



Heritage Committee

Date of meeting: 2 May 2024
Location: Council Chambers
Time: 5:00PM

MINUTES

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HERITAGE COMMITTEE

Meeting Date: 2 May 2024

1. AGENDA

Minutes of the Meeting of the Heritage Committee held in the Council Chambers, Windsor, on 2 May 2024 commencing at 5:02pm.

ATTENDANCE

Present: Councillor Danielle Wheeler Hawkesbury City Council - (Chairperson)
Councillor Shane Djuric, Hawkesbury City Council
Councillor Mary Lyons-Buckett, Hawkesbury City Council
Councillor Jill Reardon, Hawkesbury City Council
Mr Graham Edds, Community Representative – (Deputy Chairperson)
Ms Jan Barkley-Jack, Community Representative
Ms Cheryl Ballantyne, Community Representative
Ms Michelle Nichols, Community Representative
Ms Deborah Hallam, Community Representative
Mr Michael Edwards, Community Representative
Dr Gaye Wilson, Community Representative (Audio-visual)

Apologies: Ms Cindy Laws, Community Representative

In Attendance: Mr Andrew Kearns, Hawkesbury City Council
Mr Christopher Reeves, Hawkesbury City Council
Ms Melissa Ryan, Hawkesbury City Council
Ms Jessica Vaughan, Hawkesbury City Council

Member	1/02/2024	02/05/2024
Councillor Danielle Wheeler	✓	✓
Councillor Shane Djuric	✓	✓
Councillor Mary Lyons-Buckett	✓	✓
Councillor Jill Reardon	✓	✓
Ms Jan Barkley-Jack	✓	✓
Ms Cheryl Ballantyne	✓	✓
Dr Gaye Wilson	A	✓
Ms Deborah Hallam	A	✓
Ms Michelle Nichols	✓	✓
Mr John Moxon	A	X
Ms Erin Wilkins	✓	X
Ms Cindy Laws	A	A
Mr Michael Edwards	A	✓
Mr Graham Edds	✓	✓

Key: A = Formal Apology ✓= Present X = Absent - no apology

APOLOGIES

Apologies from Cindy Laws were noted.

DECLARATION OF INTERESTS

Councillor Danielle Wheeler declared an interest in Item 3.1.1.

Mr Graham Edds declared an interest in Item 3.1.1

Mr Michael Edwards declared an interest in Item 3.1.2.

2. CONFIRMATION OF MINUTES

The Committee resolved on the Motion of Jan Barkley-Jack seconded by Michelle Nichols, that the Minutes from the previous meeting held on Thursday, 1 February 2024 be confirmed.

3. REPORTS FOR DETERMINATION

3.1.1. Draft Hawkesbury Timber Slab Barns & Outbuildings Update Study

Previous Item: 3.1.4, HC (2 November 2023)

Directorate: City Planning

Councillor Danielle Wheeler declared a pecuniary interest being that her home is an item in the study. Councillor Danielle Wheeler left the Chamber and did not take part in the discussion or voting on the matter. Councillor Mary Lyons-Buckett took over as Chair.

Mr Graham Edds declared a less than significant non pecuniary interest being a member of the consultancy team undertaking the study.

OFFICER'S RECOMMENDATION:

That, subject to the amendments identified in this report, the Heritage Committee endorse the draft Hawkesbury Timber Slab Barns & Outbuildings Update Study and recommends that Council publicly exhibit the draft Study.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Jill Reardon and seconded by Councillor Shane Djuric.

That The Heritage Committee recommends:

1. Subject to the amendments identified in this report, the Heritage Committee endorse the Draft Hawkesbury Timber Slab Barns & Outbuildings Update Study and recommends that Council publicly exhibit the draft Study.
2. Council proceed with the proposed nominations for State Heritage listing.
3. Following formal adoption of the study, that Council consider having a launch at an appropriate location and using the study for educational purposes.

3.1.2. Outcomes of Local Heritage Assistance Fund 2023/2024 - Minor Maintenance/Conservation Works to Heritage Listed Properties

Directorate: City Planning

Mr Michael Edwards declared a less than significant non pecuniary interest being that he is an applicant identified as a successful recipient for funding.

OFFICER'S RECOMMENDATION:

That the Heritage Committee:

1. Receive and note the update on the outcomes of the 2023/2024 Local Heritage Assistance Fund.
2. Recommends that Council:
 - a) Delivers the 2024/2025 Local Heritage Assistance Fund based upon a theme of supporting the preservation and/or maintenance of timber slab barns and outbuildings.
 - b) Amend the funding arrangements for the 2024/2025 Local Heritage Assistance Fund as proposed in this report.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Jill Reardon and seconded by Dr Gaye Wilson.

That the Heritage Committee:

1. Receive and note the update on the outcomes of the 2023/2024 Local Heritage Assistance Fund.
2. Recommends that Council:
 - a) Deliver the 2024/2025 Local Heritage Assistance Fund based upon a theme of supporting the preservation and/or maintenance of timber slab barns and outbuildings.
 - b) Amend the funding arrangements for the 2024/2025 Local Heritage Assistance Fund as proposed in this report.
 - c) Contact Heritage NSW, the Minister for Heritage, the Hon. Penny Sharpe and Parliamentary Secretary for Heritage, Trish Doyle informing them of Council's significant slab barn study and increased Heritage Assistance Funding and asking them to match that funding.
 - d) Use the 2024/2025 Local Heritage Assistance Fund predominately for slab barns.
 - e) Consider committing a large proportion of the funding to vulnerable proposed State listed items.
 - f) Note the need to hold further discussion about how to address skills and materials for restoration of barns as per the recommendations made in the slab barn study.
 - g) Consider that the Local Heritage Assistance Fund may need to be made available to properties identified in the slab barn study that are recommended for Heritage listing.

HERITAGE COMMITTEE

Meeting Date: 2 May 2024

4. GENERAL BUSINESS

A. Liveability Project Update

An update was provided to Heritage Committee Members with respect to the Liveability Project.

Councillor Wheeler noted the Memorandum sent to Committee Members regarding the Liveability Project Update – Windsor Town Centre Stage 1. (Attachment 1)

A series of questions were taken on notice with respect to the Liveability Project including:

#	Question	Response
1	Heritage Committee sought further information about the detail of the compacted granular substrate and its ability to allow the percolation of water.	
2	The method of interface between the paving and sandstone kerbing and how this is being treated?	
3	When and how is the drainage testing undertaken?	
4	Is the substrate in a certain area?	
5	Who is overseeing the quality of this work?	

B. Tebbutts Barn

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Dr Gaye Wilson and seconded by Councillor Jill Reardon.

That Council:

1. Has a moral obligation and community response to conserve the building known as Tebbutts Barn and that the current method of storage of historic fabric is leading to further deterioration and there should be emergency conservation works undertaken including the reinstatement of fabric from the structure to its original state.
2. Utilise this as a test case/workshop for the best practice in conserving slab barns.

C. Robertson’s House Windsor – 394 George Street, Windsor.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Graham Edds and seconded by Councillor Jill Reardon.

Council to consider recommending the building for listing on the State Heritage Register, recognising the quality of the sandstone carving and aesthetic significance, including related heritage works of stonemasons O’Kelly and Robertson in the local cemeteries, state listed site in Manly and the importance of the masonry.

D. Windsor Bridge Artefacts Working Group

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Ms Jan Barkley-Jack and seconded by Mr Michael Edwards.

1. The term of the Windsor Bridge Artefacts Working Group be extended until the end of the Council term.

E. Damage to the Kerb and Gutter on Tebbutt St

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Michael Edwards and seconded by Councillor Shane Djuric.

That Council:

1. Note that the kerb and the gutter are made of sandstone and the committee request that this be reinstated.
2. Put in place policies and procedures for the protection of sandstone kerb and guttering within the Hawkesbury Local Government Area to identify, guide and protect maintenance and repairs.

F. Slab Barns and Materials

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Mr Michael Edwards and seconded by Ms Cheryl Ballantyne.

That:

1. Council look at some sort of repository for materials associated with historic slab barns. Council needs a store house for materials for reuse or a list of what is available and where it is kept.
2. The Heritage Committee further discuss the need for a repository or a connection point between owners and users of heritage materials.

G. Toll House

1. The Heritage Committee requests that Council's Heritage Officer inspect the Toll House and report back to the Committee to discuss what needs to be undertaken to meet requirements and future uses. For further discussion.

H. Allambie Cottages, Kurrajong Heights

A brief update was requested and provided relating to the Development Application lodged on behalf of Transport for NSW to demolish the Allambie Cottages in Kurrajong Heights. This Development Application is currently being considered by the Sydney West Planning Panel.

The next Heritage Committee meeting is proposed to be held on Thursday, 1 August 2024 at 5pm.

The meeting terminated at 7:17pm



Heritage Committee Meeting

End of Minutes

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