

Owners Consent

Applicant Details:

Title:	<input type="text"/>		
First Name:	<input type="text"/>	Surname:	<input type="text"/>
Address:	<input type="text"/>		
Phone number:	<input type="text"/>		
Email address:	<input type="text"/>		
Business/ Company Name:	<input type="text"/>		

- Owners** - As required under Section 23 of the Environmental Planning and Assessment Regulation 2021 requires that ALL owners consent to the lodging of an application.
 - It is the applicant's responsibility to clearly demonstrate that all owners have consented to the lodging of the application
 - Individual owners must sign and print their names. Where there is more than one owner, all owners must sign.
- Company/Organisation** - Owners who are companies can indicate consent by signing under seal or as otherwise authorised under Corporations Law. Alternatively owners who are companies can indicate consent by meeting the following criteria:
 - ABN or ACN number must be provided; and
 - Company ASIC extract; and :
 - Name, position and signature of:
 - one Company Director and Company Secretary;
 - two Company Directors; or
 - if a sole director company, only one signature is required.
 - Common seal affixed to, and execution of, owner's consent form (or other document to the same effect) in accordance with s 127 (2) of the Corporations Act 2001. If there is no common seal, a company letterhead is acceptable.
- Body Corporate** - Consent and seal of the owner's corporation is required if the works or use proposed by this application relates to any part of the common property of a strata scheme. The Strata Management Agent or two (2) members of the Owners Corporation must sign and a copy of the minutes discussing the matter be provided.
- Joint Wall/Fence** - Where proposed work affects a party wall, consent of both owners is required in writing (e.g. semidetached or terrace dwelling).
- Signing on owners behalf** - Managing agents must have a written authority from the owner, clearly indicating that the authority is current, consenting to the lodging of, or empowering the applicant to lodge the application.
- A person acting under registered power of attorney must quote book and page number, and provide a full copy of the power of attorney
- Under Section 10.4 of the Environmental Planning and Assessment Act 1979, any reportable political donation to a councillor and/or a Council employee within a two (2) year period before the date of this application must be publicly disclosed

8. **New owner(s)** - If the property has recently been sold, documentary evidence of the sale must be provided including:

- A copy of the Certificate of Title.
- A letter from your solicitor confirming settlement.
- Previous owner(s) to provide owner(s) consent.
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Please note that it can take time for Council to be notified of a change of ownership.

Incomplete or inaccurate information on this section may result in rejection of the application.

Owner One:

Title:

First Name: Surname:

Address:

Phone number:

Email address:

Date: Signature:

Owner Two:

Title

First Name: Surname:

Address:

Phone number:

Email address:

Date: Signature:

Owner Three:

Title

First Name: Surname:

Address:

Phone number:

Email address:

Date: Signature:

Owner Four:

Title	<input type="text"/>	
First Name:	<input type="text"/>	Surname: <input type="text"/>
Address:	<input type="text"/>	
Phone number:	<input type="text"/>	
Email address:	<input type="text"/>	
Date:	<input type="text"/>	Signature: <input type="text"/>

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.