



ORDINARY MEETING

Date of meeting: 18 February 2025
Location: Council Chambers
Time: 6:30 PM

MINUTES

ORDINARY MEETING

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ORDINARY MEETING

WELCOME

Meeting Date: 18 February 2025

1. WELCOME

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 18 February 2025, commencing at 6:30pm.

a) Acknowledgement of Indigenous Heritage

The Mayor, Councillor Les Sheather acknowledged the Indigenous Heritage.

b) General Manager's Matters for Mention

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

c) Presentation: Australia Day Awards 2024 and 2025

The Mayor, Councillor Les Sheather presented the 2025 Citizen of the Year Award to Sarah Cassim.

The Deputy Mayor, Councillor Sarah McMahon presented the 2024 Local Hero Australia Day Award to Rochelle Miller.

2. ACKNOWLEDGEMENT OF OFFICIAL VISITORS TO THE COUNCIL

There were no official visitors to Council.

ORDINARY MEETING

**APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY
COUNCILLORS**

Meeting Date: 18 February 2025

**3. APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY
COUNCILLORS**

Attendance

PRESENT: Councillor Les Sheather, Mayor, Councillor Sarah McMahon, Deputy Mayor and Councillors Mike Creed, Shane Djuric, Eddie Dogramaci, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Peter Ryan, Paul Veigel, Danielle Wheeler and Nathan Zamprogno.

ALSO PRESENT: General Manager – Elizabeth Richardson, Director Corporate Services – Laurie Mifsud, Director City Planning – Meagan Ang, Director Infrastructure Services – Will Barton, Strategic Planning Manager – Andrew Kearns, Manager Governance and Risk - Patricia Krzeminski, Manager Communications and Events – Suzanne Stuart, Corporate Planning and Performance Strategist – Miles Carter and Administrative Support Coordinator – Vandana Saini.

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4. DECLARATIONS OF INTERESTS

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4. DECLARATIONS OF INTERESTS

Councillor McMahon declared interests in Item 10.2.1. and Item 10.5.1.

Councillor Wheeler declared interests in Item 10.2.1. and Item 10.5.1.

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5. CONFIRMATION OF MINUTES

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5. CONFIRMATION OF MINUTES

14 RESOLUTION

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Veigel that the minutes of the Ordinary Meeting held on 4 February 2025 be confirmed.

ORDINARY MEETING

6. AGENDA ITEMS SUBJECT TO PUBLIC ADDRESS

Meeting Date: 18 February 2025

6. AGENDA ITEMS SUBJECT TO PUBLIC ADDRESS

The following item was subject to public address:

- Item 10.3.3. - CP- Submission to Richmond Bridge Stage 2 Review of Environmental Factors - (124414)

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7. CONDOLENCES

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7. CONDOLENCES

Nil Reports.

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8. MAYORAL MINUTES

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8. MAYORAL MINUTES

Nil Reports.

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9. EXCEPTION REPORTS - ADOPTION OF ITEMS NOT IDENTIFIED FOR DISCUSSION AND DECISION

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9. EXCEPTION REPORTS - ADOPTION OF ITEMS NOT IDENTIFIED FOR DISCUSSION AND DECISION

MOTION:

MOVED on the motion of Councillor Kotlash, seconded by Councillor Reardon.

Refer to RESOLUTION

15

RESOLUTION:

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Reardon.

That the following items are dealt with by exception:

- Item 10.2.2.
- Item 10.3.2.
- Item 10.4.3.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

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10. REPORTS FOR DETERMINATION

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10. REPORTS FOR DETERMINATION

10.1. PLANNING DECISIONS

Nil reports.

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10. REPORTS FOR DETERMINATION

Meeting Date: 18 February 2025

10.2. GENERAL MANAGER

10.2.1. GM - Six Monthly Progress Report - 2024/2025 Operational Plan - (79351,159586)

Previous Item: 10.2.1, Ordinary (26 November 2024)

Directorate: General Manager

Councillor McMahon declared a less than significant non-pecuniary interest in this Item, being that she is an RFS Volunteer at Hawkesbury Fire Control and her son plays for the Hawks at Turnbull Oval. She remained in the Chamber and participated in the discussion and voting on this matter.

Councillor Wheeler declared a less than significant non-pecuniary interest in this Item, being that her son is a member of the Wilberforce Brigade NSW RFS, and she is a member of the Hawkesbury Communications Brigade. She remained in the Chamber and participated in the discussion and voting on this matter.

MOTION

A MOTION was moved by Councillor Kotlash, seconded by Councillor Veigel.

Refer to RESOLUTION

16 RESOLUTION

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Veigel.

That Council:

1. Receive and note the six monthly progress report for period from 1 July 2024 to 31 December 2024, on the 2024/2025 Operational Plan.
2. Receive a Councillor Briefing on the use of Artificial Intelligence (AI) in development assessment.
3. Hold a Councillor Workshop on local procurement.

For the Motion: Councillors Sheather, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Creed.

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10. REPORTS FOR DETERMINATION
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10.2.2. GM – 2025 National Assembly of Local Government – Conference Motions – (79351)

Directorate: General Manager

MOTION

A MOTION was moved by Councillor Kotlash, seconded by Councillor Reardon.

Refer to RESOLUTION

17 RESOLUTION

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Reardon.

That:

1. Councillors provide any proposed motions for the 2025 National General Assembly of Local Government to the General Manager by Friday, 28 February 2025.
2. A further report be provided to the Council Meeting of Tuesday, 11 March 2025 to consider motions for submission to the 2025 National General Assembly.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

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10.3. CITY PLANNING

10.3.1. CP - Draft Macdonald River, Colo River, Webbs Creek and Greens Creek Flood Study and Floodplain Risk Management Study and Plan – (124414)

Directorate: City Planning

MOTION

A MOTION was moved by Councillor Veigel, seconded by Councillor Reardon.

Refer to RESOLUTION

18 RESOLUTION

RESOLVED on the motion of Councillor Veigel, seconded by Councillor Reardon.

That:

1. The Draft Macdonald River, Colo River, Webbs Creek and Greens Creek Flood Study and Floodplain Risk Management Study and Plan, attached as Attachments 1 to 4 to this report, be placed on public exhibition for a period of eight weeks.
2. Council hold a public meeting during the public exhibition period.
3. The outcome of public exhibition of the Draft Macdonald River, Colo River, Webbs Creek and Greens Creek Flood Study and Floodplain Risk Management Study and Plan be reported to Council for consideration.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

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10. REPORTS FOR DETERMINATION
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10.3.2. CP - Draft Plan of Management- Church Street Reserve/ Oasis Aquatic and Fitness Centre and Windsor Pre School – (124414)

Directorate: City Planning

MOTION

A MOTION was moved by Councillor Kotlash, seconded by Councillor Reardon.

Refer to RESOLUTION

19 RESOLUTION

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Reardon.

That Council:

1. Submit the Draft Plan of Management to the Minister for Crown Lands for review and endorsement ahead of placing the Draft Plan on public exhibition.
2. Endorse the Draft Masterplan and Plan of Management for Church Street Reserve/Oasis Aquatic and Fitness Centre and Windsor Pre School for the purpose of public exhibition.
3. Report the matter back to Council following public exhibition.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprognio.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

Meeting Date: 18 February 2025

10.3.3. CP - Submission to Richmond Bridge Stage 2 Review of Environmental - Factors (124414)

Previous Item: Item 124, Ordinary (29 June 2021)
Item 155, Ordinary (10 August 2021)
Item 172, Ordinary (14 September 2021)
Item 10.3.1, Ordinary (4 February 2025)

Directorate: City Planning

Ms Penny Sharpe addressed the Council, speaking for the recommendation contained in the business paper.

Mr Darin McLean and Mr Rod Alderton addressed the Council, speaking against the recommendation contained in the business paper.

MOTION

A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Creed.

Refer to RESOLUTION

20 RESOLUTION

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

That:

1. Council endorse the draft submission to the Richmond Bridge Project - Stage 2 Review of Environmental Factors, included as Attachment 1 to the report, with amendments to the first page as follows:

I refer to the above-mentioned Richmond Bridge Stage 2 – Review of Environmental Factors currently on public exhibition. Council has formally considered the Review of Environmental Factors at its Ordinary Meetings on 4 and 18 February 2025 and resolved to provide comments for consideration. Council does not consider this its final commentary on the Review of Environmental Factors (REF).

Council does not endorse the project as presented. We have serious concerns that the project does not alleviate traffic congestion and may have an adverse impact on flood behaviour.

In reviewing the Review of Environmental Factors, Council wishes to raise a series of significant issues that require attention and additional information.

Council requests the following:

- *A further opportunity to make a submission on the REF after further information, as requested below, is available:*
 - *Heritage Impact Assessment addressing the Macquarie era cultural heritage landscape, William Cox built road and original 1820 stock route, and the State Heritage listed items Mountain View, Hobartville and St Peter's Church Group*

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10. REPORTS FOR DETERMINATION

Meeting Date: 18 February 2025

- *Studies pertaining to additional structures placed within the floodplain, and consequential impacts on flood behaviour on upstream, downstream and residential communities in the vicinity*
- *Details of costing for Stage 2B*
- *Further direct consultation with impacted residents in the vicinity of the proposed route, and any further options considered*
- *Consideration of an alternate route directing traffic to The Driftway other than via Southee Road*
- *That a review be undertaken with regard to Stage 2B Bells Line of Road Upgrade (Section 1) in relation to the T Intersection in North Richmond given that the car parking that already exists in the four-lane part of Bells Line of Road to potentially maintain the status quo of that section*
- *That the bridge on Bells Line of Road over Redbank Creek be widened to four lanes.*

Council demands:

- *That any project be delivered in full, not sub-staged when the costs and timing to deliver the project in its entirety are unknown, and adverse costs and impacts must be borne by the community until project completion*
- *A flyover at the intersection of Kurrajong Road, Yarramundi Lane and Old Kurrajong Road in lieu of an at-grade intersection*
- *Clarity for Council and the Hawkesbury community in terms of timing and costs associated with sub-staging*
- *Greater thought to be given to the impacts on residents, and how to mitigate or avoid those impacts*
- *That decisions relating to the bridge and approaches seriously consider flood resilience which, based on recent experiences, is front of mind for Council and the Hawkesbury community, and the ability for this proposed infrastructure to deliver a higher flood immunity for the bridge and approaches*
- *A better outcome for the Hawkesbury community and what was originally promised with the announcement of the project, as opposed to a project that has been significantly diluted since the investigations commenced*
- *Provision of infrastructure that is future proofed for decades in terms of traffic improvements, flood mitigation and safety improvements*
- *Avoid use of roads currently with a 50km/h speed limit being converted to an 80km/h speed limit (Inalls Lane and Southee Road in particular) without appropriate traffic improvements and mitigation of the impacts*
- *Consideration of the impacts on Council controlled roads in terms of increased maintenance and use of these roads*
- *Consideration and details of measures to address safety concerns regarding entrance and exit points from side roads to Southee Road*

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10. REPORTS FOR DETERMINATION

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2. The submission be forwarded to Transport for NSW (TfNSW); Mark Banasiak MLC, Upper House Member for The Shooters Fishes and Farmers Party; Cate Faehrmann MP, NSW Greens; Peter Primrose MLC, Member of the Legislative Council; Susan Templeman MP, Federal Member for Macquarie and Robyn Preston MP, NSW State Member for Hawkesbury.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil

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10. REPORTS FOR DETERMINATION
Meeting Date: 18 February 2025

**10.3.4. CP - Hawkesbury Social Infrastructure and Assessment Strategy 2024-2034
Public Exhibition Outcomes (95498, 124414)**

Previous Item: 10.3.1, Ordinary (28 May 2024)

Directorate: City Planning

MOTION

A MOTION was moved by Councillor Kotlash, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

21 RESOLUTION

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Lyons-Buckett.

That Council:

1. Note the outcome of public exhibition of the Draft Hawkesbury Social Infrastructure and Assessment Strategy 2024-2034.
2. Adopt the Hawkesbury Social Infrastructure and Assessment Strategy 2024-2034 included as Attachment 1 to the report.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

Meeting Date: 18 February 2025

10.4. CORPORATE SERVICES

10.4.1. CS - December 2024 Quarterly Budget Review Statement - (95496, 96332)

Previous Item: 10.4.2, Ordinary (26 November 2024)

Directorate: Corporate Services

MOTION

A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Reardon.

Refer to RESOLUTION

22 RESOLUTION

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Reardon.

That Council receive the information contained in this report regarding the December 2024 Quarterly Budget Review, and that the budget adjustments, as summarised in the report and detailed in Attachment 1 to the report, be adopted.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprognio.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION
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10.4.2. CS – Draft Submission to the Office of Local Government Model Meeting Code Amendments – (95496, 96333)

Previous Item: 10.4.5, Ordinary (12 November 2024)

Directorate: Corporate Services

MOTION

A MOTION was moved by Councillor Kotlash, seconded by Councillor Veigel.

Refer to RESOLUTION

23 RESOLUTION

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Veigel.

That Council endorse the Draft Hawkesbury City Council submission to the Office of Local Government in response to the Model Code of Meeting Practice Consultation Draft as included as Attachment 2 to this report.

For the Motion: Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci (Abstained).

Absent: Nil.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION
Meeting Date: 18 February 2025

10.4.3. CS - Investment Report - December 2024 – (95496, 96332)

Directorate: Corporate Services

MOTION

A MOTION was moved by Councillor Kotlash, seconded by Councillor Reardon.

Refer to RESOLUTION

24 RESOLUTION

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Reardon.

That the Monthly Investment Report for December 2024 be received and noted.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

Meeting Date: 18 February 2025

10.5. INFRASTRUCTURE SERVICES

10.5.1. IS - Quarter 2 - 2024/2025 Capital Expenditure and Project Report – (95495)

Directorate: Infrastructure Services

Councillor McMahon declared a less than significant non-pecuniary interest in this Item, being that she is a RFS Volunteer at Hawkesbury Fire Control and her son plays for the Hawks at Turnbull Oval. She remained in the Chamber and participated in the discussion and voting on this matter.

Councillor Wheeler declared a less than significant non-pecuniary interest in this Item, being that her son is a member of the Wilberforce Brigade NSW RFS, and she is a member of the Hawkesbury Communications Brigade. She remained in the Chamber and participated in the discussion and voting on this matter.

MOTION

A MOTION was moved by Councillor Creed, seconded by Councillor Veigel.

Refer to RESOLUTION

25 RESOLUTION

RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel.

That Council receive and note the Quarter 2 - 2024/2025 Capital Projects Report.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil

ORDINARY MEETING

11. RECEIPT OF MINUTES OF OTHER COMMITTEES

Meeting Date: 18 February 2025

11. RECEIPT OF MINUTES OF OTHER COMMITTEES

11.1.1. ROC - Local Traffic Committee - 20 January 2025 - (82045)

MOTION

A MOTION was moved by Councillor Creed, seconded by Councillor Reardon.

Refer to RESOLUTION

26 RESOLUTION

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That the Council adopt the recommendations contained in the Minutes of the Hawkesbury Local Traffic Committee Meeting held on the 20 January 2025.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil

ORDINARY MEETING
12. NOTICES OF MOTION
Meeting Date: 18 February 2025

12. NOTICES OF MOTION

Nil reports.

ORDINARY MEETING

13. QUESTIONS WITH NOTICE

Meeting Date: 18 February 2025

13. QUESTIONS WITH NOTICE

Nil reports.

ORDINARY MEETING

14. RESPONSES TO QUESTIONS WITH NOTICE FROM PREVIOUS MEETING

Meeting Date: 18 February 2025

14. RESPONSES TO QUESTIONS WITH NOTICE FROM PREVIOUS MEETING

**14.1.1 Responses to Councillor Questions Taken on Notice at the Council Meeting -
4 February 2025**

There were no comments or further questions to the Councillor Question Taken on Notice at the Council Meeting on 4 February 2025.

ORDINARY MEETING
15. CONFIDENTIAL REPORTS
Meeting Date: 18 February 2025

15. CONFIDENTIAL REPORTS

Nil reports.

Meeting terminated at 9:39pm.

Submitted to and confirmed at the Ordinary meeting on 11 March 2025.

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Mayor



Ordinary Meeting

End of Minutes

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.