795</u>	<u>1,106,263</u>	<u>329,542,058</u>
<b>384,685,646</b>	<b>TOTAL ASSETS</b>	<b>384,099,336</b>	<b>382,963,605</b>	<b>975,465</b>	<b>383,939,070</b>
<b>Current Liabilities</b>					
(4,198,711)	Payables	(4,198,711)	(4,198,711)	-	(4,198,711)
(6,120,997)	Provisions	(6,120,997)	(6,120,997)	-	(6,120,997)
(61,561)	Borrowings	(61,561)	(61,561)	-	(61,561)
<u>(10,381,270)</u>		<u>(10,381,270)</u>	<u>(10,381,270)</u>	<u>-</u>	<u>(10,381,270)</u>
<b>Non-Current Liabilities</b>					
(4,494,228)	Interest bearing liabilities	-	-	-	-
(4,494,228)	Provisions	(4,494,228)	(4,494,228)	-	(4,494,228)
<u>(4,494,228)</u>		<u>(4,494,228)</u>	<u>(4,494,228)</u>	<u>-</u>	<u>(4,494,228)</u>
<b>(14,875,498)</b>	<b>TOTAL LIABILITIES</b>	<b>(14,875,498)</b>	<b>(14,875,498)</b>	<b>-</b>	<b>(14,875,498)</b>
<b>369,810,147</b>	<b>NET COMMUNITY ASSETS</b>	<b>369,223,838</b>	<b>368,088,107</b>	<b>-</b>	<b>368,088,107</b>
<b>Community Equity</b>					
(335,074,095)	Capital and Capital Reserves	(335,120,580)	(347,545,956)	(130,798)	(347,676,754)
(29,218,554)	Other reserves	(29,172,069)	(16,746,693)	130,798	(16,615,895)
0	Retained (surplus)/deficit	0	0	(0)	8
(5,517,499)	Operating Statement (surplus) /deficit	(4,931,190)	(3,795,466)	-	(3,795,466)
<u>(369,810,147)</u>		<u>(369,223,839)</u>	<u>(368,088,107)</u>	<u>(0)</u>	<u>(368,088,107)</u>
<b>(369,810,147)</b>	<b>TOTAL COMMUNITY EQUITY</b>	<b>(369,223,839)</b>	<b>(368,088,107)</b>	<b>(0)</b>	<b>(368,088,107)</b>

**QUARTERLY BUDGET VARIATION 2007/08 - SUMMARY**  
**2nd Quarter 2007/08**



Operational  
Variation                      Capital Variation

Budgeted (Surplus)/Deficit B/F		0	
<b>EXPENDITURE</b>			
<b>Employee Costs</b>			
	2101 - Salaries	(77,020)	0
	2102 - Annual Leave	3	0
	2103 - Sick Leave	(2)	0
	2107 - Casuals	26,000	0
	2111 - Superannuation	(2)	0
	2119 - Public Holidays	(2)	0
	2572 - Workers Compensation Insurance	(15,000)	0
<b>TOTAL</b>		<b>(66,023)</b>	<b>0</b>
<b>Materials &amp; Services</b>			
	2116 - Contractors	44,185	0
	2407 - Consultancy Fees	184,730	0
	2419 - General Office Expenditure	600	0
	2435 - Promotion Expenditure	17,000	0
	2497 - Comm Dev Program Expenses	0	0
	2510 - Local Economic Development Program	(1,000)	0
	2550 - Fire Control Operating Ex	(11,200)	0
	2566 - Ponds Working Expenses	90,000	0
	2600 - Gas	7,383	0
	2601 - Electricity	31,580	0
	2606 - Maintenance - Buildings	6,886	0
	2607 - Maintenance - Plant & Equipment	136,837	0
	2608 - Land Rates	(8,224)	0
	2609 - Cleaning	0	0
	2615 - Vandalism Repairs	1,000	0
	2618 - Parks - M&R	(87,500)	0
	2619 - Capital Works Program - Building M&R	(94,728)	0
	2622 - Street Sweeping Program	68,299	0
	2640 - Roadworks Maintenance-General	(262,500)	0
	2656 - Roadworks Maint - Maintenance Grading	(200,000)	0
	2701 - Stores Uillocable	72,500	0
	2740 - General Computer Expenses	20,000	0
	2743 - Network Administration	40,000	0
	2744 - Corporate Systems	(60,000)	0
	2762 - Art Gallery Expenses	(3,000)	0
	2820 - Grant Funded Operational Exp	346,322	0
	2821 - Grant Funded Consultancy Fees	13,529	0
	2937 - Desludge Lagoon	(75,000)	0
	2963 - Waste Depot Work Expenditure	(65,650)	0
	2986 - Museum Program Expenses	1,000	0
<b>TOTAL</b>		<b>213,049</b>	<b>0</b>

**QUARTERLY BUDGET VARIATION 2007/08 - SUMMARY**  
**2nd Quarter 2007/08**



		Operational Variation	Capital Variation
<b>Other Expenditure</b>			
	2251 - Legal Expenses - Admin Services	(10,000)	0
	2252 - Legal Expenses - Property Development	(5,000)	0
	2255 - Legal Expenses - Commercial Strategy	(7,000)	0
	2262 - Legal Expenses - Exec Management	(15,000)	0
	2402 - Sundry Expenses	22,600	0
	2404 - Legal Expenses	37,000	0
	2420 - Audit Fees	0	0
	2422 - Telephone Expenses	0	0
	2456 - Employment Agencies	2,629	0
	2480 - Howe's House(Museum)Interpretation Proj	0	0
	2571 - Rates Property Revaluation	0	0
	2603 - Insurance	5,000	0
	2636 - Storm Damage Repairs	1,610,058	0
	2674 - Op Exp-EMP-Gross Pollutant Traps Mainten	101,007	0
	2676 - Op Exp-EMP-Stormwater	57,000	0
	2678 - Land Management Bushcare	123,086	0
	2730 - Grant Funded Program - Operational Exps	(38,900)	0
	2769 - Cultural Precinct-Grant Funded Projects	82,000	0
<b>TOTAL</b>		<b>1,964,480</b>	<b>0</b>
<b>Capital Expenditure</b>			
	3101 - Sale of Plant	0	(296,874)
	3106 - Sale of Leaseback Vehicles	0	106,978
	4101 - Purchase of Plant	0	1,003,757
	4103 - Purchase of Computer Equipment	0	13,000
	4105 - Purchase of Land and Buildings	0	(67,125)
	4106 - Purchase Office Equipment	0	(750)
	4110 - Purchase Library Books	0	0
	4111 - Purchase Mobile Phones	0	8,000
	4114 - Purchase Other Assets	0	45,000
	4117 - Purchase Fire Pagers	0	3,200
	4601 - Purchase Leaseback Plant	0	(81,966)
	4612 - Furniture & Fittings	0	6,000
	4641 - Lib Local Priority Projects-Cap Grants	0	(5,000)
	4644 - State Lib NSW-Library Development Gr Exp	0	(231)
	4750 - Kerb and Gutter Construction	0	(80,260)
	4782 - Cap Exp-EMP-Gross Pollutant Traps	0	(36,724)
	4803 - Park Improvement Bush Regeneration	0	(125,086)
	4804 - Park Improvement Program Landscaping	0	17,098
	4810 - S94 Park Improvements	0	(11,970)
	4820 - Parks - Capital Grants Funded Projects	0	(309,949)
	4901 - Building Construction	0	(172,631)
	4908 - New Museum Site-Baker St	0	102,296
	4913 - Road Sealing	0	989,500
	4970 - Provision for Cell Construction	0	0
	4971 - Capital Works-Waste	0	0
<b>TOTAL</b>		<b>0</b>	<b>1,106,263</b>
<b>TOTAL EXPENDITURE VARIATIONS</b>		<b>2,111,506</b>	<b>1,106,263</b>

**QUARTERLY BUDGET VARIATION 2007/08 - SUMMARY**  
**2nd Quarter 2007/08**



		Operational Variation	Capital Variation
<b>REVENUE</b>			
<b>Rates &amp; Charges</b>			
	1124 - Waste Performance Improvement Rebate	(54,874)	0
<b>TOTAL</b>		<b>(54,874)</b>	<b>0</b>
<b>User Charges &amp; Other Income</b>			
	1162 - CoGen Gas Income	96,938	0
	1163 - CoGen Electricity Income	(59,461)	0
	1362 - Public Cemeteries Sundry Income	(8,938)	0
	1374 - Reimbursement of Storm Damage	(10,886)	0
	1799 - Sundry Income	(46,625)	0
	1905 - Natural Disaster Claim	(1,667,000)	0
<b>TOTAL</b>		<b>(1,695,972)</b>	<b>0</b>
<b>Interest</b>			
<b>TOTAL</b>		<b>0</b>	<b>0</b>
<b>Grants &amp; Contributions</b>			
	181X - Nat Disaster Relief-Storms-DepCommerce	(82,321)	0
	184F - Greenspace-Masterplan Swallow R Re-DIPNR	(10,000)	0
	184T - Chain Of Ponds Res Rehab-Environ Trust	(9,990)	0
	184U - Riverbank Mgmt-N/Rich Com Group-HNCMA	(2,902)	0
	184V - Recreation Fishing Community Prog-DAFF Gr	(16,167)	0
	184W - Castlereagh Cmty Gr-Ymundi Res Reh-EnvCo	(16,030)	0
	187F - International Womens day-NSW Prem Dept	(1,000)	0
	187N - Visions of Aust Prog-Bloodlines Exhib Tour-DpComInfoTe	(82,000)	0
	188B - Restore Nationally Threatened Eco Comty-DpEnv&Climat	(30,000)	0
	188C - Estuary Mgmt Prog-Sth Creek Restoration-DpEnv&Climat	(10,000)	0
	189B - Museum Curator/Director-NSWMinistryArts	(69,356)	0
	189J - Frontline Management Training-	35,250	0
	18PB - HNCMA - 1626 Settlers Rd St Albans	(4,142)	0
	18PC - RTA - South Creek Restoration	(50,000)	0
	18PD - Weed control for Crown Lands 07/08-Dept of Lands	(7,000)	0
	382D - Auslink Strategic Reg Prog-Seal of St Alban's Rd-DOTARS	0	(989,500)
	384F - Greenspace-Masterplan Swallow R Re-DIPNR	0	10,000
	384T - Chain Of Ponds Res Rehab-Environ Trust	0	9,990
	384V - Recreation Fishing Community Prog-DAFF Gr	0	16,167
	384W - Castlereagh Cmty Gr-Ymundi Res Reh-EnvCo	0	16,030
	3859 - Reg Museum-Reg Partnerships -DOTARS Gr	0	(102,296)
	387J - Lib Local Priority Projects-StateLib NSW	0	50,000
	387M - Lib Local Priority Projects-StateLib NSW-Rec Reading	0	(45,000)
	38PB - HNCMA - 1626 Settlers Rd St Albans	0	4,142
	38PC - RTA - South Creek Restoration	0	50,000
<b>TOTAL</b>		<b>(355,658)</b>	<b>(980,467)</b>
<b>TOTAL REVENUE VARIATIONS</b>		<b>(2,106,504)</b>	<b>(980,467)</b>

**QUARTERLY BUDGET VARIATION 2007/08 - SUMMARY**  
**2nd Quarter 2007/08**



		Operational Variation	Capital Variation
<b>RESERVE TRANSFERS</b>			
Transfers from			
	3201 - Tfr from Rsve Asset Replacement - Sewer	0	75,000
	3216 - Tfr from Rsve S94 Park Imp Catch 3	0	11,970
	3229 - Tfr from Rsve Sewer Operating Reserve	0	(1,130)
	3203 - Tfr from Rsve Garbage Reserve	0	754,781
	3239 - Tfr from Rsve FVMRU	0	27,250
	3251 - Tfr from Rsve Carryovers Reserve	0	(49,378)
	3253 - Tfr from Rsve Plant Reserve	0	(612,653)
	3254 - Tfr from Rsve Property Develop't Reserv	0	57,125
	3257 - Tfr from Rsve Sullage Reserve	0	(89,994)
	3260 - Tfr from Rsve Workers Comp Reserve	0	449,633
	3265 - Tfr from Rsve Stormwater Management Rese	0	(231,077)
	3230 - Transfer from Tip Remediation Reserve	0	(890,776)
<b>TOTAL</b>		<b>0</b>	<b>(499,249)</b>
Transfers to			
	4229 - TFR to Rsve Sewer Operating Reserve	0	(1,721)
	4203 - TFR to Rsve Garbage Reserve	0	(1,720)
	4253 - TFR to Rsve Plant Reserve	0	296,874
	4270 - Transfer to Contingency Reserve	0	20,144
	4230 - Transfer to Tip Remediation Reserve	0	54,874
<b>TOTAL</b>		<b>0</b>	<b>368,451</b>
<b>TOTAL RESERVE VARIATIONS</b>		<b>0</b>	<b>(130,798)</b>
<b>GRAND Total (Surplus)/Deficit</b>		<b>5,002</b>	<b>(5,002)</b>

**NET (SURPLUS)/ DEFICIT**

**0**





**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
**2nd Quarter 2007/08**

Component		Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
<b>General Fund</b>							
<b>GENERAL MANAGER</b>							
17 - Workers Compensation	2402 - Sundry Expenses	4593 - Workcover Audit		15,000	0	Sundry exps Workcover Audit	R57
17 - Workers Compensation	2407 - Consultancy Fees	4598 - OH&S Review-Minerva Consulting		35,000	0	Workcover Audit preparation,Audit,System	R57
17 - Workers Compensation	2572 - Workers Compensation Insurance	0000 - No Project		(15,000)	0	Tfr to sundry to cover overexpenditure	R57
17 - Workers Compensation	3260 - Tfr from Rsve Workers Comp Reserve	0000 - No Project		0	449,633	Budget reserve transfer	R54
40 - Strategic Activities	1799 - Sundry Income	4170 - Hawkesbury Tourism		1,125	0	Hawkesbury Tourism income to comp 90	R56
40 - Strategic Activities	2107 - Casuals	4170 - Hawkesbury Tourism		(22,600)	0	Hbury Tourism Casual staff to comp 90	R56
40 - Strategic Activities	2111 - Superannuation	4170 - Hawkesbury Tourism		(2,853)	0	Hawkesbury Tourism Super to comp 90	R56
40 - Strategic Activities	2419 - General Office Expenditure	4170 - Hawkesbury Tourism		(15,000)	0	General Office Expenditure to comp 90	R56
40 - Strategic Activities	2422 - Telephone Expenses	4170 - Hawkesbury Tourism		(1,050)	0	Hawkesbury Tourism phone exps to comp 90	R56
40 - Strategic Activities	2510 - Local Economic Development Program	2100 - Signage Programs		(1,000)	0	Real signage to vandalism-To N 2615	R40
40 - Strategic Activities	2601 - Electricity	4170 - Hawkesbury Tourism		(400)	0	Hbury Tourism electricity to comp 90	R56
40 - Strategic Activities	2615 - Vandalism Repairs	2100 - Signage Programs		1,000	0	Real signage to vandalism-Fr N 2510	R40
65 - Personnel	1799 - Sundry Income	4910 - Frontline Management Training		(34,125)	0	Frontline Mgmt Reimburse-Fr Nat 189J	R17
65 - Personnel	189J - Frontline Management Training-	4910 - Frontline Management Training		35,250	0	Reverse Frontline Mgmt Grant-to Nat 1799	R17
68 - Public Relations /Cultural Development	2101 - Salaries	0000 - No Project		(31,185)	0	Tfr to Contractors fee-Mat Leave replace	R19
68 - Public Relations /Cultural Development	2116 - Contractors	0000 - No Project		31,185	0	Tfr to Contractors fee-Mat Leave replace	R19
70 - Executive Management	2101 - Salaries	0000 - No Project		(2,629)	0	Agency costs recruitment of new GM	R20
70 - Executive Management	2456 - Employment Agencies	0000 - No Project		2,629	0	Agency costs recruitment of new GM	R20
<b>TOTAL</b>				<b>(4,653)</b>	<b>449,633</b>		
<b>SUPPORT SERVICES</b>							
10 - Computer Services	2740 - General Computer Expenses	4075 - Data Line Expenses		20,000	0	Real Comp Data Line exps Fr 2744	R39
10 - Computer Services	2743 - Network Administration	4073 - Operating Leases		40,000	0	Real Oper Leases Fr CorpSystems Nat 2743	R39
10 - Computer Services	2744 - Corporate Systems	4073 - Operating Leases		(40,000)	0	Real Oper Leases to Network Nat 2743	R39
10 - Computer Services	2744 - Corporate Systems	4075 - Data Line Expenses		(20,000)	0	Real Comp Data Line exps to Nat 2740	R39
10 - Computer Services	4103 - Purchase of Computer Equipment	9612 - Self Service eCommerce Online DA & CC Tr		0	(7,530)	Real E-Commerce on Line to Proj 9742	R39
10 - Computer Services	4103 - Purchase of Computer Equipment	9616 - Proclaim Installs, Consultan & Licencing		0	(4,380)	Real Esri mapping enhance to Proj 9743	R39
10 - Computer Services	4103 - Purchase of Computer Equipment	9626 - ESRI & Mapping Installs & Licencing		0	(4,000)	Real Esri Map Consult & Lic to Proj 9626	R39
10 - Computer Services	4103 - Purchase of Computer Equipment	9630 - Disaster Recovery / Bus Continuity		0	(11,000)	Real Disaster Recovery/Bus cont to P9747	R39
10 - Computer Services	4103 - Purchase of Computer Equipment	9631 - PDA Moblie Work, Telework, Instant Messa		0	(20,274)	Real PDA Mobile/Telework to P 9637	R39
10 - Computer Services	4103 - Purchase of Computer Equipment	9637 - Blackberry &/or mobile trials		0	20,274	Real PDA Mobile/Telework From P9631	R39
10 - Computer Services	4103 - Purchase of Computer Equipment	9742 - E-Commerce initiatives		0	7,530	Real E-Commerce On Line Fr Proj 9612	R39
10 - Computer Services	4103 - Purchase of Computer Equipment	9743 - ESRI Mapping enhancements		0	8,380	Real Esri mapping enhance from Proj 9616	R39
10 - Computer Services	4103 - Purchase of Computer Equipment	9747 - Business Continuity & Disaster Recovery Plan		0	11,000	Real Disaster Recovery/Bus cont Fr P9630	R39
15 - Cultural Services - Library Services	2107 - Casuals	0000 - No Project		19,000	0	Increase Lib Casual Salaries-Fr 2101	R32
15 - Cultural Services - Library Services	2435 - Promotion Expenditure	2100 - Signage Programs		17,000	0	Fund signs-DeerubbinCt & Rich Lib-Fr2101	R32
15 - Cultural Services - Library Services	2600 - Gas	6480 - Hawkesbury Central Library (300GeorgeSt)		(18,548)	0	Tfr Gas estimate exps to Elect estimates	R21
15 - Cultural Services - Library Services	2601 - Electricity	6480 - Hawkesbury Central Library (300GeorgeSt)		18,548	0	Tfr Gas estimate exps to Elect estimates	R21
15 - Cultural Services - Library Services	387J - Lib Local Priority Projects-StateLib NSW	9502 - Grant Income		0	50,000	Lib Priority Gr-Enhance Reading Collect	R63
15 - Cultural Services - Library Services	387M - Lib Local Priority Projects-StateLib NSW-Rec Reading	4885 - Enhancement of Recreational Reading Collectio		0	(45,000)	Lib Priority Gr-Enhance Reading Collect	R63
15 - Cultural Services - Library Services	4103 - Purchase of Computer Equipment	6381 - Cultural Precinct		0	13,000	Fund Comm & Promo hard & software-Fr2101	R32



**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
**2nd Quarter 2007/08**

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
15 - Cultural Services - Library Services	4110 - Purchase Library Books	5531 - Purch Lib Books LOA Non-Fiction	0	473	Tfr bud to purchase LOA Non-fict-Pr 5531	R27
15 - Cultural Services - Library Services	4110 - Purchase Library Books	5537 - Purch Lib Books LOA Adult Literacy	0	(473)	Tfr bud to purchase LOA Non-fict-Pr 5531	R27
15 - Cultural Services - Library Services	4612 - Furniture & Fittings	6153 - Richmond Library Richmond	0	6,000	Fund Rich Lib repl kitchenette-Fr 2101	R32
15 - Cultural Services - Library Services	4641 - Lib Local Priority Projects-Cap Grants	4885 - Enhancement of Recreational Reading Collectio	0	45,000	Lib Priority Gr-Enhance Reading Collect	R63
15 - Cultural Services - Library Services	4641 - Lib Local Priority Projects-Cap Grants	9502 - Grant Income	0	(50,000)	Lib Priority Gr-Enhance Reading Collect	R63
15 - Cultural Services - Library Services	4644 - State Lib NSW-Library Development Gr Exp	4871 - Lib Dev Grant Exps-Books on CD	0	(231)	Reverse Budget-	R27
19 - Accounting Services	2101 - Salaries	0000 - No Project	(49,198)	0	Delay in appointing-SFA,PS/PO roles	R06
19 - Accounting Services	2402 - Sundry Expenses	0000 - No Project	7,600	0	Office partitions-Finance/Purchasing	R06
19 - Accounting Services	2407 - Consultancy Fees	0000 - No Project	2,900	0	Consultancy for GST & redundancy advice	R06
19 - Accounting Services	2419 - General Office Expenditure	0000 - No Project	600	0	Advert-30 June 07 Financial Statements	R06
19 - Accounting Services	2420 - Audit Fees	0000 - No Project	0	0	Adjust phasing-Audit Fees	R06
19 - Accounting Services	4270 - Transfer to Contingency Reserve	0920 - Surplus Operational Expenditure	0	20,144	Tfr to Contingency Reserve	R64
20 - Rating Services	2116 - Contractors	0000 - No Project	13,000	0	LOGO-Alwyn Nash final payments	R06
20 - Rating Services	2571 - Rates Property Revaluation	5180 - Valuation Expenses Valuer General Exp	0	0	Adjust phasing-Valuer General Fees	R06
24 - Purchasing & Stores	1799 - Sundry Income	1506 - Sale of Redundant Equip and stock	(12,500)	0	Sale of dead & discontinued stock items	R06
24 - Purchasing & Stores	2701 - Stores Ullocable	0000 - No Project	0	0	Re-phasing budget estimates-Comp 24	R07
24 - Purchasing & Stores	2701 - Stores Ullocable	1506 - Sale of Redundant Equip and stock	72,500	0	Sale of dead & discontinued stock items	R06
25 - Property Development	2608 - Land Rates	0000 - No Project	(13,500)	0	Revise Comp 25 budget amount-Land rates	R08
25 - Property Development	2619 - Capital Works Program - Building M&R	6187 - Unit 11 John Tebbutt Mews Richmond	(1,000)	0	Unit 11 John Tebbutt Mews External Paint	R62
25 - Property Development	2619 - Capital Works Program - Building M&R	6188 - Unit 6 John Tebbutt Mews Richmond	(1,300)	0	Unit 6 John Tebbutt Mews External Paint	R62
25 - Property Development	2619 - Capital Works Program - Building M&R	6189 - Unit 7 John Tebbutt Mews Richmond	(1,700)	0	Unit 7 John Tebbutt Mews External Paint	R62
25 - Property Development	2619 - Capital Works Program - Building M&R	6190 - Unit 8 John Tebbutt Mews Richmond	(1,500)	0	Unit 8 John Tebbutt Mews External Paint	R62
25 - Property Development	2619 - Capital Works Program - Building M&R	6212 - Windsor Mall Windsor	(1,700)	0	W/dsor Mall Water Wheel painting	R62
25 - Property Development	2619 - Capital Works Program - Building M&R	6369 - 18-24 The Driftway Residence Londonderry	(4,000)	0	Tfr funds-Storm Dmge repairs-Bldgs-N2636	R49
25 - Property Development	2619 - Capital Works Program - Building M&R	6438 - 1-17 (Lot 24) Reynolds Road Londonderry	(3,903)	0	Tfr funds-Storm Dmge repairs-Bldgs-N2636	R49
25 - Property Development	3254 - Tfr from Rsve Property Develop't Reserv	3050 - Sale/Acq Land/Build Unallocated Funds	0	67,125	Trans from Prop Res-C/fwd	R08
25 - Property Development	3254 - Tfr from Rsve Property Develop't Reserv	5097 - Property Sales	0	(10,000)	Legal expenditure Property-Reserve Funds	R61
25 - Property Development	4901 - Building Construction	6250 - Australian Pioneer Village Wilberforce	0	(5,000)	Australian Pioneer Village Painted signs	R62
26 - Land Acquisition	4105 - Purchase of Land and Buildings	3050 - Sale/Acq Land/Build Unallocated Funds	0	(67,125)	Rev bud-C/fwd Purchase of Land not req	R08
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0004 - Purchase Leaseback - Plant 4	0	(3,981)	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0005 - Purchase Leaseback - Plant 5	0	(282)	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0006 - Purchase Leaseback - Plant 6	0	20,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0007 - Purchase Leaseback - Plant 7	0	(247)	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0008 - Purchase Leaseback - Plant 8	0	1,105	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0010 - Purchase Leaseback - Plant 10	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0011 - Purchase Leaseback - Plant 11	0	3,563	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0013 - Purchase Leaseback - Plant 13	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0017 - Purchase Leaseback - Plant 17	0	(15,142)	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0018 - Purchase Leaseback - Plant 18	0	(1)	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0019 - Purchase Leaseback - Plant 19	0	(6,495)	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0026 - Purchase Leaseback - Plant 26	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0027 - Purchase Leaseback - Plant 27	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0028 - Purchase Leaseback - Plant 28	0	(2,719)	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0031 - Purchase Leaseback - Plant 31	0	15,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0035 - Purchase Leaseback - Plant 35	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0037 - Purchase Leaseback - Plant 37	0	3,100	Adjust budget-Sale of leaseback vehicles	R06



**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
**2nd Quarter 2007/08**

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0039 - Purchase Leaseback - Plant 39	0	2,801	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0040 - Purchase Leaseback - Plant 40	0	321	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0041 - Purchase Leaseback - Plant 41	0	3,936	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0043 - Purchase Leaseback - Plant 43	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0044 - Purchase Leaseback - Plant 44	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0045 - Purchase Leaseback - Plant 45	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0048 - Purchase Leaseback - Plant 48	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0049 - Purchase Leaseback - Plant 49	0	291	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0054 - Purchase Leaseback - Plant 54	0	1,548	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0055 - Purchase Leaseback - Plant 55	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0058 - Purchase Leaseback - Plant 58	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0062 - Purchase Leaseback - Plant 62	0	20,100	Reverse Bud-No vehicle sale in 0708	R01
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0065 - Purchase Leaseback - Plant 65	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0090 - Purchase Leaseback - Plant 90	0	2,745	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0091 - Purchase Leaseback - Plant 91	0	3,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0092 - Purchase Leaseback - Plant 92	0	(3,733)	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0120 - Purchase Leaseback - Plant 120	0	20,100	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0147 - Purchase Leaseback - Plant 147	0	1,027	Adjust budget-Sale of leaseback vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0004 - Purchase Leaseback - Plant 4	0	3,981	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0005 - Purchase Leaseback - Plant 5	0	(3,800)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0006 - Purchase Leaseback - Plant 6	0	(28,563)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0007 - Purchase Leaseback - Plant 7	0	42	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0008 - Purchase Leaseback - Plant 8	0	16	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0010 - Purchase Leaseback - Plant 10	0	(219)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0011 - Purchase Leaseback - Plant 11	0	(219)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0013 - Purchase Leaseback - Plant 13	0	(218)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0017 - Purchase Leaseback - Plant 17	0	2,588	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0019 - Purchase Leaseback - Plant 19	0	970	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0026 - Purchase Leaseback - Plant 26	0	(219)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0030 - Purchase Leaseback - Plant 30	0	1,500	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0031 - Purchase Leaseback - Plant 31	0	1,032	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0039 - Purchase Leaseback - Plant 39	0	(28,828)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0040 - Purchase Leaseback - Plant 40	0	2,588	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0041 - Purchase Leaseback - Plant 41	0	(28,800)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0044 - Purchase Leaseback - Plant 44	0	7	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0048 - Purchase Leaseback - Plant 48	0	(218)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0049 - Purchase Leaseback - Plant 49	0	1,802	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0054 - Purchase Leaseback - Plant 54	0	(3,222)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0058 - Purchase Leaseback - Plant 58	0	(219)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0062 - Purchase Leaseback - Plant 62	0	(28,563)	Reverse bud-No vehicle purchase in 0708	R01
29 - Fleet Management	4601 - Purchase Leaseback Plant	0065 - Purchase Leaseback - Plant 65	0	(219)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0090 - Purchase Leaseback - Plant 90	0	(3,747)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0092 - Purchase Leaseback - Plant 92	0	184	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0120 - Purchase Leaseback - Plant 120	0	(28,563)	Adjust budget-Purchase L'back vehicles	R06
29 - Fleet Management	4601 - Purchase Leaseback Plant	0147 - Purchase Leaseback - Plant 147	0	(184)	Adjust budget-Purchase L'back vehicles	R06
39 - Cultural Services - Regional Gallery	187N - Visions of Aust Prog-Bloodlines ExhIB Tour-DpComInfoTechArts	5112 - Bloodlines - Art and the Horse ExhIB Tour	(82,000)	0	Bloodlines ExhTour-VisionAust Gr-See2769	R28



**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
**2nd Quarter 2007/08**

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
39 - Cultural Services - Regional Gallery	189B - Museum Curator/Director-NSWMinistryArts	4085 - Cultural Precinct Manager	(34,678)	0	Museum Curator/Dir-MinOfArts Gr-See2101	R02
39 - Cultural Services - Regional Gallery	189B - Museum Curator/Director-NSWMinistryArts	5111 - Museum Curator-Ministry Arts Grant	(34,678)	0	Museum Curator/Dir-MinOfArts Gr-See2101	R02
39 - Cultural Services - Regional Gallery	2101 - Salaries	0000 - No Project	(69,356)	0	Real Salary budget	R32
39 - Cultural Services - Regional Gallery	2101 - Salaries	4085 - Cultural Precinct Manager	34,678	0	Museum Curator/Dir-MinOfArts Gr 189B	R02
39 - Cultural Services - Regional Gallery	2101 - Salaries	5111 - Museum Curator-Ministry Arts Grant	34,678	0	Museum Curator/Dir-MinOfArts Gr 189B	R02
39 - Cultural Services - Regional Gallery	2107 - Casuals	0000 - No Project	5,000	0	Increase Gallery Casual Salaries-Fr 2101	R32
39 - Cultural Services - Regional Gallery	2407 - Consultancy Fees	5107 - Cultural Planning Programs	5,000	0	Add Bud-Consult Cultural Plan Eval	R32
39 - Cultural Services - Regional Gallery	2407 - Consultancy Fees	6380 - Exhibitions	3,000	0	Adj Bud-Gallery Aud Dev Plan Consult	R32
39 - Cultural Services - Regional Gallery	2480 - Howe's House(Museum)Interpretation Proj	6128 - Museum-Howes House,Thompson Square Winds	0	0	Rephase Bud-Howe House reinterpret proj	R30
39 - Cultural Services - Regional Gallery	2600 - Gas	6481 - Hawkesbury Regional Gallery	(10,100)	0	Tfr Gas estimate exps to Elect estimates	R21
39 - Cultural Services - Regional Gallery	2601 - Electricity	6481 - Hawkesbury Regional Gallery	10,100	0	Tfr Gas estimate exps to Elect estimates	R21
39 - Cultural Services - Regional Gallery	2762 - Art Gallery Expenses	4948 - Printing & Signage	0	0	Rephase budget-Printing and Signage	R30
39 - Cultural Services - Regional Gallery	2762 - Art Gallery Expenses	5107 - Cultural Planning Programs	0	0	Rephase budget-Cultural Plan programs	R30
39 - Cultural Services - Regional Gallery	2762 - Art Gallery Expenses	5810 - Administration Expenses	0	0	Rephase budget-Administration	R30
39 - Cultural Services - Regional Gallery	2762 - Art Gallery Expenses	6380 - Exhibitions	(3,000)	0	Rephase budget-Exhibitions	R32
39 - Cultural Services - Regional Gallery	2769 - Cultural Precinct-Grant Funded Projects	5112 - Bloodlines - Art and the Horse Exhib Tour	82,000	0	Bloodlines ExhibitTour-VisionAust Gr187N	R28
42 - Legal Services	2251 - Legal Expenses - Admin Services	0000 - No Project	(10,000)	0	Tfr between Legal accts to reflect Acts	R26
42 - Legal Services	2252 - Legal Expenses - Property Development	0000 - No Project	(5,000)	0	Tfr between Legal accts to reflect Acts	R26
42 - Legal Services	2255 - Legal Expenses - Commercial Strategy	0000 - No Project	(7,000)	0	Tfr between Legal accts to reflect Acts	R26
42 - Legal Services	2262 - Legal Expenses - Exec Management	2043 - Code of Conduct	(15,000)	0	Tfr between Legal accts to reflect Acts	R26
42 - Legal Services	2404 - Legal Expenses	0000 - No Project	37,000	0	Tfr between Legal accts to reflect Acts	R26
79 - Cultural Services - Regional Museum	2101 - Salaries	0000 - No Project	(7,000)	0	Adj Bud-Gallery Director/Curator salary	R32
79 - Cultural Services - Regional Museum	2107 - Casuals	0000 - No Project	2,000	0	Add Bud required-Museum casuals	R32
79 - Cultural Services - Regional Museum	2497 - Comm Dev Program Expenses	0517 - General Consumables	0	0	Rephase budget-Gen Consumables	R30
79 - Cultural Services - Regional Museum	2497 - Comm Dev Program Expenses	2278 - Promotions	0	0	Rephase budget-Promotions	R30
79 - Cultural Services - Regional Museum	2497 - Comm Dev Program Expenses	4143 - Community Volunteering	0	0	Rephase budget-Comm Volunteering	R30
79 - Cultural Services - Regional Museum	2497 - Comm Dev Program Expenses	5810 - Administration Expenses	0	0	Rephase budget-Administration	R30
79 - Cultural Services - Regional Museum	2497 - Comm Dev Program Expenses	6380 - Exhibitions	0	0	Rephase budget-Exhibitions	R30
79 - Cultural Services - Regional Museum	2497 - Comm Dev Program Expenses	6594 - New Museum-Launch	0	0	Rephase budget-Museum launch	R30
79 - Cultural Services - Regional Museum	2497 - Comm Dev Program Expenses	9642 - Conservation & Collections Management Expens	0	0	Rephase budget-Conservation	R30
79 - Cultural Services - Regional Museum	2609 - Cleaning	9642 - Conservation & Collections Management Expens	0	0	Rephase budget-Cleaning Museum	R30
90 - Visitor Information Centre	1799 - Sundry Income	4170 - Hawkesbury Tourism	(1,125)	0	Hawkesbury Tourism income from comp 40	R56
90 - Visitor Information Centre	2107 - Casuals	4170 - Hawkesbury Tourism	22,600	0	Hbury Tourism Casual staff fr comp 40	R56
90 - Visitor Information Centre	2111 - Superannuation	4170 - Hawkesbury Tourism	2,853	0	Hawkesbury Tourism Super fr comp 40	R56
90 - Visitor Information Centre	2419 - General Office Expenditure	4170 - Hawkesbury Tourism	15,000	0	General Office Expenditure fr comp 40	R56
90 - Visitor Information Centre	2422 - Telephone Expenses	4170 - Hawkesbury Tourism	1,050	0	Hawkesbury Tourism phone exps fr comp 40	R56
90 - Visitor Information Centre	2601 - Electricity	4170 - Hawkesbury Tourism	400	0	Hbury Tourism electricity fr comp 40	R56
<b>TOTAL</b>			<b>18,721</b>	<b>(13,641)</b>		



**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
**2nd Quarter 2007/08**

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
<b>INFRASTRUCTURE SERVICES</b>						
34 - Sullage Disposal	2101 - Salaries	0000 - No Project	(3)	0	Adjust roundings	R48
34 - Sullage Disposal	2102 - Annual Leave	0000 - No Project	3	0	Adjust roundings	R48
34 - Sullage Disposal	2103 - Sick Leave	0000 - No Project	(2)	0	Adjust roundings	R48
34 - Sullage Disposal	2111 - Superannuation	0000 - No Project	(2)	0	Adjust roundings	R48
34 - Sullage Disposal	2119 - Public Holidays	0000 - No Project	(2)	0	Adjust roundings	R48
34 - Sullage Disposal	2566 - Ponds Working Expenses	0000 - No Project	90,000	0	Fund Blaxland Ridge Ponds Rehab-See3257	R03
34 - Sullage Disposal	3257 - Tfr from Rsve Sullage Reserve	0000 - No Project	0	(89,994)	Fund Blaxland Ridge Ponds Rehab-See2566	R48
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8520 - Reg.Rds Mtce.Saunders Rd	5,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8521 - Reg.Rds Mtce.Old Stock Rt	5,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8522 - Reg.Rds Mtce.Schynville Rd	41,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8523 - Reg.Rds Pitt Town Dural R	7,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8524 - Reg.Rds Mtce.Freemans Rch	34,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8525 - Reg.Rds Mtce.Gorricks Lan	2,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8526 - Reg.Rds Mtce.Creek Rdge R	13,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8527 - Reg.Rds Mtce.Spinks Rd	3,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8528 - Reg.Rds Mtce.Kurmond Rd	500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8529 - Reg.Rds Mtce.Wire Lane	5,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8530 - Reg.Rds Mtce.Terrace Rd	6,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8531 - Reg.Rds Mtce.King/Sackvil	41,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8532 - Reg.Rds Mtce.Grose Vale R	36,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8533 - Reg.Rds Mtce.Old Bells Li	4,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8534 - Reg.Rds Mtce.Lennox St	1,350	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8535 - Reg.Rds Mtce.March St	3,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8536 - Reg.Rds Mtce.Argyle St	1,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8537 - Reg.Rds Mtce.Fairey Rd	5,600	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8538 - Reg.Rds Mtce.Mileham St	50	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8539 - Reg.Rds Mtce.Brabyn St	2,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8540 - Reg.Rds Mtce. Comleroy Rd	22,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8541 - Reg.Rds Mtce.Blaxland Rd	18,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8542 - Reg.Rds Mtce.Bandon Rd	3,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8543 - Reg.Rds Mtce.Londonderry	4,500	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8544 - Reg.Rds Mtce.St Albans Rd	65,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8545 - Reg.Rds Mtce.StA Contract	33,000	0	Real RegRds-Grant 181A -From Proj 8548	R09
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintenance-General	8548 - Reg.Rds Mtce Grant Expenditure- BUO	(366,000)	0	Real RegRds-Grant 181A to various Proj	R09
48 - Environmental Managmt Project-Stormwater	2101 - Salaries	0000 - No Project	41,495	0	Fund Stormwater Coordinator Fr Res3265	R42
48 - Environmental Managmt Project-Stormwater	2622 - Street Sweeping Program	8950 - Street Sweeping Programs	68,299	0	Fund mechanical sweeper oper Fr Res 3265	R42
48 - Environmental Managmt Project-Stormwater	2674 - Op Exp-EMP-Gross Pollutant Traps Mainten	5747 - Gross Pollutant Traps Maintenance	101,007	0	Fund GPT oper & maintenance Fr Res 3265	R42
48 - Environmental Managmt Project-Stormwater	2676 - Op Exp-EMP-Stormwater	1463 - Road Reserve Management Planning	0	0	Fund Road Reserve Mgmt Plan Fr Res 3265	R42
48 - Environmental Managmt Project-Stormwater	2676 - Op Exp-EMP-Stormwater	5753 - EMP-Integrated Weed Control Program	20,000	0	Fund integrated Weed Control Fr Res 3265	R42
48 - Environmental Managmt Project-Stormwater	2676 - Op Exp-EMP-Stormwater	5769 - EMP - Monitoring Framework	37,000	0	Fund Comty water monitoring Fr Res 3265	R42
48 - Environmental Managmt Project-Stormwater	3265 - Tfr from Rsve Stormwater Management Rese	0000 - No Project	0	(267,801)	Funding Stormwater projects	R42



**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
**2nd Quarter 2007/08**

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
48 - Environmental Managmt Project-Stormwater	3265 - Tfr from Rsve Stormwater Management Rese	5751 - EMP-Bushland Remnent Studies	0	26,117	Bushland remnent study budg	R38
48 - Environmental Managmt Project-Stormwater	3265 - Tfr from Rsve Stormwater Management Rese	5763 - GPT- Duke Rd Wilberforce	0	10,607	GPT Duke Rd Wforce budget	R38
48 - Environmental Managmt Project-Stormwater	4782 - Cap Exp-EMP-Gross Pollutant Traps	5751 - EMP-Bushland Remnent Studies	0	(26,117)	Bushland remnent study budg	R38
48 - Environmental Managmt Project-Stormwater	4782 - Cap Exp-EMP-Gross Pollutant Traps	5763 - GPT- Duke Rd Wilberforce	0	(10,607)	GPT Duke Rd Wforce budget	R38
50 - Parks	1362 - Public Cemeteries Sundry Income	1663 - Pub/Cemeteries S/Inc- Rmond Lawn-Int Fees	(8,938)	0	Tfr funds-Storm Dmge repairs-Parks-N2636	R49
50 - Parks	1374 - Reimbursement of Storm Damage	0000 - No Project	(10,886)	0	Bud-Nat Disaster Relief Prog income rec	R15
50 - Parks	181X - Nat Disaster Relief-Storms-DepCommerce	5435 - Storm Damage Parks	(54,512)	0	Nat Disaster Relief Grant-DpOfCmmerce-Pks	R49
50 - Parks	184F - Greenspace-Masterplan Swallow R Re-DIPNR	7261 - Landscape-Masterplan Swallow Rk Re-DIPNR	(10,000)	0	Tfr from Cap Grant-Greenspace Gr 384F	R31
50 - Parks	184T - Chain Of Ponds Res Rehab-Environ Trust	7271 - Chain Of Ponds Res Rehab Project	(9,990)	0	Tfr from Cap Grant-Chain of Ponds G 384T	R31
50 - Parks	184U - Riverbank Mgmt-N/Rich Com Group-HNCMA	7874 - Rehab River Flat Forest N/Rich-Grant exp	(2,902)	0	Riverbank Mg Gr-N/Rich Group-HNCMA-N2820	R37
50 - Parks	184V - Recreation Fishing Community Prog-DAFF Gr	7272 - Bring back the Fish to StAlbans-McDonRiv	(16,167)	0	Fr Capital Grants-Bring Back the Fish	R31
50 - Parks	184W - Castlereagh Cmty Gr-Ymundi Res Reh-EnvCo	7756 - Castlereagh Cmty-Ymundi Res Reh Progr	(16,030)	0	Fr Cap Grants-Ymundi Res Rehab	R36
50 - Parks	188B - Restore Nationally Threatened Eco Comty-DpEnv&Climate	7887 - Mill Road, George Street, Redbank Creek	(30,000)	0	Restore Threatened Eco Cmty Grant	R35
50 - Parks	188C - Estuary Mgmt Prog-Sth Creek Restoration-DpEnv&Climate	7886 - South Creek Restoration	(10,000)	0	Estuary Mg Prog-Sth Ck Restore Grant	R35
50 - Parks	18PB - HNCMA - 1626 Settlers Rd St Albans	7885 - Old General Cemetery-Macdonald River	(4,142)	0	Fr Cap Grants-Old General Cemetery	R36
50 - Parks	18PC - RTA - South Creek Restoration	7886 - South Creek Restoration	(50,000)	0	Fr Cap Grants-Sth Creek Restoration	R36
50 - Parks	18PD - Weed control for Crown Lands 07/08-Dept of Lands	7035 - McMahan Park	(7,000)	0	Weed Ctnl-Crownland McMahan Pk-N2820	R37
50 - Parks	2407 - Consultancy Fees	7118 - George Street Reserves	2,000	0	Tfr GeorgeStRes BushRegen-Consult 2407	R13
50 - Parks	2407 - Consultancy Fees	7963 - Park Mgmt-Consultation fee	2,280	0	Tfr bud Plan Of M'ment-Fr Natural 4804	R11
50 - Parks	2407 - Consultancy Fees	9750 - Streeton Lookout-Plan of Management	10,000	0	Tfr bud Plan Of M'ment-Fr Nat 4804	R11
50 - Parks	2407 - Consultancy Fees	9754 - Windsor Parks-Plan of Management	20,000	0	Tfr bud Plan Of M'ment-Fr Nat 4804	R11
50 - Parks	2608 - Land Rates	0000 - No Project	5,276	0	Increase land rates budget	R44
50 - Parks	2618 - Parks - M&R	5983 - Employee Costs	(87,500)	0	Budget reserve transfer	R54
50 - Parks	2619 - Capital Works Program - Building M&R	6117 - McMahan Park Amenities Kurrjong	(6,300)	0	McMahanPark Pavilion Painting Internally	R62
50 - Parks	2619 - Capital Works Program - Building M&R	6124 - Mileham St Netball Pub Amen Sth Wind	(1,400)	0	Mileham St Netball P/Amenities Repaint	R62
50 - Parks	2619 - Capital Works Program - Building M&R	6158 - Richmond Park CWA Stall Richmond	(250)	0	Richmond Park CWA Stall Painting	R62
50 - Parks	2619 - Capital Works Program - Building M&R	6159 - Richmond Park Gardeners Store Richmond	(900)	0	Richmond Park Gardeners Store Painting	R62
50 - Parks	2619 - Capital Works Program - Building M&R	6218 - Woodlands Park Amens Changerooms W'force	(1,500)	0	Woodlands Pk Amenities Changerooms Paint	R62
50 - Parks	2619 - Capital Works Program - Building M&R	6219 - Woodlands Park Amenities Wilberforce	(1,500)	0	Woodlands Park Amenities Painting	R62
50 - Parks	2619 - Capital Works Program - Building M&R	6239 - Colonial Reserve Amenities Bligh Park	(1,400)	0	Colonial Reserve Amenities ExternalPaint	R62
50 - Parks	2619 - Capital Works Program - Building M&R	6268 - Argyle Baileys Reserve Ebenezer	(1,100)	0	Argyle Baileys Res (swallow rock) Paint	R62
50 - Parks	2619 - Capital Works Program - Building M&R	6295 - Bowen Mountain Park Bowen Mountain	(700)	0	Bowen Mountain Pk Paint Park Furniture	R62
50 - Parks	2619 - Capital Works Program - Building M&R	6318 - Indoor Sports Stadium South Windsor	(29,000)	0	Indoor Sports Stadium Painting	R62
50 - Parks	2636 - Storm Damage Repairs	5435 - Storm Damage Parks	63,450	0	Tfd funds-Storm Dmge repairs-Parks-N	R49
50 - Parks	2678 - Land Management Bushcare	7631 - Bush Regeneration	123,086	0	Tfr GeorgeStRes BushRegen-Consult 2407	R13
50 - Parks	2820 - Grant Funded Operational Exp	7035 - McMahan Park	7,000	0	Weed Ctnl-Crownland McMahan Pk-Gr18PD	R37
50 - Parks	2820 - Grant Funded Operational Exp	7126 - Howe Park	4,828	0	Fr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	2820 - Grant Funded Operational Exp	7148 - Argyle Bailey Memorial Reserve	5,575	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	2820 - Grant Funded Operational Exp	7255 - Bellbird Hill Reserve & Lookout Rehab	13,553	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	2820 - Grant Funded Operational Exp	7261 - Landscape-Masterplan Swallow Rk Re-DIPNR	5,000	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	2820 - Grant Funded Operational Exp	7262 - Colby Park Weed Control & RevegetationGr	7,575	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	2820 - Grant Funded Operational Exp	7271 - Chain Of Ponds Res Rehab Project	25,860	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R31
50 - Parks	2820 - Grant Funded Operational Exp	7272 - Bring back the Fish to StAlbans-McDonRiv	68,727	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	2820 - Grant Funded Operational Exp	7756 - Castlereagh Cmty-Ymundi Res Reh Progr	16,030	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R31



**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
**2nd Quarter 2007/08**

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
50 - Parks	2820 - Grant Funded Operational Exp	7760 - Riparian Environmental Restoration	53,420	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	2820 - Grant Funded Operational Exp	7761 - Biodiversity Environmental Restoration	31,623	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	2820 - Grant Funded Operational Exp	7762 - Navua Community Group	4,545	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R31
50 - Parks	2820 - Grant Funded Operational Exp	7763 - Redbank Creek Bush Care Group	4,545	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R31
50 - Parks	2820 - Grant Funded Operational Exp	7874 - Rehab River Flat Forest N/Rich-Grant exp	3,899	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R37
50 - Parks	2820 - Grant Funded Operational Exp	7885 - Old General Cemetery-Macdonald River	4,142	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R31
50 - Parks	2820 - Grant Funded Operational Exp	7886 - South Creek Restoration	60,000	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R35
50 - Parks	2820 - Grant Funded Operational Exp	7887 - Mill Road, George Street, Redbank Creek	30,000	0	Restore Eco Cmty Gr-Mill,Georg,RedbankCk	R35
50 - Parks	2821 - Grant Funded Consultancy Fees	7260 - Richmond Park Masterplan-Landscaping	7,840	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	2821 - Grant Funded Consultancy Fees	7261 - Landscape-Masterplan Swallow Rk Re-DIPNR	5,000	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R31
50 - Parks	2821 - Grant Funded Consultancy Fees	7877 - Rickabys Creek Footbrige Design	689	0	Tfr Cap Grant proj to Oper- Fr Nat4820	R12
50 - Parks	3216 - Tfr from Rsve S94 Park Imp Catch 3	7748 - Skate Facility Bligh Park/Sth Windsor	0	11,970	Reverse Budget-Skate Park- See 4810	R05
50 - Parks	3251 - Tfr from Rsve Carryovers Reserve	7118 - George Street Reserves	0	42,724	Tfr Bush Regen Cap proj to Op-Rsve Funds	R59
50 - Parks	3251 - Tfr from Rsve Carryovers Reserve	7158 - Chain of Ponds Reserve	0	20,948	Tfr Bush Regen Cap proj to Op-Rsve Funds	R59
50 - Parks	3251 - Tfr from Rsve Carryovers Reserve	7204 - Oakville Park	0	2,514	Tfr Bush Regen Cap proj to Op-Rsve Funds	R59
50 - Parks	3251 - Tfr from Rsve Carryovers Reserve	7242 - Half Moon Farm	0	24,010	Tfr Bush Regen Cap proj to Op-Rsve Funds	R59
50 - Parks	3251 - Tfr from Rsve Carryovers Reserve	7248 - Yarramundi Reserve	0	19,976	Tfr Bush Regen Cap proj to Op-Rsve Funds	R59
50 - Parks	3251 - Tfr from Rsve Carryovers Reserve	7619 - Tennis Crts Surface Repl	0	(12,995)	Adj C/Fwd-B/Park Tennis Courts-Fr P7751	R45
50 - Parks	3251 - Tfr from Rsve Carryovers Reserve	7631 - Bush Regeneration	0	(110,172)	Various Bush Regen projects-06/07C/fwd	R59
50 - Parks	3251 - Tfr from Rsve Carryovers Reserve	7751 - Bligh Park Tennis Courts	0	(36,383)	Adj C/Fwd-B/Park Tennis Courts-to P7619	R45
50 - Parks	3251 - Tfr from Rsve Carryovers Reserve	7883 - Rickabys Creek Footbrige Construct	0	(168,000)	Tfr exps 1st Qtr- Rickabys Cr Bridge	R14
50 - Parks	384F - Greenspace-Masterplan Swallow R Re-DIPNR	7261 - Landscape-Masterplan Swallow Rk Re-DIPNR	0	10,000	Tfr to Oper Grant-Greenspace Grant 184F	R31
50 - Parks	384T - Chain Of Ponds Res Rehab-Environ Trust	7271 - Chain Of Ponds Res Rehab Project	0	9,990	Tfr to Oper Grant-Chain of Ponds 184T	R31
50 - Parks	384V - Recreation Fishing Community Prog-DAFF Gr	7272 - Bring back the Fish to StAlbans-McDonRiv	0	16,167	To Oper Grants-Bring Back the Fish	R31
50 - Parks	384W - Castlereagh Cmty Gr-Ymundi Res Reh-EnvCo	7756 - Castlereagh Cmty-Ymundi Res Reh Progr	0	16,030	Tfr To Oper Grants-Ymundi Res Rehab	R36
50 - Parks	38PB - HNCMA - 1626 Settlers Rd St Albans	7885 - Old General Cemetery-Macdonald River	0	4,142	Tfr To Oper Grants-Old Gen Cemetery	R36
50 - Parks	38PC - RTA - South Creek Restoration	7886 - South Creek Restoration	0	50,000	Tfr To Oper Grants-Sth Creek Restoration	R36
50 - Parks	4803 - Park Improvement Bush Regeneration	7037 - Mill Road Kurrajong	0	(15,000)	Tfr Bush Regen Cap proj to Op-To Nat2678	R11
50 - Parks	4803 - Park Improvement Bush Regeneration	7118 - George Street Reserves	0	(31,362)	Tfr Bush Regen Cap proj to Op-To Nat2678	R11
50 - Parks	4803 - Park Improvement Bush Regeneration	7158 - Chain of Ponds Reserve	0	(20,474)	Tfr Bush Regen Cap proj to Op-To Nat2678	R11
50 - Parks	4803 - Park Improvement Bush Regeneration	7204 - Oakville Park	0	(1,257)	Tfr Bush Regen Cap proj to Op-To Nat2678	R11
50 - Parks	4803 - Park Improvement Bush Regeneration	7242 - Half Moon Farm	0	(22,005)	Tfr Bush Regen Cap proj to Op-To Nat2678	R11
50 - Parks	4803 - Park Improvement Bush Regeneration	7248 - Yarramundi Reserve	0	(24,988)	Tfr Bush Regen Cap proj to Op-To Nat2678	R11
50 - Parks	4803 - Park Improvement Bush Regeneration	9751 - Rickabys Creek-Windsor	0	(10,000)	Tfr Bush Regen Cap proj to Op-To Nat2678	R11
50 - Parks	4804 - Park Improvement Program Landscaping	7619 - Tennis Crts Surface Repl	0	12,995	Adj C/Fwd-B/Park Tennis Courts-Fr P7751	R45
50 - Parks	4804 - Park Improvement Program Landscaping	7751 - Bligh Park Tennis Courts	0	36,383	Adj C/Fwd-B/Park Tennis Courts-to P7619	R45
50 - Parks	4804 - Park Improvement Program Landscaping	7963 - Park Mgmt-Consultation fee	0	(2,280)	Tfr bud Plan Of M'ment to Natural 2407	R11
50 - Parks	4804 - Park Improvement Program Landscaping	9750 - Streeton Lookout-Plan of Management	0	(10,000)	Tfr bud Plan Of M'ment to Natural 2407	R11
50 - Parks	4804 - Park Improvement Program Landscaping	9754 - Windsor Parks-Plan of Management	0	(20,000)	Tfr bud Plan Of M'ment to Natural 2407	R11
50 - Parks	4810 - S94 Park Improvements	7748 - Skate Facility Bligh Park/Sth Windsor	0	(11,970)	Reverse Budget for Skate Park-See 3216	R05
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7126 - Howe Park	0	(4,828)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7148 - Argyle Bailey Memorial Reserve	0	(5,575)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7255 - Bellbird Hill Reserve & Lookout Rehab	0	(13,553)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7260 - Richmond Park Masterplan-Landscaping	0	(7,840)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7261 - Landscape-Masterplan Swallow Rk Re-DIPNR	0	(10,000)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7262 - Colby Park Weed Control & RevegetationGr	0	(7,575)	Tfr Cap Grant proj to Oper- To Nat 4820	R12



**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7271 - Chain Of Ponds Res Rehab Project	0	(25,860)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7272 - Bring back the Fish to StAlbans-McDonRiv	0	(68,727)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7756 - Castlereagh Comty-Y'mundi Res Reh Progr	0	(16,030)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7760 - Riparian Environmental Restoration	0	(53,420)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7761 - Biodiversity Environmental Restoration	0	(31,623)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7762 - Navua Community Group	0	(4,545)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7763 - Redbank Creek Bush Care Group	0	(4,545)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7874 - Rehab River Flat Forest N/Rich-Grant exp	0	(997)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7877 - Rickabys Creek Footbrige Design	0	(689)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7882 - LGAG 6 Yarramundi Reserve Rehabilitation	0	0	Rephase Bud-YmundiRes Reh&Com Acc Gr384Z	R31
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7884 - Wilberforce Park Stage 1	0	0	Rephase Bud-Greenspace Gr 18PA	R31
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7885 - Old General Cemetery-Macdonald River	0	(4,142)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4820 - Parks - Capital Grants Funded Projects	7886 - South Creek Restoration	0	(50,000)	Tfr Cap Grant proj to Oper- To Nat 4820	R12
50 - Parks	4901 - Building Construction	6043 - Campbell St Park Amenities Nth Rich'd	0	(1,600)	Campbell Str Park Amenities Tile Floors	R62
50 - Parks	4901 - Building Construction	6084 - Icely Park Amenities Changeroom Richmond	0	(2,000)	IcelyPark Amenities Changerooms-Floors	R62
50 - Parks	4901 - Building Construction	6213 - H'bury Oasis Swimming Ctr Sth Windsor	0	(27,000)	Tfr const budget-H'bury Oasis to Fund 5	R10
52 - Roadworks Maintenance	1905 - Natural Disaster Claim	9757 - Emergency repairs	(1,667,000)	0	Inc-Natural Disaster RTA CI-P9758/9759	R43
52 - Roadworks Maintenance	2636 - Storm Damage Repairs	9675 - Valder Ave-Powell St to Thompson Ave	(341)	0	Unbudgeted StormDamage expensed in 06/07	R51
52 - Roadworks Maintenance	2636 - Storm Damage Repairs	9752 - Bins/Furniture replacement in parks	(8)	0	Unbudgeted StormDamage expensed in 06/07	R51
52 - Roadworks Maintenance	2636 - Storm Damage Repairs	9757 - Emergency repairs	821	0	Unbudgeted StormDamage expensed in 06/07	R51
52 - Roadworks Maintenance	2636 - Storm Damage Repairs	9758 - Restoration works-St Albans Road	1,039,246	0	StormDamage expenditure	R51
52 - Roadworks Maintenance	2636 - Storm Damage Repairs	9759 - Restoration works-other roads	471,178	0	StormDamage expenditure	R51
52 - Roadworks Maintenance	2640 - Roadworks Maintence-General	5983 - Employee Costs	(262,500)	0	Budget reserve transfer	R54
52 - Roadworks Maintenance	2656 - Roadworks Maint - Maintence Grading	8002 - Unsealed Roads Maintenc	(200,000)	0	Budget not required due to Storm Funding	R52
53 - Roadworks Construction	3251 - Tfr from Rsvve Carryovers Reserve	8415 - Roundabout - Oakville,Stahls,Broos Rd	0	168,000	Tfr exps 1st Qtr- Rickabys Cr Bridge	R14
53 - Roadworks Construction	382D - Auslink Strategic Reg Prog-Seal of St Alban's Rd-DOTARS Gr	8665 - St Albans Rd-Sealing	0	(989,500)	Auslink Gr-Seal St Albans Rd-See 4913	R04
53 - Roadworks Construction	4913 - Road Sealing	8665 - St Albans Rd-Sealing	0	989,500	Auslink Gr-Seal St Albans Rd Grant 382D	R04
54 - Kerb, Guttering & Drainage	4750 - Kerb and Gutter Construction	5600 - Mitchell Drive - Glossodia	0	(80,260)	Reverse Budget-Mitchell Drive- See 3251	R05
57 - Survey, Design and Mapping	2101 - Salaries	0000 - No Project	(28,500)	0	Comp 57-Period of Vacancy-Nat 2101	R16
57 - Survey, Design and Mapping	4601 - Purchase Leaseback Plant	0000 - No Project	0	28,500	To fund Design Serv new vehicle	R16
59 - Administrative Building	2609 - Cleaning	0000 - No Project	12,449	0	Tfr budget to Admin build Proj 6013	R46
59 - Administrative Building	2609 - Cleaning	6013 - Administration Building Windsor	(12,449)	0	Allocate budget to Admin build project	R46
59 - Administrative Building	4901 - Building Construction	6013 - Administration Building Windsor	0	(28,500)	Admin Building Security Card Printer	R62
59 - Administrative Building	4901 - Building Construction	6052 - Council Depot Wilberforce	0	(2,470)	Reverse budget-Wilberforce Depot	R05
59 - Administrative Building	4901 - Building Construction	6201 - Wilberforce Offices Wilberforce	0	(28,000)	Wilberforce Offices Existing fuel Tanks	R62
60 - Community Buildings	181X - Nat Disaster Relief-Storms-DepCommerce	5436 - Storm Damage Buildings	(27,809)	0	Nat Disaster Relief Grant-DpOfCommerce-Blg	R49
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6112 - McGrath Hill Comm'y Ctr McGraths Hill	(1,800)	0	McGraths Hill Comty Ctre Paint Inter	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6130 - North Richmond NHC North Richmond	(6,700)	0	Nth Richmond NHC Painting	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6131 - Nth Rich'd Oval Amenities North Richmond	(500)	0	NthRich Oval Amen/Change Rooms Painting	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6135 - Oakville Bus Shelter Oakville	(50)	0	Oakville Bus Shelter Painting	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6153 - Richmond Library Richmond	(1,600)	0	Richmond Library Internal Painting	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6154 - Richmond Neighbourhood Centre Richmond	(500)	0	Richmond Neigh'hood Ctre Internal Paint	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6162 - Richmond Pre-School Richmond	(4,000)	0	Richmond Pre-School Painting Internal	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6166 - S'ville Ferry Master Cottage Sackville	(4,000)	0	Sackville Ferry Cottage sold-Paint Ext	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6201 - Wilberforce Offices Wilberforce	(9,200)	0	Wilberforce Offices Painting External	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6204 - W'force School of Arts Hall Wilberforce	(800)	0	W'force School of Arts Hall Paint Inter	R62





**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6214 - Windsor Pre-school Windsor	(1,000)	0	Windsor Pre-School External painting	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6292 - Woodlands Pony Club Wilberforce	(1,500)	0	Woodlands Pony Club Repainting	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6312 - Kable St Bus Shelter Windsor	(1,525)	0	Kable St Bus Shelter Painting	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6354 - Boat Club Windsor	(100)	0	Boat Club Handrail Painting	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6412 - Bicentnary/Friendshp Pk Shelter Claredon	(300)	0	Friendship Park Shelter Paint Shelter	R62
60 - Community Buildings	2619 - Capital Works Program - Building M&R	6421 - Peppercorn Place Windsor	(500)	0	Peppercorn Place Painting External	R62
60 - Community Buildings	2636 - Storm Damage Repairs	5436 - Storm Damage Buildings	35,712	0	Tfrd Funds-Storm Dmge repairs-Bldgs-N	R49
60 - Community Buildings	3859 - Reg Museum-Reg Partnerships -DOTARS Gr	6591 - New Museum-Construction	0	(102,296)	Reg Museum DOTARS Grant-Final instalment	R47
60 - Community Buildings	4901 - Building Construction	6028 - Bilpin Hall Bilpin	0	(27,600)	Bilpin Hall reproof sheeting- completed	R62
60 - Community Buildings	4901 - Building Construction	6052 - Council Depot Wilberforce	0	(6,381)	Reverse budget-Wilberforce Depot	R05
60 - Community Buildings	4901 - Building Construction	6076 - Greenhills LDC Centre South Windsor	0	(2,949)	Greenhills LDC Centre Bi Fold Doors	R62
60 - Community Buildings	4901 - Building Construction	6103 - Macquarie Park House Windsor	0	(12,000)	MacquarieParkHouse Louvre window replace	R62
60 - Community Buildings	4901 - Building Construction	6114 - M/Hill Shopping Ctr McGraths Hill	0	(3,500)	McGraths Hill Shopping Ctre Landscaping	R62
60 - Community Buildings	4901 - Building Construction	6130 - North Richmond NHC North Richmond	0	(15,850)	NthRichmond NHC CarPark Security Lights	R62
60 - Community Buildings	4901 - Building Construction	6139 - Old Sackville Road Cottage Wilberforce	0	(1,000)	OldSackville Rd Cottage envirocycle	R62
60 - Community Buildings	4901 - Building Construction	6162 - Richmond Pre-School Richmond	0	(5,000)	Richmd Pre-School Modify Store room	R62
60 - Community Buildings	4901 - Building Construction	6166 - S'ville Ferry Master Cottage Sackville	0	(1,600)	SackvilleFerry Cottage sold-Fence	R62
60 - Community Buildings	4901 - Building Construction	6167 - Senior Citizens Centre Richmond	0	(281)	Senior Citizens Ctre Dual Flush Cisterns	R62
60 - Community Buildings	4901 - Building Construction	6197 - Webbs Creek Ferry Amenities Wmans Ferry	0	(2,000)	WebbsCreek Ferry Amenit BagCementCoating	R62
60 - Community Buildings	4901 - Building Construction	6200 - W'force Long Day Care Centre Wilberforce	0	(2,500)	Wilberforce LDC Centre Poly Water Tank	R62
60 - Community Buildings	4901 - Building Construction	6236 - Childrens Centre Bligh Park	0	(3,000)	Bligh Park Childrens Centre Compactus	R62
60 - Community Buildings	4901 - Building Construction	6447 - Community Bus Shed	0	(2,300)	Community Bus Shed Security System	R62
60 - Community Buildings	4908 - New Museum Site-Baker St	6591 - New Museum-Construction	0	102,296	Reg Museum DOTARS Gr3859-Final instal	R47
62 - Operations Management	3101 - Sale of Plant	0024 - P/Works vehicle - Plant 24	0	(12,982)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0059 - Publicworks - Table Top - Plant 59	0	(14,982)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0094 - Publicworks - Ute - Plant 94	0	(10,000)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0096 - Publicworks - Table Top - Plant 96	0	(17,273)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0102 - Publicworks - Sweeper - Plant 102	0	(4,545)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0103 - Publicworks - Tipper - Plant 103	0	(18,182)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0106 - Publicworks - Table Top - Plant 106	0	36,000	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0107 - Publicworks - Table Top - Plant 107	0	(30,000)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0112 - Publicworks - Plant 112	0	(40,909)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0114 - Publicworks - Table Top - Plant 0114	0	(15,455)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0116 - Publicworks - Table Top - Plant 116	0	(16,364)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0117 - Mitsubishi Canter 4T Crew Cab-Plant 117	0	(15,455)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0141 - Publicworks - Tipper - Plant 141	0	(15,455)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0200 - Publicworks - Caterpillar Grader-Plant 0200	0	(72,727)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0201 - Publicworks - Mitsub Grader - Plant 201	0	(36,364)	Plant replacement program	R52
62 - Operations Management	3101 - Sale of Plant	0404 - Publicworks - Ute - Plant 404	0	(1,091)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0423 - Publicworks - Mower - Plant 423	0	(4,636)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0427 - Publicworks - Mower - Plant 427	0	(4,636)	Plant replacement program	R51
62 - Operations Management	3101 - Sale of Plant	0631 - Publicworks - Mower - Plant 631	0	(1,818)	Plant replacement program	R51
62 - Operations Management	3253 - Tfr from Rsve Plant Reserve	0000 - No Project	0	(612,653)	Tfr from Reserve Plant Replace Program	R52
62 - Operations Management	4101 - Purchase of Plant	0024 - P/Works vehicle - Plant 24	0	22,971	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0059 - Publicworks - Table Top - Plant 59	0	26,718	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0094 - Publicworks - Ute - Plant 94	0	27,000	Plant replacement program	R51



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
62 - Operations Management	4101 - Purchase of Plant	0096 - Publicworks - Table Top - Plant 96	0	41,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0102 - Publicworks - Sweeper - Plant 102	0	20,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0103 - Publicworks - Tipper - Plant 103	0	58,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0106 - Publicworks - Table Top - Plant 106	0	(60,000)	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0107 - Publicworks - Table Top - Plant 107	0	66,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0112 - Publicworks - Plant 112	0	100,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0114 - Publicworks - Table Top - Plant 0114	0	50,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0116 - Publicworks - Table Top - Plant 116	0	50,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0141 - Publicworks - Tipper - Plant 141	0	50,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0201 - Publicworks -Mitsub Grader - Plant 201	0	330,000	Plant replacement program	R52
62 - Operations Management	4101 - Purchase of Plant	0404 - Publicworks - Ute - Plant 404	0	18,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0415 - Publicworks -Mower- Plant 415	0	16,018	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0421 - Publicworks - Plant 102	0	7,500	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0423 - Publicworks - Mower - Plant 423	0	38,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0427 - Publicworks - Mower - Plant 427	0	38,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0607 - Publicworks - Trailer - Plant 607	0	3,750	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0631 - Publicworks - Mower - Plant 631	0	14,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0700 - Publicworks - Blower/Vaccum- Plant 700	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0701 - Publicworks - Cutter - Plant 701	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0702 - Publicworks - Cutter - Plant 702	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0703 - Publicworks - Blower/Vaccum- Plant 703	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0704 - Publicworks - Edgers- Plant 704	0	565	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0705 - Publicworks - Cutter - Plant 705	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0706 - Publicworks - Cutter - Plant 706	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0709 - Publicworks - Cutter - Plant 709	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0710 - Publicworks - Blower/Vaccum- Plant 710	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0711 - Publicworks - Cutter - Plant 711	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0712 - Publicworks - Cutter - Plant 712	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0713 - Publicworks - Blower/Vaccum- Plant 713	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0716 - Publicworks - Mower - Plant 716	0	650	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0718 - Publicworks - Blower/Vaccum- Plant 718	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0719 - Publicworks - Cutter - Plant 719	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0721 - Publicworks - Blower/Vaccum- Plant 721	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0722 - Publicworks - Edgers- Plant 722	0	565	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0724 - Publicworks - Plant 724	0	600	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0729 - Publicworks - Cutter - Plant 729	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0730 - Publicworks - Blower/Vaccum- Plant 730	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0731 - Publicworks - Plant 731	0	600	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0733 - Publicworks - Mower - Plant 433	0	650	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0736 - Publicworks - Cutter - Plant 736	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0737 - Publicworks - Blower/Vaccum- Plant 737	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0740 - Publicworks - Blower/Vaccum- Plant 740	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0741 - Publicworks - Mower - Plant 741	0	650	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0742 - Publicworks - Cutter - Plant 742	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0743 - Publicworks - Cutter - Plant 743	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0744 - Publicworks - Cutter - Plant 744	0	535	Plant replacement program	R51



**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
62 - Operations Management	4101 - Purchase of Plant	0745 - Publicworks - Cutter - Plant 745	0	535	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0746 - Publicworks - Blower/Vaccum- Plant 746	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0747 - Publicworks - Blower/Vaccum- Plant 747	0	850	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0755 - Publicworks - Edgers- Plant 755	0	565	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0757 - Publicworks - Plant 757	0	600	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0776 - Publicworks - Edgers- Plant 776	0	565	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0779 - Publicworks - Mower - Plant 779	0	650	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0920 - Publicworks - Chainsaw - Plant 920	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0921 - Publicworks - Chainsaw - Plant 921	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0922 - Publicworks - Chainsaw - Plant 922	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0923 - Publicworks - Chainsaw - Plant 923	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0924 - Publicworks - Chainsaw - Plant 924	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0925 - Publicworks - Chainsaw - Plant 925	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0926 - Publicworks - Chainsaw - Plant 926	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0927 - Publicworks - Chainsaw - Plant 927	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0930 - Publicworks - Chainsaw - Plant 930	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0931 - Publicworks - Chainsaw - Plant 931	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0932 - Publicworks - Chainsaw - Plant 932	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0937 - Publicworks - Chainsaw - Plant 937	0	2,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0979 - Publicworks - Pump - Plant 979	0	1,000	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0996 - Publicworks - Generator - Plant 996	0	1,200	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0997 - Publicworks - Generator - Plant 997	0	1,050	Plant replacement program	R51
62 - Operations Management	4101 - Purchase of Plant	0998 - Publicworks - Generator - Plant 998	0	1,050	Plant replacement program	R51
62 - Operations Management	4253 - TFR to Rsv Plant Reserve	0000 - No Project	0	296,874	Tfr to Reserve Plant Replace Program	R52
67 - State Emergency Services	4101 - Purchase of Plant	0000 - No Project	0	(80,000)	Tfr SES plant purchase to project 0151	R18
67 - State Emergency Services	4101 - Purchase of Plant	0151 - SES Landcruiser - Plant 151	0	80,000	Tfr SES plant purchase to project 0151	R18
88 - Co Generation Project	1162 - CoGen Gas Income	0000 - No Project	38,224	0	Rev Co-Gen gas income est-tfr to Elect	R50
88 - Co Generation Project	1162 - CoGen Gas Income	6480 - Hawkesbury Central Library (300GeorgeSt)	38,014	0	Rev Co-Gen gas income est-tfr to Elect	R50
88 - Co Generation Project	1162 - CoGen Gas Income	6481 - Hawkesbury Regional Gallery	20,700	0	Rev Co-Gen gas income est-tfr to Elect	R50
88 - Co Generation Project	1163 - CoGen Electricity Income	0000 - No Project	(2,887)	0	Increase Co-gen Elect income estimate	R50
88 - Co Generation Project	1163 - CoGen Electricity Income	6480 - Hawkesbury Central Library (300GeorgeSt)	(36,555)	0	Increase Co-gen Elect income estimate	R50
88 - Co Generation Project	1163 - CoGen Electricity Income	6481 - Hawkesbury Regional Gallery	(20,019)	0	Increase Co-gen Elect income estimate	R50
88 - Co Generation Project	2600 - Gas	6470 - Co Generation (Located at Deerubbin Cte)	36,031	0	Adjust Co-gen	R50
88 - Co Generation Project	2601 - Electricity	6470 - Co Generation (Located at Deerubbin Cte)	2,932	0	Adjust Co-gen	R50
88 - Co Generation Project	2603 - Insurance	6470 - Co Generation (Located at Deerubbin Cte)	5,000	0	Adjust Co-gen	R50
88 - Co Generation Project	2606 - Maintenance - Buildings	6470 - Co Generation (Located at Deerubbin Cte)	6,886	0	Adjust Co-gen	R50
88 - Co Generation Project	2607 - Maintenance - Plant & Equipment	6470 - Co Generation (Located at Deerubbin Cte)	136,837	0	Adjust Co-gen	R50
89 - Waste Management Facility	1124 - Waste Performance Improvement Rebate	0000 - No Project	(54,874)	0	Bud to match Act-Waste Perf Imp Rebate	R22
89 - Waste Management Facility	2407 - Consultancy Fees	2273 - Depot Work Exp Monitoring Expenses	65,650	0	Tfr budget from Depot Exps N2963	R55
89 - Waste Management Facility	2963 - Waste Depot Work Expenditure	2273 - Depot Work Exp Monitoring Expenses	(65,650)	0	Tfr budget to Consultancy N2407	R55
89 - Waste Management Facility	3230 - Transfer from Tip Remediation Reserve	2290 - Waste Drop Off Area	0	(245,776)	Waste dropoff Budget Fr comp 81 to 89	R41
89 - Waste Management Facility	3230 - Transfer from Tip Remediation Reserve	6974 - Wheel Wash Roadway	0	(45,000)	Fund Waste Wheelwash Roadway Purchase	R53
89 - Waste Management Facility	3230 - Transfer from Tip Remediation Reserve	9761 - Provision for Cell Construction	0	(600,000)	Tfr Cell Construction fr Comp 81 to 89	R41
89 - Waste Management Facility	4114 - Purchase Other Assets	6974 - Wheel Wash Roadway	0	45,000	Fund Waste Wheelwash Roadway Purchase	R53
89 - Waste Management Facility	4230 - Transfer to Tip Remediation Reserve	0000 - No Project	0	54,874	Tfr to Tip Remediation Reserve	R22
89 - Waste Management Facility	4970 - Provision for Cell Construction	9761 - Provision for Cell Construction	0	600,000	Tfr Cell Construction fr Comp 81 to 89	R41



**QUARTERLY BUDGET VARIATION 2007/08 - DETAILS**  
**2nd Quarter 2007/08**

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	Ref. #
89 - Waste Management Facility	4971 - Capital Works-Waste	2290 - Waste Drop Off Area	0	245,776	Waste dropoff Budget Fr comp 81 to 89	R41
51 - Recreation	4901 - Building Construction	6213 - H'bury Oasis Swimming Ctr Sth Windsor	0	27,000	Tfr const budget-H'bury Oasis to Fund 5	R10
66 - Fire Control	2550 - Fire Control Operating Ex	4263 - Fire Control Op Exp Radio Maintenance	(11,200)	0	Purchase new pagers-To Nat 4117	R24
66 - Fire Control	2619 - Capital Works Program - Building M&R	6357 - Wilberforce Bushfire Station Wilberforce	(1,500)	0	Wilberforce Bush Fire Station Painting	R62
66 - Fire Control	4111 - Purchase Mobile Phones	0000 - No Project	0	8,000	Purchase new mobile phones-Fr Nat 2550	R24
66 - Fire Control	4117 - Purchase Fire Pagers	0000 - No Project	0	3,200	Purchase new pagers-Fr Nat 2550	R24
66 - Fire Control	4901 - Building Construction	6049 - Colo Heights Bush Fire Shed Colo Heights	0	(3,100)	ColoHghts B/Fire Shed Concrete WaterTank	R62
80 - Sewerage Schemes	2937 - Desludge Lagoon	0000 - No Project	(75,000)	0	Fund biosolids management Fr Res3201	R60
80 - Sewerage Schemes	3106 - Sale of Leaseback Vehicles	0120 - Purchase Leaseback - Plant 120	0	1,721	Adjust sale & phasing Plant 120	R25
80 - Sewerage Schemes	3201 - Tfr from Rsve Asset Replacement - Sewer	0000 - No Project	0	75,000	Fund biosolids management To N2937	R60
80 - Sewerage Schemes	3229 - Tfr from Rsve Sewer Operating Reserve	0000 - No Project	0	(1,130)	Adjust cost & phasing Plant 120	R25
80 - Sewerage Schemes	4229 - TFR to Rsve Sewer Operating Reserve	0000 - No Project	0	(1,721)	Adjust sale & phasing Plant 120	R25
80 - Sewerage Schemes	4601 - Purchase Leaseback Plant	0120 - Purchase Leaseback - Plant 120	0	1,130	Adjust cost & phasing Plant 120	R25
<b>TOTAL</b>			<b>(9,066)</b>	<b>(424,994)</b>		
<b>CITY PLANNING</b>						
12 - Community Administration	187F - International Womens day-NSW Prem Dept	5139 - International Womens Day	(1,000)	0	Internationa Womens Day Grant-See N2986	R34
12 - Community Administration	2986 - Museum Program Expenses	5139 - International Womens Day	1,000	0	Internationa Womens Day Grant 187F	R34
38 - Animal Control	4901 - Building Construction	6252 - Dog Pound McGraths Hill	0	(16,000)	Dog Pound Sealed Access and Car Park	R62
43 - City Planning	2407 - Consultancy Fees	4010 - Preparation Hbury Local Env Plan	38,900	0	Local EnvPlan-DpPlan Grant exps Fr P2730	R58
43 - City Planning	2730 - Grant Funded Program - Operational Exps	4010 - Preparation Hbury Local Env Plan	(38,900)	0	Local EnvPlan-DpPlan Grant exps to P2407	R58
75 - FVMRU Unit Management and Administration	3239 - Tfr from Rsve FVMRU	0000 - No Project	0	27,250	FVMRU Programs trans to Peppercorn Serv	R23
75 - FVMRU Unit Management and Administration	4106 - Purchase Office Equipment	0000 - No Project	0	(750)	FVMRU Programs trans to Peppercorn Serv	R23
75 - FVMRU Unit Management and Administration	4601 - Purchase Leaseback Plant	0000 - No Project	0	(26,500)	FVMRU Programs trans to Peppercorn Serv	R23
81 - Waste Management	3106 - Sale of Leaseback Vehicles	0000 - No Project	0	18,720	Trfr budget to fund Plant 6	R41
81 - Waste Management	3106 - Sale of Leaseback Vehicles	0006 - Purchase Leaseback - Plant 6	0	(17,000)	Funding Plant 6 from Plant 47	R41
81 - Waste Management	3203 - Tfr from Rsve Garbage Reserve	0000 - No Project	0	572,568	Trfr budget to fund Plant 6	R41
81 - Waste Management	3203 - Tfr from Rsve Garbage Reserve	0006 - Purchase Leaseback - Plant 6	0	(28,563)	Funding Plant 6 from Plant 47	R41
81 - Waste Management	3203 - Tfr from Rsve Garbage Reserve	0134 - Purchase Plant-Garbage Truck - Plant 134	0	(35,000)	Incr for Garbage Truck purchase-P0134	R29
81 - Waste Management	3203 - Tfr from Rsve Garbage Reserve	2290 - Waste Drop Off Area	0	245,776	Waste dropoff Budget Fr comp 81 to 89	R41
81 - Waste Management	4101 - Purchase of Plant	0134 - Purchase Plant-Garbage Truck - Plant 134	0	35,000	Incr for Garbage Truck purchase-N3203	R29
81 - Waste Management	4203 - TFR to Rsve Garbage Reserve	0000 - No Project	0	(18,720)	Trfr budget to fund Plant 6	R41
81 - Waste Management	4203 - TFR to Rsve Garbage Reserve	0006 - Purchase Leaseback - Plant 6	0	17,000	Funding Plant 6 from Plant 47	R41
81 - Waste Management	4601 - Purchase Leaseback Plant	0006 - Purchase Leaseback - Plant 6	0	28,563	Funding Plant 6 from Plant 47	R41
81 - Waste Management	4601 - Purchase Leaseback Plant	0047 - Purchase Leaseback - Plant 47	0	27,432	Trfr budget to fund Plant 6	R41
81 - Waste Management	4970 - Provision for Cell Construction	0000 - No Project	0	(600,000)	Tfr Cell Construction to Comp 89	R41
81 - Waste Management	4971 - Capital Works-Waste	2290 - Waste Drop Off Area	0	(245,776)	Waste dropoff Budget Fr comp 81 to 89	R41
<b>TOTAL</b>			<b>0</b>	<b>(16,000)</b>		
<b>Total (Surplus)/Deficit</b>			<b>5,002</b>	<b>(5,002)</b>		
<b>NET (SURPLUS)/DEFICIT</b>			<b>0</b>			

# Part 4

## Management Plan Performance





**General Manager - Operational Action Plan and Performance Indicators 2007/2008**

**Component 17 - Workers Compensation  
General Manager  
Officer: Manager Risk Management**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-	-	-	-	-	-	-
619,360	619,360	154,505	199,191	309,010	350,330				

**Strategic Objective:**  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To ensure a safe workplace environment that meets legislative requirements and guidelines	100%	619,360	154,505	199,191	309,010	350,330	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Monitor compliance with OH&S Act and regulations.	Monthly workplace inspection returns by 10th of each month.	Monthly Workplace Inspection system current under review seeking improvements.
1.2 Develop a process for training employees on managing projects to reflect higher levels of OH&S compliance.	Continuous improvements assessed and implemented prior to commencing projects	Program under development and has been challenged by Staff issues now restructured.
1.3 Develop and conduct safety training programs as required.	Complete Training Needs Analysis and initiate training for Core OHS elements	Annual Training plan established and on track. Core OHS risk hold priority and are controlled.
1.4 Monitor claims performance and provide monthly reports on claims made	Acceptance by WorkCover of monthly claims data.	WorkCover monthly submissions completed on time and ALL approved.
1.5 Provide effective rehabilitation programs for staff with work related injuries and report monthly.	Accurate monthly reports to Manex for employee injury management and return to work programs.	Injury management reporting system under review for better clarity and to assist Manex in its management and application of resources to OHS.
1.6 OHS&IM System achieves compliance with WorkCover Model for Self Insurers	Achieve compliance with WorkCover Self Insurers OHS Audit.	OHS & IM system review ongoing and working toward another successful WorkCover Audit in September 2008.
1.7 Maintain Workers Compensation Self Insurers licence	Complete Annual Self Insurers licence renewal in accordance with Work Cover's Licensing policy by 31st October.	Annual WorkCover Self Insurers licence renewal completed and the licence has been extended for another 12 month period in line with the Audit cycle.
1.8 Achieve compliance with the WorkCover Self Insurers Case Management Guide	90% compliance with Worker's Annual Case Management Audit	WorkCover Case Management Audit completed satisfactorily. Next Audit in September/October 2008.
1.9 Information sharing and continuous improvement	Actively support and attend peak bodies and industry group meetings.	Risk Management staff attend information sharing and training sessions of peak bodies and associations when appropriate.

**General Manager - Operational Action Plan and Performance Indicators 2007/2008**

**Component 40 - Strategic Activities**  
**General Manager**  
**Officer: Strategic Planner**

	Budget 2007/08									
	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
<b>Total Income \$</b>	518	518	-	1,220	2,220	4,736				
<b>Total Expenditure \$</b>	553,421	553,421	202,194	82,180	327,035	162,717				

**Strategic Objective:**  
*A prosperous community sustained by a diverse local economy that encourages innovation and enterprise to attract people to live, work and invest in the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Facilitate economic development and growth via strategies that build local workforce capabilities; support success through modern infrastructure; and attract new investment	40%	221,161	80,878	32,384	129,926	63,192	-	-	-	-
2. Support business development activities that facilitate business networks, and encourage entrepreneurial alliances.	30%	165,871	60,658	24,288	97,445	47,394	-	-	-	-
3. Effectively and efficiently manage organisational resources to develop corporate capability, maintain integrity and appropriate employee skills.	30%	165,871	60,658	24,288	97,445	47,394	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.2 Masterplan - Technology Business precinct.	Subject to RAAF Richmond Base Study (Dept of Defence), complete 25% by June	Study released by Dept Defence released 11 August 2007. Masterplan's future, subject to corporate, local land use directions (in light of Dept. of Planning directions), resources & other strategic matters. Liaising with GM.
1.3 Business Multiplier program	Guide Bridge-to-Bridge Festival program, inc. annual review of B2B working group by June	Council resolution of 11 December 2007 to reform the B2B working group as a Advisory Committee of Council. Constitution of Advisory committee to be considered by Council in Third Quarter.
2.1 Contractual relationships with external service providers.	Complete review of all contracts twice p.a., inc. annual review in June	Contracts expired during quarter, including Business Excellence Awards (Chamber ) & Marketing on Shoestring (Windsor Business Group). Awards - final payment outstanding, waiting on Chamber to supply documentation Marketing - Windsor Business Group declined to undertake tasks.
2.2 Sister Cities relationships.	Activities maintained within budget & annual review in June	Activities within budget. Ongoing renewal of relationship underway with new processes being developed/ established.
2.3 Secondary Education relationships	Complete review of UWS Undergraduate Scholarship Agreement 2006-2011 twice p.a., inc. annual review in June	Meeting with UWS representatives held November 2007 to review scholarship for next year & remaining term of contract.
2.4 Business Networks	Establish relationships with Govt Departments/Agencies & industry groups to facilitate access to business networks & development opportunities, by June.	Ongoing & target relationships identified and being developed, including tourism.
3.1 Executive support to Council and Committees of Council.	Reporting to Council & Committees within meeting cycles.	Ongoing & meet.



**General Managers Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 65 - Human Resources  
General Manager  
Officer: Manager Human Resources**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 35,250	- 35,250	-	- 4,761	- 28,611	- 4,962				
328,077	328,077	81,268	82,448	140,862	156,162				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To develop, review and implement effective Human Resource strategies, policies and programs that meet the corporate objectives and legislative requirements.	100%	292,827	81,268	77,687	112,251	151,200	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Recruitment and selection of quality staff within established policies and procedures meeting all legislative requirements.	Recruitment process commenced within two weeks of approval by General Manager.	All recruitment commenced within 2 weeks of approval by General Manager.
	Number of appointments where qualification, skills and experience criteria are successfully filled within two months of first public advertising.	Nineteen (19) appointments where successful applicant commenced this quarter all with the necessary qualifications, skills and experience required. Two (2) positions advertised three times before successful appointment.
1.2 An induction program for new staff and individual/ corporate training needs identified and actioned within budget provision.	Induction requirements for new staff actioned within first week of commencement.	Induction of all new staff completed on the first day of commencement.
	Training database providing monthly reports to Management on training activities of staff.	Training database updated. Database revamped to include OH&S training details to be entered and to provide better reporting facilities.
1.3 Support and advice to Management and Staff in relation to Award interpretation and industrial issues.	90% of industrial disputes resolved internally.	All industrial disputes for this quarter resolved internally or will be resolved through ongoing discussions.
	All legislative changes and statutory requirements actioned and complied with.	All legislative and statutory requirements complied with including the Australian Fair Pay Commission wage decision under Work Choices.
	Fortnightly discussion sessions for Senior Management.	Not implemented.
1.4 Salary Administration and Performance Management systems meeting organisational and legislative requirements.	Annual and probationary performance reviews 95% completed by scheduled dates.	98% of performance reviews completed by scheduled dates.
	Performance Management system reviewed and accepted by Management and Staff by June.	Review currently ongoing.
1.5 OH & S skills analysis, audit and training plan identified for all positions and staff within the organisation.	Investigate the compilation of a skills database for inclusion in each position description by June	Audit completed and database currently being discussed with Risk Management Branch.
	Develop & implement a skills audit by December. Develop a skills gap analysis & training plan by June 2008.	Skills audit completed, training plan addressing gap analysis being discussed with Risk Management Branch.

**General Managers Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 68 - Corporate Communication**  
**General Manager**  
**Officer: Manager Corporate Communication**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-	-	-				
328,334	328,334	69,020	65,161	142,546	118,352				

**Strategic Objective:**  
**An informed community working together through strong local and regional connections.**

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To communicate and inform the community and other key stakeholders, of Council services and issues, in an efficient and effective manner.	100%	328,334	69,020	65,161	142,546	118,352	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Year 1 Objectives of Communication Strategy Undertaken	95% completed by June	First Quarterly newsletter completed for distribution. Commenced preparation of Draft Logo Policy. New Residents brochure progressed, design finalised and content further developed.
1.2 Media relationships reviewed and enhanced	Review of media services contract Sept and March. Regular meetings and contact with all local media.	Media services contract reviewed and results communicated to Hawkesbury Independent. Meetings held with media representatives. Meeting held regarding closure of Independent Newspaper and legal advice sought re contract.
1.3 Issues Management Advice and Monitoring	Regular updates provided to General Manager	Various issues monitored and appropriate advice provided to media. Most issues handled by issue of media release and media comment. Provided input to MANEX, pre and post business paper meetings.
1.4 Media stories generated.	50% take up ratio of media releases in local newspapers. 90% of generated media releases published in at least one local newspaper.	33 media releases were distributed this quarter with 89% of releases being published in at least one local paper. There was a pick up rate of 55% across local newspapers with the Hawkesbury Gazette recording 67%, Hawkesbury Independent 64% and Hawkesbury Courier 34%. 30 media comments were provided with a pickup rate of 73%. 13 mayoral columns were also produced.
1.5 Strategic Cross Functional Working Groups organised and progressed	Project Plans accomplished within timeframes set.	Organised activities for Manager's Meetings. Assisted cross functional teams including, Policy Committee, Grants Committee, Infrastructure Options Working Party, Customer Service /Communication Strategy Coordination Team, Process Improvement and Employee feedback teams.
1.6 Manage civic events, publications and public relation activities.	Programs reviewed by June	Community Christmas Function organised and held, Natalie Burton Award organised and completed and School Citizenship program organised and undertaken. Preparation for Australia Day Awards progressed and assistance commenced with citizenship ceremony. Citizen of the Month program continued. Assistance provided for Hawkesbury Regional Museum Opening. Planning commenced for 2008 New Residents brochure, Quarterly newsletter developed ready for production. 7 speeches written for Mayor and Councillors.



**General Managers Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 70 - Executive Management**  
**General Manager**  
**Officer: General Manager**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-	-	-				
906,920	906,920	256,731	268,648	497,154	455,580				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To ensure a safe workplace environment that meets legislative requirements and guidelines.	3%	27,208	7,702	8,059	14,915	13,667	-	-	-	-
2. Develop and maintain corporate procedures to ensure a safe workplace.	2%	18,138	5,135	5,373	9,943	9,112	-	-	-	-
3. To ensure effective salary and performance structures in place for executive management and monitor divisional performance.	95%	861,574	243,894	255,216	472,296	432,801	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 To assess compliance with OH&S Act and Regulations.	In accordance to system audit by Work Cover achieving 3 or greater	System audit undertaken by Work Cover in September. Council achieved a rating of 3 or better in each of the 4 elements audited.
2.1. To assess the effectiveness of Council's OH&S system and corporate compliance.	Reduce number of loss time injuries by 10% or at least match the Work Cover Industry average.	On target.
2.2 Resource allocation to facilitate the implementation of OH&S strategies.	Consistent with comparable local government councils per staff unit.	On target.
3.1 The Annual Performance Review is conducted.	June	Next review to be completed by end of June, 2008.
3.2 To assess the effectiveness of managing and developing human resources.	Uncertified Sick leave days < 5.00	On target.
	Training & Development \$ > 1% budget and 90% satisfaction with training courses.	On target.
	Annual leave < 8 weeks	Continually under review. Balancing resource priorities with reduction.
3.3 To assess the effectiveness of managing financial resources.	Actual performance vs Budget +/- 5.00%	Under review on an ongoing basis. Currently on target.
	Carry forward projects < 35% of budget	Currently under review for year ending 2007.
3.4 To assess the effectiveness of responding to customer communications.	Correspondence replied to within 14 days	Review in progress.
3.5 To assess the effectiveness of achieving strategic and operational performance objectives.	95% Strategic & Operational Targets Achieved	Under review.
3.7 To assess the level of customer's satisfaction in dealing with Council.	reduce % complaints : Total correspondence	Under review.
	> 80% customer satisfaction within performance area	

**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 12 - Community Administration**  
**Director City Planning Division**  
**Officer: Executive Manager - Community Partnerships**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 162,118	- 162,118	- 40,090	- 18,819	- 68,100	- 64,490				
451,845	451,845	132,241	111,373	239,260	219,989				

**Strategic Objective:**  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Manage grants and donations programs to meet the community's social, health, safety, leisure and cultural needs.	15%	43,459	13,823	13,883	25,674	23,325	-	-	-	-
2. In conjunction with community committees, resource and support the planning of activities which celebrate community diversity and promote community harmony.	16%	46,356	14,744	14,809	27,386	24,880	-	-	-	-
3. Identify funding options to establish programs to improve community linkages and meet the social, health, safety, leisure and cultural needs of the community	12%	34,767	11,058	11,106	20,539	18,660	-	-	-	-
4. Work in conjunction with community and user groups to design and operationalise community facilities (as identified in Section 94 Contributions Plan).	5%	14,486	4,608	4,628	8,558	7,775	-	-	-	-
5. Support and resource Council Section 377 committees with delegated responsibility for the day-to-day management of Council facilities and services.	13%	37,665	11,980	12,032	22,251	20,215	-	-	-	-
6. Provide Project Management Services.	39%	112,994	35,939	36,096	66,752	60,645	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Access funds for initiatives to improve community linkages	Achieve required milestones for operation of grants and donations programs	2nd round of Community Sponsorship program completed in this quarter. In total 40 organisations have been approved for sponsorship to the value of \$45,908. \$2,905 remain available for distribution (under minor assistance category).
2.1 Promote events.	Program of activities developed and implemented with NSW Govt time frame	To date Council has contributed \$5,000 to sponsor events including \$3,000 for staging of NAIDOC Week activities, and \$2,000 towards Disability Awareness Day. Planning currently underway for Youth, Seniors Week and Harmony Day activities.
3.1 Source external investments to expand establish services and activities.	10% growth in community service grant receipts	To date funding applications to value of \$456,154 have been submitted (youth services project; lawn mowing + maintenance service and International Women's Day). \$57,240 has been received for community transport & Women's day event.
4.1 Implement works as identified in Section 94 Contributions Plan.	Achieve consultation and design targets within required time-frames	Sec 96 modification for Kurrabung Community Centre lodged and approved (as per Council resolution). Tender specifications currently being prepared.
5.1 Assist Council's Section 377 Committees.	Requests responded to within 3 working days	53 maintenance requests received and responded to within 3 working days in this quarter (107 in total for year to date) 1 request for advice on administration of community facility responded to. 5 AGMs of Community groups attended.
6.1 Achieve all funding and statutory requirements as negotiated.	Contracted outputs achieved	Contracted outputs for all externally funded services have been achieved.

**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 13 - Family Day Care**  
**Director City Planning Division**  
**Officer: Service Manager (Child, Family & Youth Services)**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	158,154	413,480	357,483				
-	-	107,274	214,874	511,084	446,482				

**Strategic Objective:**  
*A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide affordable home based child care options for families within the City of Hawkesbury.	70%	-	75,092	39,704	68,323	62,299	-	-	-	-
2. Recruit, train and support approved Family Day Care Carers.	10%	-	10,727	5,672	9,760	8,900	-	-	-	-
3. Regulate the operation of Family Day Care in accordance with statutory requirements.	20%	-	21,455	11,344	19,521	17,800	-	-	-	-
Provide services between Monday to Friday 8:30am - 4:30pm.		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1. Meet demand for home based child care within City	Achieve utilisation of 160 Equivalent Full Time (EFT) places	Current EFT is 126 (79% of target). FDC continues to face increased competition from newly established child care centres in Clarendon, Vineyard and McGrath's Hill.
2.1. Maintain sufficient number of registered carers to achieve utilisation target (160 EFT places)	40 carers registered with scheme	30 Carers registered with scheme (75% of target). Nationally, FDC schemes are facing increasing difficulties in recruiting and retaining carers due to increased compliance and regulatory requirements placed on carers.
3.1. Maintain Quality Assurance (QA) Accreditation to retain schemes eligibility for Child Care Benefit payments to parents.	Retain QA accreditation to 'satisfactory' level.	QA accreditation has been retained (at 'high quality' level).
3.2. FDC Operations meet requirements of Children's Services Regulations.	Maintain License with no breaches (of regulations)	No breaches recorded. DOCS had completed licensing visit in this quarter - some minor rectifications identified by DOCS to ensue FDC remains compliant with regulations.







**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 31 - Building Control**  
**Director City Planning**  
**Officer: Building Coordinator**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 556,367	- 556,367	- 138,870	- 146,200	- 280,624	- 276,020				
472,748	472,748	118,187	119,410	236,404	239,046				

**Strategic Objective:**

*A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide development assessment services for Class 1 -10 buildings.	32%	- 26,758			- 14,150	- 11,832	-	-	-	-
2. Provide building certification and inspection services.	50%	- 41,810			- 22,110	- 18,487	-	-	-	-
3. Provide 149D building certificate services.	3%	- 2,509			- 1,327	- 1,109	-	-	-	-
4. Regulate places of public entertainment.	4%	- 3,345			- 1,769	- 1,479	-	-	-	-
5. Provide technical advice to customers, via phone and counter.	11%	- 9,198			- 4,864	- 4,067	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Turn around time for Development Applications.	Average 40 days, Median 35 Days.	Target Achieved.
1.2 Age of current Development Applications- ratio of Development Applications older than 40 days to newer than 40 days.	0.7:1	Target Achieved.
1.3 Customer satisfaction.	80% overall satisfaction.	Target Achieved.
2.1 Market share of certification and inspection services.	80% of Market.	Target Achieved.
2.2 Cost effectiveness of contestable services.	Full cost recovery.	Target Achieved.
2.3 Turn around time for Construction Certificates	21 days after Development Application consent issued	Target Achieved.
3.1 Ten day turnaround time for 149D Certificates	80% completed	Target Achieved.



**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 33 - Sewage Management Facilities**  
**Director City Planning Division**  
**Officer: Manager Regulatory Services**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 179,153	- 179,153	- 44,400	- 37,003	- 89,353	- 67,766				
240,925	240,925	57,295	48,532	122,045	97,847				

**Strategic Objective:**  
*Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Conduct inspections of onsite Sewage Management Facilities (SMF) in the city for compliance with legislative requirements.	85%	52,506	10,961	9,800	27,788	25,569	-	-	-	-
2. Provide advice to the community on use and maintenance of sewage management facilities.	15%	9,266	1,934	1,729	4,904	4,512	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Inspections are conducted in accordance with Council's adopted program.	Complete 140 inspections / month	The target figure for numbers of inspections is exceed 90% of the time with up to 220 inspections being conducted within the month, the other 10% meet target.
	Approvals to operate SMF are issued within 21 days of inspection.	Targets are being met.
	Rectification work documentation is sent within 21 days from inspection	Targets are being met.
	Annual report completed in June on compliance to Council's adopted program.	Report will be forwarded in June 2008.
2.1 Accurate information is given to assist the community with on-site sewage management issues.	90% satisfaction of customers	The satisfaction rate of persons receiving assistance with SMF issues is 95% with those not satisfied usually complaining about the cost.

**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 35 - Health Services**  
**Director City Planning Division**  
**Officer: Manager Regulatory Services**

	Budget 2007/08									
	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
<b>Total Income \$</b>	43,043	43,043	9,683	10,963	19,616	22,646				
<b>Total Expenditure \$</b>	269,938	269,938	67,500	72,722	151,295	136,997				

**Strategic Objective:**  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To enhance environmental protection and environmental health standards through education and statutory compliance.	90%	204,206	52,035	55,583	118,511	102,916	-	-	-	-
2. Work in partnership with the Dept of Health conducting mosquito surveillance for the detection of the Ross River Virus.	10%	22,690	5,782	6,176	13,168	11,435	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Conduct inspections, review of premises for compliance with the public health statutory requirements.	Complaints about unhealthy conditions responded to within 48 hours	80% of complaints are investigated within 24hrs of receipt of the complaint with the remainder being responded to within 48hrs.
	20 premises are inspected each month	A program to conduct 64 premises inspections per month will commence 21/1/08 which will exceed the target.
1.2 Conduct Food Handling Training courses.	Three training courses are conducted each year	Training courses are planned and have been conducted to meet the target.
	90% customer satisfaction in training course from evaluation survey.	Council has constantly received 97% satisfaction from the participants.
1.3 Conduct inspections of Caravan Parks to measure compliance with legislative requirements.	Complaints about caravan parks are responded to within 96 hours of receipt	Caravan park complaints are responded to with 48hrs 80% of the time or earlier dependent upon the circumstances.
2.1 Conduct mosquito surveillance program between December and April at nominated sites.	Completed in accordance with Dept of Health Surveillance Program	Surveillance will commence late January and go through until April 08.





**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 38 - Animal Control**  
**Director City Planning Division**  
**Officer: Manager Regulatory Services**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 335,000	- 335,000	- 55,013	- 97,504	- 154,243	- 233,485				
563,321	563,321	130,158	121,851	266,351	244,129				

**Strategic Objective:**  
*A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide adequate care of animals housed at the animal shelter.	50%	114,161	37,573	12,174	56,054	5,322	-	-	-	-
2. Carry out patrols of the city area for roaming dogs.	30%	68,496	22,544	7,304	33,632	3,193	-	-	-	-
3. Provide education to the community on responsible pet ownership	10%	22,832	7,515	2,435	11,211	1,064	-	-	-	-
4. Maintain registration and micro chipping records	10%	22,832	7,515	2,435	11,211	1,064	-	-	-	-
Opening hours to benefit the community, Monday - Friday: 9:30am - 12:30pm & 2:00pm - 4:30pm, Saturday: 9:30am - 11:30am, Sunday: 7:00am - 9:00am			-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Animals are cared for with adequate food and housing and homes are found for as many animals as possible.	80% dogs rehomed.	Current figures show that the consistent rehoming rates vary between 80% and 85% over the year, thus targets are exceed at times.
2.1 Patrols are conducted where complaints are received of roaming dogs.	Within 48 hrs of receipt of the complaint	Patrols are conducted to meet and exceed the target where complaints are received.
3.1 School visits are conducted at the shelter and at schools throughout the year with the assistance of the Petpep program.	100% satisfaction of school groups participating	The program is continuing to run with 100% satisfaction from the participants.
	Four school visits per year	4-6 visit are conducted annually.
4.1 Process records.	Registration and micro chipping records to be completed within 14 working days.	All records are being entered on the data base within the 14 day target.

**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 43 - City Planning**  
**Director City Planning Division**  
**Officer: Strategic Planner -Land Use**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 30,500	- 30,500	- 1,750	- 10,500	- 10,500	- 10,500				
562,886	562,886	299,172	130,095	433,424	282,375				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Maintain and update Hawkesbury Local Environmental Plan.	7.27%	38,704	21,623	8,695	30,747	19,765	-	-	-	-
2. Maintain and update Hawkesbury Development Control Plan.	9.53%	50,736	28,344	11,397	40,305	25,910	-	-	-	-
3. Service Council committees as required.	7.21%	38,385	21,444	8,623	30,493	19,602	-	-	-	-
4. Participate in State Government planning reforms and sub regional planning processes.	4.63%	24,649	13,771	5,537	19,581	12,588	-	-	-	-
5. Cor-ordinate/Manage Employment lands Strategy.		-	-	-	-	-	-	-	-	-
6. Preparation work for Land use Strategy		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Prepare Local Environmental Plans as resolved by Council and/ or as directed by Dept of Planning.	Zero successful court challenges against LEP structure	Amendment 155 (Pitt Town) called in as Part 3A major development by Department of Planning.
2.1 Maintain and update Hawkesbury's Development Control Plan.	Zero successful court challenges against DCP structure	Ongoing.
3.1 Service Council's Heritage Advisory Committee.	Quarterly	Completed.
4.1 Respond to the Dept of Planning requests for information and assistance.	As Directed by Dept Planning	Completed.
5.1 Manage Employment land strategy	Report Final to Council	Expressions of interest lodged.
6.1 Prepare work for Land Use Strategy		Ongoing.



**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 43 - City Planning**  
**Director City Planning Division**  
**Officer: Strategic Planner-Community**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 30,500	- 30,500	- 1,750	- 10,500	- 10,500	- 10,500				
562,886	562,886	299,172	130,095	433,424	282,375				

**Strategic Objective:**  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Establish processes that build community capacity to identify and respond to diversity and difference.	4.16%	22,147			17,594	11,310	-	-	-	-
2. Build community connections by supporting information linkages, life-long learning and access to local meeting spaces.	4.16%	22,147			17,594	11,310	-	-	-	-
3. Work in partnership with community and government to implement community plans to meet the social, health, safety, leisure and cultural needs of the city.	4.16%	22,147			17,594	11,310	-	-	-	-
4.Co-ordinate Community Survey					-	-	-	-	-	-
					-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Civic Index and Diversity Index equation calculated.	June	Incorporated into Council's proposed Strategic Community Plan.
1.2 Liveability Index equation calculated.	June	Incorporated into Council's proposed Strategic Community Plan.
1.3 Social Planning Process- priorities for all directorates included in Strategic Plan.	June	Priorities to 2009 identified - included in 2007/2008 Management Plan (Book1).
2.1 Tasks for Community Planning Advisory Committee (CPAC).	Quarterly Meetings	Completed (Next meeting scheduled for February 2008).
3.1 Complete the Hawkesbury Futures Demographic Study.	December	90% completed.
3.2 Community Indicators Project (Stage 1)- Consultation Strategy developed and initiated.	June	Incorporated into Council's Community Engagement Strategy and proposed Strategic Community Plan.
4.1 Community Survey Phone Survey completed	August	Completed.
4.2 Focus group meetings completed	September	Completed.
4.3 Report to Council	November	Completed.



**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 43 - City Planning**  
**Director City Planning**  
**Officer: Strategic Planner- Corporate**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 30,500	- 30,500	- 1,750	- 10,500	- 10,500	- 10,500				
562,886	562,886	299,172	130,095	433,424	282,375				

**Strategic Objective:**  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Maintain and update Council's land use management information systems.	3.71%	19,752	11,034	4,437	15,690	10,087	-	-	-	-
2. Maintain and update Council's Section 94 and 94A Development Contribution Plans	14.02%	74,641	41,699	16,767	59,294	38,117	-	-	-	-
3. Service Council Committees as required.	36.71%	195,439	109,184	43,903	155,255	99,805	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Update Policy Register upon resolution of Council.	Instruct relevant staff to update register within 14 days of Council resolution	Council resolved to adopt two new policies and archived fourteen policies. Timeframe for instructions achieved.
1.2 Convert HLEP 1989 into Standard Template Local Environmental Plan	New plan to Dept of Planning by April 2008	Project progressing however delayed due to extended time taken to resolve issues raised by government agencies and changes to template and reporting procedures of Dept of Planning.
1.3 Maintain and update LEP, Section 149 Certificates, Proclaim and GIS system.	149 certificates 100% accurate, other updated within 7 days of gazetted changes.	Maintenance and additions to Proclaim and GIS occurred in order to improve and maintain accuracy of Section 149 certificate system.
2.1 Maintain and update Section 94 & Section 94A developer contribution plans.	Reviewed annually	On going, matter report to Council in November 2007.
3.1 Service Council's Floodplain Management Committee.	As adopted by Council	One meeting held in November 2007.

**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 43 - City Planning**  
**Director City Planning Division**  
**Officer: Strategic Planner- Environmental**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
30,500	30,500	1,750	10,500	10,500	10,500				
562,886	562,886	299,172	130,095	433,424	282,375				

**Strategic Objective:**  
**Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City.**

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Enhance, preserve and protect the environment through a strategic environmental management approach that is transparent, efficient and dynamic.	12.31%	65,537	36,613	14,722	52,062	33,468	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.0 Produce the State of the Environment Report.	November	On Target.
1.2 Maintain the State of the Environment Reporting Indicators Database	September	This will be completed in line with the State of the Environment Report in Report.
1.3 Prepare annual progress report for the Water Savings Action Plan and submit to DEUS.	August	Submitted to the DECC on 30th August 2007.
1.4 Prepare annual progress report for the Energy Savings Action Plan and submit to DEUS.	November	Discussions with consultant revealed Council's inability to comply with the requirements of DECC regarding the resources required for submetering and auditing in accordance with the Australian Standards. Letter to be sent to the DECC.
1.5 Provide comments and advise to external and internal bodies on environmental issues.	Within 21 days of request	All submissions completed in compliance to target.
1.6 Produce and maintain the Operational Plan and quarterly reviews	Quarterly	Completed in accordance with the 2nd Quarter budget timetable.
1.7 Provide in-house training on environmental issues	One topic per quarter.	Salinity training 24th August- Building in a Saline Environment, Soil Erosion & Sedimentation Control 18th October 2007 for 27 Internal employees.
1.8 Coordinate Grant Funding to develop Sustainability Strategy	Completion of 6 month report due 31/10/2007	Completed on the 5th October.
	Completion of final report due 30/5/2008	Final Report sent to NSW Trust on 6th January 2008.

**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 44 - Road Safety Programs**  
**Director City Planning Division**  
**Officer: Executive Manager - Community Partnerships**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 41,400	- 41,400	-	-	6,400	-				
102,223	102,223	24,080	9,912	35,871	9,927				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide a road safety program which incorporates a comprehensive approach to preventing road trauma through the development of integrated education, engineering and enforcement programs.	10%	6,082	2,408	991	2,947	993	-	-	-	-
2. Identify the mobility needs of vulnerable road users and develop solution to address these needs	90%	54,741	21,672	8,921	26,524	8,934	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1. 1 Develop and implement Council/RTA Action Plan to reflect local trends, statistics and priorities.	Action Plan developed. Project strategies and timelines met by September	2007-2008 Action Plan completed. Implementation has been deferred due to staff vacancy.
1.2 Links established with partner organisations to develop local interventions and solutions.	Meetings of Road Safety Forum held (with representatives from Police, Health and RTA)	Ongoing staff vacancy has precluded achievement of target for this quarter.
1.3 Links developed within Council to deliver a whole-of-Council approach to the prevention of road trauma.	Coordinator attends 95% of the Local Traffic Committee meetings.	Ongoing staff vacancy has precluded achievement of target for this quarter.
2.1 Oversee the development of a Mobility Plan for the Hawkesbury LGA.	Mobility plan developed with consultation from relevant Council departments and stakeholders by June	Ongoing staff vacancy has precluded achievement of target for this quarter.



**City Planning Division - Operational Action Plan and Performance Indicators 2007/2008**

**Component 81 - Domestic Waste Management**  
**Director City Planning Division**  
**Officer: Manager Regulatory Services**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 5,514,409	- 5,514,409	-5,070,867	-5,650,615	- 5,419,150	- 5,555,312				
4,908,912	4,908,912	1,128,612	805,109	2,342,918	1,957,425				

**Strategic Objective:**

*A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To provide the waste collection service.	40%	- 242,199	-1,576,902	-1,938,202	- 1,230,493	- 1,439,155	-	-	-	-
2. To provide the recycling service for the community.	40%	- 242,199	-1,576,902	-1,938,202	- 1,230,493	- 1,439,155	-	-	-	-
3. To provide the Kerb Side Collection Service.	15%	- 90,825	- 591,338	- 726,826	- 461,435	- 539,683	-	-	-	-
4. Provide waste education to the Hawkesbury community.	5%	- 30,275	- 197,113	- 242,275	- 153,812	- 179,894	-	-	-	-
			-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Service missed bins.	24 hours from notification	All missed services have been serviced within the 24hr time limit where justification for servicing is provided.
2.1 Manage recycling contracts.	Zero non conformance to contract conditions.	The contract is being performed with zero non conformances and nil complaints from the public.
2.2 Increase domestic recycling activities and community participation through education and the provision of increased recycling service.	5% annual increase	The 5% increase from the data collected shows that we did not meet the target. The figures reflect a change in reporting to the DECC which produces distorted figures until recyclables are taken of the waste facility site. It is believed that the target has been met but not reflected in the present data.
3.1 Manage kerbside collection service contracts	100% compliance with contract conditions.	There has been 100% compliance with the contract conditions by Cleanaway with very few complaints, other than having to pay for the service
4.1 Education programs are developed and presented to the community to encourage recycling and waste avoidance.	Annual program designed by March	The design of the 2008 education program is currently being completed for delivery to the community after March 2008.









**Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008**

**Component 48 - Environmental Stormwater**  
**Director Infrastructure Services**  
**Officer: Manager Waste Management**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	1,389	-	1,431				
81,671	81,671	-	45,498	31,122	91,326				

*Strategic Objective:*  
*Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Progressively implement initiatives adopted by Council as part of the Environmental Stormwater Levy Program.	100%	81,671	-	44,109	31,122	89,895	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Operation of gross pollutant traps (GPT's)	Two completed by June	Council resolved to cease ESMP Nov. 2006 No further works undertaken.
1.2 Prepare and implement water quality monitoring framework for GPT's	Quarterly	Council resolved to cease ESMP Nov. 2006 No further works undertaken.
	Publish Quarterly results on web page	Council resolved to cease ESMP Nov. 2006 No further works undertaken.
1.3 Implement community programs	Bligh Park by June	Council resolved to cease ESMP Nov. 2006 No further works undertaken.
	Redbank Creek catchment by June	Council resolved to cease ESMP Nov. 2006 No further works undertaken.
	MacDonald Valley catchment by June	100% Completed.
1.4 Implement remediation works as identified within the "Bushland affected by stormwater audit"	one site per year	Council resolved to cease ESMP Nov. 2006 No further works undertaken.

## Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008

**Component 50 - Parks  
Director Infrastructure Services  
Officer: Manager Land Management**

		Budget 2007/08									
		Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
		Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
<b>Total Income \$</b>		- 139,034	- 139,034	- 30,135	- 54,259	- 68,245	- 108,772				
<b>Total Expenditure \$</b>		3,924,611	3,924,611	1,052,522	929,014	1,800,505	1,589,959				

**Strategic Objective:**

*A network of towns, villages and rural localities connected by well-maintained public and private infrastructure, which supports the social and economic development of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To manage all passive open space under Council's care and control.	56%	2,119,923	572,537	489,863	970,066	829,465	-	-	-	-
2. To manage all bushland under Council's care and control.	8%	302,846	81,791	69,980	138,581	118,495	-	-	-	-
3. To manage all cemeteries under Council's care and control.	4%	151,423	40,895	34,990	69,290	59,247	-	-	-	-
4. Contributions to outside bodies for action recreation.	27%	1,022,106	276,044	236,184	467,710	399,920	-	-	-	-
5. To manage trees on nature strips and road verges.	5%	189,279	51,119	43,738	86,613	74,059	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Open space is maintained for passive recreational purposes.	According to the level of usage, lawns kept below 150mm	New mowing contractor for outlying areas commenced in October 07 - the change over and the high levels of rainfall has led to some areas being overgrown, which is now in the process of being rectified.
	All toilets/facilities cleaned and bins emptied weekly (as per work schedule)	Completed as per work schedule.
2.1 Maintain and restore Bushland areas.	Match funds for at least four bush regeneration projects.	Grants received for Yarramundi Reserve, Navua Reserve, Redbank Creek Reserve, Settlers Road Reserve, South Creek Restoration Site, Mill Road Reserve, George Street Reserve.
3.1 Richmond Cemetery to be managed in a sensitive and effective manner.	Lawns maintained below 150mm	Lawns mowed to standard - Compliance met.
4.1 External recreational providers (377 Committee's) are supported.	Funds allocated quarterly.	Funding distributed - Hawkesbury Sports Council receive funds 6 monthly as requested.
	Land Mgt staff to attend 80% of meetings.	Meetings attended - Hawkesbury Sports Council, McMahon Park and SWBM Weed Committee (1).
	Quarterly reports to be received within 14 days	Completed as per timeframe allocated.
5.1 Street trees maintained for aesthetic and safety purposes	Develop a Street Tree Master Plan for Key streets in Richmond	Ongoing.

**Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008**

**Component 51 - Recreation**  
**Director Infrastructure Services**  
**Officer: Manager Land Management**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 123,324	- 123,324	- 2,057	- 164	- 55,962	- 46,445				
968,211	968,211	181,774	100,166	371,956	343,573				

**Strategic Objective:**  
*A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Manage all Council's recreational assets	30%	253,466	53,915	30,001	94,798	89,138	-	-	-	-
2. Supervise all the operation of Richmond Swimming Pool	70%	591,421	125,802	70,001	221,196	207,990	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1. Council's recreational playgrounds and skate parks managed to an acceptable level.	Quarterly safety inspection undertaken of all Skate parks and playgrounds. · Recreation information published on internet and updated quarterly	Quarterly inspections carried out. The spring and summer recreation programs were developed and published on the internet.
2.1 Manage Richmond Pool to service the community.	100% compliance to Dept of Health guidelines. Richmond Pool open to the community as per advertised opening hours.	Compliance is being met. Richmond Pool has been opened as advertised except on Sunday 13 January when the pool opened at 2pm instead of 10am.

**Infrastructure Services - Operational Action Plan and Performance Indicators 2007/2008**

**Component 52 - Roadworks Maintenance**  
**Director Infrastructure Services**  
**Officer: Manager Construction and Maintenance**

	Budget 2007/08									
	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
<b>Total Income \$</b>	- 455,339	- 455,339	- 111,771	- 256,624	- 223,542	- 361,009				
<b>Total Expenditure \$</b>	3,979,491	3,979,491	918,822	797,191	1,819,491	2,171,346				

*Strategic Objective:*  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Undertake roadworks maintenance to ensure a safe and healthy community.	100%	3,524,152	807,051	540,567	1,595,949	1,810,337	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Completion of maintenance program for roads.	Works are completed within budget	Expenditure is currently within budget.
	Works are completed on time	Compliant.
1.2 Measure the response to road damage.	95% urgent repairs made safe within 24 hours and repaired within 1 month	Compliant.
	Generate PMS monthly reports for sealed roads.	Reports are generated on a needs basis.

































**Support Services- Operational Action Plan and Performance Indicators 2007/2008**

**Component 10 - Computer Services**  
**Director Support Services**  
**Officer: Chief Information Officer**

	Budget 2007/08									
	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
<b>Total Income \$</b>	9,859	9,859	-	6,300	9,859	6,300				
<b>Total Expenditure \$</b>	2,167,655	2,167,655	632,428	577,164	1,139,803	949,433				

**Strategic Objective:**  
*A network of towns, villages and rural localities connected by well-maintained public and private infrastructure, which supports the social and economic development of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1 To provide access to Information Services and Technology to meet corporate objectives.	100%	2,157,796	632,428	570,864	1,129,944	943,133	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Meet with IT Committee, web committee, system custodians & sub committees.	Meet a minimum of 3 times per year.	IT committee meets once a month now. Re-forming of the web committee & others scheduled at the next IT steering committee meeting.
1.2 Manage the system.	98% System up time for network, email & internet system	Met target.
	Review annually IT Policies that affect users.	Main standards (email, internet & IT security) written and awaiting approval.
	Agreed leases replaced within two months of expiry date	Met target.
1.3 Access to application support and an IT Helpdesk.	100% access from 8am to 5.30pm	Met target.



## Support Services- Operational Action Plan and Performance Indicators 2007/2008

**Component 15 - Library  
Director Support Services  
Officer: Manager Cultural Services**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 159,362	- 159,362	- 8,755	- 9,391	- 139,509	- 187,749				
1,494,624	1,494,624	362,845	321,978	699,875	683,491				

**Strategic Objective:**  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide a free and accessible public library service to the people of the City of the Hawkesbury as well as the wider community	80%	1,068,210	283,272	250,070	448,293	396,594	-	-	-	-
2. Encourage community participation in lifelong learning	15%	200,289	53,114	46,888	84,055	74,361	-	-	-	-
3. Effectively and efficiently manage cultural services and promote community use of the Cultural Precinct	5%	66,763	17,705	15,629	28,018	24,787	-	-	-	-
Opening Hours: Hawkesbury Central Monday to Friday 9:00am - 7:00pm; Saturday 9:00am - 1:00pm; Sunday 2:00pm - 5:00pm. Richmond Monday to Friday 9:30am - 6:00pm, Saturday 9:00am - 1:00pm			-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Promote use of the library	5% increase in library visitors	101,784 visitors to both libraries during Jul-Dec 07 - a 2.5% decrease from Jul-Dec 06 (104,395). Reduced opening hours operated during the 2007 Xmas period due to current staff resources.
	5% increase in new library memberships	1478 new memberships during Jul-Dec 07 - a 4.7% decrease from Jul-Dec 06. A marketing program will be undertaken to encourage new memberships.
2.1 Enhance access to information and learning tools	5% increase in computer use	18,730 computer bookings for both libraries during Jul-Dec 07 - a minor 0.77% decrease from Jul-Dec 06. A good take-up of use of wireless technology means people can bring their own laptops to the library rather than use library PCs. Ancestry database extremely popular with 475.8 hours logged during Jul-Dec 07 - 23.26% increase on Jul-Dec 06.
	5% increase in inquiries	4308 information enquiries recorded during Jul-Dec 07 - a 22.84% increase on Jul-Dec 06. To offset this area of growth in customer service demand, improved signage as well as technology and user education programs are needed to assist patrons become more independent library users.
3.1 Increase integration of library and gallery programs	5% increase in integrated programs	2599 people attended library activities during Jul-Dec 07 (1439 Storytime, 567 Library events & 593 school holiday activities) - an 18% increase on Jul-Dec 06. Popular events included the regular family history group meetings, Tax Help & in particular storytime. School holiday activities were integrated with the gallery, through combined promotions.
3.2 Promote community's use of community rooms located in Deerubbin Centre	5% increase in number of hours community rooms are used	2,158 booked hours for Jul-Dec 07 - a 17% increase on Jul-Dec 06. 501 bookings for Jul-Dec 07 - a 1.5% decrease from Jul-Dec 06 (509). A 17% increase in regular bookings and a corresponding decrease in one-off bookings confirms the popularity of the rooms as a venue for regular community gatherings rather than occasional events.

**Support Services- Operational Action Plan and Performance Indicators 2007/2008**

**Component 18 - Financial Planning**  
**Director Support Services**  
**Officer: Chief Financial Officer**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-	-	-	-	-	-	-
447,233	447,233	111,804	107,996	217,375	212,411				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Financial Planning - to manage based on a comprehensive financial strategy.	40%	178,893	44,722	43,198	86,950	84,964	-	-	-	-
2. Management Reporting - maintain effective and informative internal management reporting to meet corporate requirements.	40%	178,893	44,722	43,198	86,950	84,964	-	-	-	-
3. Systems Management - develop and maintain the accounting systems	20%	89,447	22,361	21,599	43,475	42,482	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 To ensure a planned approach to Council programming.	Management Plan adopted by June	Achieved for 2007/08, on target for 2008/09.
	Quarterly Reviews completed within 60 days of end of quarter	First quarter target achieved, second quarter on target.
1.2 Assess the effective implementation of Council's Long Term Financial Strategy.	Review LTFP annually	On target.
2.1 Ensure that financial reporting is timely, accurate and informative.	Executive reports within 14 days of EOM	On target.
	Managers Reports distributed within 5 days EOM	On target.
2.2 Assess the ability of Council to properly budget for and manage the resources that are available to fulfil its management plan	Carried forward < 25% funding	Not on target, carry forwards are > 25%.
	Actual Performance vs budget forecasts +/- 5%	On target.
3.1 Ensure the integrity of the financial systems	Review FSP annually	On target.
	Review project strategy monthly	On target.



**Support Services - Operational Action Plan and Performance Indicators 2007/2008**

**Component 19 - Accounting Services**  
**Director Support Services**  
**Officer: Chief Financial Officer**

	Budget 2007/08									
	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
<b>Total Income \$</b>	- 3,396,500	- 3,396,500	- 813,094	- 730,346	- 1,450,288	- 1,455,772				
<b>Total Expenditure \$</b>	1,144,436	1,144,436	321,523	187,532	463,344	384,934				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Accounts Payable - To ensure the prompt and accurate payment of Council's Creditors.	30%	- 675,619	- 147,471	- 162,844	- 296,083	- 321,251	-	-	-	-
2. Payroll - To ensure the timely and accurate processing of payroll.	25%	- 563,016	- 122,893	- 135,704	- 246,736	- 267,710	-	-	-	-
3. Debtors - To ensure the timely and accurate processing of accounts receivable.	25%	- 563,016	- 122,893	- 135,704	- 246,736	- 267,710	-	-	-	-
4. Statutory Compliance - To ensure Council's compliance with external regulatory and taxation legislation.	5%	- 112,603	- 24,579	- 27,141	- 49,347	- 53,542	-	-	-	-
5. Cash Management - To ensure Council has sufficient cash resources to meet future commitments.	10%	- 225,206	- 49,157	- 54,281	- 98,694	- 107,084	-	-	-	-
6. Financial reporting - To provide statutory financial accounts to stakeholders in compliance with the legislative requirements	5%	- 112,603	- 24,579	- 27,141	- 49,347	- 53,542	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Assess the effectiveness of payment processing of creditors.	85% invoices paid by due date	On target.
2.1 Assess the accuracy of payroll processing and meet deadlines.	99% accuracy in payroll processing	Progressing and will be on target by next quarter.
3.1 Assess effectiveness of Debtor accounts settlement.	90% debtors accounts paid within 90 days	Not on target, greater focus will be applied to this area.
	Debtors on arrangements paid within 12 months	Not on target, greater focus will be applied to this area.
4.1 Assess the accuracy and timeliness of S94 Register Updates.	S94 Register reconciled within 5 days EOM	On target.
4.2 Assess the adequacy of and strategically manage Council's reserves.	Reconciliation of reserves within 5 days EOM	On target.
4.3 Assess Council's compliance with taxation and other regulatory legislation.	BAS & Diesel Fuel submitted within 5 days EOM	On target.
	FBT submitted by due date	On target.
	ABS & DLG returns submitted by due date	On target.
5.1 Assess the effectiveness of Council's cash flow management.	Bank Reconciliation within 5 days EOM	On target.
	Unrestricted Current Ratio > 2.00	On target.
6.1 Ensure that financial reporting is timely and accurate	Statutory financial reports submitted by due date	Achieved for 2006/07, on target for 2007/08.
6.2 Ensure that audit recommendations are implemented in a timely manner.	95% audit recommendations implemented by due date.	Progressing and will be on target by next quarter.
6.3 Assess the effectiveness of Council's financial management practices & policies and compliance with prescribed legislation	Unqualified Audit Opinion	On target.

## Support Services - Operational Action Plan and Performance Indicators 2007/2008

**Component 20 - Rating Services**  
**Director Support Services**  
**Officer: Chief Financial Officer**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 22,605,556	- 22,605,556	- 22,102,096	- 22,118,131	- 22,460,371	- 22,486,513				
713,714	713,714	177,708	148,123	384,979	393,036				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Rating Services - To ensure the accuracy of Council's computer based rating and property information system and efficient collection of rate revenue.	50%	- 10,945,921	- 10,962,194	- 10,985,004	- 11,037,696	- 11,046,739	-	-	-	-
2. Debt Recovery - To minimise Council's exposure to outstanding debts through effective debt recovery procedures.	25%	- 5,472,961	- 5,481,097	- 5,492,502	- 5,518,848	- 5,523,369	-	-	-	-
3. Cashiers - To ensure the accurate processing of receipts.	25%	- 5,472,961	- 5,481,097	- 5,492,502	- 5,518,848	- 5,523,369	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Assess the accuracy and timeliness of distributing rating notices.	Rate Notices issued by due dates with 95% accuracy	On target.
1.2 Assess the turnaround time for issuing s603 certificates	Issued within 3 Working Days	On target.
1.3 Assess the accuracy of Council property database	Updates within 5 Working Days	On target.
2.1 Assess the effectiveness of Council's collection process for outstanding rates.	Rate Arrears < 5.00%	Not on target.
3.1 Assess the effectiveness and accuracy of Council's receipting system.	Ensure cash discrepancies are less than 0.1% of total receipts	On target.

## Support Services - Operational Action Plan and Performance Indicators 2007/2008

**Component 21 - Investment Debt Servicing**  
**Director Support Services**  
**Officer: Chief Financial Officer**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 1,095,000	- 1,095,000	- 273,750	- 52,561	- 547,500	- 161,620				
100,000	100,000	24,900	98	49,800	708				

**Strategic Objective:**

*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To ensure the investment strategy maximises the return on Council's investment portfolio.	95%	- 945,250	- 236,408	- 49,840	- 472,815	- 152,866	-	-	-	-
2. To ensure the appropriate utilisation of loan facilities in accordance with policy.	5%	- 49,750	- 12,443	- 2,623	- 24,885	- 8,046	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Assess the effectiveness of Council's investment strategies to maximise returns on investment	ROI > 90 Day Bank Bill Rate	Not on target, 2007/08 returns are affected by the share market volatility resulting in lower than benchmark returns.
1.2 Ensure that Council's investment strategy compares with industry standards.	Review Investment Policy annually	Achieved for 2007/08.
2.1 Ensure the prompt and accurate payment of loan interest and redemption.	Payments made by due date.	On target.
2.2 Assess the ability of Council capacity to service outstanding debt.	Debt Service Ratio < Industry Benchmark 10%	On target.



**Support Services - Operational Action Plan and Performance Indicators 2007/2008**

**Component 23 - Word Processing**  
**Director Support Services**  
**Officer: Manager Corporate Services and Governance**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-	-	-				
117,210	117,210	29,303	28,856	58,605	59,397				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Compile and distribute Council Meeting agendas, minutes and action items and provide an efficient and effective typing and document presentation and processing system for Council.	100%	117,210	29,303	28,856	58,605	59,397	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Compilation of Council Business Papers.	Forwarded to Publishing Manager by 12 noon on the Thursday prior to the Meeting.	Target achieved with the exception of one business paper which was delayed several hours due to late reports.
1.2 Compilation of Council Meeting Minutes.	Draft completed and distributed to Senior Staff within 48 hours after meeting.	Target achieved.
1.3. Distribution of Action Items from Council Meeting Minutes.	Distributed to Senior Staff within 4 working hours from approval of draft minutes.	Target achieved.
1.4. Distribution of Questions Without Notice.	Distributed to Senior Staff within 8 working hours from approval of draft minutes.	Target achieved.
1.5. Council Business Papers completed for publication on Council's website.	Forwarded to IT prior to 12 noon on the Friday before the meeting.	Target achieved - Any supplementary reports are posted on website immediately after being distributed to Councillors.
1.6. Provide word processing, software user and help desk support.	Requests for support are responded to within 1 working hour.	Target achieved - Requests for support are responded to as soon as they are received.
1.7. Preparation of word documents.	Completed and returned within 2 working days.	Target achieved.

## Support Services - Operational Action Plan and Performance Indicators 2007/2008

**Component 24 - Supply**  
**Director Support Services**  
**Officer: Chief Financial Officer**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-	5,452	5,452				
228,171	228,171	57,040	75,079	132,073	123,487				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Maintain a manageable inventory stock level to satisfy Council's requirements and cost.	30%	68,451	17,112	22,524	37,986	35,411	-	-	-	-
2. Manage the process of acquiring goods, works and services, spanning the whole cycle from identification of needs through to end of a services contract or the end of useful life of an asset. Providing measurable benefits in value for money obtained on a whole of life basis through open and effective competition.	70%	159,720	39,928	52,555	88,635	82,625	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Minimal inventory investment and inventory losses.	95% Inventory Accuracy as reported in stock takes	On target.
2.1 Procurement strategies are aligned with Corporate objectives.	100% compliance	Progressing to target.
2.2 Develop Procurement Guidelines.	December	On target.
2.3 Training and support of Purchasing system users.	95% competency level maintained	Progressing to target.
2.4 Implement cost effective methods of procurement for low cost items.	Relative reduction in the annual purchase costs	Progressing to target.
2.5 Response to Supply enquires.	General enquiries within 24 hours	On target.
2.6 Response to Quotation requests.	Quotation requests within 10 working days- for non complex needs and 25 working days for complex needs.	On target.

**Support Services - Operational Action Plan and Performance Indicators 2007/2008**

**Component 25 - Property Development**  
**Director Support Services**  
**Officer: Manager Corporate Services and Governance**

	Budget 2007/08									
	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
<b>Total Income \$</b>	- 1,869,889	- 1,869,889	- 599,717	- 612,724	- 1,046,995	- 1,092,879				
<b>Total Expenditure \$</b>	826,691	826,691	273,190	201,746	486,697	293,905				

**Strategic Objective:**  
*Investigating and Planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Co-ordination and management of Council's property portfolio including the acquisition and sale of property, leasing of property, road closures and openings.	100%	- 1,043,198	- 326,527	- 410,978	- 560,298	- 798,974	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Vacancies for leased premises in Council's property portfolio	Greater than 90% occupancy rates.	Target achieved - only 2 shops vacant.
1.2 Inspections of Council's leased residential properties.	Each residential property inspected annually during October to December.	9 out of 12 properties inspected. Remaining 3 properties will be inspected during January, 2008. Inspections of these 3 properties delayed due to tenant availability.
1.3 Inspections of Council's leased commercial/retail properties	Each commercial/retail property inspected annually during January to March.	Not applicable until 3rd quarter - Inspections to occur between January and March, 2008.
1.4 Consumer Price Index reviews implemented for the relevant leases.	100% of CPI reviews implemented within 2 months of review date.	Target achieved - all CPI reviews implemented 1 month of review dates.
1.5 Process lease options and lease renewals.	100% of tenants notified within 3 to 6 months of termination dates.	Target achieved.
1.6 Monitoring payments of property rentals for leased premises in Council's property portfolio.	85% or greater property rentals paid when due.	Target achieved.
1.7 Actioning of Council resolutions regarding property sales and acquisitions.	Initial action commenced within 5 working days of approved Council resolutions.	Target achieved.





**Support Services - Operational Action Plan and Performance Indicators 2007/2008**

**Component 29 - Fleet Management**  
**Director Support Services**  
**Officer: Chief Financial Officer**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 119,966	- 119,966	- 29,970	- 28,884	- 59,940	- 61,287				
437,435	437,435	109,359	92,841	193,584	167,658				

*Strategic Objective:*  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To manage Council's fleet to meet corporate objectives	100%	317,469	79,389	63,957	133,644	106,371	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Managed in accordance with policies and procedures.	Vehicles to achieve minimum 25,000 km annualised.	On target.
	Monthly reports completed and communicated.	On target.
	Vehicles to be maintained in accordance with manufacturers recommendations.	On target.
	All vehicles are inspected quarterly to ensure maintained.	Not on target, program to be implemented.
	Vehicles are replaced on time and within budget.	On target.

**Support Services- Operational Action Plan and Performance Indicators 2007/2008**

**Component 39 - Gallery  
Director Support Services  
Officer: Manager Cultural Services**

	Budget 2007/08									
	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
<b>Total Income \$</b>	5,175	5,175	1,125	1,409	2,475	152,811				
<b>Total Expenditure \$</b>	388,179	388,179	157,938	104,597	260,535	217,362				

**Strategic Objective:**  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide free and accessible exhibitions to the people of the City of the Hawkesbury as well as the wider community	80%	306,403	125,450	82,550	206,448	51,641	-	-	-	-
2. Encourage community participation in arts and culture	15%	57,451	23,522	15,478	38,709	9,683	-	-	-	-
3. Effectively and efficiently manage cultural services and promote community use of the Cultural Precinct	5%	19,150	7,841	5,159	12,903	3,228	-	-	-	-
Opening hours Monday to Friday -10:00am - 4:00pm; Saturday & Sunday 10:00am - 3:00pm (closed Tuesdays)		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Provide a program of exhibitions	Seven exhibitions presented, with up to three of these curated in-house - per annum	Western Front (8-June - 22 July) HRG emerging artists, <i>BloodLines: Art and the Horse</i> (1 Aug - 14 Oct). Coordinated by gallery with loans from most major national collections, private lenders and commissioned artists, unprecedented national coverage on ABC TV, Sunday Arts; <i>Drawn Together: Margaret Woodward, Nora Heysen and Judy Cassab.</i> (26 Oct - 16 Dec).
2.1 Increase community participation in arts and culture	5% increase in Gallery visitors	5,168 visitors to the Gallery during Jul-Dec 07 - a 23.01% increase (an extra 967 visitors) on Jul-Dec-06.
	80% satisfaction rating from visitors	A wide range of audiences were drawn to the gallery for BloodLines, which engaged lively debate both locally and nationally, thus contributing to raising the gallery's profile. Drawn Together brought in a different kind of audience and the response was overwhelmingly positive. It is the Gallery's aim to provide a range of experiences and opportunities for a range of audiences.
	Community groups assisted to stage 24 cultural activities at the Deerubbin Centre per annum	Equanimity - community horse exhibition presented by FOHACaRG in the Stan Stevens Studio (SSS) in conjunction with BloodLines. Community groups assisted with their exhibition programs and events in SSS and Tebbutt Room. Operation Art: children's art from Westmead hospital week-long children's workshops with local schools in December. Western Sydney TAFE teachers' art exhibition facilitated, October.
3.1 Increase integration of library, gallery and museum programs	5% increase in Cultural Services integrated programs	Integrated gallery, museum and library volunteer programs are being investigated by the Cultural Services Volunteer Coordinator.
3.2 Promote community's use of the Cultural Precinct	16 workshops or audience development activities presented per annum	Exceeded target for July -Dec 07. During the second quarter: UWS Lecture Series; TAFE horse studies group; GEMS morning tea; Museum information session; 3 exhibition openings; 1 life drawing and 3 adult workshops; 6 curator talks; GEMS Christmas party; 4 TAFE art groups and 3 school group tours.



**Support Services - Operational Action Plan and Performance Indicators 2007/2008**

**Component 58 - Printing and Sign Writing**  
**Director Support Services**  
**Officer: Manager Corporate Services and Governance**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 32,000	- 32,000	- 7,998	- 6,785	- 15,996	- 11,813				
318,051	318,051	71,511	54,987	144,467	123,122				

**Strategic Objective:**  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provision of a quality and efficient printing and sign writing service for Councillors, Council staff, the public and external customers.	100%	286,051	63,513	48,202	128,471	111,309	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Accurate and timely printing and binding of Council Business Papers.	Councillors - completed by 4:00pm on the Thursday prior to the meeting. Others-completed by 12 noon on the Friday prior to meeting.	Target achieved except for the Business Paper relating to the Council Meeting on 11/12/07 which was completed by 5.00pm on the Thursday prior to the meeting. Target achieved.
1.2 Provide timely quotations to external organisations for printing and sign writing requests.	Quotations provided within 2 working days of request.	Target achieved.
1.3 Acceptance of competitive quotations provided to external customers.	Acceptance of 80% of quotes provided.	Target achieved.
1.4 Preparation of emergency signage for road closures, diversions and the like.	Provided within 1 working day from request.	Target achieved.
1.5 Provide printing and sign writing services to meet the requirements of Council and external customers.	90% of works completed within agreed timeframes.	Target achieved.
1.6 Regular cleaning, testing and maintenance of Print Room machinery.	Each item of machinery cleaned and tested monthly and maintained as required by the relevant maintenance schedules.	Target achieved.

## Support Services- Operational Action Plan and Performance Indicators 2007/2008

**Component 79 - Museum  
Director Support Services  
Officer: Manager Cultural Services**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
-	-	-	-	-	-				
198,012	198,012	11,245	595	73,388	934				

**Strategic Objective:**  
*An informed community working together through strong local and regional connections.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. Provide accessible exhibitions to the people of the City of the Hawkesbury as well as the wider community	80%	158,410	8,996	476	58,710	747	-	-	-	-
2. Encourage community participation in history and heritage	15%	29,702	1,687	89	11,008	140	-	-	-	-
3. Provide high quality heritage programs that contribute to cultural tourism in the Hawkesbury	5%	9,901	562	30	3,669	47	-	-	-	-
Opening - the new Hawkesbury Regional Museum opens in March 2008		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Permanent museum exhibition that delivers on the river/land/people thematic structure is developed and installed	Permanent museum exhibition is opened in March 2008	Official opening of museum building is 9 February 2008, and it will then be open to the public on weekends providing information to visitors. Semi-permanent and temporary exhibitions will be officially opened 18 May 2008.
2.1 Increase community participation in history and heritage	60 museum volunteers are recruited, trained and involved in delivering history and heritage services from the museum	50 volunteers that have been recruited and trained ready to deliver history and heritage services from the museum when it opens in Feb 2008. It is anticipated that another intake of volunteers will occur in the first half of the year once the museum is in full operation.
3.1 Develop and promote heritage programs that target audiences outside the LGA	1 heritage activity per quarter is targeted to attract visitors into the City of the Hawkesbury	Semi-permanent and temporary exhibitions and their associated promotions and opening events will attract visitors to the Hawkesbury as well as introduce them to the region's unique history.



**Business Activities - Operational Action Plan and Performance Indicators 2007/2008**

**Component 80 - Sewerage**  
**Director Infrastructure Services**  
**Officer: Manager Waste Management**

**Total Income \$**  
**Total Expenditure \$**

Budget 2007/08									
Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Original Budget	Amended Budget	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
- 4,235,327	- 4,235,327	- 3,591,688	- 3,407,363	- 3,783,043	- 3,688,688				
3,257,417	3,257,417	710,983	676,013	1,453,509	1,405,478				

*Strategic Objective:*  
*A network of towns, villages and rural localities connected by well- maintained public and private infrastructure, which supports the social and economic development of the City.*

Service Statements	Full Year Budget		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	%	\$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$	YTD Budget	Actual YTD \$
1. To provide and maintain a high quality sewage treatment service to the community.	90%	- 880,119	- 2,592,635	- 2,458,215	- 2,096,581	- 2,054,889	-	-	-	-
2. To provide and maintain a high quality trade waste service to the community.	10%	- 97,791	- 288,071	- 273,135	- 232,953	- 228,321	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-

Key Performance Indicators	Target	Progress this quarter
1.1 Sewerage Treatment Plants and major pump stations alarms responded.	Respond to alarms within 1 hour.	100% compliant.
1.2 Minor pump stations alarms responded.	Respond to alarms within 4 hours.	100% compliant.
1.3 Sewer choke response.	Respond to notification within 2 hours.	100% compliant.
1.4 Licence conditions met.	No breaches to EPA license conditions.	On target.
2.1 Monitor trade waste.	Keep database updated.	On target.