



# HAWKESBURY SPORTS COUNCIL INC.

2a Stewart Street, South Windsor. 2756

Telephone: (02) 4578 8504 Mobile: 0408 236 186

Email: [admin@hawksports.com.au](mailto:admin@hawksports.com.au)

ABN:- 87 441 409 041

Dear Principal / Sports Coordinator,

## Re: Use of Sporting Fields and Facilities

Enclosed please find:

1. A Regular Ground Hire Form
2. A Casual Ground Hire Form
3. A Tamplin Field School Athletics Carnival Ground Hire Form
4. A User Guide.

Should your school wish to regularly use any Hawkesbury Sports Council field or facility during the school year, these forms should be completed and returned to this office by **no later than 28<sup>th</sup> February**. Due to the increasing demand for grounds, applications made or submitted after that time may not be considered or alternatively will be given lower priority than those submitted by the due date.

### Weekly Sport

You are also required to complete a set of these forms for the use of any of our grounds or facilities for weekly school sport to ensure that no double bookings or clashes with maintenance work occur. Any costs incurred by the illegal use of a ground, will be re-charged to the school involved.

### Casual Hire

Due to the dramatic increase in applications, casual school hire fees for grounds are to be determined by the committee in early February and will depend on requirements, e.g. synthetic cricket wicket, turf wicket (requiring preparation), BMX track, athletics carnivals, netball courts, etc. Details of any specific fees will be provided upon application.

Please note that during summer months when mowing of turf wickets is carried out later in the week, any inter-school competitions should be held early in the week if possible.

### Fees & Charges –

Details of the current fees and charges can be found in the User Guide located at:-

[USER GUIDE \(nsw.gov.au\)](#)

It should be noted that no school ground hire forms will be accepted without a purchase order number being provided.

### Security Key Deposits

A refundable deposit of \$35 per key is required at time of collection and will be refunded upon return.



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## Wet weather closures

The Sports Council retains the right to cancel events should weather conditions dictate such action. If you are unsure, please telephone the office prior to the event for clarification or contact the Administrator on the mobile number provided.

## Website Information

1. Wet weather ground closures can be accessed from:  
[Hawkesbury Sports Council | Hawkesbury City Council \(nsw.gov.au\)](#)
2. Weed spraying notification can be accessed from:  
[Park Bookings | Hawkesbury City Council \(nsw.gov.au\)](#)
3. Electronic copies of all of the ground hire forms can be accessed from:  
[Hawkesbury Sports Council | Hawkesbury City Council \(nsw.gov.au\)](#)

Please do not hesitate to contact this office should you require any additional information.

Yours faithfully

Anne Neal  
Administrator  
Hawkesbury Sports Council Inc