



# Ordinary Meeting

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Date of meeting: 11 January 2022  
Location: Council Chambers  
Time: 6:30 p.m.

**MINUTES**



**ORDINARY MEETING**

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## ORDINARY MEETING

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 11 January 2022, commencing at 6:33pm.

### ELECTION OF CHAIRPERSON

In accordance with Section 369 of the Local Government Act 1993 and Council's Code of Meeting Practice, the first business of the meeting must be the election of a chairperson to preside at the meeting until a Mayor is elected.

The General Manager, Elizabeth Richardson, in accordance with Council's Code of Meeting Practice, conducted the election of the Chairperson.

The General Manager, called for nominations for the position of Chairperson.

The General Manager, received one nomination for the position of the Chairperson, being:

Councillor Barry Calvert	Nominated by Councillor Kotlash
	Seconded by Councillor Conolly

The Returning Officer, Elizabeth Richardson declared Councillor Barry Calvert to be the Chairperson until the election of the Mayor.

### AFFIRMATION OR OATH OF OFFICE BY COUNCILLORS

The General Manager, Elizabeth Richardson advised that the Local Government Act 1993 requires all Councillors to make an affirmation of office or to take an oath of office at or before the first meeting of Council, after that Councillor is elected.

In accordance with Section 233A of the Local Government Act 1993, Councillors Calvert, Kotlash, Lyons-Buckett and Wheeler made an Affirmation of Office.

In accordance with Section 233A of the Local Government Act 1993, Councillors Conolly, Djuric, Dogramaci, Reardon, Richards, Sheather, Veigel and Zamprogno took an Oath of Office.

### ATTENDANCE

**PRESENT:** Councillors Barry Calvert, Patrick Conolly, Shane Djuric, Eddie Dogramaci, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Sarah Richards, Les Sheather, Paul Veigel, Danielle Wheeler and Nathan Zamprogno.

**ALSO PRESENT:** General Manager - Elizabeth Richardson, Director City Planning - Linda Perrine, Director Infrastructure Services - Will Barton, Director Support Services - Laurie Mifsud, Manager Corporate Communications, Events and Services - Suzanne Stuart, Manager Corporate Services and Governance - Charles McElroy, Senior Governance Office - Karina Ward and Council Committee Officer - Amy Birks.

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### **Welcome**

The Chairperson, Councillor Calvert welcomed the members of the community and Councillors to the Ordinary meeting.

The Chairperson, Councillor Calvert acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

### **APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies or requests for leave of absence received from Councillors.

### **DECLARATIONS OF INTEREST**

There were no Declarations of Interest made.

### **Acknowledgement of Official Visitors to the Council**

There were no official visitors to the Council.

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**SECTION 3 – Reports for Determination**

**GENERAL MANAGER**

**Item: 001**                    **GM - Election of the Mayor - (79351, 95496)**

**Directorate:**            General Manager

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**MOTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Wheeler.

*Refer to RESOLUTION*

**1 RESOLUTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Wheeler.

That an election for the position of Mayor of Hawkesbury City Council for the January 2022 to January 2024 Mayoral Term be carried out.

**For the Motion:**            Councillors Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprognio.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

The Chairperson, Councillor Calvert vacated the Chair.

The General Manager, Elizabeth Richardson, in accordance with provisions of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2021, acted as Returning Officer for the election of Mayor.

The Returning Officer advised that she had received one valid nomination for the position of Mayor, being:

Councillor Patrick Conolly	Nominated by Councillor Richards Seconded by Councillor Reardon
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The Returning Officer declared Councillor Patrick Conolly as Mayor of Hawkesbury City Council for the January 2022 to January 2024 Mayoral Term.

Councillor Patrick Conolly assumed the Chair as Mayor.

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**Item: 002**                    **GM - Election of the Deputy Mayor - (79351, 95496)**

**Directorate:**                General Manager

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

*Refer to RESOLUTION*

**2 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

That an election for the position of Deputy Mayor of Hawkesbury City Council for the January 2022 to January 2024 Mayoral Term be carried out.

**For the Motion:**                Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                         Nil.

The Mayor, Councillor Patrick Conolly, vacated the chair.

The General Manager, Elizabeth Richardson, in accordance with provisions of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2021, acted as Returning Officer for the election of Deputy Mayor.

The Returning Officer, advised that she had received two valid nominations for the position of Deputy Mayor, being:

Councillor Barry Calvert	Nominated by Councillor Kotlash Seconded by Councillor Conolly
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Councillor Nathan Zamprogno	Nominated by Councillor Djuric Seconded by Councillor Zamprogno
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The Returning Officer advised that it would be necessary for Council to determine the method of voting for the position of Deputy Mayor.



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**MOTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Richards.

***Refer to RESOLUTION***

**3 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Richards.

That the election for the position of Deputy Mayor of Hawkesbury City Council for the January 2022 to January 2024 Mayoral Term be carried out by open voting.

**For the Motion:** Councillors Conolly, Calvert, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel and Wheeler.

**Against the Motion:** Councillors Djuric, Dogramaci and Zamprogno.

**Absent:** Nil.

The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Councillor Nathan Zamprogno	2 votes
Councillor Barry Calvert	9 votes

**For Councillor Zamprogno:** Councillors Djuric and Zamprogno.

**For Councillor Calvert:** Councillors Calvert, Conolly, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel and Wheeler.

**Abstained:** Councillor Dogramaci.

**Absent:** Nil.

The Returning Officer declared Councillor Barry Calvert elected as Deputy Mayor of Hawkesbury City Council for the January 2022 to January 2024 Mayoral Term.

Councillor Patrick Conolly assumed the Chair as Mayor.

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**Item: 003**                      **GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)**

**Directorate:**                General Manager

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**MOTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Lyons-Buckett.

*Refer to RESOLUTION*

**4 RESOLUTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Lyons-Buckett.

That Council:

1. Appoint the following delegates and representatives to the following Committees for the period from January 2022 to January 2024.

<b>Committee</b>	<b>Function</b>	<b>Councillor Representation</b>
<b>a) Committees of Council</b>		
Community Services Committee	To provide advice to Council.	Calvert (Deputy Mayor) Lyons-Buckett Richards Sheather Wheeler
Environment Committee	To provide advice to Council.	Conolly (Mayor) Kotlash Lyons-Buckett Reardon Wheeler
Innovation and Partnerships Committee	To provide advice to Council.	Conolly (Mayor) Calvert (Deputy Mayor) Reardon Veigel Zamprogno
Heritage Committee	To provide advice to Council.	Djuric Lyons-Buckett Reardon Wheeler
Disaster and Emergency Committee	To provide advice to Council.	All Councillors
General Manager's Performance Review Panel	To review the performance of the General Manager.	Conolly (Mayor) Calvert (Deputy Mayor) Richards

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<b>Committee</b>	<b>Function</b>	<b>Councillor Representation</b>
Audit, Risk and Improvement Committee	Provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.	Conolly (Mayor)
<b>b) Statutory Committees</b>		
Local Traffic Committee	Committee responsible for considering and recommending requests for alterations to traffic facilities and other traffic related matters.	Lyons-Buckett
clubGrants Local Committee	To consider and rank applications received under the clubGrants Scheme.	Conolly (Mayor)
Bush Fire Management Committee	Committee established under Rural Fires Act to provide advice and knowledge on bushfire management for the fire district.	Resilience and Emergency Management Coordinator
<b>c) Committees in which Council has a Financial Interest</b>		
CivicRisk Mutual	Self-insurance agency established by consortium of participating Councils.	Veigel
McMahon Park Management Committee	Incorporated body with delegated responsibility for management and operation of McMahon Park.	Reardon Veigel (Alternate)
Hawkesbury Sports Council	Incorporated body with delegated responsibility for management and operation of Council facilities.  In accordance with Council's adopted Operational Plan and excluding Recreation and Open Space Strategy, Capital Works Program and Sporting field lighting.	Sheather Zamprogno (Alternate)

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<b>Committee</b>	<b>Function</b>	<b>Councillor Representation</b>
Western Parkland Councils	A regional body comprising representatives of Commonwealth, State and Local Government established to implement the GSC Western District Plan and associated elements of the Western Sydney Deal.	Conolly (Mayor)
Peppercorn Services Inc.	Incorporated body with delegated responsibility for management and operation of Council auspiced community services (externally funded).	Richards
Western Sydney Regional Organisation of Councils	Regional Body established to co-ordinate lobbying for Western Sydney.	Calvert (Deputy Mayor) Kotlash Zamprogno (Alternate)
Hawkesbury Sister City Association	Incorporated Body responsible for coordinating Sister City activities.	Lyons-Buckett Sheather Wheeler
Hawkesbury Western Sydney University	To be a representative on the Western Sydney University Selection Panel to decide the Hawkesbury Western Sydney University Scholarship.	Lyons-Buckett
<b>d) Other Committees</b>		
Forum on Western Sydney Airport (FOWSA)	To attend meetings and raise community concerns during the planning and construction of the Western Sydney Airport and inform Council of any issues relating to the airport development.	Dogramaci
NSW Public Libraries	Established to represent and support the interests of NSW public libraries.	Conolly (Mayor)
Western Sydney Academy of Sport	Regional Body established to co-ordinate lobbying for sports development in Western Sydney.	Richards

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<b>Committee</b>	<b>Function</b>	<b>Councillor Representation</b>
Greater Blue Mountains Area World Heritage Advisory Committee	To advise on matters relating to the protection, conservation, presentation and management of the Greater Blue Mountains Area including strategic policies about Australia's obligations under the World Heritage Convention.	Lyons-Buckett (if applicable)

2. Amend the Council Committee Constitution to appoint four Councillors as members to the Heritage Committee.
3. Seek expressions of interest for community membership of the Heritage Committee.

**For the Motion:** Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

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**Minutes: 11 January 2022**

**Item: 004**                    **GM - Election of Council Representatives on the Hawkesbury River County Council - (79351, 95496, 12212)**

**Division:**                    General Manager

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Calvert.

*Refer to RESOLUTION*

**5 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Calvert.

That an election of Council representatives on the Hawkesbury River County Council for the January 2022 to September 2024 Council term be carried out.

**For the Motion:**                    Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**                    Nil.

**Absent:**                                    Nil.

The Mayor, Councillor Patrick Conolly vacated the Chair.

The General Manager, in accordance with the provisions of Part 2(4) of Schedule 9 of the Local Government (General) Regulation 2021, acted as Returning Officer for the election of Council Members on the Hawkesbury River County Council.

The Returning Officer, Elizabeth Richardson advised that she had received four valid nominations, being Councillors:

- |                             |                                                    |
|-----------------------------|----------------------------------------------------|
| Councillor Eddie Dogramaci  | Nominated by Councillor Dogramaci                  |
| Councillor Amanda Kotlash   | Nominated by Councillor Calvert                    |
| Councillor Danielle Wheeler | Nominated by Councillors Kotlash and Lyons-Buckett |
| Councillor Nathan Zamprogno | Nominated by Councillor Djuric                     |

A final call for nominations was made. On receiving no further nominations, the Returning Officer, declared the nominations closed.

The Returning Officer advised that as there were more candidates nominated than the number to be elected, an election by preferential ballot would be conducted.

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### Round 1

An election by preferential ballot was conducted, resulting in the candidates receiving the following first preference votes:

Councillor Eddie Dogramaci	0 Votes
Councillor Amanda Kotlash	5 Votes
Councillor Danielle Wheeler	4 Votes
Councillor Nathan Zamprogno	2 Votes

One informal ballot paper.

### Round 2

With the lowest first preference votes, Councillor Dogramaci (0 votes) was excluded, and his unexhausted ballot papers counted to the next candidate next in the order of the voter's preference:

Councillor Amanda Kotlash	5 Votes
Councillor Danielle Wheeler	4 Votes
Councillor Nathan Zamprogno	2 Votes

### Round 3

With the lowest first preference votes, Councillor Zamprogno (2 votes) was excluded and his unexhausted ballot papers counted to the next candidate next in the order of the voter's preference as follows:

Councillor Amanda Kotlash	5 Votes
Councillor Danielle Wheeler	6 Votes

The Returning Officer, Elizabeth Richardson declared Councillor Danielle Wheeler and Councillor Amanda Kotlash elected as Members on the Hawkesbury River County Council for the January 2022 to September 2024 Council Term.

Councillor Patrick Conolly assumed the Chair as Mayor.

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**Minutes: 11 January 2022**

**Item: 005**                    **GM - Countback Election to fill Casual Vacancies - (79351, 95496)**

**Directorate:**                General Manager

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**MOTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Calvert.

*Refer to RESOLUTION*

**6 RESOLUTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Calvert.

That:

1. Pursuant to Section 291A(1)(b) of the Local Government Act 1993 (the Act) Council declares that casual vacancies occurring in the office of Councillor within 18 months after the last ordinary election of councillors for the Council on 4 December 2021 are to be filled by a countback of votes cast at that election for the office of Councillor.
2. The General Manager notify the NSW Electoral Commission's Election Manager for Council's ordinary election held on 4 December 2021, of Council's decision within seven days.

**For the Motion:**                Councillors Conolly, Calvert, Djuric, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**            Councillor Dogramaci.

**Absent:**                            Nil.



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**Minutes:** 11 January 2022

**Item: 006**                    **GM - 2022 Local Government NSW Special Conference - (79351, 79633)**

**Previous Item:**            171, Ordinary (4 September 2021)

**Directorate:**                General Manager

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Veigel.

*Refer to RESOLUTION*

**7 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Veigel.

That:

1. Council notify Local Government NSW that Council's voting delegates for the 2022 Local Government NSW Special Conference are:
  - Councillor Mary Lyons-Buckett
  - Councillor Danielle Wheeler
  - Councillor Nathan Zamprogno
2. Council consider whether to submit any motions to the 2022 Local Government NSW Special Conference.
3. Any proposed motions to the 2022 Local Government NSW Special Conference be submitted to the General Manager by 18 January 2022 and be reported to Council.

**For the Motion:**            Councillors Conolly, Calvert, Djuric, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Councillor Dogramaci.

**Absent:**                        Councillor Kotlash.

The meeting terminated at 7:36pm.

Submitted to and confirmed at the Ordinary meeting held on 25 January 2022.

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Mayor