



Hawkesbury City Council

ordinary  
meeting  
business  
paper

date of meeting: 10 August 2021

location: by audio-visual link

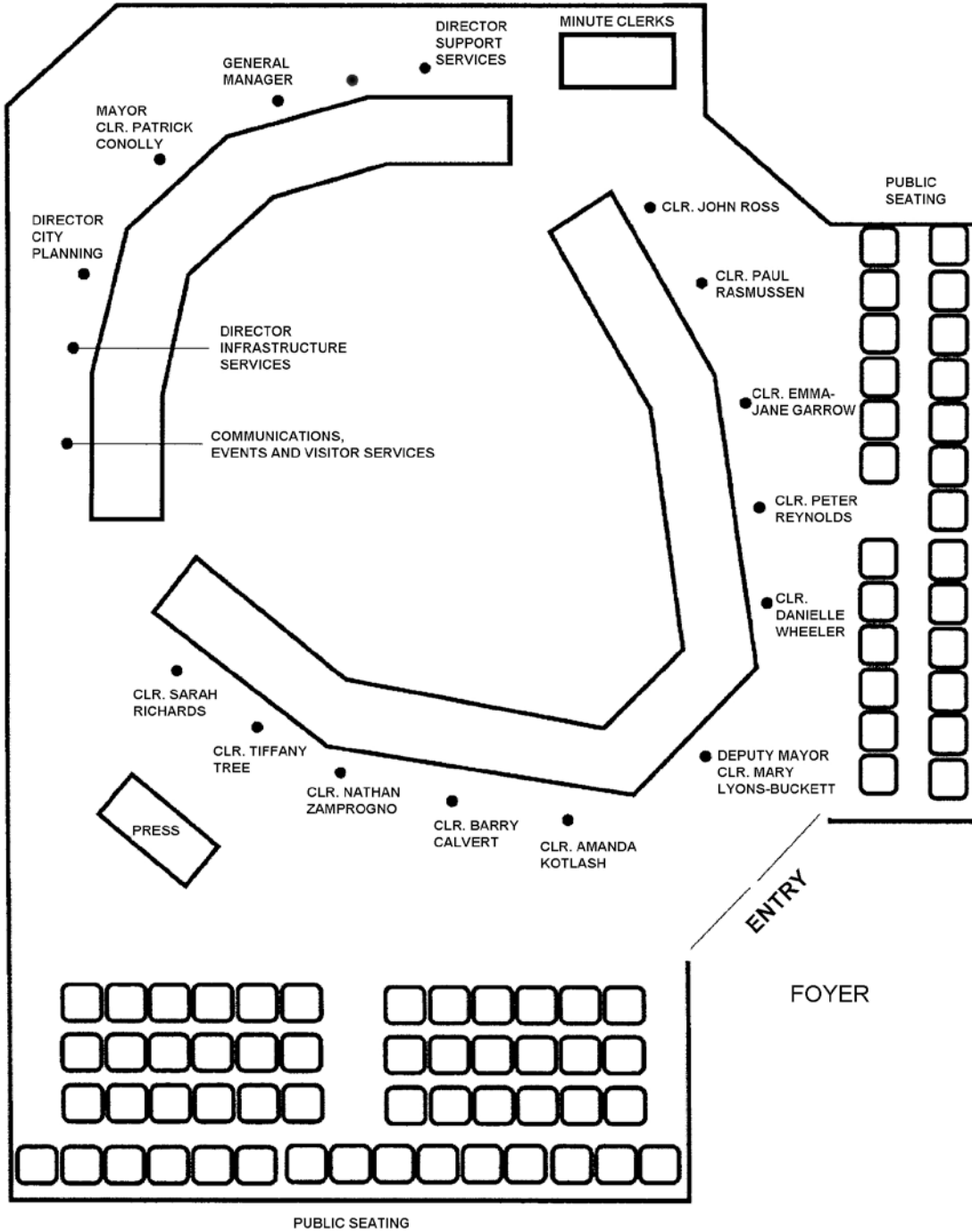
time: 6:30 p.m.



mission  
statement

*Hawkesbury City Council  
leading and working  
with our community  
to create a healthy  
and resilient future.*

# Hawkesbury City Council





**ORDINARY MEETING****Table of Contents**

Meeting Date: 10 August 2021

**TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE</b>
	<b>SECTION 1 - Confirmation of Minutes</b>	<b>3</b>
	<b>SECTION 2 – Mayoral Minutes</b>	<b>6</b>
	<b>SECTION 3 – Reports for Determination</b>	<b>8</b>
	<b>PLANNING DECISIONS</b>	<b>11</b>
Item: 152	CP - Redbank Voluntary Planning Agreement - Proposed Grose River Bridge - Milestones - (95498, 79351)	11
Item: 153	CP - Jacaranda Development Control Plan - Post Exhibition Amendments - (124414, 95498)	20
	<b>CITY PLANNING</b>	<b>34</b>
Item: 154	CP - Hawkesbury LGA Aboriginal Cultural Heritage Study - (80242, 124414, 95498)	34
Item: 155	CP - Council Submission - Richmond Bridge Duplication Project Preferred Corridor - (124414, 95498)	37
	<b>SUPPORT SERVICES</b>	<b>48</b>
Item: 156	SS - 2020/2021 Community Sponsorship Program - Round 2 - (95496, 96328)	68
Item: 157	SS - Proposed Road Closure Adjoining 24 Toll House Way, Windsor - (95496, 112106)	68
	<b>SECTION 4 – Reports of Committees</b>	<b>77</b>
Item: 158	ROC - Heritage Committee Minutes - 22 July 2021 - (80242, 95498, 124414)	77
	<b>SECTION 5 – Notices of Motion</b>	<b>95</b>
	<b>QUESTIONS FOR NEXT MEETING</b>	<b>97</b>
Item: 159	Question with Notice - (79351)	97
Item: 160	Responses to Councillor Question Taken On Notice at the Council Meeting - 27 July 2021 - (79351)	98
	<b>CONFIDENTIAL REPORTS</b>	<b>99</b>
Item: 161	SS - Lease to The Minister for Police and Emergency Services (Fire and Rescue NSW) - Unformed Road Reserve Adjoining 43 March Street, Richmond - (112106, 95496, 120506)	99

**ORDINARY MEETING**

**Table of Contents**

**Meeting Date:** 10 August 2021

**ORDINARY MEETING**  
**Procedural Matters**  
**Meeting Date: 10 August 2021**

**PROCEDURAL MATTERS**

**Welcome**

The Mayor, Councillor Patrick Conolly will acknowledge the Indigenous Heritage.

The General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

**Attendance**

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

**Apologies and Leave of Absence**

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

**Declaration of Interest**

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

**Acknowledgement of Official Visitors to the Council**

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

**ORDINARY MEETING**

**Procedural Matters**

**Meeting Date:** 10 August 2021



ORDINARY MEETING

SECTION 1 - Confirmation of Minutes

Meeting Date: 10 August 2021

ordinary

section 1

confirmation of minutes

**ORDINARY MEETING**

**SECTION 1 - Confirmation of Minutes**

**Meeting Date:** 10 August 2021

**SECTION 1 - Confirmation of Minutes**



Hawkesbury City Council

ordinary  
meeting  
minutes

date of meeting: 27 July 2021

location: by audio-visual link

time: 6:30 p.m.



**ORDINARY MEETING**

Minutes: 27 July 2021

**TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE</b>
<b>ATTENDANCE</b>		<b>3</b>
<b>APOLOGIES AND LEAVE OF ABSENCE</b>		<b>3</b>
<b>DECLARATIONS OF INTEREST</b>		<b>3</b>
<b>SECTION 1 - Confirmation of Minutes</b>		<b>3</b>
<b>SECTION 2 – Mayoral Minutes</b>		<b>4</b>
Item: 151	MM - General Manager Performance Review Process - (79351)	4
<b>SECTION 3 – Reports for Determination</b>		<b>6</b>
<b>GENERAL MANAGER</b>		<b>6</b>
Item: 139	GM - Western Sydney Regional Organisation of Councils Membership - (79351, 105109)	6
<b>INFRASTRUCTURE SERVICES</b>		<b>7</b>
Item: 140	IS - Colbee Park Plan of Management and Masterplan - (95495, 79354)	7
<b>SUPPORT SERVICES</b>		<b>8</b>
Item: 141	SS - Investment Report - June 2021 - (95496)	8
Item: 142	SS - Proposed Road Closure Part Laws Farm Road adjoining 600 Laws Farm Road, Cumberland Reach - (95496, 112106, 131690, 149830)	9
Item: 143	SS - Review of Payment of Expenses and Provisions of Facilities to Councillors Policy - (95496)	10
<b>SECTION 4 – Reports of Committees</b>		<b>12</b>
Item: 144	ROC - Environment Committee - 6 July 2021 - (151938, 95498)	12
Item: 145	ROC - Local Traffic Committee - 12 July 2021 - (80245, 95495)	14
<b>SECTION 5 – Notices of Motion</b>		<b>15</b>
Item: 146	NM1 - COVID-19 Vaccinations - (79351, 125612, 138882)	15
Item: 147	NM2 - Better Weed Management Model (79351, 138881)	16
<b>QUESTIONS FOR NEXT MEETING</b>		<b>17</b>
Item: 148	Response to Councillor Question Taken On Notice at the Council Meeting - 13 July 2021 - (79351)	17

**ORDINARY MEETING**

**Minutes: 27 July 2021**

<b>CONFIDENTIAL REPORTS</b>	<b>18</b>
Item: 149 SS - Lease to Josephine Saliba - 264 Hawkesbury Valley Way, Richmond - (95495, 112106, 33449, 137013) CONFIDENTIAL	19
Item: 150 GM - Property Matter Investigation Outcome - (79351) CONFIDENTIAL	20

## ORDINARY MEETING

Minutes: 27 July 2021

Minutes of the Ordinary Meeting held by Audio-Visual Link, on 27 July 2021, commencing at 6:30pm.

### Welcome

The Mayor, Councillor Patrick Conolly acknowledged the Indigenous Heritage.

The General Manager addressed the Council Meeting, mentioning:

- Recording of the Council Meeting
- Statement regarding people addressing the Meeting

### ATTENDANCE

**PRESENT:** Councillor Patrick Conolly, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Barry Calvert, Emma-Jane Garrow, Amanda Kotlash, Paul Rasmussen, Peter Reynolds, Sarah Richards, John Ross, Tiffany Tree, Danielle Wheeler and Nathan Zamprogno.

**ALSO PRESENT:** General Manager - Elizabeth Richardson, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Chief Financial Officer - Emma Galea, Manager Corporate Communication - Suzanne Stuart, Manager Corporate Services and Governance - Charles McElroy and Administration Support Officer - Jodie Tillinghast.

### APOLOGIES AND LEAVE OF ABSENCE

No apologies for absence were received from Councillors.

Councillor Ross arrived at the meeting at 6:32pm.

### DECLARATIONS OF INTEREST

Councillor Richards declared an interest on Item 149.

### Acknowledgement of Official Visitors to the Council

There were no official visitors to Council.

## SECTION 1 - Confirmation of Minutes

### 192 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno and seconded by Councillor Rasmussen that the Minutes of the Ordinary Meeting held on 13 July 2021, be confirmed.

**ORDINARY MEETING**

**Minutes: 27 July 2021**

**SECTION 2 – Mayoral Minutes**

**Item: 151                      MM - General Manager Performance Review Process - (79351)**

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A PROCEDURAL MOTION was moved by Councillor Ross seconded by Councillor Kotlash.

That Item: 151 - General Manager Performance Review Process be moved into open session.

**For the Motion:**                      Councillors Conolly, Lyons-Buckett, Garrow, Rasmussen, Reynolds, Richards, Ross, Tree and Wheeler.

**Against the Motion:**                Councillors Calvert, Kotlash and Zamprogno.

**Absent:**                                  Nil.

A MOTION was moved by the Mayor, Councillor Conolly.

1. The Council agree to engage an external facilitator to assist with the process of performance appraisal and the development of a performance plan for the General Manager.
2. Quotations be sought from suitable external facilitators in accordance with Council's Procurement Policy.
3. The Performance Review Panel select an external facilitator from the quotations received.

An AMENDMENT was moved by Councillor Wheeler, seconded by Councillor Ross

1. The Council agree to engage an external facilitator to assist with the process of performance appraisal and the development of a performance plan for the General Manager.
2. Quotations be sought from suitable external facilitators in accordance with Council's Procurement Policy.
3. The Performance Review Panel select an external facilitator from the quotations received.
4. The General Manager's Performance Review Panel consist of the Mayor, Councillor Conolly, the Deputy Mayor, Councillor Lyons-Buckett, Councillor Rasmussen and a Councillor nominated by the General Manager.

**For the Amendment:**                Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds, Ross and Wheeler.

**Against the Amendment:**        Councillors Conolly, Calvert, Kotlash, Richards, Tree and Zamprogno.

**Absent:**                                  Nil.

The amendment was lost on the casting vote of the Mayor.



**ORDINARY MEETING**

**Minutes: 27 July 2021**

**MOTION:**

RESOLVED on the motion of the Mayor, Councillor Conolly.

*Refer to RESOLUTION*

**193 RESOLUTION:**

RESOLVED on the motion of the Mayor, Councillor Conolly.

That:

1. The Council agree to engage an external facilitator to assist with the process of performance appraisal and the development of a performance plan for the General Manager.
2. Quotations be sought from suitable external facilitators in accordance with Council's Procurement Policy.
3. The Performance Review Panel select an external facilitator from the quotations received.

**For the Motion:** Councillors Conolly, Calvert, Kottash, Rasmussen, Richards, Ross, Tree, and Zamprogno.

**Against the Motion:** Councillors Lyons-Buckett, Garrow, Reynolds and Wheeler.

**Absent:** Nil.

**ORDINARY MEETING**

**Minutes: 27 July 2021**

**SECTION 3 – Reports for Determination**

**GENERAL MANAGER**

**Item: 139**                    **GM - Western Sydney Regional Organisation of Councils Membership - (79351, 105109)**

**Previous Item:**        NM, Ordinary (12 July 2016)

**Directorate:**            General Manager

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A MOTION was moved by Councillor Garrow, seconded by Councillor Rasmussen.

That Council:

1. Receive and note the information provided in this report regarding Council's membership of WSROC.
2. Discontinue membership in WSROC, provide the required six months' notice of its intention to discontinue and pay the pro rata fee of \$7,667. Council may choose to participate in projects with WSROC for an additional fee.

**For the Motion:**            Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds and Wheeler.

**Against the Motion:**        Councillors Conolly, Calvert, Kotlash, Ross, Richards, Tree and Zamprogno.

**Absent:**                    Nil.

The motion was lost.

**MOTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Calvert.

***Refer to RESOLUTION***

**194 RESOLUTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Calvert.

That:

1. Council receive and note the information provided in this report regarding Council's Membership of WSROC.
2. Council write to WSROC to advise we are considering withdrawing our membership on the basis that we are not convinced of the value due to the significant contribution required, to give WSROC the opportunity to respond and look at its financial model and viability.

**For the Motion:**            Councillors Conolly, Calvert, Kotlash, Richards, Ross, Tree and Zamprogno.

**Against the Motion:**        Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds and Wheeler.

**Absent:**                    Nil.

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**ORDINARY MEETING**

**Minutes: 27 July 2021**

**INFRASTRUCTURE SERVICES**

**Item: 140**                    **IS - Colbee Park Plan of Management and Masterplan - (95495, 79354)**

**Previous Item:**        170, Ordinary (8 September 2020)  
                              59, Ordinary (30 March 2021)

**Directorate:**            Infrastructure Services

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**MOTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Kotlash.

***Refer to RESOLUTION***

**195 RESOLUTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Kotlash.

That Council:

1.        Adopt the Colbee Park Plan of Management and Masterplan attached as Attachments 3 and 4 to the report.
2.        Categorise the Community land as detailed in Figure 1 of this report.

**For the Motion:**            Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

**ORDINARY MEETING**

**Minutes: 27 July 2021**

**SUPPORT SERVICES**

**Item: 141**                    **SS - Investment Report - June 2021 - (95496)**

**Previous Item:**        97, Ordinary (25 May 2021)

**Directorate:**            Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

***Refer to RESOLUTION***

**196 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

That the Monthly Investment Report for June 2021 be received and noted.

**For the Motion:**            Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

**ORDINARY MEETING**

**Minutes:** 27 July 2021

**Item: 142**                    **SS - Proposed Road Closure Part Laws Farm Road adjoining 600 Laws Farm Road, Cumberland Reach - (95496, 112106, 131690, 149830)**

**Previous Item:**            171, Ordinary (8 September 2020)

**Directorate:**              Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

***Refer to RESOLUTION***

**197 RESOLUTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That:

1. Council approve the road closure and new road alignment as shown in Attachment 1 to this report, adjoining 600 Laws Farm Road, Cumberland Reach.
2. Authority be given for the Road Acquisition and Road Closure Plans and any documentation in association with the matter to be executed under the Seal of Council.

**For the Motion:**            Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

## ORDINARY MEETING

Minutes: 27 July 2021

**Item: 143**                    **SS - Review of Payment of Expenses and Provisions of Facilities to Councillors Policy - (95496)**

**Previous Item:**        113, Ordinary (15 June 2021)  
                              133, Ordinary (13 July 2021)

**Directorate:**            Support Services

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A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That the Payment of Expenses and Provision of Facilities for Councillors Policy, included as Attachment 1 to the report, with the following amendments to Sections 10 and 11, be placed on public exhibition for a period of at least 28 days, and that the matter be reported back to Council at the conclusion of the exhibition period, along with the submissions received:

1. Section 10.1, first dot point be amended as follows:
  - A shared Councillor office appropriately furnished to include a telephone, photocopier, printer, desk computer terminal (or facility to plug in a laptop computer).
2. Section 11 be amended as follows:
  - 11.1 Council will provide to the Mayor a maintained electric or hybrid vehicle up to the value of the applicable Australian Taxation Office Luxury Car Tax Threshold. For electric vehicle an accessible charging point is to be provided in the Mayor's allocated parking spot. For hybrid vehicle a fuel card may be provided for fuel purchases if required. The vehicle will be supplied for use on business, professional development and attendance at the Mayor's office.
  - 11.2 The Mayor must keep a log book setting out the date, distance and purpose of all travel. This must include any travel for private benefit. The log book must be submitted to council on a monthly basis.
  - 11.3 The mayoral allowance will be reduced to cover the cost of any private travel recorded in the log book, calculated on a per kilometre basis by the rate set by the Local Government (State) Award.
  - 11.4 A parking space at council's offices will be reserved for the mayor's council-issued vehicle for use on official business, professional development and attendance at the mayor's office.
  - 11.5 Council will provide the mayor with a furnished office incorporating a computer configured to council's standard operating environment, telephone and meeting space.
  - 11.6 The services of a suitably qualified and experienced Executive Assistant.
  - 11.7 As per Section 4, staff in the mayor's office are expected to work on official business only, and not for matters of personal or political interest, including campaigning.
  - 11.8 The Mayor will also be provided with the following:
    - Mayoral Chain of Office for official/ceremonial use.
    - Refreshments cabinet located in the Mayoral Office which will be maintained and stocked by Council.
    - Provision of tea, coffee and refreshments to the Mayor when fulfilling his/her Mayoral duties, as required.
    - An appropriate diary, in hardcopy to assist in the conduct of civic duties.
    - Presentations gifts eg. Ties, scarves, books etc., for own use and presentations as appropriate.

**ORDINARY MEETING**

**Minutes:** 27 July 2021

An AMENDMENT was moved by Councillor Zamprogno, seconded by Councillor Kotlash.

That the Payment of Expenses and Provision of Facilities to Councillors Policy, included as Attachment 1 to the report, be placed on public exhibition for a period of at least 28 days, and that the matter be reported back to Council at the conclusion of the exhibition period, along with any submissions received.

**For the Amendment:** Councillors Conolly, Calvert, Kotlash, Richards, Ross, Tree and Zamprogno.

**Against the Amendment:** Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds and Wheeler.

**Absent:** Nil.

**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

*Refer to RESOLUTION*

**198 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That the Payment of Expenses and Provision of Facilities to Councillors Policy, included as Attachment 1 to the report, be placed on public exhibition for a period of at least 28 days, and that the matter be reported back to Council at the conclusion of the exhibition period, along with any submissions received.

**For the Motion:** Councillors Conolly, Calvert, Kotlash, Richards, Ross, Tree and Zamprogno.

**Against the Motion:** Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds and Wheeler.

**Absent:** Nil.

SECTION 4 – Reports of Committees

Item: 144                      ROC - Environment Committee - 6 July 2021 - (151938, 95498)

Directorate:                  City Planning

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**MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

***Refer to RESOLUTION***

**199 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

That in relation to the Minutes of the Environment Committee Meeting held on 6 July 2021:

1. Council endorse the Committee Recommendation in respect of Item 1, namely:

*“That the Environment Committee receive a report characterising our natural environment. The report may include sub catchments, and should include a desktop analysis of our natural environment, including considerations such as:*

- *Koala habitat (SEPP)*
- *High-risk weed pathways*
- *Ecological endangered communities*
- *Biodiversity offset sites*
- *Riparian vegetation*
- *Remnant native vegetation*
- *Stormwater infrastructure*
- *Wetlands*
- *Platypus habitat*
- *Environmental groups*
- *Bushcare sites*
- *Frogwatch groups*
- *Bird watchers*
- *Indian Myna eradication sites*
- *Bee programs*
- *Natural environment monitoring by other agencies*
- *Zero litter to oceans work.”*

2. Council endorse the Committee Recommendations in respect of Item 2, namely:

*“That this item be deferred to the next Environment Committee Meeting to allow Council staff to consult the community on this matter as per the resolution from the 13 April 2021 Meeting, namely:*

- a) *What Council might have the capacity to do in the future to prevent litter going into our rivers and oceans.*
- b) *What future opportunities Council might have to partner with others to combat this problem.”*



**ORDINARY MEETING**

**Minutes:** 27 July 2021

**For the Motion:** Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**

**Minutes:** 27 July 2021

**Item: 145**                    **ROC - Local Traffic Committee - 12 July 2021 - (80245, 95495)**

**Directorate:**                Infrastructure Services

---

**MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

*Refer to RESOLUTION*

**200 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

That Council receive and note the Minutes of the Local Traffic Committee Meeting held on 12 July 2021.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**            Nil.

**Absent:**                            Nil.

**ORDINARY MEETING**

**Minutes: 27 July 2021**

**SECTION 5 – Notices of Motion**

**Item: 146**

**NM1 - COVID-19 Vaccinations - (79351, 125612, 138882)**

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

*Refer to RESOLUTION*

**201 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That Council commit to Australia's vaccine rollout program by:

1. Contacting the relevant authority to offer the use of Council facilities for vaccination centres;
2. Investigating the provision of vaccines to Council staff in a similar way as delivery of the annual flu vaccine; and
3. Ensure all Council staff are aware that they are entitled to special leave under Clause 12 of the Local Government (COVID-19) Splinter (Interim Award) 2021 and do not need to take sick or annual leave to attend a vaccination clinic.

**For the Motion:** Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogo.

**Against the Motion:** Nil.

**Absent:** Nil.

The Mayor adjourned the meeting at 9:18pm for a short break.

The meeting resumed at 9:25pm

**ORDINARY MEETING**

**Minutes: 27 July 2021**

**Item: 147**                      **NM2 - Better Weed Management Model (79351, 138881)**

---

**MOTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Reynolds.

*Refer to RESOLUTION*

**202 RESOLUTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Reynolds.

That Council:

1. Write to the NSW Minister for Agriculture and Western New South Wales, the Hon.Adam Marshall, MP and to the General Managers of the three other constituent Councils that make up the Hawkesbury River County Council (HRCC) (Penrith, The Hills and Blacktown councils) requesting:
  - a) A meeting to start a cooperative dialogue to investigate the establishment of a better weed management model (see below for proposed new model).
  - b) Some funds, in the order of \$15,000 from each council, be put towards engaging an independent consultant to review, make recommendations and produce a solid business case for a new more efficient weed management model.
2. Receive a report following initial response from all parties that also includes recommendations on how this matter may then be progressed.

**For the Motion:**                      Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree and Wheeler.

**Against the Motion:**                Councillors Ross and Zamprogno.

**Absent:**                                  Nil.

**ORDINARY MEETING**

**Minutes: 27 July 2021**

**QUESTIONS FOR NEXT MEETING**

**Item: 148**

**Response to Councillor Question Taken On Notice at the Council Meeting - 13 July 2021 - (79351)**

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An additional question was asked concerning the age of the 23 retrospective Development Applications to be determined, which was taken on notice and will be answered in the Business Paper for the next Council Meeting.

**ORDINARY MEETING**

**Minutes: 27 July 2021**

**CONFIDENTIAL REPORTS**

**203 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Richards.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the meeting during consideration of the following items:

**Item: 149 SS - Lease to Josephine Saliba - 264 Hawkesbury Valley Way, Richmond - (95495, 112106, 33449, 137013) CONFIDENTIAL**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

**Item: 150 GM - Property Matter Investigation Outcome - (79351) CONFIDENTIAL**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act, 1993 as it relates to personnel matters concerning particular individuals (other than councillors).*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

**204 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Rasmussen that open meeting be resumed.

**ORDINARY MEETING**

**Minutes: 27 July 2021**

**Item: 149**                    **SS - Lease to Josephine Saliba - 264 Hawkesbury Valley Way, Richmond - (95495, 112106, 33449, 137013) CONFIDENTIAL**

**Directorate:**                Support Services

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Councillor Richards declared a less than significant non-pecuniary conflict of interest in this matter as she has promoted the proposed Lessee's business, but has no interest in that business and is not a personal friend and no further action is required.

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**MOTION:**

The General Manager advised that whilst in closed session, the Council **RESOLVED** on the motion of Councillor Zamprogno, seconded by Councillor Kotlash.

***Refer to RESOLUTION***

**205 RESOLUTION:**

The General Manager advised that whilst in closed session, the Council **RESOLVED** on the motion of Councillor Zamprogno, seconded by Councillor Kotlash.

That:

1. Council agree to enter into a lease with Josephine Saliba for the property known as 264 Hawkesbury Valley Way, Richmond, as outlined in the report.
2. In conjunction with part 1. above, Council agree to surrender the current lease with Anthony Riley for the property known as 264 Hawkesbury Valley Way, Richmond, as outlined in the report.
3. Authority be given for the Lease, Surrender of Lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.
4. Details of Council's resolution be conveyed to the current and proposed Lessees, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**            Nil.

**Absent:**                            Nil.

**ORDINARY MEETING**

**Minutes:** 27 July 2021

**Item: 150**                    **GM - Property Matter Investigation Outcome - (79351) CONFIDENTIAL**

**Previous Item:**        259, Ordinary (8 December 2020)  
88, Ordinary (27 April 2021)

**Directorate:**            General Manager

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**MOTION:**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Rasmussen.

***Refer to RESOLUTION***

**206 RESOLUTION:**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Rasmussen.

That:

1. The investigation report regarding Kurrajong Memorial Park, prepared by Robert Ball, Blackadder Associates Pty Ltd, and attached as Attachment 1 to this report, be received and noted.
2. Management responses to the recommendations, and proposed actions detailed in the report attached as Attachment 1 to this report be received and noted.
3. The report be provided to the Audit Committee for information

**For the Motion:**            Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

The meeting terminated at 11:58pm.

Submitted to and confirmed at the Ordinary meeting held on 10 August 2021.

.....  
Mayor



ordinary

section 2

mayoral minutes

**ORDINARY MEETING**  
**SECTION 2 – Mayoral Minute**  
**Meeting Date: 10 August 2021**

**SECTION 2 – Mayoral Minutes**

There was no Mayoral Minute at the time of preparing this Business Paper.

Notwithstanding the above, pursuant to Clauses 9.6-9.9 of Council's Code of Meeting Practice, the Mayor may submit a Mayoral Minute to the meeting without notice in relation to any matter or topic that:

- Is within the jurisdiction of the Council
- Council has official knowledge of.

However, a Mayoral Minute must not be put without notice if it relates to a routine or non-urgent matter.

A matter is considered to be urgent when it requires a decision by the Council before the next scheduled ordinary meeting of the Council.

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

ordinary

section 3

reports  
for determination

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**SECTION 3 – Reports for Determination**

**PLANNING DECISIONS**

**Item: 152**                    **CP - Redbank Voluntary Planning Agreement - Proposed Grose River Bridge - Milestones - (95498, 79351)**

**Previous Item:**            11, Ordinary (11 February 2020)  
294, Ordinary (11 December 2018)  
124, Ordinary (29 May 2018)  
118, Ordinary (27 June 2017)  
99, Ordinary (24 June 2014 - deferred 1 July 2014)  
54, Ordinary (25 March 2014)  
223, Ordinary (12 November 2013)

**Directorate:**              City Planning

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**PURPOSE OF THE REPORT:**

The purpose of this report is to recommend the amendment of three milestones in the Redbank Voluntary Planning Agreement (VPA) in relation to the Grose River Bridge.

**EXECUTIVE SUMMARY:**

The Voluntary Planning Agreement executed in relation to the Redbank development at North Richmond includes provisions that relate to provision of a Grose River Bridge crossing at Yarramundi. The relevant milestones were previously amended by Council at its meetings on 27 June 2017 and 11 December 2018, noting that the amendment of the milestones is a matter that is contemplated in the VPA, and the wording provides the parties with the discretion to make such amendments.

Under the Voluntary Planning Agreement, the following existing milestones (as amended) are relevant to delivery of the Grose River Bridge:

1. Milestone 2 (As per VPA Schedule 2, Item 1.2, Page 1 of 9) - approval by relevant authority to be sought from the relevant authority for development approval in respect of the proposed bridge (multi-span) crossing at Yarramundi of the Grose River.

The current milestone by which time this must take place is prior to the issue of a Subdivision Certificate for the creation of the 701<sup>st</sup> urban lot (as amended by Council at its meeting on 27 June 2017).

2. Milestone 3 (As per VPA Schedule 2, Item 1.2, Page 1 of 9) - preparation of the construction documentation and submission to the relevant authority.

The current milestone by which time this must take place is prior to the issue of a Subdivision Certificate for the creation of the 821<sup>st</sup> urban lot (as amended by Council at its meeting on 11 December 2018).

3. Construction (As per VPA Schedule 2, Item 1.3, Page 2 of 9) - Construction (practical completion) of the proposed bridge (multi-span) crossing at Yarramundi of the Grose River, including various road approaches including between Springwood Road and Grose Vale Road.

The current milestone by which time this must take place is prior to the issue of a Subdivision Certificate for the creation of the 1001<sup>st</sup> urban lot (as amended by Council at its meeting on 27 June 2017).

**ORDINARY MEETING****SECTION 3 – Reports for Determination****Meeting Date:** 10 August 2021

To date 658 lots have been registered, with a further 254 lots granted development consent (912 lots in total). At the current rate of lot release, Redbank estimate the registration of the 701<sup>st</sup> lot (which is the current milestone for approval of the Grose River Bridge) will occur in the first quarter of 2022. Given the considerable scope of new investigations and document preparation required to lodge the application and obtain approval of the Grose River Bridge in its alternative location, land acquisition processes, and the impact that these will have on the sequencing of the delivery of the Grose River Bridge, the three milestones need to be amended.

The report recommends that the milestones in the Voluntary Planning Agreement relating to the sequence of events including designing, obtaining approval, and constructing the proposed Grose River Bridge be amended as follows.

**Table 1**

Reference	Activity	Current Milestone (Lot #)	Proposed Amended Milestone	Anticipated Date
Milestone 2 (VPA Schedule 2, Item 1.2, Page 1 of 9)	Development approval by the relevant authority	701 <sup>st</sup>	801 <sup>st</sup>	June 2023
Milestone 3 (VPA Schedule 2, Item 1.2, Page 1 of 9)	Preparation of the construction documentation and submission to the relevant authority	821 <sup>st</sup>	865 <sup>th</sup>	December 2023
VPA Schedule 2, Item 1.3, Page 2 of 9	Construction (practical completion) of the proposed bridge	1001 <sup>st</sup>	1101 <sup>st</sup>	June 2025

**RECOMMENDATION:**

That Council:

1. Agree to amend the relevant Voluntary Planning Agreement Milestones, in relation to the proposed Grose River Bridge, as follows:

Reference	Activity	Current Milestone	Proposed Amended Milestone
Milestone 2 (VPA Schedule 2, Item 1.2, Page 1 of 9)	Development approval by the relevant authority	701 <sup>st</sup> urban lot	801 <sup>st</sup> urban lot
Milestone 3 (VPA Schedule 2, Item 1.2, Page 1 of 9)	Preparation of the construction documentation and	821 <sup>st</sup> urban lot	865 <sup>th</sup> urban lot

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**

Meeting Date: 10 August 2021

Reference	Activity	Current Milestone	Proposed Amended Milestone
	submission to the relevant authority		
VPA Schedule 2, Item 1.3, Page 2 of 9	Construction (practical completion) of the proposed bridge	1001 <sup>st</sup> urban lot	1101 <sup>st</sup> urban lot

- In relation to the proposed Grose River Bridge, seek the agreement of the Developer and Transport for NSW as parties to the Redbank Voluntary Planning Agreement to amend the milestones in accordance with the above schedule.
- In relation to the proposed Grose River Bridge, seek the agreement of the Developer and Transport for NSW as parties to the Redbank Voluntary Planning Agreement that a new milestone be added that the development application be lodged no later than June 2022.

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## BACKGROUND

### Redbank Voluntary Planning Agreement and the Grose River Bridge Crossing

In March 2012 Council received a planning proposal to rezone 108 Grose Vale Road, North Richmond for predominantly residential purposes. The planning proposal included specialist reports and an offer to enter into a Voluntary Planning Agreement. The matter was reported to Council in May 2012. Council resolved to support the rezoning and forward it to the Minister for Planning and Infrastructure for a “gateway” determination. In addition, in the event that the Department of Planning and Infrastructure determined to allow planning proposal to proceed, Council also resolved to commence Voluntary Planning Agreement negotiations with the applicant.

In July 2012 the Department of Planning & Infrastructure issued its Gateway determination endorsing the progression of the planning proposal. The documentation was amended in accordance with the conditions of the Gateway determination and placed on public exhibition. The exhibition material included a draft Voluntary Planning Agreement that amongst other things made provision for road works and a bridge crossing of Grose River at Yarramundi.

The planning proposal was considered by Council at its meeting in November 2013 at which time Council resolved to support the Planning Proposal. The Voluntary Planning Agreement was subsequently adopted by Council in July 2014. In the case of the Redbank Voluntary Planning Agreement, as both the Council and the Roads and Maritime Services are Planning Authorities, they were both parties to the agreement.

In broad terms the Redbank Voluntary Planning Agreement entered into in 2014 makes provision for:

- Intersection and road works
- Bridge crossing of Grose River at Yarramundi
- Public transport facilities
- Community facilities
- Works as identified by the Conservation Management Plan
- Improvements to Peel Park
- Open space and recreation.

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

Under the VPA the delivery of the Grose River Bridge crossing is achieved either by the Developer constructing the Bridge or through a monetary contribution in lieu thereof (under Clause 7.2(e)(i)(B) of the Redbank Voluntary Planning Agreement) provided (or paid) in accordance with a series of milestones.

**Previous Amendment to Milestones for Grose River Bridge Crossing**

In 2017 the Developer made a request to make the monetary contribution for the Grose River Bridge.

On 27 June 2017, Council considered a confidential report in relation to the Redbank Voluntary Planning Agreement and delivery of a bridge over the Grose River. At that meeting Council resolved, (in part), to:

- "1. Advise the Developer that Council does not agree with their request, dated 20 February 2017, to pay the Monetary Contribution for the "New Proposed Bridge (Multispan)" under the provisions of Clause 7.2(e)(i)(B) of the Redbank Voluntary Planning Agreement.
2. Note that there have been no monetary contributions made by the Developer for the bridge works to date. If the Redbank Voluntary Planning Agreement Monetary Contribution payment provisions for the Bridge Works are pursued they would be made as the development proceeds. The total funds would not be payable for approximately five or more years and that, under the provisions of the Voluntary Planning Agreement, the RMS would receive 95% of those funds with Council receiving 5% of that contribution. Council has previously resolved if the Redbank Voluntary Planning Agreement Monetary Contribution payment provisions for the Bridge Works are pursued they would be made as the development proceeds. The total funds would not be payable for approximately five or more years and that, under the provisions of the Voluntary Planning Agreement, the RMS would receive 95% of those funds with Council receiving 5% of that contribution.
3. Agree to amend the Milestone in Schedule 2, Table 1, Item 1.2 (approval Milestone for New Proposed Bridge (Multispan)) of the Redbank Voluntary Planning Agreement to the following:
  - Milestone 2: amend from 341<sup>st</sup> Urban Lot to 701<sup>st</sup> Urban Lot.
4. Agree to amend the Milestone in Schedule 2, Table 1, Item 1.3 (operational milestone for the New Proposed Bridge (Multispan)) of the Redbank Voluntary Planning Agreement to the following:
  - Amend the 'Timing' in Column 3 for the practical completion of the works from 641<sup>st</sup> Urban Lot to 1001<sup>st</sup> Urban Lot."

At the meeting of 11 December 2018 Council resolved (in part) as follows:

- "2. Council agree to amend the relevant Voluntary Planning Agreement Milestones, to better reflect accepted practices for designing and constructing a bridge, as follows:
  - a. Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 1 Preparation and lodgement of Concept Design 121<sup>st</sup> Lot No Change
  - b. Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 2 Development Approval by Relevant Authority 701<sup>st</sup> Lot - No Change
  - c. Refer Schedule 2, Item 1.2, Page 1 of 9, Milestone 3 Preparation of the Construction Documentation 461<sup>st</sup> Lot 821<sup>st</sup> lot



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

- d. *Refer Schedule 2, Item 1.3, Page 2 of 9"*    *Construction of the Proposed Bridge*    1001<sup>st</sup> Lot    No Change  
-

**Alternate route**

At its meeting on 18 February 2020 Council resolved (in part) as follows:

- "2. *Council confirm its "In Principle" support for the proposed "Alternative Route" based on:*
- a) *The fact that it does not involve any loss of public open space*
  - b) *The contribution it will make towards providing an alternative flood route for local residents*
  - c) *The offer of Roads and Maritime Services to acquire and fund land required for the alternative route.*
3. *Council staff work with the Developer and Roads and Maritime Services to draft a Memorandum of Understanding to confirm way forward, the key features of such a document to include:*
- a) *Limiting Redbank's financial contribution to the cost of original "Navua" alignment (Grose River Road from Grose Valley Road to Springwood Road, via Navua Reserve) less expenditure (surveys, studies, plans, applications etc) to date*
  - b) *Finalising a new design, new costings, approval process, supporting documentation and revised timetable*
  - c) *Confirmation that Roads and Maritime Services will both acquire and fund the acquisition of land required for the revised crossing/alignment*
  - d) *Confirmation that Roads and Maritime Services will commence acquisition after July 2020.*
4. *Council staff initiate discussion with Roads and Maritime Services and other relevant State Agencies to establish a process for ensuring that the balance of the route between Grose Vale Road and Springwood is above the 1:100 flood level."*

A plan of the proposed alternative route for the Grose River Bridge crossing is provided at Attachment 1.

**Relevant Legislation**

The Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.

**DISCUSSION**

The original milestones that were set for the Bridge in the VPA were based on estimates of allotment sales and development cash flow projection, estimates of timeframes for preparation of required studies, timeframe for assessment of such applications and times for construction activities.

Revisiting and amending the milestones is a necessary and an integral part of this process to adapt to changes that have occurred during the life cycle of the development, whilst still achieving the community outcomes incorporated in the VPA.

## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

To implement Council's resolutions of 20 February 2020 in relation to progressing the alternate location of the Grose River Bridge, Redbank, Council and Transport for NSW commenced work on the proposed Memorandum of Understanding (MOU). Regular meetings were held, and a draft MOU was prepared seeking comment / feedback from all parties. However due to the timeframe to finalise an MOU after which it was proposed that the VPA was to be amended it was suggested that the three parties focus on the VPA, and that Redbank continue to undertake the work required to prepare the necessary application(s) for approval.

Redbank has continued undertaking the planning work for the preparation of application which includes (but is not limited to):

- Survey Plans (contingent on TFNSW facilitating access to three affected private properties)
- Statement of Environmental Effects
- Terrestrial Biodiversity Assessment
- Aquatic Biodiversity Assessment
- European Heritage
- Cultural Heritage
- Noise Impact
- Air Impact
- Economic Impact
- Flood Impact
- Geotechnical Investigations
- Traffic assessment
- Civil concept plans (completed for Grose River Road)
- Civil Concept plans
- Structural Bridge Concept Plans.

The decision by Council at its meeting on 20 February 2020 to confirm its "in principle" support for the proposed alternative route has made it apparent that the three milestones referred to in Table 1 need to be amended to better reflect the revised timing of the delivery of the Grose River Bridge due to its revised alignment.

The revised alignment will necessitate the compulsory acquisition of land (in part or whole) from three affected land owners. In this regard Transport for NSW has put arrangements in place to work with the relevant parties.

To date 658 lots have been registered, with a further 254 lots granted development consent (912 lots in total). At the current rate of lot release, Redbank estimate the registration of the 701<sup>st</sup> lot (which is the current milestone for approval of the Grose River Bridge) will occur in the first quarter of 2022.

Given the considerable scope of new investigations and document preparation required to lodge the application and obtain approval of the Grose River Bridge in its alternative location, land acquisition processes, and the impact that these will have on the sequencing of the delivery of the Grose River Bridge, the relevant milestones need to be amended.

Table 1 reproduced below outlines the milestone changes requested by the Developer to allow additional time to obtain approval and then construct the new Grose River Bridge in the preferred location.

It is apparent that Milestone 2 which requires both preparation of the approval application and approval also being granted, cannot realistically be achieved by the registration of the 701<sup>st</sup> lot which is anticipated to occur in the first quarter of 2022.

The lead time to prepare the application is anticipated to be at least six to nine months with an allowance of 18 months to obtain an approval, including the requirement for land acquisition to occur, which is potentially a protracted process. The anticipated date to conclude all elements of the "approval" process is June 2023.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

Adjustment to Milestone 2 necessitates amending the timing of both the “construction” related milestones for the Grose River Bridge to reflect the traditional sequence of events for constructing such a Bridge, anticipated to be completed by June 2025.

Reference	Activity	Current Milestone	Proposed Amended Milestone
Milestone 2 (VPA Schedule 2, Item 1.2, Page 1 of 9)	Development approval by the relevant authority	701 <sup>st</sup> urban lot	801 <sup>st</sup> urban lot
Milestone 3 (VPA Schedule 2, Item 1.2, Page 1 of 9)	Preparation of the construction documentation and submission to the relevant authority	821 <sup>st</sup> urban lot	865 <sup>th</sup> urban lot
VPA Schedule 2, Item 1.3, Page 2 of 9	Construction (practical completion) of the proposed bridge	1001 <sup>st</sup> urban lot	1101 <sup>st</sup> urban lot

In addition to the above it is proposed that agreement is sought between all parties that a new milestone be added in relation to the lodgement of the development application and that this be done before June 2022.

For the reasons outlined above, the request to amend the milestones is considered both reasonable and necessary to ensure the provision of new Grose River Bridge in Council’s preferred location and to manage the risk associated with the developer invoking dispute provisions under the VPA to make a monetary contribution in lieu of constructing the Bridge.

**COMMUNITY ENGAGEMENT**

The issues raised in this report concern matters which do not require community consultation under Council’s Community Engagement Policy.

The amendment of the milestones is a matter that is contemplated in the VPA, and the wording provides the parties with the discretion to make such amendments.

**CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036**

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

Our Future

- 5.1 Strategic Planning Governance - Encourage informed planning, balanced growth and community engagement
  - 5.1.1 Council’s planning is integrated and long term.
  - 5.1.2 Council’s decision making on all matters is transparent, accessible and accountable.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**FINANCIAL IMPACT**

There are no additional financial implications from the recommendation in this report.

**FIT FOR THE FUTURE STRATEGY CONSIDERATIONS**

The proposal is aligned with Council's long-term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks.

**Planning Decision**

As this matter is covered by the definition of a "planning decision" under Section 375A of the Local Government Act 1993, details of those Councillors supporting or opposing a decision on the matter must be recorded in a register. For this purpose a division must be called when a motion in relation to the matter is put to the meeting. This will enable the names of those Councillors voting for or against the motion to be recorded in the minutes of the meeting and subsequently included in the required register.

**ATTACHMENTS:**

**AT - 1** Plan of the Proposed Alternative Route for the Grose River Bridge Crossing.



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**Item: 153**                    **CP - Jacaranda Development Control Plan - Post Exhibition Amendments - (124414, 95498)**

**Previous Item:**        145, Ordinary (13 August 2019)  
                              018, Ordinary (9 February 2021)  
                              073, Ordinary (27 April 2021)

**Directorate:**            City Planning

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**PURPOSE OF THE REPORT:**

The purpose of this report is to consider the adoption of the Jacaranda Development Control Plan.

**EXECUTIVE SUMMARY:**

Council at its Ordinary Meeting on 27 April 2021 resolved that:

*“The amended Jacaranda Development Control Plan (post exhibition amendments) included as Attachment 5 to this report, be finalised and reported to Council within four months from the date of Council’s resolution to adopt and make the Plan.”*

In accordance with the above resolution, the Jacaranda Development Control Plan has now been amended following further review in consultation with relevant Council Officers, and is reported to Council for consideration of adoption. The changes to the exhibited Jacaranda Development Control Plan include:

- Additional objectives and development controls for biodiversity
- Additional development controls for protection of native vegetation and habitat in the Lake Park
- Additional controls to manage the interface between new residential development and existing agricultural land uses
- Pedestrian and cyclist pathways (apart from crossings), infrastructure, detention basins, wetlands and ponds, service utilities, need be located outside the riparian corridor
- Additional objectives included in the ‘Open Space and Public Domain’ section
- Inclusion of additional controls relating to Sustainability and Resilience.

**RECOMMENDATION:**

That:

1. Council adopt the Jacaranda Development Control Plan, attached as Attachment 1 to the report.
  2. The adopted Jacaranda Development Control Plan come into effect following notification of the Jacaranda Local Environmental Plan Amendment on the NSW Legislation website, and on the date specified in a public notice of the Council’s resolution to adopt the Plan is published on Council’s website following notification of the Local Environmental Plan Amendment.
-

## BACKGROUND

As a result of consultation with the community and relevant government agencies, certain amendments including administrative amendments to the exhibited Planning Proposal, Jacaranda Development Control Plan and the Biodiversity Certification Application documentation were made and previously reported to Council.

In line with Council's previous resolutions, a site-specific Development Control Plan was prepared by the applicant in consultation with Council Officers, and publicly exhibited. The Jacaranda Development Control Plan is a guiding document to enable an environmentally sustainable and orderly development accommodating approximately 580 dwellings on the subject site.

In response to the outcome of government agency, and community consultation, a number of post-exhibition amendments have been made to the exhibited Jacaranda Development Control Plan, including:

- Additional objectives and development controls for biodiversity
- Additional development controls for protection of native vegetation and habitat in the Lake Park
- Additional controls to manage the interface between new residential development and existing agricultural land uses
- Pedestrian and cyclist pathways (apart from crossings), infrastructure, detention basins, wetlands and ponds, service utilities, need to be located outside the riparian corridor
- Additional objectives included in the 'Open Space and Public Domain' section
- Inclusion of additional controls relating to Sustainability and Resilience.

A copy of the amended Jacaranda Development Control Plan (Post Exhibition) is attached as Attachment 1 to this report.

Additionally, it should be noted that the applicant is currently undertaking preparation of a Masterplan Concept Development Application. The Masterplan Concept Development Application will include the following, based on consideration of the amended Planning Proposal and amended Jacaranda Development Control Plan:

- Site wide Bulk Earthworks design
- Site wide Integrated Water Cycle Management Strategy
- Site wide Remediation Action Plan
- Aboriginal Heritage Impact Permit
- Indicative Landscape Design including Street Tree and Lighting detail
- Site wide Road Hierarchy and Street Naming Strategy.

## Location

The subject site to be known as Jacaranda is comprised of 11 properties identified in Table 1, with an area of approximately 185.3ha. Figures 1 and 2 show the location of the subject site located approximately 11km by road from Windsor via Windsor Bridge, and 12km from Richmond via the Richmond Bridge.

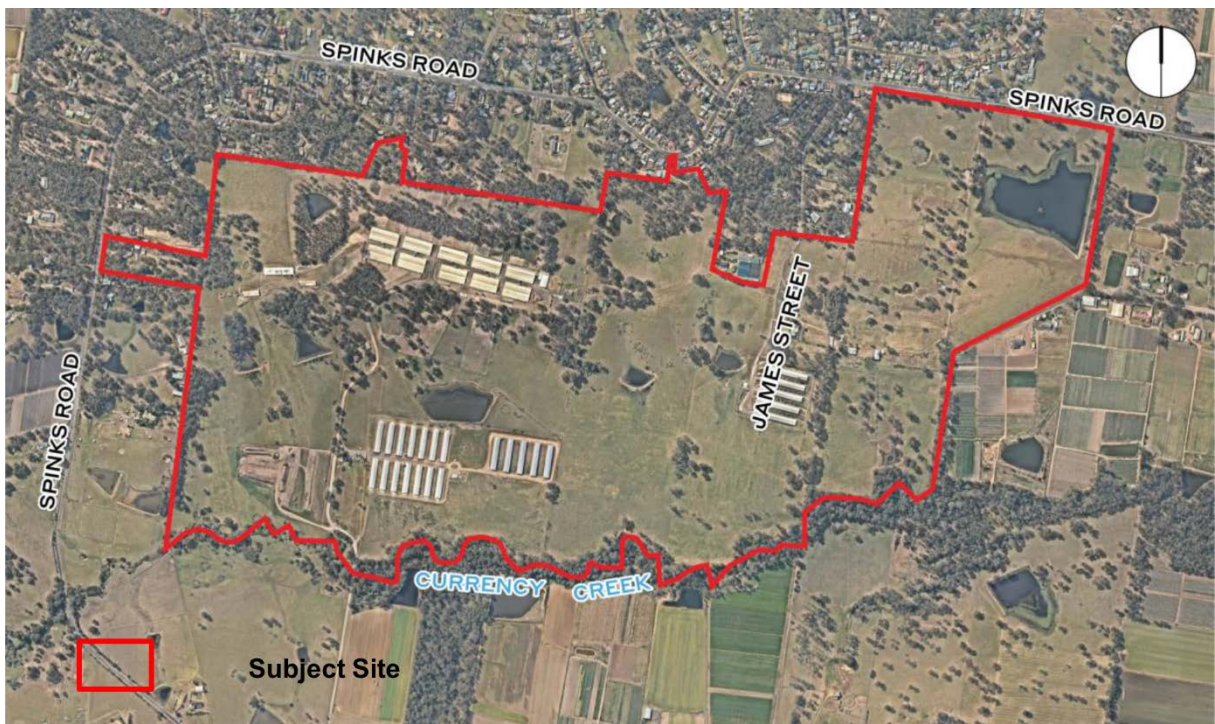


**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**

Meeting Date: 10 August 2021

**Table 1: Property Details**

Property	
Lot & DP No.	Street Address
Lot 2 DP 533402	103 Spinks Road, Glossodia
Lot 52 DP 1104504	123 Spinks Road, Glossodia
Lot 19 DP 214753	211 Spinks Road, Glossodia
Lot 20 DP 214753	213 Spinks Road, Glossodia
Lot 75 DP 214752	361 Spinks Road, Glossodia
Lot 3 DP 230943	11 James street, Glossodia
Lot 44 DP 214755	3 Derby Place, Glossodia
Lot 50 DP 751637	746A Kurmond Road, Freemans
Lot 1 DP 784300	780A Kurmond Road, North Richmond
Lot 2 DP 784300	780BKurmond Road, North Richmond
Lot 3 DP 784300	780C Kurmond Road, North Richmond



**Figure 1 - Subject Site**

The Jacaranda Development Control Plan specifies a range of development provisions to enable physical/spatial, visual and social integration between the future residential community on the subject site and the existing Glossodia Residential Community and build a connected Glossodia Residential Community.



## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

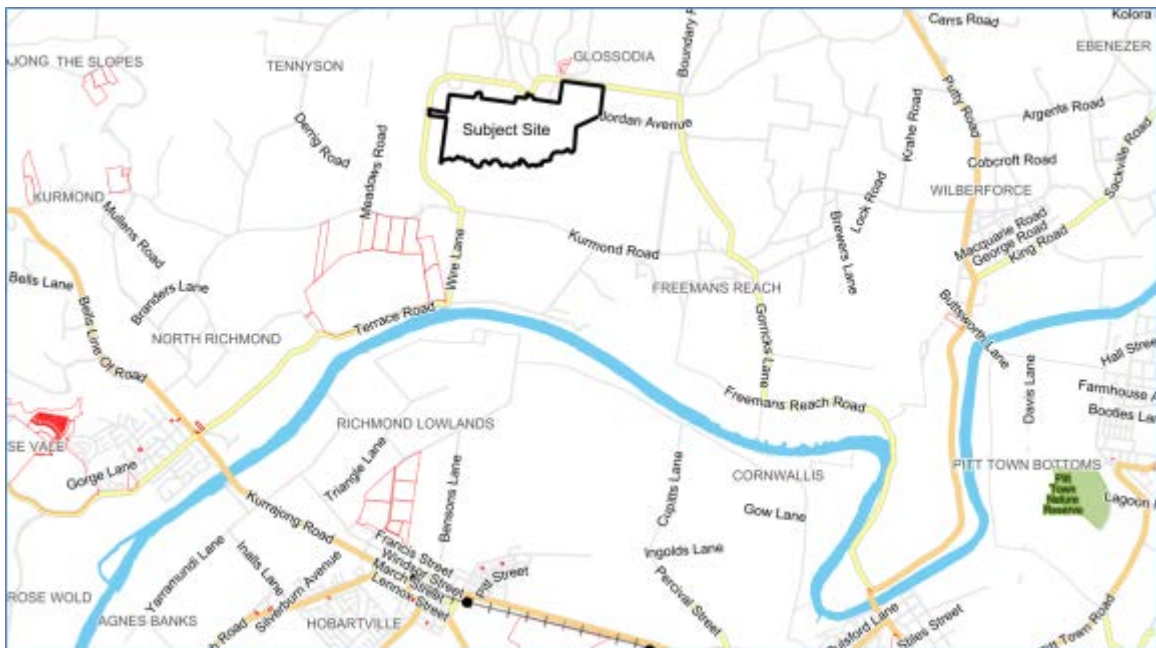


Figure 2 - Location Map

#### Relevant Legislation

The Jacaranda Development Control Plan has been prepared and consulted with the community and government agencies in accordance with the relevant provisions of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000.

The Environmental Planning and Assessment Regulation 2000 requires Council to publish its resolution to adopt and make the Plan on Council's website. The Jacaranda Development Control Plan can take effect on the date that notice of the Council's resolution to approve the plan is published on its website, or on a later date specified in Council's notice.

Given the Jacaranda Development Control Plan is a supplementary development guide that supports the Hawkesbury Local Environmental Plan 2012, the Jacaranda Development Control Plan cannot take effect until the relevant amendments have been made to the Hawkesbury Local Environmental Plan 2012 and its publication on the NSW Legislation website to give effect to the Jacaranda Planning Proposal. Council has previously resolved to finalise the Local Environmental Plan Amendment associated with Jacaranda, and this is expected to be notified on the NSW Legislation website in early September 2021.

#### DISCUSSION

A series of briefings and Council Meeting reports have previously been presented to Council since the Planning Proposal and supporting documentation was lodged with Council.

In terms of the Jacaranda Development Control Plan, Council at its Ordinary Meeting on 27 April 2021 considered a report on the outcome of consultation on the Planning Proposal and supporting documentation. Whilst Council resolved to adopt and make the Local Environmental Plan Amendment, Part 4 of Council's resolution included:

- "4. *The amended Jacaranda development Control Plan (post-exhibition amendments) included as Attachment 5 to this report, be finalised and reported to Council within four months from the date of Council's resolution to adopt and make the Plan*".

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

The key issues that were raised during discussion of the matter with respect to the Jacaranda Development Control Plan included:

- Internal road widths
- Spinks Road Intersections
- Interface issues with existing rural land uses.

Following the Council resolution, further meetings and discussions have been held with the applicant in order to address and resolve these matters. Based on those discussions, the following is highlighted.

Internal Road Widths

The Jacaranda development is proposed as a mix of 1,000m<sup>2</sup> to 4,000m<sup>2</sup>+ allotments presenting a significantly different urban form to other greenfield developments in the Hawkesbury local government area such as Redbank or Vineyard.

Each proposed lot will have significant scope to provide parking for residents and visitors on site, with the result being that on-street parking demand is expected to be minimal. The proposed road network and hierarchy responds to the low-density scale of Jacaranda and employs road typologies suited to the expected vehicular demand.

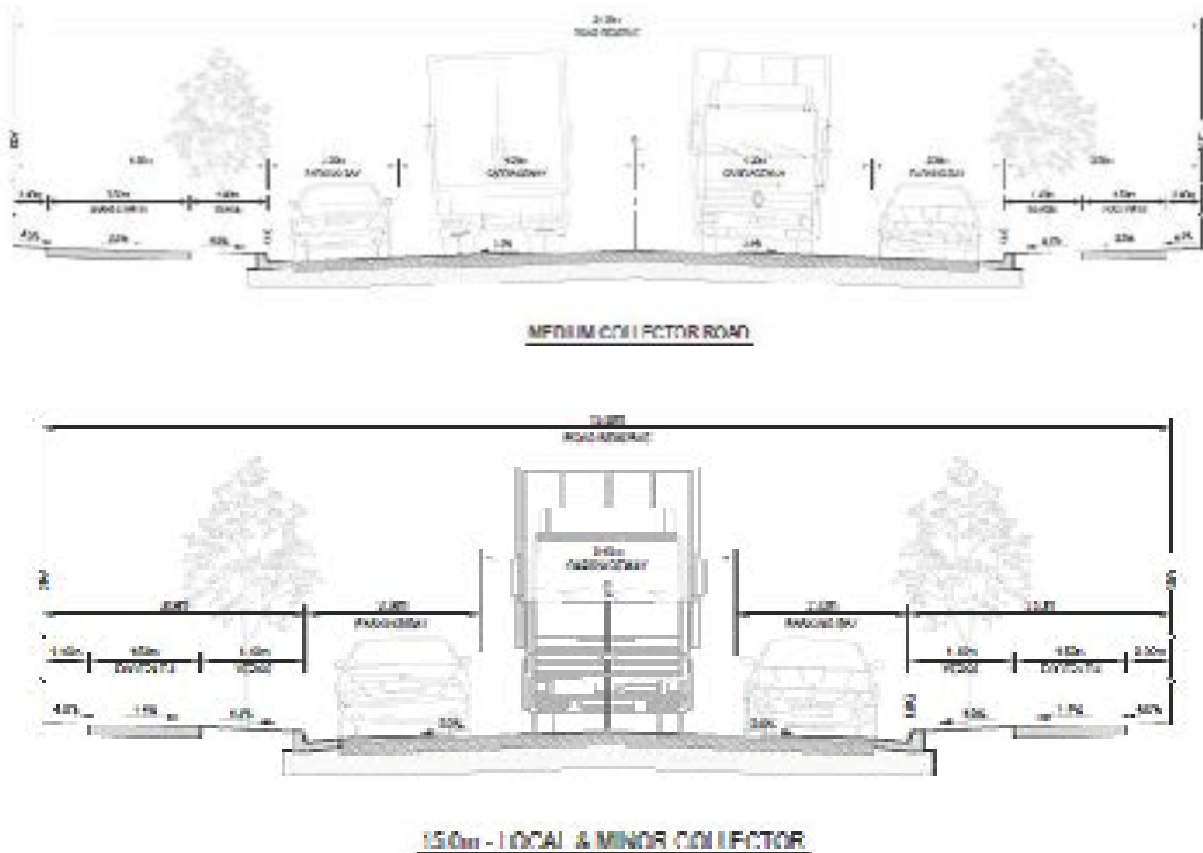
The Jacaranda Development Control Plan provided four hierarchal street typologies which were named to be consistent with the general Hawkesbury Development Control Plan.

Council's previous key considerations with respect to the internal street network was with respect to the proposed carriageway widths of both the Local Access Road (6m) and Local and Minor Collector Road (8m).

The proposed Local Access Road typology was only intended to service approximately six lots, which has now been amended so that these lots can be serviced by a Local and Minor Collector Road (8m wide) instead. As such the proposed road type (Local Access Road with a 6m carriageway) has been deleted from the Jacaranda Development Control Plan, and replaced with the Local and Minor Collector Road in the two locations where the road was originally proposed. Figures 22 – 25 in the amended Jacaranda Development Control Plan dated 29 July 2021 provide these details.

Figure 3 demonstrates that the proposed Medium (13m), Local and Minor Collector Road (8m) allows sufficient access for vehicles, including garbage collection vehicles, pedestrians and cyclists.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**



**Figure 3 - Cross Sections of Medium, Local and Minor Collector Roads**

Concerns were raised at Council’s Ordinary Meeting on 27 April 2021 with the proposed road widths, particularly in comparison to other greenfield development sites. In this respect, the following is provided by way of comparison:

1. *Thornton Precinct, Penrith – Approximately 1,100 dwellings*

The Thornton Precinct shown in Figure 4 in the Penrith local government area is a highly urbanised environment directly adjoining Penrith Station. The Thornton precinct provides lots from 140m<sup>2</sup> to 460m<sup>2</sup> block sizes, with an average of 350m<sup>2</sup>, delivers an overall population density similar to that of a neighbourhood of three-storey walk-up apartments (approximately 20 dwellings per hectare) and as such is subject to a number of controls that differ significantly from the proposed rural village planning controls at Jacaranda.

The Thornton Precinct does not have its own Development Control Plan, and therefore has adopted Penrith City Council Development Control Plan.



**Figure 4 - Thornton Precinct, Penrith**

2. *Vineyard Precinct – Approximately 2,500 dwellings*

The Vineyard (Stage 1) precinct shown in Figure 5 is part of the North West Growth Area, and will provide for up to 2,500 new dwellings, around 27 hectares of open space focused on the Killarney Chain of Ponds and adjacent land for new playing fields, parks and cycleways, and a neighbourhood centre.

Lots within Vineyard will be sized from 300m<sup>2</sup> (detached) with lots for semi-detached starting from 125m<sup>2</sup> (R3 zoning) and from 200m<sup>2</sup> (R2 zoning). Furthermore, there will be a number of dwellings provided under strata development of which no minimum lot size applies.



**Figure 5 - Artists Impression of Vineyard Precinct**

3. *Vermont Development, Pitt Town – Approximately 660 dwellings.*

Pitt Town shown in Figure 6 has been included as an example of the most recent comparable greenfield development to Jacaranda, in regard to product type and road typology.

Pitt Town is a large lot residential subdivision with lots sized between 550m<sup>2</sup> and 10,000m<sup>2</sup>, and a density of approximately three dwellings per hectare.



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**



**Figure 6 - Pitt Town**

*4. Jacaranda development, Glossodia – 580 dwellings.*

The Jacaranda development is proposed to be an extension of the existing rural village of Glossodia incorporating low density residential. With proposed lot sizes between 1,000m<sup>2</sup> and 4,000m<sup>2</sup>, the minimum lot size within Glossodia far exceeds the average existing residential lot sizes within Glossodia of approximately 600m<sup>2</sup>.

The Jacaranda residential community equates to a density of approximately three dwellings per hectare, which will result in far less vehicle movements, on street parking and other vehicular constraints on the road pavement.

The proposed Jacaranda Road cross sections are based on the Hawkesbury Development Control Plan.

*Comparison*

The various controls between the developments are summarised below:

<b>Control</b>	<b>Thornton</b>	<b>Vineyard</b>	<b>Pitt Town</b>	<b>Jacaranda</b>
Height of Building	9m, 12m, 32m	9m, 12m, 14m	10m	10m
Residential Zoning	R1 General Residential B2 Local Centre	R2 Low Density Residential R3 Medium Density Residential B2 Local Centre B4 Mixed Use	R2 Low Density Residential R5 Large Lot Residential	R2 Low Density Residential R5 Large Lot Residential
Minimum Lot Size	No minimum	125m <sup>2</sup> , 200m <sup>2</sup> , 300m <sup>2</sup>	550m <sup>2</sup> , 650m <sup>2</sup> , 750m <sup>2</sup> , 1,000m <sup>2</sup> , 2,000m <sup>2</sup> , 2,500m <sup>2</sup> , 4,000m <sup>2</sup> , 10,000m <sup>2</sup>	1,000m <sup>2</sup> , 2,000m <sup>2</sup> , 4,000m <sup>2</sup>

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

The Road Pavements for each are summarised below:

Road Type	Thornton (Penrith DCP)	Vineyard (Hawkesbury City Council Growth Centres Precinct)	Pitt Town (Hawkesbury DCP, Part E – Pitt Town)	Hawkesbury DCP	Proposed Jacaranda DCP
Medium Collector	12m	8m	11m	11m	13m
Local and Minor Collector	8m	9m	8m	8m	8m 8.5m (Key Green Streets)

As demonstrated above, the proposed carriageway width for Medium Collector Roads meet or exceed the widths in the Hawkesbury Development Control Plan, and other comparable developments Development Control Plans.

Jacaranda is also aligned with the carriageway widths for Local and Minor Collector Roads as per the Hawkesbury Development Control Plan, Pitt Town Development Control Plan and Penrith Development Control Plan. The proposed pavement for local streets are not as wide as Vineyard although there are a number of other street/road types, with narrower pavements, that can be applied to the Vineyard development including:

Road Type	Width
Access	6m Carriageway
Laneways	5.5m Carriageway

The applicant has agreed to remove the local access streets (6m Carriageway) from the Jacaranda Development Control Plan, and therefore the minimum carriageway width within Jacaranda will be 8m wide. Furthermore, a key factor that should be considered with the pavement widths is the planned project densities, summarised below:

Approximate	Thornton	Vineyard	Pitt Town	Jacaranda
Gross Dwellings Per hectare	20	10	3	3

It is understood that the development outcomes for the Thornton Precinct in the Penrith local government area in terms of road widths have proved to be problematic, with the high-density profile of the development being a key contributing factor. Having higher density including apartment and three storey terrace products generally means more rubbish collection, on street parking and vehicular movements.

Furthermore, increasing road carriageway widths will impact upon the significant work with respect to including sustainability, mitigating the urban heat island effect, and increasing tree canopy cover through the Jacaranda Development Control Plan, in addition to unnecessary increased maintenance burden as follows:

- Increased pavement width will require increased resources to construct the wider carriageway
- Wider carriageway increases the urban heat island effect by reducing permeable surfaces
- Wider carriageway increases the area of ongoing maintenance required by Council
- Longer tree canopy cover establishment periods to shade the wider carriageway and mitigate the impacts of the urban heat island effect.

For the reasons outlined above, the proposed Jacaranda Road widths, including the removal of the Local Access Road (6m) are considered as appropriate for the proposed low density residential development.

## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

#### Spinks Road Intersections

The proposed Jacaranda development is serviced by two entry roads onto Spinks Road on the northern and western boundaries of the site, and a further entry through the existing James Street.

The site access intersections are proposed to be 'priority control' T-Junctions with a stop line control for vehicles departing the Jacaranda site. Spinks Road will remain one traffic lane in each direction, with no dedicated left or right turn lanes into the site. For vehicles exiting the Jacaranda site a single exit lane will be provided which will allow for left and right turns onto Spinks Road.

The applicant has engaged third party traffic advice to review the intersection treatments. The advice confirms that the priority control intersection layouts will be sufficient to accommodate the expected traffic flows from the Jacaranda development and will operate a 'Level of Service A' (good operation) with significant spare capacity.

Any future development applications will provide for compliant intersection designs in accordance with Council requirements as well as relevant Australian standards and guidelines.

#### Existing Rural Land Use Interface

##### *Western Spinks Road Entry Interface*

The concept masterplan currently proposes a row of six residential allotments and one allotment for drainage infrastructure at the western Spinks Road entry. This land is currently zoned R2 Low Density Residential, and is proposed to be zoned R5 Large Lot Residential under the Jacaranda Planning Proposal endorsed by Council.

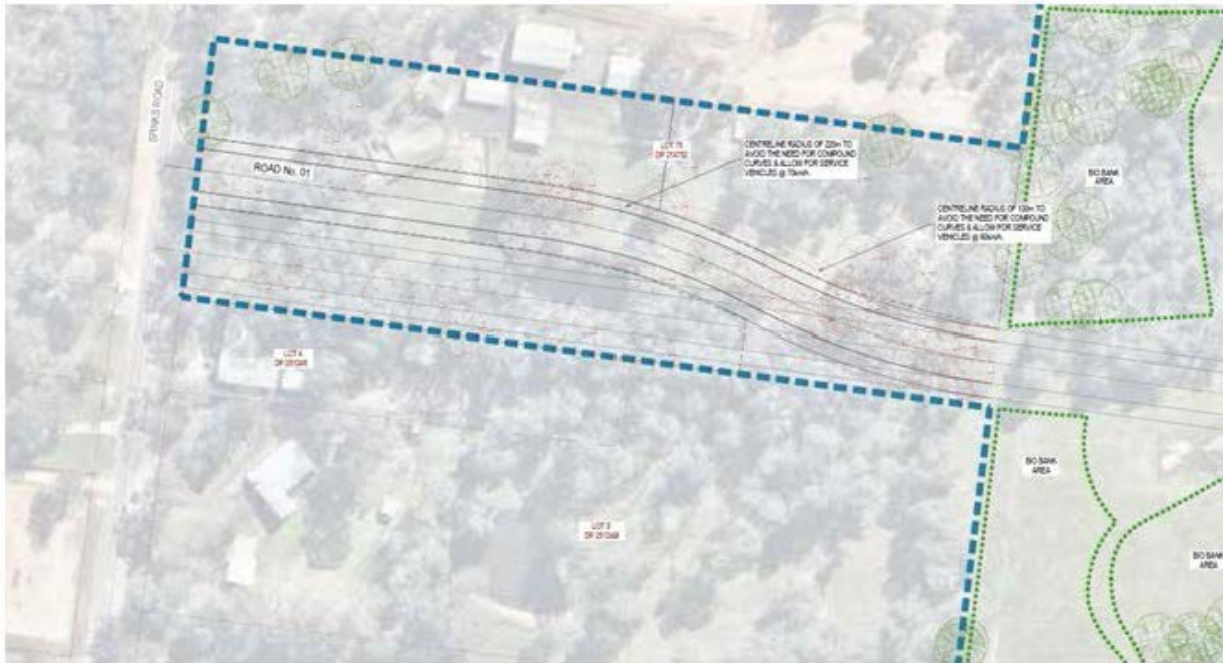
The key consideration in this location is the preference of the adjoining neighbour to the north to reduce or eliminate the number of new allotments that would share a common boundary with their property.

Immediately following Council's previous consideration of the matter at the Ordinary Meeting on 27 April 2021, the applicant discussed this concern directly with the neighbour, and subsequent discussion has also occurred.

The applicant has prepared preliminary alternate development options for this area of Jacaranda, in Stage D.

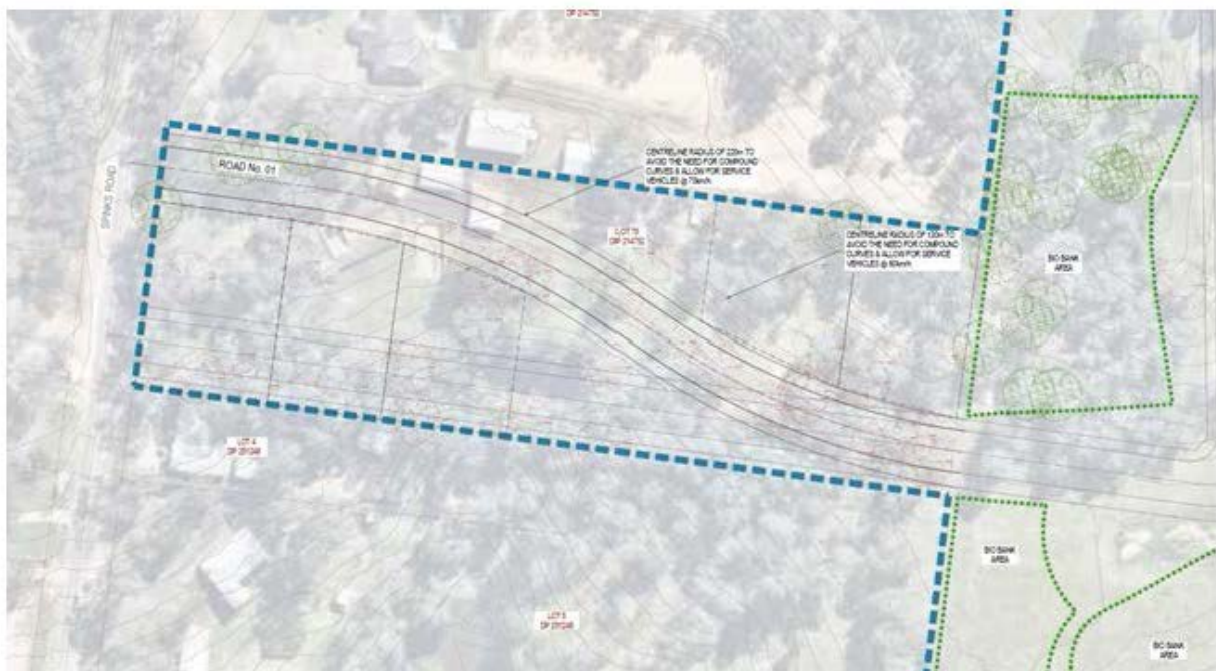
1. As per concept Masterplan: the current scheme has positioned the entry road near the southern boundary, it would permit six residential allotments on the northern side of the entry road which runs along the southern boundary of the site.
2. Relocating the entry road to a central position: shown in Figure 7, this option could facilitate either additional open space on both sides of the road or alternately two rural allotments on both sides of the road. The alternative option presents a rural interface to the existing neighbours and would mean that each adjoining neighbour maintained a boundary with a single neighbour. The existing residential allotments would be redistributed within the remainder of Jacaranda.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**



**Figure 7 - Option 2 – Central Road**

3. Relocating the entry road to the northern boundary: As a result of the biobank area, this option results in a sweeping road form with seven large allotments. As shown in Figure 8, two residential allotments and a lot for future drainage infrastructure north of the road and three residential allotments south of the road plus a lot for additional open space.



**Figure 8 - Option 3 – Northern Road**

All options are possible under the land use zoning previously endorsed by Council. There is an existing crest on Spinks Road nearby this proposed intersection location, and when undertaking detailed design one of the abovementioned options may be favorable to facilitate a complying intersection design. The



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

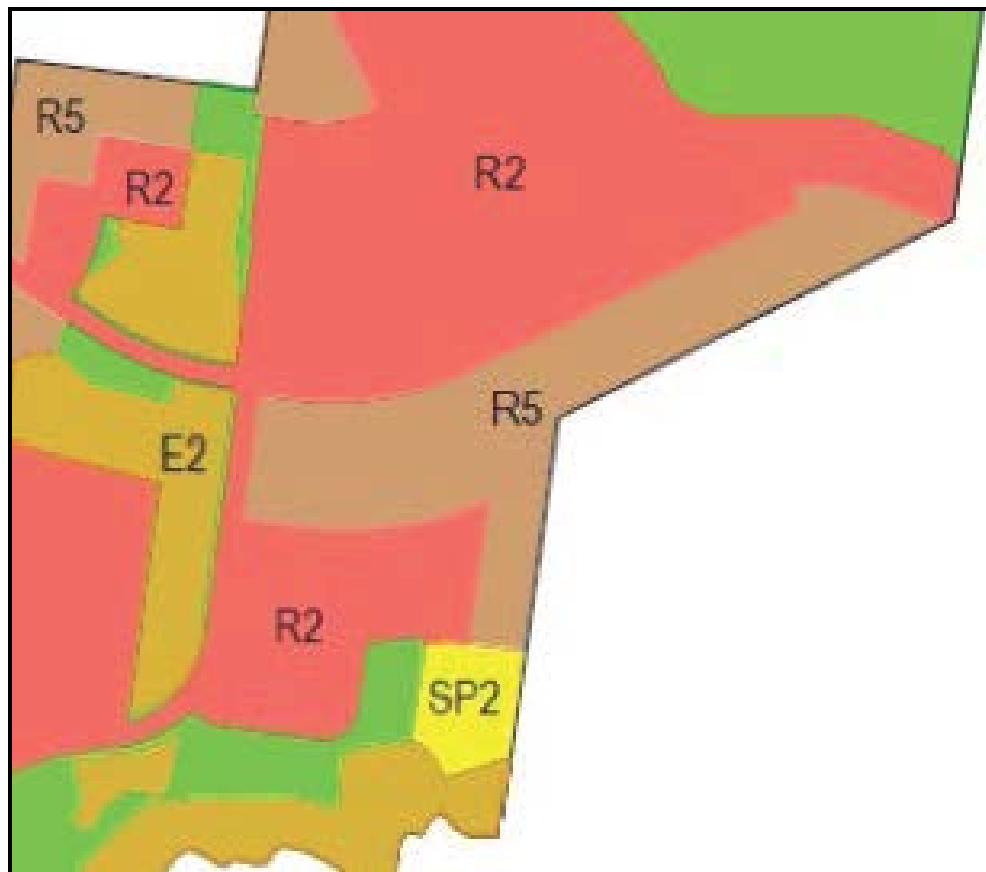
ultimate solution will be determined in consultation with Council during detailed design at the Development Application stage.

Furthermore, the applicant has provided contact details to the neighbour to the north and is committed to staying in touch with them to keep them up to date on the development and in particular, this intersection.

*South Eastern Boundary Interface*

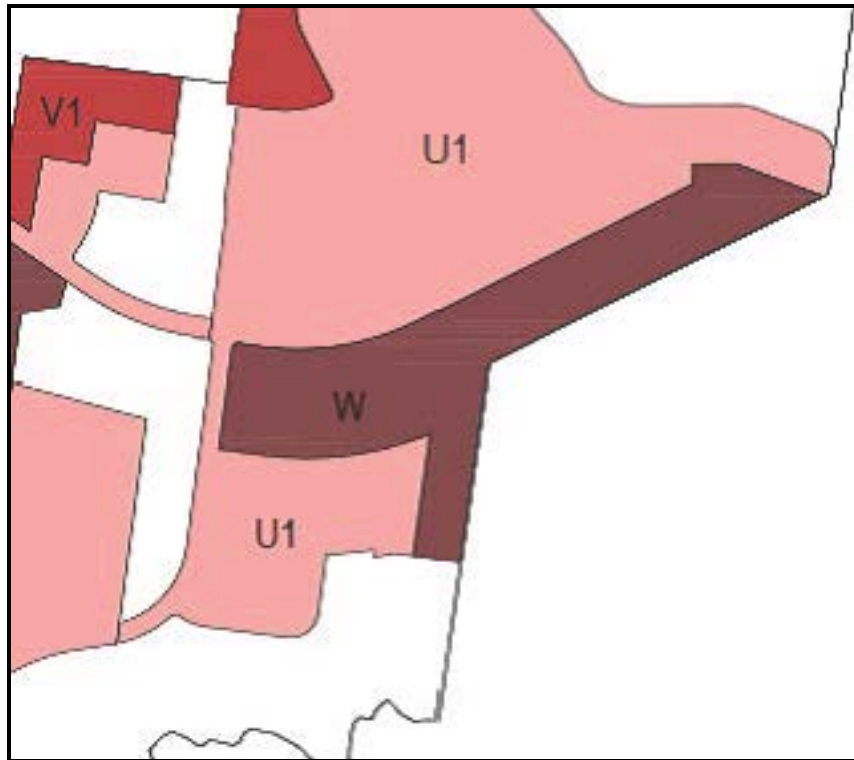
As shown in Figures 9 and 10, the south-eastern boundary interface currently proposes lots with a minimum area of 4,000m<sup>2</sup> adjoining the boundary. This land is currently zoned R5 Large Lot Residential, and retains this zoning under the Jacaranda Planning Proposal endorsed by Council.

The key consideration in this location is the interface with the existing rural land uses on the adjoining property and specifically the propensity for harvesting to occur sporadically and seasonally based on climatic conditions and weather patterns which may involve light and noise impacts during the night.



**Figure 9 - Planning Proposal Zoning**

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**



**Figure 10 - Planning Proposal Lot Size (W minimum 4,000m<sup>2</sup>)**

The intention of the R5 Large Lot Residential zoning of this land in conjunction with the 4,000m<sup>2</sup>+ minimum lot size is intended to provide a buffer to the existing adjoining rural land uses in this part of Jacaranda.

Section 4 of the relatively recently enacted *Right to Farm Act 2019* (the Act) includes provisions to protect commercial activities from 'nuisance' complaints. The existing agricultural use of the adjoining land constitutes a commercial agricultural activity under the Act. The intention of the Act is to legislate the 'Right to Farm' as a broad concept centred on the idea that primary producers should be able to undertake their lawful activities in accordance with accepted industry standards, without undue interference.

This Act can be relied upon in dealing with any future complaints from residents with respect to normal farm practices on the adjoining lands.

The applicant has committed to ensuring that all future landowners are made aware of the existing agricultural uses through the sales and marketing process, particularly on marketing material and within the Contract of Sale.

Further protection for the existing rural land uses have been proposed, with consideration of other Development Control Plans such as Wollondilly.

The applicant has proposed the inclusion of the following Development Control Plan controls:

- An additional objective and control in Section 3.2.10 Landscaping of the Jacaranda Development Control Plan:
- O.3 Manage the rural urban interface.
- C.6 Residential lots directly adjoining fresh produce farm shall provide a landscaped garden buffer of a minimum 4 metres width along the common boundary.
- The rear building setback for homes within R5 zoning is proposed to be 10m under the draft DCP.

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

Additional to the above, the applicant has agreed to work with Council to impose a restriction on the title of any allotment with a common boundary to an existing fresh produce farm of the existence of the adjoining land uses and the potential for associated environmental impacts to the allotment such as noise, odour, dust, smoke, vehicle movements, hours of operation and/or poor visual amenity.

In accordance with the above resolution, the Jacaranda Development Control Plan has now been finalised and is being reported to Council for consideration of adoption.

**COMMUNITY ENGAGEMENT**

Consultation with the community and relevant government agencies has been undertaken which has resulted in certain amendments to the exhibited Jacaranda Development Control Plan.

**CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036**

The report is consistent with a wide range of Focus Areas, Directions and Strategies within the Community Strategic Plan 2017-2036, including:

Our Leadership - 1.4 and 1.5.

Our Assets - 4.2 and 4.3.

Our Future - 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7 and 5.8.

**FINANCIAL IMPACT**

There are no financial implications applicable to this report.

All the costs of the preparation and exhibition of the Planning Proposal and associated documents, have and will continue to be met by the Applicant. If the proposal is ultimately approved the Voluntary Planning Agreement ensures that the direct costs of the development and some ongoing maintenance costs, for instance of parklands, will be met by the Applicant.

**FIT FOR THE FUTURE STRATEGY CONSIDERATIONS**

The proposal has no resourcing implications outside of Council's adopted 2021/2022 Operational Plan, which will adversely impact on Council's financial sustainability.

**Planning Decision**

As this matter is covered by the definition of a "planning decision" under Section 375A of the Local Government Act 1993, details of those Councillors supporting or opposing a decision on the matter must be recorded in a register. For this purpose a division must be called when a motion in relation to the matter is put to the meeting. This will enable the names of those Councillors voting for or against the motion to be recorded in the minutes of the meeting and subsequently included in the required register.

**ATTACHMENTS:**

**AT - 1** Jacaranda Development Control Plan (29 July 2021) - *(Distributed under separate cover)*.

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**CITY PLANNING**

**Item: 154**                      **CP - Hawkesbury LGA Aboriginal Cultural Heritage Study - (80242, 124414, 95498)**

**Directorate:**                City Planning

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**PURPOSE OF THE REPORT:**

The purpose of this report is to seek Council's endorsement to publicly exhibit the Hawkesbury LGA Aboriginal Cultural Heritage Study as recommended by the Heritage Committee.

**EXECUTIVE SUMMARY:**

Following receipt of funding from the then Department of Environment and Heritage to undertake a Hawkesbury Local Government Area - Aboriginal Cultural Heritage Study, Council engaged GML Heritage to undertake the Study.

The Study has completed site inspections and consultation with the local Aboriginal community and representative organisations.

As detailed in the Minutes of the Heritage Committee Meeting on 22 July 2021 (included in this business paper), the Committee considered the Study, and recommended that Council publicly exhibit the Hawkesbury LGA - Aboriginal Cultural Heritage Study.

**RECOMMENDATION:**

That Council publicly exhibit the Hawkesbury LGA Aboriginal Cultural Heritage Study prepared by GML Heritage, attached as Attachment 1 to the report.

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**BACKGROUND**

A \$30,000 grant was provided to Council by the then Department of Environment and Heritage on a dollar for dollar basis to undertake a Hawkesbury-wide Aboriginal Cultural Heritage Study. Council's original funding application had been for 100% funding.

The Hawkesbury local government area covers an area of approximately 2,800km<sup>2</sup>, and has not previously undertaken a comprehensive Aboriginal Cultural Heritage Study.

Being the third oldest European settlement, the Hawkesbury local government area was one of the earliest places of contact and conflict with the Darug people. It is important to assess and map archaeology, including that early period of contact and conflict.

The Study explored how a holistic assessment of Aboriginal heritage values can be undertaken and then built into land use planning and Environmental Impact Assessment.

The Study extends its focus beyond the management of archaeological sites and relics, towards the integration of natural and cultural heritage and consideration of the full range of traditional, historic and contemporary values of Aboriginal communities.

## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

The outcomes of the project include:

1. Comprehensive assessment and mapping of the historic known and unknown Aboriginal archaeological sites and relics in consultation with the Aboriginal community to build a complete picture of the cultural landscape of the Hawkesbury.
2. Comprehensive assessment and mapping of the historic and contemporary Aboriginal cultural heritage values in conjunction with local communities to complement the existing traditional and archaeological values in order to build a more complete picture of the cultural landscape of the study area.
3. Integrating Aboriginal cultural heritage into land use planning and Environmental Impact Assessment.
4. Establish effective mechanisms for community involvement in land use planning in the study area and a basis for communication between Government, landowners and the community about Aboriginal Heritage.

GML Heritage was engaged to carry out the Study, whilst Council has undertaken the project management with clear scope and objectives to limit uncertainty in the project. In addition, Council and GML Heritage have engaged with Aboriginal groups and Significant Community Elders in line with the Draft Reconciliation Action Plan from inception of the project to ensure transparency and sensitivity to any sites, and relics that may have been identified through the process. This engagement has been undertaken throughout the development of the Study, including site inspections of seven sites, in order to ensure that the Study is reflective and sympathetic of any sites and relics that are sensitive in nature.

#### **Draft Hawkesbury Aboriginal Cultural Heritage Study**

The Study has progressed to a final draft stage and is included as Attachment 1 to this report.

It should be noted that the attached document is the public version as it has had sensitive images of sites and locations removed.

The Study includes the following:

- Making the Hawkesbury Landscape – a geomorphological record
- Ancient Hawkesbury – an archaeological record
- Understanding the Place – historical context
- Aboriginal Community Consultation
- Sensitive Zones
- Heritage Management Recommendations.

The intention of the document was to start the process of truly understanding connection to country, and to provide officers with the tools to recognise the potential for known and unknown sites that may be impacted through development or Council operations. The Study is a starting guide for mapping, Aboriginal Heritage Information Management System (AHMIS) registering and to start the conversation with local elders first with respect to potential sites.

Additionally, Council has a number of open spaces that have known archaeology, and it is expected that this will increase over time.

Endorsement from Council is sought to publicly exhibit the Study as recommended by the Heritage Committee at its Meeting on 22 July 2021, the Minutes of which are included in this business paper.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**COMMUNITY ENGAGEMENT**

Council has engaged with Aboriginal groups and Significant Community Elders in line with the Draft Reconciliation Action Plan from inception of the project to ensure transparency and sensitivity to any sites, and relics that may have been identified through the process.

The Study outlines that there is still much that needs to occur in order to fully understand Aboriginal Cultural Heritage, and particularly the relationship to the entire landscape which is not documented and has been handed down verbally through generations.

**CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036**

The proposal is consistent with the following Focus Area, Direction and Strategy within the Community Strategic Plan 2017-2036.

Our Community

2.5. Cultural Development and Heritage - Enable broad and rich celebration of our local culture and significant heritage

2.5.3 Recognise, conserve and promote the areas history and heritage for current and future generations.

Our Future

5.2 Management of Aboriginal and Non Aboriginal Heritage and the Built Environment

5.2.1 Our planning and actions will ensure that Aboriginal and Non Aboriginal heritage are integral to our City

5.2.4 As a community, we will identify ways to become better connected with our Aboriginal people, their history and culture.

**FINANCIAL IMPACT**

The \$60,000 Study was jointly funded on a dollar for dollar basis by Council and the NSW Government.

The Study includes a series of recommendations that have direct and indirect financial implications. Implementation of some of these recommendations will require Council to investigate further grant funding opportunities, and future budget considerations.

**FIT FOR THE FUTURE STRATEGY CONSIDERATIONS**

Given the Study was part grant funded on a dollar for dollar basis, the proposal is aligned with Council's long-term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks.

**ATTACHMENTS:**

**AT - 1** Hawkesbury LGA Aboriginal Cultural Heritage Study – GML Heritage (Public Version) - *(Distributed under separate cover).*

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

**Item: 155**                    **CP - Council Submission - Richmond Bridge Duplication Project Preferred Corridor - (124414, 95498)**

**Previous Item:**            124, Ordinary (29 June 2021)

**Directorate:**              City Planning

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**PURPOSE OF THE REPORT:**

The purpose of this report is to consider the Transport for NSW Richmond Bridge Duplication and Traffic Improvements Preferred Option Report and Council's submission.

**EXECUTIVE SUMMARY:**

Transport for NSW have released the Richmond Bridge Duplication and Traffic Improvements Preferred Option Report (June 2021) and consideration is required by Council of a draft submission.

Council's most recent resolution with respect to the Richmond Bridge Duplication and Traffic Improvements Project included:

**Ordinary Meeting 29 June 2021**

*"That Council requests an urgent briefing from Transport for NSW regarding the Richmond Bridge Duplication Project"*

*"That Council supports in principle the upgrade of The Driftway"*

*"That Council require a solution that offers the best possible flood immunity and traffic flow"*

Previous resolutions of Council with respect to the Richmond Bridge Duplication and Traffic Improvements Project have included:

**Ordinary Meeting 26 February 2019**

*"That Council:*

1. *Support a bypass as the duplication of the Richmond Bridge in its current location is not a bypass.*
2. *Convey this position to the RMS currently conducting the Early Consultation on Richmond Bridge Duplication Project. Additionally express our wish that the bypass investigations be based on:*
  - (a) *Hawkesbury City Council traffic data studies,*
  - (b) *A detailed strategic transport plan of the Hawkesbury basin,*
  - (c) *Flood evacuation capacity and interaction with existing flood evacuation routes,*
  - (d) *Consideration of heritage value.*
3. *Nominate a delegation to attend a meeting with the Minister for Roads, Maritime and Freight - The Hon. Melinda Pavey MP, the Shadow Minister for Roads, Maritime and Freight - Ms Jodi McKay, MP and the appropriate RMS Officers to convey this position"*

## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

This report recommends that Council provide a submission to the Richmond Bridge Duplication and Traffic Improvements Project Preferred Option Report.

#### RECOMMENDATION:

That Council endorse the draft submission to Transport for NSW's Richmond Bridge Duplication and Traffic Improvements Preferred Option Report included as Attachment 2 to the report.

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#### BACKGROUND

The Richmond Road corridor is an arterial road that connects the Hawkesbury local government area to Blacktown, the M7 and the Central West Region of NSW via Blacktown Road, Kurrajong Road and Bells Line of Road. Within the Bells Line of Road section of this corridor, the Richmond Bridge provides an essential vital link between Richmond and North Richmond - two major residential and commercial town centres.

The bridge and road approaches are operating at capacity during morning and afternoon peak periods resulting in congestion and increased travel times. With a number of approved developments nearby which would increase traffic on the bridge and surrounding network, there is a need to investigate traffic improvements to reduce congestion.

Transport for NSW previously completed the 2013 Richmond Bridge and approaches congestion study: preferred short-term and long-term options report, which highlighted the need for intersection improvements to deliver short-term traffic improvements and additional bridge capacity to manage long-term traffic demand.

The intersection improvements are nearing completion, and planning has begun for an additional bridge and associated traffic improvements. Building a new bridge to provide additional capacity over the Hawkesbury River, bypassing Richmond and North Richmond town centres and upgrading other major intersections is designed to reduce congestion between Richmond and North Richmond; improve connectivity between Bells Line of Road and Sydney's arterial road network; reduce crash rates; improve flood resilience and enhance amenity in both town centres.

As outlined by Transport for NSW, the purpose and scope of the Richmond Bridge duplication and traffic improvements project is to:

- Document the need for the additional bridge capacity and other traffic improvements
- Describe the options development process
- Summarise the community engagement process to date and feedback received
- Review constraints which may affect the options
- Analyse traffic benefits, economics and relative cost of the options
- Recommend a preferred option to progress to the next phase of design and environmental assessment.

As outlined above, the Richmond Bridge is operating at capacity during morning and afternoon peak periods resulting in congestion and increased travel times. During peak periods, traffic in the road network of Richmond and North Richmond is expected to increase by 44 per cent and traffic crossing Richmond Bridge is expected to increase by 61 per cent between 2019 and 2046, largely because of residential growth in the area which will continue to increase congestion and travel times.

Without improvements to the road network, travel times in the morning peak between Richmond Bridge are expected to increase by 115 per cent from about 14 minutes in 2019 to about 30 minutes in 2046. In the afternoon peak, the reverse trip is expected to increase by 73 per cent from about 22 minutes in 2019 to about 38 minutes in 2046.



## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

In an attempt to avoid congestion between Richmond and North Richmond, many vehicles currently travel on narrow local roads such as Yarramundi Lane and Inalls Lane which are not suitable for high volumes of traffic.

In addition to network congestion and connectivity issues, there are injury crash clusters on the approaches to Richmond Bridge, in Richmond town centre and at key intersections along The Driftway. Between 2013 and 2018, 246 crashes were recorded on key roads in the study area resulting in three fatalities and 192 injuries. The most common crash type was between through and right turning traffic at intersections. There is also a lack of active transport connections between Richmond and North Richmond.

The existing Richmond Bridge is built below the 1 in 2 chance per year flood level and as such is closed in relatively minor flood events. While the bridge is not part of flood evacuation routes, there is an opportunity to improve road network resilience.

Richmond is one of five original Macquarie Towns and is rich in heritage. While North Richmond has a relatively newer town centre, providing a route that bypasses both town centres would deliver traffic improvements and provide opportunities for revitalisation and amenity improvements in both town centres and protect the historical character.

The objectives of the Richmond Bridge duplication and traffic improvements project are:

- Improve travel times, journey time reliability and cater for future demand for private, public, active and freight transport between North Richmond, Richmond and the connecting arterial road network
- Improve connectivity between Bells Line of Road and Sydney's arterial road network in the medium term and to the Castlereagh Freeway in the long term
- Reduce the frequency and severity of crashes on key road corridors between Richmond and North Richmond
- Improve flood resilience
- Support economic development, liveability, and Council's strategic vision for the town centres of Richmond and North Richmond.

In doing this Transport for NSW are proposing to build a road corridor that aims to:

- Improve connections to the Central West of NSW as the alternative connection to the Great Western Highway
- Maintain the historical significance of the area
- Best fit with the built fabric and natural patterns of the area.

Transport for NSW have assessed four shortlisted options at a value management workshop in March 2020. Each option was assessed on:

- Performance against the project objectives
- Travel savings achieved between 2026 and 2046
- The overall cost for the option and whether it delivers value for money by calculating the benefit-cost ratio (BCR). A higher number BCR indicates there is a greater project benefit relative to the cost. A project is generally considered economically viable when the benefits of the project exceeds the cost and BCR is greater than 1
- Impacts on identified constraints.

Consultation with the community and stakeholders identified a preference for a bypass of both town centres to provide a long term solution to traffic congestion and a platform for potential amenity improvements and revitalisation of the town centres. Investigations determined that additional funding would be required to achieve this outcome.

From the outcomes of the value management workshop and consultation, the Green Option (North Richmond Northern Bypass) was identified as the preferred option by Transport for NSW to deliver a

## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

bypass of both town centres as it would achieve the highest travel time savings of all options, and the lowest environmental and property impacts of the options which would bypass both town centres.

The Green Option has the following key features:

- A bypass to the north of North Richmond including a new single lane in each direction bridge about 500 metres downstream of the existing Richmond Bridge. The bridge is proposed to be built about six metres higher than the existing bridge due to the topography of the river banks and the route would achieve a minimum 1 in 5 year flood resilience.
- Existing Richmond Bridge will be retained in its current form for local traffic
- New traffic signals at the intersection of the bypass and Terrace Road
- A new active transport connection between Richmond and North Richmond
- New traffic signals at the intersection of Kurrajong Road/Old Kurrajong Road/Yarramundi Lane
- New single lane in each direction roadway bypassing Richmond to the south connecting from Old Kurrajong Road to Inalls Lane
- Improvements to Inalls lane and a separate road parallel to Southee Road between Castlereagh Road and Londonderry Road
- New roundabout at intersection at Castlereagh Road, Inalls Lane and bypass
- New traffic signals to provide access to the University of Western Sydney connecting Londonderry Road, Vines Road, and the bypass road.

Safety improvements to The Driftway between Londonderry Road and Blacktown Road include:

- New roundabout at the intersection of Londonderry Road and The Driftway
- Realigning the eastern end of The Driftway to form a new roundabout intersection with Blacktown Road and Racecourse Road
- Pavement and drainage improvements.

Following the release of the Transport for NSW – Richmond Bridge Duplication and Traffic Improvements – Preferred Option Report (June 2021), Council and the community has an opportunity to provide feedback on the preferred option which will be considered in the next phase of design and environmental assessment. When the environmental assessment is complete, Council and the community will have a further opportunity to provide feedback.

#### **Location Plan**

As detailed in Attachment 1.

#### **Relevant Legislation**

Environmental Planning and Assessment Act 1979

#### **DISCUSSION**

Transport for NSW provided a presentation to Council, Richmond Bridge Duplication and Traffic Improvements – Preferred Option Report (June 2021) as part of its Briefing Session on 20 July 2021.

Relevant to this matter, Council has previously resolved at its Ordinary Meeting on 29 June 2021:

- That Council supports in principle the upgrade of The Driftway
- That Council require a solution that offers the best possible flood immunity and traffic flow.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

Further, at Council's Ordinary Meeting on 26 February 2019, the essence of Council's resolution was to:

- Support a bypass as the duplication of the Richmond Bridge in its current location.
- Express our wish that the bypass investigations be based on:
  - Hawkesbury City Council traffic data studies
  - A detailed strategic transport plan of the Hawkesbury basin
  - Flood evacuation capacity and interaction with existing flood evacuation routes
  - Consideration of heritage value.

It is considered that the Council submission should include details of Council's previous resolutions on the matter given these are still relevant.

Additionally, it is considered that the following key points should be included in the Council submission:

**Strategic Context**

Council encourages the provision of infrastructure that is future proofed both in terms of design and capacity, and fits within an agreed and understood bigger picture. To this end, Council encourages consideration of a corridor/route that aligns with the bigger picture. As such, greater clarity is sought in terms of how the proposal aligns in a strategic sense with the following State, Regional and Local transport plans:

- Future Transport 2056
- 1951 Castlereagh corridor which ends at Springwood Road and how this project will connect
- Proposed Grose River Bridge
- Resilient Valley Resilient Communities – Hawkesbury-Nepean Valley Flood Risk Management Strategy.

Such an approach will ensure that funding for the project is spent in a manner focussed on long term solutions as opposed to shorter term issues.

**Need to Improve Flood Resilience**

The need to improve flood resilience within the road network in the Hawkesbury local government areas cannot be expressed highly enough.

The recent February 2020 and March 2021 flood events in the Hawkesbury-Nepean Valley only served to highlight this even more acutely. As outlined in the Resilient Valley Resilient Communities – Hawkesbury-Nepean Valley Flood Risk Management Strategy, the Hawkesbury-Nepean Valley has the highest flood risk in NSW if not Australia. The March 2021 flood event in particular, whilst considered the first major flood within the Hawkesbury-Nepean Valley since 1992 still only represented a 1:15 year flood event. The impacts of the March 2021 flood event were significant for individual property owners, but also the community. This is particularly the case for the community on the west side of the Hawkesbury River who were isolated from early in the flood event for a number of days. This isolation was further compounded by failures of the state road network to the west (Bells Line of Road in particular).

As such, Council strongly encourages a corridor option and design solution that improves the flood resilience significantly above what is currently proposed (approximately 1:20 bridge height and 1:5 approaches). This includes potential flooding impacts on signal box for any traffic signals proposed along the corridor.

### Heritage Considerations

Whilst Council supports the removal of a previous corridor option through Richmond, there are a number of heritage impacts that require detailed consideration on the preferred corridor in particular.

Of significant concern to Council is the state heritage listed item known by various names, including Mountain View on Inalls Lane. As highlighted by Council's Heritage Committee, the item being constructed in the early 1800's is of paramount importance on a State level. Whilst it is noted that no acquisition is proposed of this site, that being in original condition, and the construction techniques, the item is considered to be potentially susceptible to significant impacts associated with both construction (noise and vibration) of the preferred corridor, and traffic movements following completion of the project. It is understood that no condition assessments have been undertaken on this item to help inform the preferred corridor option.

Council would encourage further detailed assessment of the potential impacts of the preferred corridor option on this State heritage listed item, and if unable to be appropriately mitigated, selection of a corridor that avoids impacts to the item.

### Funding

Clarification is required with respect to the funding associated with the project ie. what did the additional funding announcement made of 7 June 2021 allow given the Richmond Bridge Duplication and traffic improvements Preferred Option Report refers to a total project budget of \$250 million.

Additionally, in terms of the matters raised above, and in particular flood resilience, given the need for improved flood resilience is considered to be crucial, the costs of providing a much improved solution that increases the bridge and approaches heights to a 1:20, 1:50 and 1:100 year flood immunity.

### Opportunities for Town Centre Revitalisation and Active Transport Links

Council welcomes the opportunity that a bypass of both Richmond and North Richmond presents in assisting Council's efforts to revitalise these town centres. Council has undertaken a Masterplan for the Richmond town centre, in addition to Windsor and South Windsor as part of the Western Sydney City Deal Liveability Program. Council's vision for the North Richmond town centre is still being developed, and involves a number of individual property owners.

Council also welcomes the opportunity that this project offers for active transport, both within the centres of Richmond and North Richmond, but importantly between these centres. Council undertook a Community Insights Report (Placescore) for Hawkesbury Town Centres in February 2018 which highlighted the significance the Hawkesbury community and visitors placed on active transport within and between our town centres. In support of other points raised above the report also highlights the importance the community and visitors place on heritage, being the top place attribute. A copy of that Community Insights Report is included for your reference.

### Acquisition and Engagement with Affected Property Owners

Previous corridor planning undertaken by Transport for NSW (in particular the 2018 Bells Line of Road and Outer Sydney Orbital corridors proposal) has proved to be highly problematic and stressful for the affected community.

Council encourages a process when dealing with affected property owners, particularly where acquisition is proposed that is equitable, fair, transparent, and maintains high levels of meaningful communication with those affected property owners.

With respect to the proposed noise mitigation of the corridor along Southee Road, Council recommends that the corridor option be designed to avoid the need to mitigate the proposed corridor.

## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

#### Suggested Improvements/Clarification of Timing and Process

The following points are also provided as suggested improvements to the project:

- Should the preferred corridor option proceed, consideration of a flyover at Kurrajong Road in order to avoid an at grade intersection of the new road corridor with Kurrajong Road, and the potential for delays at a signalised intersection.
- Consideration of afternoon traffic, particularly in terms of the intersection of the new road corridor onto Bells Line of Road which is considered to be a concern.
- Consideration of a corridor route in more detail to ensure that the impacts are minimised and more appropriately balanced against traffic efficiency, including provision of a corridor that minimises the number of 90 degree bends, and provides for less interruption of traffic flow.

Additionally, it is recommended that the following points be considered as the project continues in order to ensure that the community is fully informed:

- Provision of details in terms of timing and milestones/prerequisite steps
- Announcements versus reality of timing expecting stage 1 build stage 2 shovel ready
- Clarity in terms of the type of approvals required – Environmental Impact Statement or Review of Environmental Factors, and expected timing of either.

#### COMMUNITY ENGAGEMENT

Transport for NSW are currently undertaking community engagement as part of this project. Council is considering a draft submission to that consultation.

#### CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036

The report is consistent with a wide range of Focus Areas, Directions and Strategies within the Community Strategic Plan 2017-2036, including:

Our Leadership - 1.4 and 1.5.

Our Assets - 4.2 and 4.3.

Our Future - 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, and 5.8.

#### FINANCIAL IMPACT

This project is jointly funded by the NSW and Federal Governments.

#### FIT FOR THE FUTURE STRATEGY CONSIDERATIONS

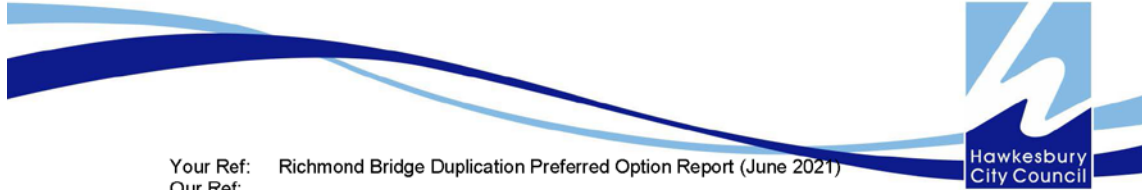
This project is a NSW and Federal Government project.

#### ATTACHMENTS:

- AT - 1 Richmond Bridge Duplication and Traffic Improvements – Preferred Option Report June 2021 - *(Distributed under separate cover).*
- AT - 2 Draft Submission to Transport for NSW's Richmond Bridge Duplication and Traffic Improvements Preferred Option Report.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**AT - 2 Draft Submission to Transport for NSW's Richmond Bridge Duplication and Traffic Improvements Preferred Option Report**



Your Ref: Richmond Bridge Duplication Preferred Option Report (June 2021)  
Our Ref:

10 August 2021

Transport for NSW

Dear Sir/Madam

**Hawkesbury City Council Submission - Richmond Bridge Duplication and Traffic Improvements – Preferred Option Report (June 2021)**

I refer to the abovementioned Richmond Bridge Duplication and Traffic Improvements – Preferred Option Report (June 2021). Council has formally considered the Preferred Options Report at its Ordinary Meeting on 10 August 2021, and resolved to provide the following comments for your consideration.

Relevant to this matter, Council has previously resolved at its Ordinary Meeting on 29 June 2021:

- That Council supports in principle the upgrade of The Driftway.
- That Council require a solution that offers the best possible flood immunity and traffic flow.

Further, at Council's Ordinary Meeting on 26 February 2019, the essence of Council's resolution was to:

- Support a bypass as the duplication of the Richmond Bridge in its current location.
- Express our wish that the bypass investigations be based on:
  - Hawkesbury City Council traffic data studies
  - A detailed strategic transport plan of the Hawkesbury basin
  - Flood evacuation capacity and interaction with existing flood evacuation routes
  - Consideration of heritage value.

It is considered that these points remain applicable, and should be considered.

Additionally, the following key points are outlined below:

**Strategic Context**

Council encourages the provision of infrastructure that is future proofed both in terms of design and capacity, and fits within an agreed and understood bigger picture. To this end, Council encourages consideration of a corridor/route that aligns with the bigger picture. As such, greater clarity is sought in terms of how the proposal aligns in a strategic sense with the following State, Regional and Local transport plans:

366 George Street (PO Box 146) WINDSOR NSW 2756 | Phone: (02) 4560 4444 | Facsimile: (02) 4587 7740 | DX: 8601 WINDSOR  
Hours: Monday to Friday 8:30am - 5pm | Email: council@hawkesbury.nsw.gov.au | Website: www.hawkesbury.nsw.gov.au



Interpreter Service available, call 131 450 131 450 | توفّر خدمة الترجمة، اتصل بـ 131 450 | 可提供口譯服務，請撥 131 450 | Hemm servizz tal-interpretu, cempel 131 450

## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021



- Future Transport 2056
- 1951 Castlereagh corridor which ends at Springwood Road and how this project will connect
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#### **Need to Improve Flood Resilience**

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As such, Council strongly encourages a corridor option and design solution that improves the flood resilience significantly above what is currently proposed (approximately 1:20 bridge height and 1:5 approaches). This includes potential flooding impacts on signal box for any traffic signals proposed along the corridor.

#### **Heritage Considerations**

Whilst Council supports the removal of a previous corridor option through Richmond, there are a number of heritage impacts that require detailed consideration on the preferred corridor in particular.

Of significant concern to Council is the state heritage listed item known by various names, including Mountain View on Inalls Lane. As highlighted by Council's Heritage Committee, the item being constructed in the early 1800's is of paramount importance on a state level. Whilst it is noted that no acquisition is proposed of this site, that being in original condition, and the construction techniques, the item is considered to be potentially susceptible to significant impacts associated with both construction (noise and vibration) of the preferred corridor, and traffic movements following completion of the project. It is understood that no condition assessments have been undertaken on this item to help inform the preferred corridor option.

Council would encourage further detailed assessment of the potential impacts of the preferred corridor option on this state heritage listed item, and if unable to be appropriately mitigated, selection of a corridor that avoids impacts to the item.

#### **Funding**

Clarification is required with respect to the funding associated with the project ie. what did the additional funding announcement made of 7 June 2021 allow given the Richmond Bridge Duplication and traffic improvements Preferred Option Report refers to a total project budget of \$250 million.



Additionally, in terms of the matters raised above, and in particular flood resilience, given the need for improved flood resilience is considered to be crucial, the costs of providing a much improved solution that increases the bridge and approaches heights to a 1:20, 1:50 and 1:100 year flood immunity.

**Opportunities for Town Centre Revitalisation and Active Transport Links**

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Previous corridor planning undertaken by Transport for NSW (in particular the 2018 Bells Line of Road and Outer Sydney Orbital corridors proposal) has proved to be highly problematic and stressful for the affected community.

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The following points are also provided as suggested improvements to the project:

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  -
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- Announcements versus reality of timing expecting stage 1 build stage 2 shovel ready



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**



- Clarity in terms of the type of approvals required – Environmental Impact Statement or Review of Environmental Factors, and expected timing of either.

Thankyou for the opportunity to provide a submission. Council would welcome ongoing communication and discussion with Transport for NSW in this respect.

Should you have any enquiries in relation to this matter please contact me on (02) 4560 4604.

Yours faithfully

**Andrew Kearns**  
**Manager Strategic Planning**

DRAFT

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**SUPPORT SERVICES**

**Item: 156**                      **SS - 2020/2021 Community Sponsorship Program - Round 2 - (95496, 96328)**

**Previous Item:**              11, Ordinary (25 January 2021)

**Directorate:**                Support Services

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**PURPOSE OF THE REPORT:**

The purpose of this report is to advise Council of applications received for financial assistance under Round 2 of the 2020/2021 Community Sponsorship Program. The applications received under Round 2 of the Program have been scored against the assessment criteria in the Community Sponsorship Strategy. The report provides Council with the outcome of the assessment of applications and makes a recommendation based on this assessment as to what applications meet the funding criteria.

**EXECUTIVE SUMMARY:**

The report lists 14 applications received under Round 2 of the 2020/2021 Community Sponsorship Program and the proposed level of financial assistance for each of the applications.

The applications received under Round 2 of the Program have been assessed in accordance the assessment criteria in the Community Sponsorship Strategy and it is recommended that 13 of the 14 applications that meet the funding criteria be funded under Round 2 of the 2020/2021 Community Sponsorship Program.

**RECOMMENDATION:**

That Council:

1. Approve payments for Section 356 Financial Assistance to the individual and organisations listed in this report and at the level recommended in the tables in the report.
  2. Approve execution of Council's standard Sponsorship Agreement for those applications where the approved level of funding is over \$500.
  3. Advise Applicant 4 that their application was not successful in accordance with Community Sponsorship Program assessment criteria.
- 

**BACKGROUND**

The Community Sponsorship Program provides the opportunity for community groups and individuals to seek financial assistance from Council. The Program provides for three categories for financial assistance:

- a) Participation: funding to enable the participation of residents who have been selected to represent their community in regional, national or international sporting and cultural events (\$150 per individual or \$750 for a team of five or more).
- b) Access: funding to subsidise half (50%) of the cost of hiring a Council or community facility (to a maximum Council contribution of \$750).

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

- c) Building a Connected, Healthy, Inclusive and Resilient Hawkesbury: funding to the cost of an activity or project which will assist the community to come together to plan and deliver activities that support a connected, healthy and resilient Hawkesbury (up to \$3,000).

In accordance with the schedule for funding rounds within the 2020/2021 Community Sponsorship Program, Round 2 of the Program closed on 16 June 2021. The Community Sponsorship Program was promoted:

- Online on Council's website, Facebook page, and Hawkesbury e News.
- At network and interagency meetings including Hawkesbury Connect, Hawkesbury Youth Interagency
- Community Recovery Information meetings

**Assessment of Round 2 - 2020/2021 Applications**

In total 14 applications are presented for Council's consideration under Round 2 of the 2020/2021 Program.

Attachment 1 to this report provides a details of the applications received and the proposed level of financial assistance.

The following three tables summarise the applications received and the proposed level of financial assistance.

- a) Participation Category: One application was received under this Category. The Community Sponsorship Strategy provides for Council to contribute \$150 per individual or \$750 per team of five or more who have been selected to represent their community in regional, national or international sporting competitions and cultural events.

Applicant	Proposal	Recommended Amount
1. Noah Cruz-Tamayo	Representative Oztag – Australian Oztag NSW Cup, 10-15 February 2021	\$150

- b) Access Category: One application was received under this Category. The Community Sponsorship Strategy provides for Council to subsidise half (50%) of the cost of hiring a Council or community facility, with a maximum Council contribution of \$750.

Applicant	Proposal	Recommended Amount
2. Vision Impaired Community Group	Hire of Hawkesbury Leisure & Learning Centre	\$750

- c) Building a Connected, Healthy, Inclusive and Resilient Hawkesbury Category: 12 applications were received under this Category. The Community Sponsorship Strategy provides for Council to fund the cost of an activity or project which will assist the community to come together to plan and deliver activities that support a connected, healthy and resilient Hawkesbury (up to \$3,000).

A copy of the analysis of each application under this Category against the Assessment Criteria Matrix is provided in Attachment 2 to this report – it is noted that the maximum score possible under the Matrix for each application is 52. As noted in the Community Sponsorship Strategy an applicant is deemed eligible for consideration by Council for sponsorship if the applicant received score of 30 or more.

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

Hawkesbury City Chamber of Commerce, listed as Applicant 4, was assessed as not eligible for sponsorship as the application did not demonstrate contribution to a supported, healthy and resilience Hawkesbury. This assessment was made in accordance with the Community Sponsorship Policy.

It is noted that Council allocated \$3,000 funding to the Community Defib Project under Round 1 of the 2020/2021 Community Sponsorship Program. As Applications 8 to 13 lodged under Round 2 of the 2020/2021 propose to install defibrillators across multiple locations and that the applications scored above 30 on Council’s Assessment Criteria Matrix, the applications are recommended for funding.

The total funding amount that was requested by applicants under this Category was greater than the remaining 2020/2021 Community Sponsorship Program budget. As the Community Defib Project was previously allocated funding under Round 1 of the Program, it is recommended that the amounts for the applicants be adjusted. In this regard, Applicants 8 to 13 requested an amount of \$3,000 each however, it is recommended that these six applicants receive \$2,720 each.

<b>Applicant</b>	<b>Proposal</b>	<b>Recommended Amount</b>
3. Richmond High School P&C Association	Breakfast club for students with Aboriginal heritage	\$400
4. Hawkesbury City Chamber of Commerce	Community Wealth Building training for a Chamber member	Nil
5. Merana Community Aboriginal Association for the Hawkesbury Inc.	Sponsorship of NAIDOC Ball	\$3,000
6. Golden Valley Children’s Learning Centre	Kitchen upgrade	\$3,000
7. McGraths Hill Children’s Centre	McGraths Hill Community Morning or Afternoon Tea	\$400
8. Community Defib Project	Defibrillator at Blaxlands Ridge	\$2,720
9. Community Defib Project	Defibrillator at Cumberland Reach	\$2,720
10. Community Defib Project	Defibrillator at Upper Colo	\$2,720
11. Community Defib Project	Defibrillator at Oakville-Maraylya- Pitt Town	\$2,720
12. Community Defib Project	Defibrillator at Bilpin	\$2,720
13. Community Defib Project	Defibrillator at Sackville-Ebenezer	\$2,720
14. Richmond Literary Institute (est 1861) Inc	Refurbishment of Old Library Room B	\$2,850

<b>Category</b>	<b>Amount</b>
Participation	\$150
Access	\$750
Resilience	\$25,970
<b>TOTAL RECOMMENDED UNDER ROUND 2</b>	<b>\$26,870</b>

## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

#### Policy considerations

The primary reference document relevant to Council's decision in relation to Round 2 of the 2020/2021 Community Sponsorship Program is the Community Sponsorship Strategy, considered by Council at its Ordinary meeting 30 April 2019 and adopted following the public exhibition period. The process to assess applications and the commendations contained in this report are consistent with the adopted Community Sponsorship Strategy.

#### COMMUNITY ENGAGEMENT

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

#### CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036

The proposal is consistent with the following Focus Area, Directions and Strategies within the CSP.

#### Our Community

2.3 Community Partnerships continue to evolve

2.3.1 Encourage and facilitate community partnerships.

2.4 Community Wellbeing and local services

2.4.1. Work in partnership with government and community organisations to improve services and facilities for disadvantaged and vulnerable groups, and to build stronger and more cohesive communities.

#### FINANCIAL IMPACT

The matters in this report have direct financial implications. The 2020/2021 Operational Plan made provision for a budget of \$42,149 for the 2020/2021 Community Sponsorship Program. Round 1 of the 2020/2021 Community Sponsorship Program resolved the allocation of \$15,270 to applicants, leaving a remaining budget of \$26,879.

There are insufficient funds in the 2020/2021 budget allocation to award all applicants with the full amount requested in the applications. As such, the value in the 'Recommended Amount' column within the table included in this report shows a reduced sponsorship amount for each Community Defib Project application (from \$3,000 to \$2,720) to ensure that the expenditure applicable to this report is within the 2020/2021 Operational Plan.

#### FIT FOR THE FUTURE STRATEGY CONSIDERATIONS

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal will enable Council to continue to provide and maintain levels to meet established community expectations as budgeted for in the Long-Term Financial Plan

#### ATTACHMENTS:

AT - 1 Summary of Applications – Round 2 – 2020/2021 Community Sponsorship Program.

AT - 2 Assessment Criteria Matrix – Applications under Building a Connected, Healthy, Inclusive and Resilient Hawkesbury Category.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**

Meeting Date: 10 August 2021

**AT - 1 Summary of Applications under Building a Connected, Healthy, Inclusive and Resilient Hawkesbury Category**

#	Applicant	Purpose of funding sought	Score on the Assessment Criteria Matrix (maximum score = 52)	Requested amount	Recommended amount	Discussion
3	Richmond High School Parents and Citizens Association	Breakfast club for students of Aboriginal heritage	34	\$400	\$400	The applicant wishes to provide breakfast for Aboriginal students in a culturally safe place. The expected outcomes align with Council's Community Strategic Plan in building a connected, healthy, inclusive and resilient Hawkesbury.
4	Hawkesbury Chamber of Commerce	Community Wealth Building training for a Chamber member	19	\$860	Nil	The applicant wishes to enrol one Chamber of Commerce member in a Community Wealth Building course. This proposal does not satisfy the Eligibility Criteria as it scored below 30 and is not recommended for Community Sponsorship funding.
5	Merana Aboriginal Association for the Hawkesbury	NAIDOC Ball	41	\$3,000	\$3,000	The applicant wishes to stage a community ball during NAIDOC 2021. The expected outcomes align with Council's Community Strategic Plan in building a connected, healthy, inclusive and resilient Hawkesbury.
6	Golden Valley Children's Learning Centre	Kitchen upgrade	37	\$3,000	\$3,000	The applicant wishes to upgrade the kitchen area of a community managed child care centre. The expected outcomes align with Council's Community Strategic Plan in building a connected, healthy, inclusive and resilient Hawkesbury.

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date: 10 August 2021**

#	Applicant	Purpose of funding sought	Score on the Assessment Criteria Matrix (maximum score = 52)	Requested amount	Recommended amount	Discussion
7	McGraths Hill Children's Centre Inc	Community Morning or Afternoon Tea	37	\$400	\$400	The applicant wishes to host a community morning or afternoon tea to promote neighbourhood cohesion in the McGraths Hill area. The expected outcomes align with Council's Community Strategic Plan in building a connected, healthy, inclusive and resilient Hawkesbury.
8	Community Defib Project	AED in Blaxands Ridge	39	\$3,000	\$2,720	Applicant has applied for funding for AED's across six Hawkesbury localities. Whilst the applicant previously received funding for the same project under Round 1 of the 2020/2021 Community Sponsorship Program these proposals are for defibrillators in localities other than the location that was funded under Round 1.
9	Community Defib Project	AED in Cumberland Reach	39	\$3,000	\$2,720	
10	Community Defib Project	AED in Upper Colo	39	\$3,000	\$2,720	
11	Community Defib Project	AED in Oakville-Maraylya- Pitt Town	39	\$3,000	\$2,720	
12	Community Defib Project	AED in Bilpin	39	\$3,000	\$2,720	
13	Community Defib Project	AED in Sackville-Ebenezer	39	\$3,000	\$2,720	
14	Richmond Literary Institute (est 1861) Inc	Refurbishment of Old Library Room B	37	\$2,850	\$2,850	The applicant wishes to refurbish the Old Library Room at Richmond School of Arts to allow greater use of the area for storage by user groups. Council's Community Strategic Plan in building a connected, healthy, inclusive and resilient Hawkesbury.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**AT – 2 Assessment Criteria Matrix - Application under Building a Connected, Healthy, Inclusive and Resilient Hawkesbury Category**

## Assessment Criteria Matrix

Applicant: Richmond High School Parents & Citizens Association  
 Sponsored Activity: Breakfast club for students with Aboriginal heritage  
 Funding Requested: \$400

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
A connected community	Create or builds community partnerships	No Yes	0 1	1
	Supports and expands active volunteering (volunteer involvement)	No Yes More than 10	0 1 3	0
	Brings residents together	< 10 People 10 to 25 People > 25 People	0 2 3	1
	Supports community leadership and builds community resilience	No Yes	0 2	2
A healthy community	Responds to a priority health need (Wentworth Healthcare)	No Yes	0 2	2
	Supports a recommendation in Hawkesbury Family and Domestic Violence Action Plan	No Yes	0 2	0
	Supports recommendation identified by young people in Hawkesbury Youth Summit	No Yes	0 2	2
An inclusive community	Improves outcomes for a disadvantaged or vulnerable group	No Yes	0 2	2
	Includes provision for disability access and/or social inclusion strategies	No Yes	0 2	0
	Supports key strategy or action in Hawkesbury Disability Inclusion Action Plan 2017-2021.	No Yes	0 2	0
	Supports key action in Reconciliation Action Plan (currently under development)	No Yes	0 2	2
Community Strategic Plan  (supports identified community outcomes)	Consistent with community strategic plan	Not consistent Somewhat consistent Consistent Highly consistent	0 1 2 3	2
	Makes Hawkesbury a friendly place where people feel safe	No Yes	0 1	1
	Encourages sporting and recreational pursuits and/or healthy, active ageing	No Yes	0 1	0
	Encourages community partnerships, active volunteering and resident involvement	No Yes	0 1	0
	Improves services and facilities for disadvantaged and vulnerable groups	No Yes	0 1	1
	Supports all residents to participate in community, cultural and civic life	No Yes	0 1	0
	Encourages sustainable choices and reduced ecological footprint	No Yes	0 1	0



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
<b>Community Strategic Plan continued</b>	Provides affordable and accessible facilities to support community's health and lifestyle	No Yes	0 1	0
	Makes our towns and villages vibrant local hubs	No Yes	0 1	0
<b>Finance and Governance</b>	Activity grounded in authentic community consultation	No Yes	0 2	2
	Applicant has limited access to other sources of funding (not funded by state/federal agency)	No Yes	2 0	2
	Financial capacity as measured by annual revenues	< \$50,000 \$50,000 TO \$200,000	3 2 1	3
	Local community organisation (office or service outlet in Hawkesbury)	No Yes	0 2	2
	Adequacy of budget proposal	No Yes	0 2	2
	Co-contribution identified (financial and in-kind)	No Yes	0 1	1
	Proven track record	No Yes	0 2	2
	Governance structures in place	No Yes	0 2	2
	Adequacy of proposed budget	No Yes	0 2	2

Total Score 34

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

## Assessment Criteria Matrix

Applicant: Hawkesbury City Chamber of Commerce  
 Sponsored Activity: Community Wealth Building training for one Chamber member  
 Funding Requested: \$860

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
A connected community	Create or builds community partnerships	No Yes	0 1	<input type="text" value="1"/>
	Supports and expands active volunteering (volunteer involvement)	No Yes More than 10	0 1 3	<input type="text" value="0"/>
	Brings residents together	< 10 People 10 to 25 People > 25 People	0 2 3	<input type="text" value="0"/>
	Supports community leadership and builds community resilience	No Yes	0 2	<input type="text" value="2"/>
A healthy community	Responds to a priority health need (Wentworth Healthcare)	No Yes	0 2	<input type="text" value="0"/>
	Supports a recommendation in Hawkesbury Family and Domestic Violence Action Plan	No Yes	0 2	<input type="text" value="0"/>
	Supports recommendation identified by young people in Hawkesbury Youth Summit	No Yes	0 2	<input type="text" value="0"/>
An inclusive community	Improves outcomes for a disadvantaged or vulnerable group	No Yes	0 2	<input type="text" value="0"/>
	Includes provision for disability access and/or social inclusion strategies	No Yes	0 2	<input type="text" value="0"/>
	Supports key strategy or action in Hawkesbury Disability Inclusion Action Plan 2017-2021.	No Yes	0 2	<input type="text" value="0"/>
	Supports key action in Reconciliation Action Plan (currently under development)	No Yes	0 2	<input type="text" value="0"/>
Community Strategic Plan  (supports identified community outcomes)	Consistent with community strategic plan	Not consistent Somewhat consistent Consistent Highly consistent	0 1 2 3	<input type="text" value="2"/>
	Makes Hawkesbury a friendly place where people feel safe	No Yes	0 1	<input type="text" value="0"/>
	Encourages sporting and recreational pursuits and/or healthy, active ageing	No Yes	0 1	<input type="text" value="0"/>
	Encourages community partnerships, active volunteering and resident involvement	No Yes	0 1	<input type="text" value="0"/>
	Improves services and facilities for disadvantaged and vulnerable groups	No Yes	0 1	<input type="text" value="0"/>
	Supports all residents to participate in community, cultural and civic life	No Yes	0 1	<input type="text" value="0"/>
	Encourages sustainable choices and reduced ecological footprint	No Yes	0 1	<input type="text" value="0"/>

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
<b>Community Strategic Plan continued</b>	Provides affordable and accessible facilities to support community's health and lifestyle	No Yes	0 1	0
	Makes our towns and villages vibrant local hubs	No Yes	0 1	1
<b>Finance and Governance</b>	Activity grounded in authentic community consultation	No Yes	0 2	0
	Applicant has limited access to other sources of funding (not funded by state/federal agency)	No Yes	2 0	0
	Financial capacity as measured by annual revenues	< \$50,000 \$50,000 TO \$200,000	3 2 1	2
	Local community organisation (office or service outlet in Hawkesbury)	No Yes	0 2	2
	Adequacy of budget proposal	No Yes	0 2	2
	Co-contribution identified (financial and in-kind)	No Yes	0 1	1
	Proven track record	No Yes	0 2	2
	Governance structures in place	No Yes	0 2	2
	Adequacy of proposed budget	No Yes	0 2	2

Total Score 19

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

## Assessment Criteria Matrix

Applicant: Merana Aboriginal Association for the Hawkesbury Inc  
 Sponsored Activity: NAIDOC Ball  
 Funding Requested: \$3,000

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
A connected community	Create or builds community partnerships	No Yes	0 1	1
	Supports and expands active volunteering (volunteer involvement)	No Yes More than 10	0 1 3	1
	Brings residents together	< 10 People 10 to 25 People > 25 People	0 2 3	2
	Supports community leadership and builds community resilience	No Yes	0 2	2
A healthy community	Responds to a priority health need (Wentworth Healthcare)	No Yes	0 2	2
	Supports a recommendation in Hawkesbury Family and Domestic Violence Action Plan	No Yes	0 2	0
	Supports recommendation identified by young people in Hawkesbury Youth Summit	No Yes	0 2	0
An inclusive community	Improves outcomes for a disadvantaged or vulnerable group	No Yes	0 2	2
	Includes provision for disability access and/or social inclusion strategies	No Yes	0 2	2
	Supports key strategy or action in Hawkesbury Disability Inclusion Action Plan 2017-2021.	No Yes	0 2	0
	Supports key action in Reconciliation Action Plan (currently under development)	No Yes	0 2	2
Community Strategic Plan  (supports identified community outcomes)	Consistent with community strategic plan	Not consistent Somewhat consistent Consistent Highly consistent	0 1 2 3	2
	Makes Hawkesbury a friendly place where people feel safe	No Yes	0 1	1
	Encourages sporting and recreational pursuits and/or healthy, active ageing	No Yes	0 1	1
	Encourages community partnerships, active volunteering and resident involvement	No Yes	0 1	1
	Improves services and facilities for disadvantaged and vulnerable groups	No Yes	0 1	1
	Supports all residents to participate in community, cultural and civic life	No Yes	0 1	1
	Encourages sustainable choices and reduced ecological footprint	No Yes	0 1	0

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
<b>Community Strategic Plan continued</b>	Provides affordable and accessible facilities to support community's health and lifestyle	No Yes	0 1	1
	Makes our towns and villages vibrant local hubs	No Yes	0 1	1
<b>Finance and Governance</b>	Activity grounded in authentic community consultation	No Yes	0 2	2
	Applicant has limited access to other sources of funding (not funded by state/federal agency)	No Yes	2 0	2
	Financial capacity as measured by annual revenues	< \$50,000 \$50,000 TO \$200,000	3 2 1	3
	Local community organisation (office or service outlet in Hawkesbury)	No Yes	0 2	2
	Adequacy of budget proposal	No Yes	0 2	2
	Co-contribution identified (financial and in-kind)	No Yes	0 1	1
	Proven track record	No Yes	0 2	2
	Governance structures in place	No Yes	0 2	2
	Adequacy of proposed budget	No Yes	0 2	2

Total Score 41

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

## Assessment Criteria Matrix

Applicant: Golden Valley Childrens Learning Centre  
 Sponsored Activity: Refurbishment of Centre kitchen  
 Funding Requested: \$3,000

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
A connected community	Create or builds community partnerships	No Yes	0 1	1
	Supports and expands active volunteering (volunteer involvement)	No Yes More than 10	0 1 3	1
	Brings residents together	< 10 People 10 to 25 People > 25 People	0 2 3	3
	Supports community leadership and builds community resilience	No Yes	0 2	2
A healthy community	Responds to a priority health need (Wentworth Healthcare)	No Yes	0 2	0
	Supports a recommendation in Hawkesbury Family and Domestic Violence Action Plan	No Yes	0 2	0
	Supports recommendation identified by young people in Hawkesbury Youth Summit	No Yes	0 2	0
An inclusive community	Improves outcomes for a disadvantaged or vulnerable group	No Yes	0 2	2
	Includes provision for disability access and/or social inclusion strategies	No Yes	0 2	2
	Supports key strategy or action in Hawkesbury Disability Inclusion Action Plan 2017-2021.	No Yes	0 2	0
	Supports key action in Reconciliation Action Plan (currently under development)	No Yes	0 2	0
Community Strategic Plan  (supports identified community outcomes)	Consistent with community strategic plan	Not consistent Somewhat consistent Consistent Highly consistent	0 1 2 3	2
	Makes Hawkesbury a friendly place where people feel safe	No Yes	0 1	1
	Encourages sporting and recreational pursuits and/or healthy, active ageing	No Yes	0 1	1
	Encourages community partnerships, active volunteering and resident involvement	No Yes	0 1	1
	Improves services and facilities for disadvantaged and vulnerable groups	No Yes	0 1	0
	Supports all residents to participate in community, cultural and civic life	No Yes	0 1	1
	Encourages sustainable choices and reduced ecological footprint	No Yes	0 1	0

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date: 10 August 2021**

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
<b>Community Strategic Plan continued</b>	Provides affordable and accessible facilities to support community's health and lifestyle	No Yes	0 1	1
	Makes our towns and villages vibrant local hubs	No Yes	0 1	1
<b>Finance and Governance</b>	Activity grounded in authentic community consultation	No Yes	0 2	2
	Applicant has limited access to other sources of funding (not funded by state/federal agency)	No Yes	2 0	2
	Financial capacity as measured by annual revenues	< \$50,000 \$50,000 TO \$200,000	3 2 1	3
	Local community organisation (office or service outlet in Hawkesbury)	No Yes	0 2	2
	Adequacy of budget proposal	No Yes	0 2	2
	Co-contribution identified (financial and in-kind)	No Yes	0 1	1
	Proven track record	No Yes	0 2	2
	Governance structures in place	No Yes	0 2	2
	Adequacy of proposed budget	No Yes	0 2	2

Total Score 37

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

## Assessment Criteria Matrix

Applicant: McGraths Hill Childrens Centre  
 Sponsored Activity: Community morning or afternoon tea  
 Funding Requested: \$400

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
A connected community	Create or builds community partnerships	No Yes	0 1	1
	Supports and expands active volunteering (volunteer involvement)	No Yes More than 10	0 1 3	1
	Brings residents together	< 10 People 10 to 25 People > 25 People	0 2 3	3
	Supports community leadership and builds community resilience	No Yes	0 2	2
A healthy community	Responds to a priority health need (Wentworth Healthcare)	No Yes	0 2	0
	Supports a recommendation in Hawkesbury Family and Domestic Violence Action Plan	No Yes	0 2	0
	Supports recommendation identified by young people in Hawkesbury Youth Summit	No Yes	0 2	0
An inclusive community	Improves outcomes for a disadvantaged or vulnerable group	No Yes	0 2	2
	Includes provision for disability access and/or social inclusion strategies	No Yes	0 2	2
	Supports key strategy or action in Hawkesbury Disability Inclusion Action Plan 2017-2021.	No Yes	0 2	0
	Supports key action in Reconciliation Action Plan (currently under development)	No Yes	0 2	0
Community Strategic Plan  (supports identified community outcomes)	Consistent with community strategic plan	Not consistent Somewhat consistent Consistent Highly consistent	0 1 2 3	2
	Makes Hawkesbury a friendly place where people feel safe	No Yes	0 1	1
	Encourages sporting and recreational pursuits and/or healthy, active ageing	No Yes	0 1	1
	Encourages community partnerships, active volunteering and resident involvement	No Yes	0 1	1
	Improves services and facilities for disadvantaged and vulnerable groups	No Yes	0 1	0
	Supports all residents to participate in community, cultural and civic life	No Yes	0 1	1
	Encourages sustainable choices and reduced ecological footprint	No Yes	0 1	0



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
<b>Community Strategic Plan continued</b>	Provides affordable and accessible facilities to support community's health and lifestyle	No Yes	0 1	1
	Makes our towns and villages vibrant local hubs	No Yes	0 1	1
<b>Finance and Governance</b>	Activity grounded in authentic community consultation	No Yes	0 2	2
	Applicant has limited access to other sources of funding (not funded by state/federal agency)	No Yes	2 0	2
	Financial capacity as measured by annual revenues	< \$50,000 \$50,000 TO \$200,000	3 2 1	3
	Local community organisation (office or service outlet in Hawkesbury)	No Yes	0 2	2
	Adequacy of budget proposal	No Yes	0 2	2
	Co-contribution identified (financial and in-kind)	No Yes	0 1	1
	Proven track record	No Yes	0 2	2
	Governance structures in place	No Yes	0 2	2
	Adequacy of proposed budget	No Yes	0 2	2

Total Score 37

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

## Assessment Criteria Matrix

Applicant: Community Defib Project  
 Sponsored Activity: Six individual defibrillators in six Hawkesbury locations  
 Funding Requested: \$3,000 x 6

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
A connected community	Create or builds community partnerships	No Yes	0 1	1
	Supports and expands active volunteering (volunteer involvement)	No Yes More than 10	0 1 3	1
	Brings residents together	< 10 People 10 to 25 People > 25 People	0 2 3	3
	Supports community leadership and builds community resilience	No Yes	0 2	2
A healthy community	Responds to a priority health need (Wentworth Healthcare)	No Yes	0 2	2
	Supports a recommendation in Hawkesbury Family and Domestic Violence Action Plan	No Yes	0 2	0
	Supports recommendation identified by young people in Hawkesbury Youth Summit	No Yes	0 2	0
An inclusive community	Improves outcomes for a disadvantaged or vulnerable group	No Yes	0 2	2
	Includes provision for disability access and/or social inclusion strategies	No Yes	0 2	2
	Supports key strategy or action in Hawkesbury Disability Inclusion Action Plan 2017-2021.	No Yes	0 2	0
	Supports key action in Reconciliation Action Plan (currently under development)	No Yes	0 2	0
Community Strategic Plan  (supports identified community outcomes)	Consistent with community strategic plan	Not consistent Somewhat consistent Consistent Highly consistent	0 1 2 3	2
	Makes Hawkesbury a friendly place where people feel safe	No Yes	0 1	1
	Encourages sporting and recreational pursuits and/or healthy, active ageing	No Yes	0 1	1
	Encourages community partnerships, active volunteering and resident involvement	No Yes	0 1	1
	Improves services and facilities for disadvantaged and vulnerable groups	No Yes	0 1	0
	Supports all residents to participate in community, cultural and civic life	No Yes	0 1	1
	Encourages sustainable choices and reduced ecological footprint	No Yes	0 1	0

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
<b>Community Strategic Plan continued</b>	Provides affordable and accessible facilities to support community's health and lifestyle	No Yes	0 1	1
	Makes our towns and villages vibrant local hubs	No Yes	0 1	1
<b>Finance and Governance</b>	Activity grounded in authentic community consultation	No Yes	0 2	2
	Applicant has limited access to other sources of funding (not funded by state/federal agency)	No Yes	2 0	2
	Financial capacity as measured by annual revenues	< \$50,000 \$50,000 TO \$200,000	3 2 1	3
	Local community organisation (office or service outlet in Hawkesbury)	No Yes	0 2	2
	Adequacy of budget proposal	No Yes	0 2	2
	Co-contribution identified (financial and in-kind)	No Yes	0 1	1
	Proven track record	No Yes	0 2	2
	Governance structures in place	No Yes	0 2	2
	Adequacy of proposed budget	No Yes	0 2	2

Total Score 39

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

## Assessment Criteria Matrix

Applicant: Refurbishment of Old Library Room B  
Sponsored Activity: Richmond Literary Institute (Est 1861) Inc  
Funding Requested: \$2,850

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
A connected community	Create or builds community partnerships	No Yes	0 1	1
	Supports and expands active volunteering (volunteer involvement)	No Yes More than 10	0 1 3	1
	Brings residents together	< 10 People 10 to 25 People > 25 People	0 2 3	3
	Supports community leadership and builds community resilience	No Yes	0 2	2
A healthy community	Responds to a priority health need (Wentworth Healthcare)	No Yes	0 2	0
	Supports a recommendation in Hawkesbury Family and Domestic Violence Action Plan	No Yes	0 2	0
	Supports recommendation identified by young people in Hawkesbury Youth Summit	No Yes	0 2	0
An inclusive community	Improves outcomes for a disadvantaged or vulnerable group	No Yes	0 2	2
	Includes provision for disability access and/or social inclusion strategies	No Yes	0 2	2
	Supports key strategy or action in Hawkesbury Disability Inclusion Action Plan 2017-2021.	No Yes	0 2	0
	Supports key action in Reconciliation Action Plan (currently under development)	No Yes	0 2	0
Community Strategic Plan  (supports identified community outcomes)	Consistent with community strategic plan	Not consistent Somewhat consistent Consistent Highly consistent	0 1 2 3	2
	Makes Hawkesbury a friendly place where people feel safe	No Yes	0 1	1
	Encourages sporting and recreational pursuits and/or healthy, active ageing	No Yes	0 1	1
	Encourages community partnerships, active volunteering and resident involvement	No Yes	0 1	1
	Improves services and facilities for disadvantaged and vulnerable groups	No Yes	0 1	0
	Supports all residents to participate in community, cultural and civic life	No Yes	0 1	1
	Encourages sustainable choices and reduced ecological footprint	No Yes	0 1	0

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

OBJECTIVE	CRITERIA	SCORE OPTIONS	SCORE	APPLICANT SCORE
<b>Community Strategic Plan continued</b>	Provides affordable and accessible facilities to support community's health and lifestyle	No Yes	0 1	1
	Makes our towns and villages vibrant local hubs	No Yes	0 1	1
<b>Finance and Governance</b>	Activity grounded in authentic community consultation	No Yes	0 2	2
	Applicant has limited access to other sources of funding (not funded by state/federal agency)	No Yes	2 0	2
	Financial capacity as measured by annual revenues	< \$50,000 \$50,000 TO \$200,000	3 2 1	3
	Local community organisation (office or service outlet in Hawkesbury)	No Yes	0 2	2
	Adequacy of budget proposal	No Yes	0 2	2
	Co-contribution identified (financial and in-kind)	No Yes	0 1	1
	Proven track record	No Yes	0 2	2
	Governance structures in place	No Yes	0 2	2
	Adequacy of proposed budget	No Yes	0 2	2

Total Score 37

oooO END OF REPORT Oooo

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**Item: 157**                    **SS - Proposed Road Closure Adjoining 24 Toll House Way, Windsor - (95496, 112106)**

**Directorate:**                Support Services

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**PURPOSE OF THE REPORT:**

The purpose of this report is to obtain Council's endorsement to close a section of Council owned unused public road adjoining 24 Toll House Way, Windsor.

**EXECUTIVE SUMMARY:**

From 1 July 2018, changes to the Roads Act, 1993 (the Act) mean that councils now have the power to close council public roads. In February 2021, Urban City Consulting lodged a request on behalf of their client, Joanne Schembri to purchase the section of road adjoining 24 Toll House Way, Windsor. Ms Schembri has recently purchased 24 Toll House Way, Windsor.

The area of road reserve adjoining 24 Toll House Way, Windsor was not included in the original subdivision in 1994, resulting in a cut-out in road reserve as shown in pink on the location plan attached as Attachment 1, to this report.

This report considers the road closure request and recommends that Council publicly exhibit the proposed road closure.

**RECOMMENDATION:**

That:

1. Council publicly exhibit and notify adjoining owners of the proposed road closure of an area of approximately 126m<sup>2</sup> adjoining 24 Toll House Way, Windsor as shown in the location plan attached as Attachment 1, to this report.
2. At the expiration of the public exhibition period outlined in Part 1, the following action be taken:
  - (a) Should any submissions be received regarding the proposed road closure a further report be submitted to Council, or
  - (b) Should no submissions be received:
    - i. Council approve the road closure as shown in Attachment 1 to this report, being part of the closed portion of the road reserve adjoining 24 Toll House Way, Windsor.
    - ii. Authority be given for the Road Closure Plan, and any documentation in association with the matter to be executed under the Seal of Council.

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**BACKGROUND**

In February 2021, Urban City Consulting lodged a request on behalf of their client, Joanne Schembri to purchase the unformed section of road reserve adjoining 24 Toll House Way, Windsor.

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

A 30 lot subdivision was carried out in 1994 to the property then known as Lot B2 Macquarie Street, Windsor. One parcel of land was not included in the subdivision resulting in a cut-out in road reserve as shown in pink on the location plan attached as Attachment 1, to this report. An aerial location plan of the subject property is also attached as Attachment 2 to the report. The new owner of 24 Tollhouse Way, Windsor, Joanne Schembri has expressed his interest into commencing the road closure and acquisition process.

Council should only consider closing and selling the area proposed to be closed to the owner of 24 Toll House Way, Windsor as selling the land to anyone else would cause 24 Toll House Way, Windsor to become landlocked.

On 4 May 2021, the applicant Joanne Schembri paid the fees associated with the commencement of the proposed road closure and acquisition process. Internal referrals were forwarded to the Development Services Manager, Design and Mapping Manager and the Construction and Maintenance Manager for their comments. No objections to the closure of unformed section of road reserve.

**Road Closure Process**

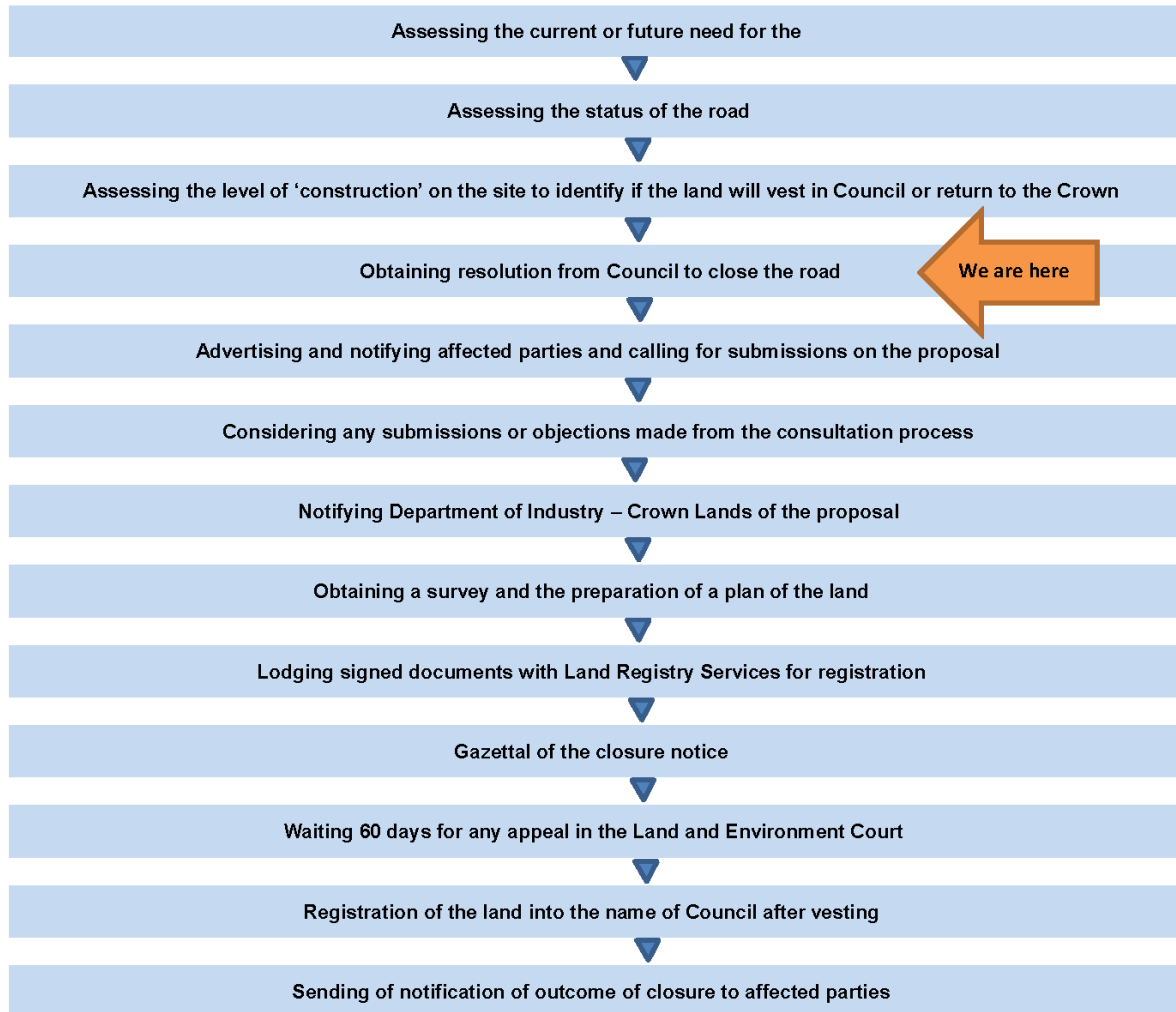
From 1 July 2018, changes to Part 4, Division 3 of the Roads Act 1993 mean that councils now have the power to close council public roads.

Section 38A of the Act provides that a council may propose the closure of a council public road for which it is the roads authority if:

1. The road is not reasonably required as a road for public use (whether for present or future needs), and
2. The road is not required to provide continuity for an existing road network, and
3. If the road provides a means of vehicular access to particular land, another public road provides lawful and reasonably practicable vehicular access to that land.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

The procedure for the closing of a road now involves:



### **Road Status and Construction Declaration**

There are two areas which require examination with regard to road status, dedication and construction.

#### Dedication

A Road Status Check has been completed which found the road reserve was declared as a Public Road under Council's control and this has been confirmed by Crown Lands.

Accordingly, the road status outcome is that the subject road is a public road vested in Council.

#### Construction

Only constructed Council public roads remain owned by Council after closure. Unconstructed Council public roads become owned by the Crown upon closure (Section 38E(2) of the Act).

The dictionary of the Act does not define 'construction' in terms of Section 38E(2) of the Act. The Acts definition for 'road work' includes any kind of work on or in the vicinity to facilitate use of the road as a road. The term construction is also used in the Act in reference to construction of conduits on public roads for utility services.



## ORDINARY MEETING

### SECTION 3 – Reports for Determination

Meeting Date: 10 August 2021

The subject portion of public road does not contain any utility services. The road has not been used as a public road. Council has not undertaken maintenance and repairs.

Accordingly, the road will be vested in the Crown after closure pursuant to Section 38E(2)(a) of the Act. After the road closure plan is registered, Crown Lands will complete the sale and receive any compensation payable for the purchase of the closed portion of road.

To progress the matter further, a resolution of Council is required to proceed with the road closure. Once Council endorses the road closure, consultation will be carried out in accordance with the Act which includes inviting submissions from neighbouring owners, the public and prescribed authorities. If any submissions are received the matter will be reported back to Council for further consideration.

If no submissions are made the proposal will be submitted to Department of Industry – Crown Lands, advising of the results of the consultation and then be requested to complete the closure.

#### COMMUNITY ENGAGEMENT

The issues raised in this report concern matters which constitute a trigger for Community Engagement under Council's Community Engagement Policy.

Section 38B of the Act requires consultation to be carried out in order for Council to close a council public road. The consultation must notify the public of the proposal and call for submissions. In accordance with the Act, the following will be contacted:

- Newspaper advertisement
- Direct mailing to adjoining land owners
- Notification to prescribed authorities
- Notification to Department of Crown Lands

#### CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

##### Our Assets

4.1 Transport infrastructure and connections - Creating an integrated and well maintained transport system is an important local priority

4.1.3 Have a comprehensive transport system of well maintained local and regional linkages that are financially and environmentally sustainable and respond to community safety, priorities and expectations.

#### FINANCIAL IMPACT

The matters raised in this report do not have direct financial implications. The expenditure applicable in regard to this matter will be borne by the Applicant.

#### FIT FOR THE FUTURE STRATEGY CONSIDERATIONS

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal will enable Council to sustainably manage community assets in accordance with the scheduled program of works in the Long-Term Financial Plan.

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 10 August 2021

**ATTACHMENTS:**

**AT - 1** Location Plan.

**AT - 2** Aerial Plan.



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 10 August 2021**

**AT - 2 Aerial Plan**



oooO END OF REPORT Oooo

ordinary

section 4

reports  
of committees

**ORDINARY MEETING**

**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**  
**Meeting Date: 10 August 2021**

**SECTION 4 – Reports of Committees**

**Item: 158**                      **ROC - Heritage Committee Minutes - 22 July 2021 - (80242, 95498, 124414)**

**Directorate:**                City Planning

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**PURPOSE OF THE REPORT:**

The purpose of this report is to present the Minutes of the Heritage Committee, held on 22 July 2021.

**EXECUTIVE SUMMARY:**

Nine items – Items 1, 2, 3, 5, 6, 7, 8, 9 and 10, contained within the minutes of the Heritage Committee have policy or financial implications to Council. They therefore require specific consideration by Council, the details of which are discussed in the report below.

In relation to Items 4 and 11, as they have no policy or financial implications for Council, they are presented for information only.

**RECOMMENDATION:**

That in relation to the Minutes of the Heritage Committee Meeting held on the 22 July 2021:

1. Council receive and note the Heritage Committee Recommendations in respect to items 4 and 11.

2. Council endorse the Committee Recommendation in respect of Item 1, namely:

*"That the Heritage Committee recommends that Council publicly exhibit the Draft Hawkesbury Aboriginal Cultural Heritage Study prepared by GML Heritage".*

3. Council endorse the Committee Recommendation in respect of Item 2, namely:

*"That the Heritage Committee:*

a) *Endorse the Draft 3 Year Endorse the Draft Heritage Strategy for the 2021/2022 - 2023/2024 period.*

b) *Strongly supports the appointment of a Heritage Officer."*

4. Council endorse the Committee Recommendation in respect of Item 3, namely:

*"That the Heritage Committee:*

a) *Receive draft Inventory Sheets for the Committee to comment on.*

b) *Include Database entries that provide searchable descriptors of items within the draft Inventory sheets.*

c) *Recommends providing Heritage Statements and Studies that have been submitted through Council's Development Services section to the library."*



**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

5. Council endorse the Committee Recommendation in respect of Item 5, namely

*"That the Heritage Committee:*

- a) *Recommends that Council provide more media, promotion and awareness of the Local Heritage Assistance Fund and Heritage more broadly.*
  - b) *Encourage Council to increase funding to the Local Heritage Assistance Fund to enhance the program and to coincide with the potential for an increase in heritage listings.*
  - c) *Notes that heritage grants provide an injection of jobs and funds into the local economy and that the 2020/2021 program through a \$40,000 contribution from Council has generated \$170,000 worth of works to heritage items.*
  - d) *Council use previous video footage of Council's Heritage Advisor to promote the Local Heritage Assistance Fund in social media posts to encourage people to come forward with potential heritage listings for consideration.*
  - e) *Council use the high proportionate value of the Heritage NSW grant for small works to lobby for an increase in future years, particularly considering the high number of State and local heritage items in the Hawkesbury compared to other Council areas in NSW."*
6. Council endorse the Committee Recommendation in respect of Item 6, namely:

*"That the Heritage Committee:*

- a) *Request that Council contact Heritage NSW to seek increased funding for heritage matters within the Hawkesbury Local Government Area.*
  - b) *Note publicly that Council contributes to the bulk of funding to run these programs.*
  - c) *Consider earlier notification and longer periods to facilitate applicants obtaining quotes, approvals and works, particularly with COVID-19 constraints."*
7. Council endorse the Committee Recommendation in respect of Item 7, namely:

*"That the Heritage Committee:*

- a) *Recommends that the information sheets provide high level advice written in plain language to educate property owners of typical conservation issues and correct / appropriate remedies.*
- b) *Recommends that the Information sheets cater for both tradespersons and other end users with the following additions:*
  - *Focus on getting specialist advice*
  - *Plain language summary up to one page at the beginning of each document*
  - *Information on approvals process and the need to obtain approvals for work*
  - *Information on materials that should not be used and things people should not do."*



**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

8. Council endorse the Committee Recommendation in respect of Item 8, namely:  
*"That the Heritage Committee recommend that Council proceed with the replacement and interpretation of the missing milemarker at East Richmond."*
9. Council endorse the Committee Recommendation in respect of Item 9, namely  
*"That Council consider implementation of the Blue Plaques Program from the United Kingdom using State Government funding."*
10. Council consider the matters raised by the Heritage Committee when considering the draft submission to the Richmond Bridge Duplication Preferred Option Report, including:
  - a) Comments on impact of heritage listed property Mountain View, the lack of details about the impact and significant concerns about the Green Route.
  - b) Address concerns about lack of flood immunity, given the budget of the project.

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## **DISCUSSION**

The Heritage Committee meet on 22 July 2021. The agenda is available [here](#) and attachments to items in the agenda are available [here](#).

The Committee considered staff reports on a range of matters as shown in the attached minutes (Attachment 1). The following items require specific consideration by Council.

### **Item 1: Hawkesbury Local Government Area - Aboriginal Cultural Heritage Study**

In relation to Item 1 - Hawkesbury Local Government Area - Aboriginal Cultural Heritage Study, it is noted that a separate report on this matter is included within this business papers which recommends that Council endorse the Committee Recommendation in the Minutes attached as Attachment 1.

### **Item 2: Hawkesbury Heritage Strategy 2021/2022 - 2023/2024**

In relation to Item 2 - Hawkesbury Heritage Strategy 2021/2022 - 2023/2024, the Heritage Committee endorsed the three year rolling Heritage Strategy which is a requirement of NSW Heritage as part of various grant funding programs. A copy of the Hawkesbury Heritage Strategy 2021/2022 - 2023/2024 is included as Attachment 2.

### **Item 3: Heritage Grant Funded Projects Update**

In relation to Item 3, and particularly the Heritage Study that is currently underway, the provision of the draft Inventory Sheets is able to be provided through the Heritage Study Working Group for comment and feedback.

### **Item 5: Local Heritage Assistance Fund 2020/2021 - Preparation of Maintenance Plans and Minor Maintenance/Conservation Works to Heritage Listed Properties Within the Hawkesbury Local Government Area Outcomes**

In relation to Item 5, the Committee have provided recommendations to improve the current Local Heritage Assistance Fund, and the Heritage Advisory Service, including more promotion and raising awareness of what these programs have achieved.

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

**Item: 6 Successful Grant Funding from NSW Heritage, Department of Premier and Cabinet for Council's Heritage Advisory Service and the Local Heritage Assistance Fund Grants Program**

In relation to Item 6, the Committee provided further recommendations to improve existing heritage programs.

**Item: 7 Draft Heritage Information Sheets**

In relation to Item 7, the Committee provided recommendations to assist in improving the Heritage Information Sheets which can be undertaken and reported back to the Committee prior to finalising.

**Item: 8 Missing Historical Mile Marker from Roadside Reserve Outside 54 Windsor Street East Richmond**

In relation to Item 8, the Committee recommended that Council proceed with the replacement and interpretation of the missing milemarker from Windsor Road, East Richmond which can be accommodated within the existing heritage budget. Details of the proposed replacement and interpretation are included as Attachment 3.

**Item: 9 Heritage Signage**

In relation to Item 9, subject to state government funding the Blue Plaques Program that has operated in the United Kingdom can be considered further.

**Item: 10 Richmond Bridge Duplication Project - Release of Preferred Option Report by Transport for NSW**

In relation to Item 10, feedback and input from the Committee has been considered as part of preparation of Council's draft submission to the Richmond Bridge Duplication Project Preferred Option Report by Transport for NSW. A report on this matter is included within this business papers for Council's consideration.

**ATTACHMENTS:**

- AT - 1** Minutes of the Heritage Committee held on 22 July 2021.
- AT - 2** Hawkesbury Heritage Strategy 2021/2022 - 2023/2024.
- AT - 3** Drawing of Replacement Milemarker – Windsor Street, East Richmond.

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

**AT - 1 Minutes of the Heritage Committee held on 22 July 2021**

Minutes of the Meeting of the Heritage Committee held by Audio-Visual Link, on 22 July 2021, commencing at 5:09pm.

**ATTENDANCE**

**Present:** Councillor Danielle Wheeler, Hawkesbury City Council (Deputy Chairperson)  
Councillor Nathan Zamprogno, Hawkesbury City Council  
Ms Abigail Ball, Community Representative  
Mr Graham Edds, Community Representative  
Mr Michael Edwards, Community Representative  
Ms Janice Hart, Community Representative  
Ms Helen Mackay, Community Representative  
Ms Michelle Nichols, Community Representative  
Mr Steve Rawling, Community Representative  
Ms Venecia Wilson, Community Representative  
Ms Deborah Hallam, Community Representative  
Ms Jan Barkley-Jack, Community Representative

**Apologies:** Councillor Peter Reynolds, Hawkesbury City Council  
Ms Judy Newland, Community Representative

**In Attendance:** Mr Andrew Kearns, Hawkesbury City Council  
Mr Craig Johnson, Hawkesbury City Council  
Mr Charles McElroy, Hawkesbury City Council  
Ms Tracey Easterbrook, Hawkesbury City Council  
Ms Melissa Simpson - Minute Secretary, Hawkesbury City Council

**RESOLVED** on the motion of Ms Hart and seconded by Mr Edwards that the apologies be accepted.

**CONFIRMATION OF MINUTES**

**RESOLVED** on the motion of Ms Janice Hart and seconded by Mr Michael Edwards that the Minutes of the Heritage Committee held on the 11 March 2021, be confirmed.

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

**SECTION 2 - Reports for Determination**

**Item: 1**                    **HC - Hawkesbury Local Government Area - Aboriginal Cultural Heritage Study - (80242, 124414, 95498)**

**Previous Item:**        HC - Item A General Business (1 August 2019)  
                              HC - Item 5 (6 August 2020)  
                              HC - Item 1 (29 October 2020)

**Directorate:**            City Planning

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Ms Erin 'Burraraming' Wilkins addressed the Heritage Committee with respect to the Aboriginal Cultural Heritage Study.

**OFFICER'S RECOMMENDATION:**

That the Heritage Committee recommends that Council publicly exhibit the Draft Hawkesbury Aboriginal Cultural Heritage Study prepared by GML Heritage.

**COMMITTEE RECOMMENDATION:**

**RESOLVED** on the motion of Ms Nichols, seconded by Mr Edwards.

That the Heritage Committee recommends that Council publicly exhibit the Draft Hawkesbury Aboriginal Cultural Heritage Study prepared by GML Heritage.

**Item: 2**                    **HC - Hawkesbury Heritage Strategy 2021/2022 - 2023/2024 - (80242, 124414, 95498)**

**Directorate:**            City Planning

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**OFFICER'S RECOMMENDATION:**

That the Heritage Committee endorse the Draft 3 Year Heritage Strategy for the 2021/2022 - 2023/2024 period.

**COMMITTEE RECOMMENDATION:**

**RESOLVED** on the motion of Mr Edds, seconded by Mr Rawling.

That the Heritage Committee:

1.     Endorse the Draft 3 Year Heritage Strategy for the 2021/2022 - 2023/2024 period.
2.     Strongly supports the appointment of a Heritage Officer.

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

**Item: 3**                    **HC - Heritage Grant Funded Projects Update - (80242, 95498, 124414)**

**Directorate:**            City Planning

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**OFFICER'S RECOMMENDATION:**

That the Heritage Committee provide advice to Council on the outcomes of completed projects under the Heritage Near Me funding program.

**COMMITTEE RECOMMENDATION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Ms Hart.

That the Heritage Committee:

1. Provide advice to Council on the outcomes of completed projects under the Heritage Near Me funding program.
2. Receive draft Inventory Sheets for the Committee to comment on.
3. Include Database entries that provide searchable descriptors of items within the draft Inventory sheets.
4. Providing Heritage Statements and Studies that have been submitted through Council's Development Services section to the library.

**Item: 4**                    **HC - Update on Liveability Project including Historical Heritage Assessments - (80242, 95498, 124414)**

**Directorate:**            City Planning

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**OFFICER'S RECOMMENDATION:**

That the Historical Heritage Assessment and Constraints Analysis Reports for Windsor, South Windsor, and Richmond are received.

**COMMITTEE RECOMMENDATION:**

RESOLVED on the motion of Mr Edds, seconded by Councillor Zamprogno.

That information has been received and noted that there was advice and input that committee members have forwarded to Council staff to action.

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

**Item: 5**                    **HC - Local Heritage Assistance Fund 2020/2021 - Preparation of Maintenance Plans and Minor Maintenance/Conservation Works to Heritage Listed Properties Within the Hawkesbury Local Government Area Outcomes - (80242, 95498, 124414)**

**Directorate:**            City Planning

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**OFFICER'S RECOMMENDATION:**

That the Heritage Committee provide feedback in terms of the outcomes of the 2020/2021 Local Heritage Assistance Fund.

**COMMITTEE RECOMMENDATION:**

RESOLVED on the motion of Ms Mackay, seconded by Mr Edwards.

That the Heritage Committee:

1. Recommends that Council provide more media, promotion and awareness of the Local Heritage Assistance Fund and Heritage more broadly.
2. Encourage Council to increase funding to the Local Heritage Assistance Fund to enhance the program and to coincide with the potential for an increase in heritage listings.
3. Notes that heritage grants provide an injection of jobs and funds into the local economy and that the 2020/2021 program through a \$40,000 contribution from Council has generated \$170,000 worth of works to heritage items.
4. Council use previous video footage of Council's Heritage Advisor to promote the Local Heritage Assistance Fund in social media posts to encourage people to come forward with potential heritage listings for consideration.
5. Council use the high proportionate value of the Heritage NSW grant for small works to lobby for an increase in future years, particularly considering the high number of State and local heritage items in the Hawkesbury compared to other Council areas in NSW.

**Item: 6**                    **HC - Successful Grant Funding from NSW Heritage, Department of Premier and Cabinet for Council's Heritage Advisory Service and the Local Heritage Assistance Fund Grants Program - (80242, 95498, 124414)**

**Directorate:**            City Planning

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**OFFICER'S RECOMMENDATION:**

That the Heritage Committee provide advice to Council with respect to recommended improvements to the continuing Heritage Advisory Service and Local Heritage Assistance Fund.

**COMMITTEE RECOMMENDATION:**

RESOLVED on the motion of Ms Nichols, seconded by Ms Hart.

That the Heritage Committee:

1. Request that Council contact Heritage NSW to seek increased funding for heritage matters within the Hawkesbury Local Government Area.

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

2. Note publicly that Council contributes to the bulk of funding to run these programs.
3. Consider earlier notification and longer periods to facilitate applicants obtaining quotes, approvals and works, particularly with COVID-19 constraints.

**Item: 7**                      **HC - Draft Heritage Information Sheets - (80242, 95498, 124414)**

**Directorate:**              City Planning

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**OFFICER'S RECOMMENDATION:**

That the Heritage Committee considers and provides input on the initial draft heritage information sheets covering the topics of rising damp and roofs.

**COMMITTEE RECOMMENDATION:**

RESOLVED on the motion of Ms Ball, seconded by Councillor Zamprogno.

That the Heritage Committee:

1. Considers and provides input on the initial draft heritage information sheets covering the topics of rising damp and roofs.
2. Recommends that the information sheets provide high level advice written in plain language to educate property owners of typical conservation issues and correct / appropriate remedies.
3. Recommends that the Information sheets cater for both tradespersons and other end users with the following additions:
  - Focus on getting specialist advice
  - Plain language summary up to one page at the beginning of each document
  - Information on approvals process and the need to obtain approvals for work
  - Information on materials that should not be used and things people should not do

**Item: 8**                      **HC - Missing Historical Mile Marker from Roadside Reserve Outside 54 Windsor Street East Richmond - (80242, 95498, 124414)**

**Previous Item:**              1, HAC (23 November 2017)  
   GB, HAC (8 March 2018)  
   GB, HAC (23 May 2018)  
   3, HAC (5 March 2020)

**Directorate:**              City Planning

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**OFFICER'S RECOMMENDATION:**

That the Heritage Committee recommend that Council proceed with the replacement and interpretation of the missing milemarker at East Richmond.

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

**COMMITTEE RECOMMENDATION:**

RESOLVED on the motion of Mr Edds, seconded by Mr Rawling.

That the Heritage Committee recommend that Council proceed with the replacement and interpretation of the missing milemarker at East Richmond.

**Item: 9**                      **HC - Heritage Signage - (80242, 95498, 124414)**

**Directorate:**              City Planning

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**OFFICER'S RECOMMENDATION:**

That the Heritage Committee consider and provide input on the Hawkesbury City Council Wayfinding and Signage Plan, Style Guide and Implementation Plan when this is released for comment.

**COMMITTEE RECOMMENDATION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Ms Ball.

That the Heritage Committee:

1. Consider and provide input on the Hawkesbury City Council Wayfinding and Signage Plan, Style Guide and Implementation Plan when this is released for comment.
2. Consider implementation of the Blue Plaques Program from the United Kingdom using State Government funding.

**Item: 10**                      **HC - Richmond Bridge Duplication Project - Release of Preferred Option Report by Transport for NSW - (80242, 95498, 124414)**

**Directorate:**              City Planning

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**OFFICER'S RECOMMENDATION:**

That the Heritage Committee consider the Richmond Bridge Duplication Project Preferred Option Report released by Transport for NSW from a heritage perspective, and provide input for Council to consider as part of a submission to Transport for NSW.

**COMMITTEE RECOMMENDATION:**

RESOLVED on the motion of Ms Wilson, seconded by Mr Edds.

That the Heritage Committee:

1. Consider the Richmond Bridge Duplication Project Preferred Option Report released by Transport for NSW from a heritage perspective, and provide input for Council to consider as part of a submission to Transport for NSW.
2. Comments on impact of heritage listed property in Mountain View, the lack of details about the impact and significant concerns about the Green Route.



**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

3. Address concerns about lack of flood immunity, given the budget of the project.
4. Committee members provide further comments to Council Staff to consider in preparing Council's draft submission.

**Item: 11**                      **HC - Hawkesbury Heritage Awards - (80242, 95498, 124414)**

**Directorate:**                City Planning

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**OFFICER'S RECOMMENDATION:**

That the Heritage Committee provide advice to Council with respect to the establishment of the Hawkesbury Heritage Awards within the Operational Plan 2021/2022 funding allocation of \$7,500.

**COMMITTEE RECOMMENDATION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Ms Ball.

That Heritage Committee members will note that there is a funding allocation of \$7,500 and that the committee members will pass any further advice to Council Staff with respect to establishing the awards program.

The meeting terminated at 7:36pm.

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

Meeting Date: 10 August 2021

**AT – 2 Hawkesbury Heritage Strategy 2021/2022 - 2023/2024**

**Hawkesbury City Council  
3 year Heritage Strategy 2021 – 2024**

	2021/2022	2022/2023	2023/2024
<b>RECOMMENDATIONS FOR LOCAL COUNCIL HERITAGE MANAGEMENT</b>			
<b>Recommendation 1</b> Establish a heritage committee to deal with heritage matters in your area	<ul style="list-style-type: none"> <li>Heritage Committee</li> <li>Consultant and supplier directory</li> <li>Community Strategic Plan</li> <li>Operational Plan</li> <li>Delivery Program</li> </ul>	Engagement with Committee on the preparation of Local Strategic Planning Statement process	Engagement with the Committee on the preparation of new Development Control Plan
<b>Recommendation 2</b> Identify the heritage items in your area and list them in your local environmental plan	<ul style="list-style-type: none"> <li>LEP 2012 implementation</li> <li>Council budget allocation of funds for the continuation of the Heritage Study</li> <li>Provide information for State Heritage Inventory</li> </ul>	Complete Community Based Hawkesbury Heritage Study	Implement outcomes of Community Based Hawkesbury Heritage Study
<b>Recommendation 3</b> Appoint a full time heritage advisor to assist the council, the community and owners of listed items	<ul style="list-style-type: none"> <li>Heritage Advisory Service</li> <li>Heritage Advisor assists in Council asset maintenance of key projects</li> </ul>	Finalise preparation of Information & Guidelines	Issue and engage community on new Information Sheets and Guidelines

## Hawkesbury City Council 3 year Heritage Strategy 2021 – 2024

	2021/2022	2022/2023	2023/2024
<b>RECOMMENDATIONS FOR LOCAL COUNCIL HERITAGE MANAGEMENT</b>  <b>Recommendation 4</b> Manage local heritage in a positive manner	Ongoing Actions <ul style="list-style-type: none"> <li>• Council's Community Strategic Plan 2013-2032 includes key heritage projects</li> <li>• Heritage projects included in Council's Operational Plan</li> </ul>	Incorporate heritage considerations into key strategic documents, including Community Strategic Plan, Local Strategic Planning Statements, masterplanning process for town centres and revised LEP/DCP provisions	Implementation of urban design strategies stemming from review of key strategic documents
<b>Recommendation 5</b> Introduce a local heritage fund to provide small grants to encourage local heritage projects	<ul style="list-style-type: none"> <li>• Maintain budget allocation for Heritage Incentive Fund</li> <li>• Seek funding from Heritage Council</li> <li>• Manage Heritage Incentive Fund program</li> </ul>	Fund Theme: Minor improvements to heritage listed properties within the Macquarie Towns	Fund Theme: Preparation of maintenance plans for locally heritage listed properties within the Hawkesbury Local Government Area

**Hawkesbury City Council  
3 year Heritage Strategy 2021 – 2024**

	2021/2022	2022/2023	2023/2024
<b>RECOMMENDATIONS FOR LOCAL COUNCIL HERITAGE MANAGEMENT</b>  <b>Recommendation 6</b> Run a main street program	Ongoing Actions <ul style="list-style-type: none"> <li>Conduct a main street program focusing on town centres</li> <li>Seek to engage property owners about heritage</li> </ul>	Heritage Advisory Committee engagement with Council's Liveability Program, masterplanning process for Windsor, Richmond and South Windsor and design of public domain improvements	Seek funding for a heritage main streets program following completion of Masterplans for Windsor, Richmond and South Windsor
<b>Recommendation 7</b> Present educational and promotional programs	<ul style="list-style-type: none"> <li>Review (if required) redesign education program</li> </ul>	Update all material associated with heritage.  Conduct ICOMOS Day Tour	Ongoing review and improvement of education and awareness materials

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**

**Meeting Date:** 10 August 2021

**Hawkesbury City Council**  
**3 year Heritage Strategy 2021 – 2024**

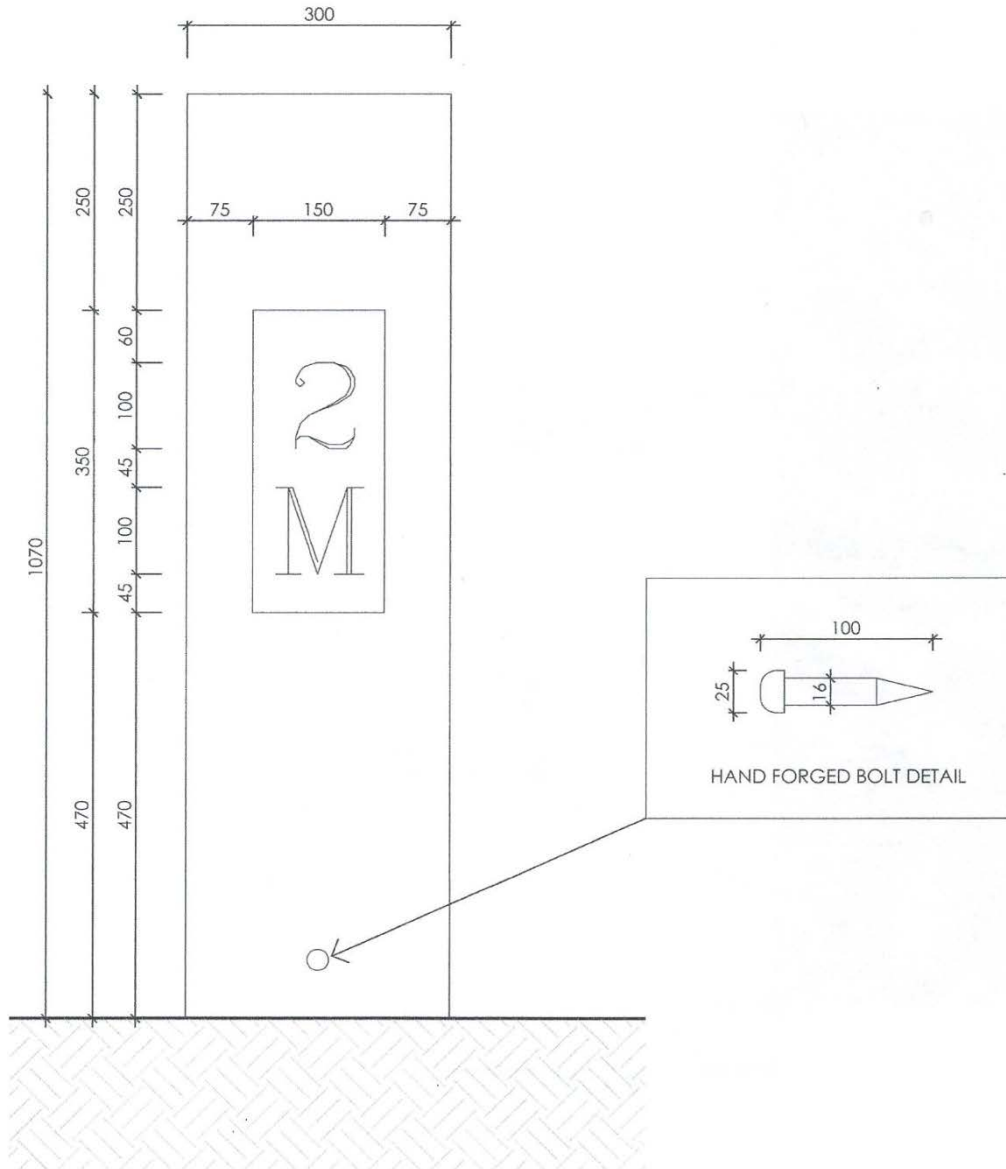
	2021/2022	2022/2023	2023/2024
<p><b>RECOMMENDATIONS FOR LOCAL COUNCIL HERITAGE MANAGEMENT</b></p> <p><b>Recommendation 8 Set a good example to the community by properly managing places owned or operated by council</b></p>	<p><b>Ongoing Actions</b></p> <ul style="list-style-type: none"> <li>Ongoing management of Council Heritage Assets</li> <li>Include heritage resource as consultant for Council heritage projects</li> <li>Include heritage principles and relevant exemptions for Plans of Management (eg. parks)</li> <li>Sustainability Living Website Established 2011 <a href="http://sustainability.hawkesbury.nsw.gov.au/">http://sustainability.hawkesbury.nsw.gov.au/</a></li> </ul>	<p>Preparation of Maintenance Plans for Council owned heritage properties.</p>	<p>Develop and issue standard template for maintenance plan for individual property owners to utilise.</p>
<p><b>Recommendation 9 Promote sustainable development as a tool for heritage conservation</b></p>	<ul style="list-style-type: none"> <li>Pursue funds to continue Sustainable Living /Heritage conservation website information</li> </ul>	<p>Pursue funding opportunities</p>	<p>Develop and implement initiatives based on successful funding.</p>

**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**  
**Meeting Date: 10 August 2021**

**AT – 3 Drawing of Replacement Milemarker – Windsor Street, East Richmond**

ITEM	NOTES:
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A	16.12.2019	
AMEND	DATE	DESCRIPTION



**O C P ARCHITECTS**

STUDIO 7, LEVEL 1  
 35 BUCKINGHAM STREET  
 SURRY HILLS NSW 2010

02] 9319 4126 | WWW.OCP.NET.AU | INFO@OCP.NET.AU

PROJECT 400 m NORTH OF CROWLEY'S LANE (WESTERN SIDE) CASTLEREAGH ROAD, AGNES BANK	SCALE @ A4 NTS	DRAWING TITLE MEASURED DRAWINGS	DRAWING NO. <b>001</b>	PROJECT 12004	REVISION A
CLIENT HAWKESBURY CITY COUNCIL	DWN / CHE MM/OC				

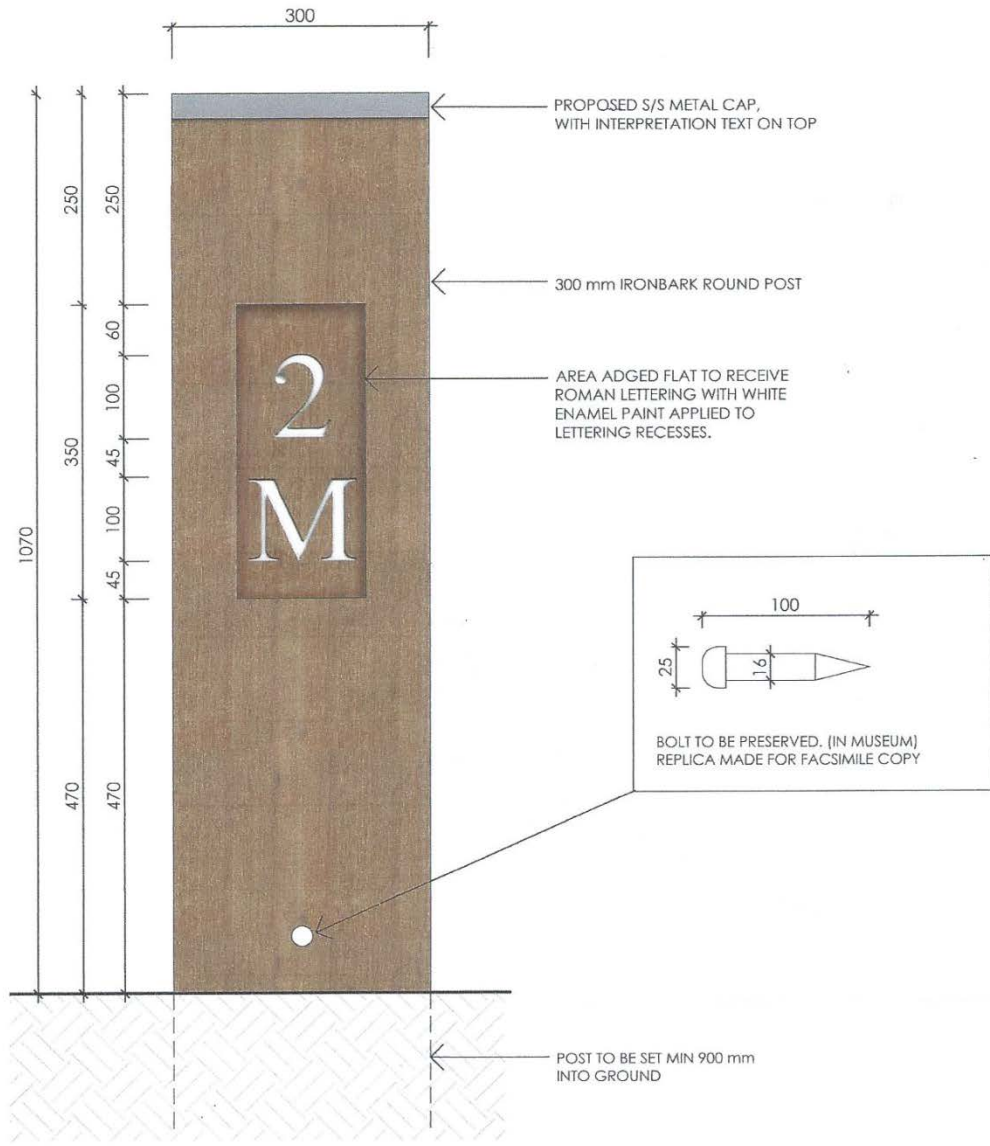
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**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**  
**Meeting Date: 10 August 2021**

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ITEM	NOTES:	
		A 16_12_2019
	AMEND	DATE DESCRIPTION



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PROJECT 400 m NORTH OF CROWLEY'S LANE (WESTERN SIDE) CASTLEREAGH ROAD, AGNES BANK	SCALE @ A4 NTS	DRAWING TITLE RECONSTRUCTION OF MILE MARKER	DRAWING NO. <b>002</b>
CLIENT HAWKESBURY CITY COUNCIL	DWN / CHE MM/OC	PROJECT 12004	REVISION A

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**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**  
**Meeting Date: 10 August 2021**

ITEM	NOTES:
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A	16_12_2019	DESCRIPTION
AMEND	DATE	DESCRIPTION



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PROJECT 400 m NORTH OF CROWLEY'S LANE (WESTERN SIDE) CASTLEREAGH ROAD, AGNES BANK	SCALE @ A4 NTS	DRAWING TITLE EXISTING MILE MARKER	DRAWING NO. <b>003</b>	PROJECT 12004	REVISION A
CLIENT HAWKESBURY CITY COUNCIL	DWN / CHE MM/OC	ALL DIMENSIONS ARE IN MILLIMETRES. VERIFY ALL DIMENSIONS & LEVELS ON SITE PRIOR TO COMMENCEMENT OF WORK. REPORT DISCREPANCIES TO ARCHITECT. DO NOT SCALE OFF DRAWING. COPYRIGHT REMAINS THE PROPERTY OF OCP ARCHITECTS, NARN 4079			
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oooO END OF REPORT Oooo



ordinary

section 5

notices of motion

**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date: 10 August 2021**

**SECTION 5 – Notices of Motion**

No Notices of Motion.

**ORDINARY MEETING**

**Questions for Next Meeting**

**Meeting Date:** 10 August 2021

**QUESTIONS FOR NEXT MEETING**

**Item: 159**

**Question with Notice - (79351)**

**Questions - 10 August 2021**

#	Councillor	Question	Response
1	Calvert	Could we have a clarification of the exact meaning of "items on block" as it applies in our council meetings.	<p>The Director Support Services advised that "Items on block" is an expression used to describe the "Exception Reporting" process in Council's Code of Meeting Practice (the Code), by which Council can resolve multiple items of business on the agenda together by way of a single resolution.</p> <p>Under Clause 13.1 the Code, Councillors are required to advise the General Manager by 3pm on the day of the meeting, of those items of business for discussion. The General Manager then prepares a list of those items.</p> <p>Those agenda items not raised for discussion by Councillors will then be moved by the chairperson for adoption as presented in the Business Papers, without discussion or debate.</p> <p>These items cannot include Confirmation of Minutes, Mayoral Minutes, Planning Decisions, Notice of Motion, and Responses to Questions from Previous Meeting (Questions on Notice).</p> <p>Clause 13.1 also sets out a procedure for dealing with agenda items identified by Councillors for discussion. In summary, the mover of a motion on an item is invited to speak, followed by a speaker against. The chairperson will then invite a speaker in favour, followed by a speaker against. The mover of the motion then has the right of reply before the motion is put. In addition, if after calling for speakers no Councillor speaks against the motion, the motion is put.</p>

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**  
**Questions for Next Meeting**  
**Meeting Date: 10 August 2021**

**Item: 160**                      **Responses to Councillor Question Taken On Notice at the Council Meeting - 27 July 2021 - (79351)**

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**REPORT:**

The following question was received from Councillors regarding matters on the Council Meeting Business Paper of 27 July 2021. This question was taken on notice and the response is provided below.

#	Councillor	Question	Response
1	Reynolds	How old are the 23 retrospective development applications?	The Director of City Planning provided an email to Councillors on 3 August 2021 with the submission dates of the retrospective Development Applications.

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**

**Confidential Reports**

**Meeting Date:** 10 August 2021

**CONFIDENTIAL REPORTS**

**Item: 161**                    **SS - Lease to The Minister for Police and Emergency Services (Fire and Rescue NSW) - Unformed Road Reserve Adjoining 43 March Street, Richmond - (112106, 95496, 120506)**

**Directorate:**                Support Services

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**REASON FOR CONFIDENTIALITY**

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

*Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

*In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.*

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ordinary  
meeting

end of  
business  
paper

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