



Attachment 2 to Item 10.2.1.

Draft Operational Plan 2025/2026

Date of meeting: 8 April 2025
Location: Council Chambers
Time: 6:30pm



STATEMENT OF COMMITMENT TO FIRST NATIONS PEOPLES

Council acknowledges the Dharug and Darkinjung people as the Traditional Custodians of the land throughout the Hawkesbury.

Council recognises the continuing connection of First Nations people to their Country and respects the cultures and histories of Aboriginal and Torres Strait Islander peoples as the first peoples of this land.

OUR COMMUNITY'S VISION

Our Hawkesbury 2045:

We see the Hawkesbury as a vibrant and collaborative community living in harmony with our history and environment, whilst valuing our diversity, striving for innovation and a strong economy, to preserve and enhance our lifestyle and identity.



ABOUT THE PLAN

The Operational Plan sets out Council's actions, programs, and budget for the year ahead.

It details the specific initiatives that will be delivered in the first year of the Delivery Program 2025–2029, creating a clear link between the community's long-term goals in the Community Strategic Plan: Our Hawkesbury 2045 and the services, projects, and priorities Council will implement over the next 12 months.



Image: Gow Reserve, McGraths Hill

CONTENTS

| | |
|---|----|
| A Message from Our Councillors | 6 |
| Operational Plan 2025/2026 Summary | 7 |
| Integrated Planning and Reporting Framework | 8 |
| Major Projects 2025/2026 | 10 |
| Works Program Snapshot | 12 |
| 10 Targets to Measure Success | 14 |
| Our Budget | 16 |
| Service Reviews | 17 |
| How to Read This Plan | 18 |
| Operational Plan 2025/2026 Actions | 19 |
| Strategic Direction 1 - Great Place to Live | 20 |
| Strategic Direction 2 - Sustainable Environments and Heritage | 26 |
| Strategic Direction 3 - Thriving Economy | 32 |
| Strategic Direction 4 - Effective Leadership | 36 |
| 2025/2026 Estimates of Income and Expenditure | 45 |
| Glossary of Terms | 46 |
| Capital Works Program | 49 |
| Revenue Policy 2025/2026 | 53 |
| Fees and Charges 2025/2026 | 68 |

A MESSAGE FROM OUR COUNCILLORS

Council is proud to present the 2025/2026 Operational Plan.

The Plan highlights Council's contribution to delivering the four Strategic Directions outlined in our long-term Community Strategic Plan: Our Hawkesbury 2045.

This Plan represents the first year of action under the new Delivery Program 2025-2029, outlining specific details of the projects and activities that will be undertaken in the coming financial year.

Our continued commitment to the Hawkesbury community is to deliver on the actions contained within the 2025/2026 Operational Plan and to keep you informed of the progress.

Major Operational Plan highlights for 2025/2026 include budgets of:

- \$89.4 million on improving local roads and drainage.
- \$36.0 million on upgrading public spaces, parks, sports and recreation facilities.
- \$43.3 million on community and culture including local events, our Libraries, Gallery and Museum.
- \$41.4 million on waste collection, landfill and sewer.

Key initiatives will include:

- The delivery of a significant \$101.8 million Capital Works Program.
- Continued focus on finalising flood recovery works and actions across the Hawkesbury.
- Continued engagement, design and construction on the city shaping Western Sydney Infrastructure Grants Projects.
- Strategy and action implementation to progress delivering our 10 Targets.
- Continuing to provide and improve services for our community.

We are working closely with our Executive Leadership Team to ensure the successful implementation and reporting of this Operational Plan.

We will report back to our community via the Quarterly Budget Review, Six Monthly Progress Report and Annual Report on what has been achieved, and progress made during implementation.

We look forward to delivering these actions for our community and continuing to drive progress towards the community's vision for the Hawkesbury.



OPERATIONAL PLAN SUMMARY

THE PLAN

The Operational Plan is Council's action plan for achieving the community priorities outlined in the Community Strategic Plan. It is prepared each year and identifies the projects, programs and activities that Council will fund and deliver across the next 12 months.

Our Operational Plan 2025/2026 was developed through an extensive planning and prioritisation process. It contains 114 key actions for delivery across a wide range of services and work areas, a comprehensive capital works program and annual budget.

The plan is structured around delivering on the four key Strategic Directions of the Community Strategic Plan: Our Hawkesbury 2045.



**GREAT PLACE
TO LIVE**



**SUSTAINABLE
ENVIRONMENTS
AND HERITAGE**



**THRIVING
ECONOMY**



**EFFECTIVE
LEADERSHIP**

KEY PRIORITIES 2025/2026



\$102 Million Capital Program focused on flood recovery, asset renewal and Western Sydney Infrastructure Grants Projects.

Implementing actions from key informing strategies to create a sustainable Hawkesbury and deliver on our 10 Targets.



Continuously improving our service delivery to keep the Hawkesbury running and provide value for our community.

INTEGRATED PLANNING AND REPORTING FRAMEWORK

THE PROCESS

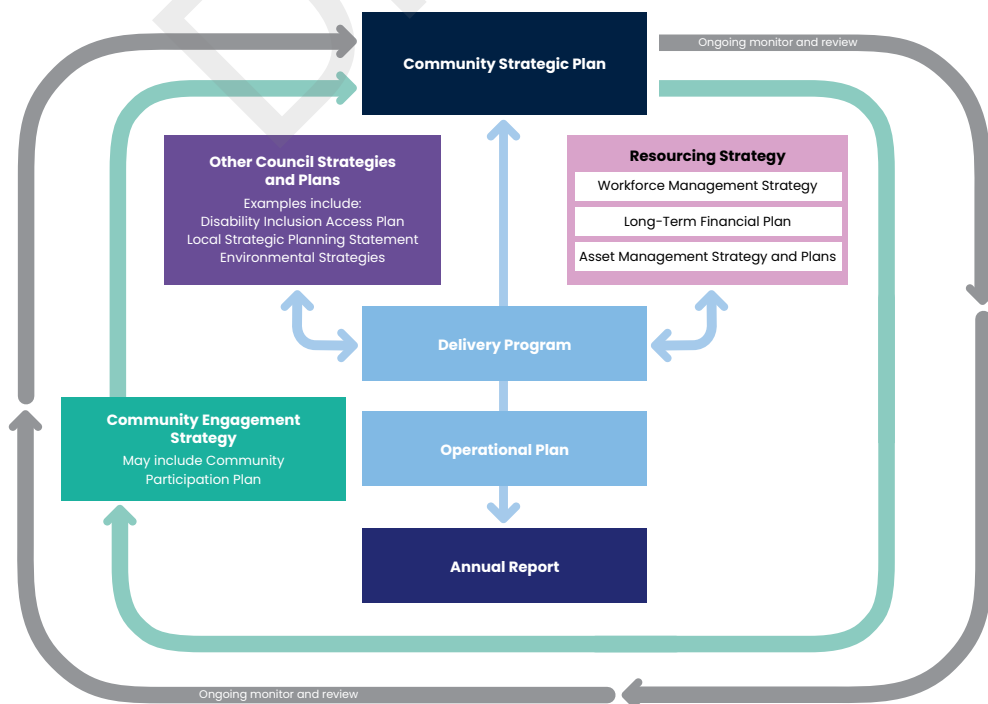
All Councils in NSW operate under the Integrated Planning and Reporting (IP&R) framework. The IP&R framework guides how each Council develops, documents and reports on their strategic plans under the Local Government Act 1993. It ensures that Council has effective plans for the future of the region, robust actions and projects to move things forward, and touch points to engage and update the community.

OPERATIONAL PLAN (THIS DOCUMENT)

The Operational Plan outlines Council’s commitment to delivering services, projects and initiatives over an annual period. It translates the strategic priorities set in the Delivery Program 2025–2029 into clear actions and resource allocations for the financial year, ensuring alignment with the long-term goals of the Community Strategic Plan: Our Hawkesbury 2045.

Adopted annually, the Operational Plan identifies the specific focus areas for the year ahead, including key action deliverables and responsibilities. It supports transparency and accountability by clearly setting out how Council will deliver on its strategic commitments within available resources, while responding to emerging needs and opportunities.

The Operational Plan is accompanied by Council’s annual Budget, which details the funding required to deliver the actions. This enables Council to monitor progress, manage resources effectively, and report back to the community on the outcomes achieved each year.



Office of Local Government – Integrated Planning and Reporting Framework 2021

RESOURCING STRATEGY

The Resourcing Strategy outlines how Council will support the implementation of the Delivery Program and Operational Plan over the short, medium and long term. It ensures that Council has the people, money and asset management capabilities to deliver services, meet community expectations and remain sustainable. The Resourcing Strategy is made up of:

Long Term Financial Plan (LTFP): This plan ensures that Council's financial resources are sustainable over a 10-year period. It enables responsible budgeting, planning for future infrastructure needs, and balancing community priorities with available funding. The LTFP also tests financial scenarios to improve long term outcomes with increased investment

Asset Management Strategy and Plans: This guides the sustainable maintenance, renewal and development of Council's infrastructure and assets. It ensures that assets such as roads, buildings, parks and drainage systems are managed effectively to provide long-term value to the community.

Workforce Management Strategy: This identifies the skills, capacity and capability Council needs to deliver its services and strategic priorities. It ensures that Council can attract, retain, and develop the right people to meet current and future demands.

To learn more and view all of Council's plans, visit: [Our IP&R Web-page](#)

COUNCIL'S ROLE

The role Council plays in delivering the strategies outlined in the CSP will vary depending on the priority, need, or opportunity. While the Operational Plan details the activities Council is directly responsible for, many of the goals also require collaboration, advocacy or partnership with other levels of government, key organisations and our community.

LEAD

Council takes responsibility for delivering projects and actions, with dedicated resources, clear timelines and communication of progress and outcomes.

PARTNER

Council works with key partners to deliver projects and actions, focusing on collaboration and ensuring mutual input and benefits.

ADVOCATE

Council influences decision-makers by developing an informed position and pushing for changes that support the priorities and strategies.

SUPPORT

Council provides assistance, such as in-kind support or resources, to externally led projects and actions that help deliver on the strategies.

ENABLE

Council helps build the capacity of others to deliver on the strategies by guiding, connecting, and enabling them to take action on their own initiatives.

MAJOR PROJECTS 2025/2026

WESTERN SYDNEY INFRASTRUCTURE GRANTS PROGRAM

In 2022, the NSW Government created the Western Sydney Infrastructure Grants Program (formerly WestInvest), which provided 15 Western Sydney Councils a total of \$2 billion - consisting of \$400 million of guaranteed funding and \$1.6 billion of competitive funding to deliver transformational infrastructure.

Hawkesbury City Council has received \$98 million in funding, contributing to \$113 million to deliver significant recreation, culture and amenity projects for the Hawkesbury community. \$38 Million in funding is allocated for 2025/2026.

All projects have faced budget pressures due to rising construction costs since the original funding applications. To manage this, Council is applying value engineering and cost management strategies during the design phase. Project scopes are being reviewed to balance short-term delivery with long-term community benefit. Community feedback will help inform Council's decisions on scope and priorities.

RICKABY'S CREEK BRIDGE CYCLEWAY

2025/2026 Budget - \$3.6M

Construction of a shared-path crossing from Richmond to the off-road cycleway with improved safety, providing an off-road crossing of Rickaby's Creek and enhancing linkages between Windsor and Richmond.

2025/2026 Actions – Completion of detailed design, approval from Transport for NSW and invite tenders for construction.

TAMPLIN FIELD HOBARTVILLE REDEVELOPMENT

2025/2026 Budget - \$3.1M

Tamplin Field will be redeveloped into a first-class sports and recreation precinct. Upgrades include a competition level running track, multipurpose field, playspace and dog training area. Lighting, parking and amenities will also be improved.

2025/2026 Actions – Completion of detailed design, award construction tender and commence construction.

OASIS AQUATIC AND FITNESS CENTRE IMPROVEMENTS

2025/2026 Budget - \$0.7M

Upgrades to the facility including children's splash park, shallow-depth program pool, deck space, increased parking, improved amenities and outdoor gym.

2025/2026 Actions – Endorsement of Plan of Management by Crown Land, development application approval, complete 75% design and invite design and construct tender.

KURRAJONG TO KURMOND CYCLEWAY

2025/2026 Budget - \$4.1M

Delivery of a shared off-road path alongside Bells Line of Road between Kurmond and Kurrajong, increasing active transport and recreation options for residents and tourists.

2025/2026 Actions – Completion of detailed design, approval from Transport for NSW, award construction tender and progress construction.

TURNBULL OVAL, NORTH RICHMOND UPGRADE

2025/2026 Budget - \$2.8M

Redevelopment of the oval including landscaping, grandstand and clubhouse, paving, playground and carparking.

2025/2026 Actions – Endorsement of Plan of Management by Crown Land, completion of detailed design, award construction tender and progress construction.

WOODBURY RESERVE, GLOSSODIA UPGRADE

2025/2026 Budget – \$4.0M

Significant upgrades of the recreation spaces including new playground, multi-purpose courts, amenities building, parking, shared paths, barbecue facilities and off-leash area.

2025/2026 Actions – Award of landscape and new amenities block tender and progress construction

RICHMOND SWIMMING CENTRE REDEVELOPMENT

2025/2026 Budget – \$3.2M

The redevelopment of the current 1960s facility will greatly improve the accessibility and services on offer at the swimming centre and enable it to operate all year round. Improvements include all season usage, accessibility upgrades, interactive splash feature park, increased shade, picnic facilities and improved amenities.

2025/2026 Actions – Development application approval, complete 75% design and invite design and construct tender.

NORTH RICHMOND COMMUNITY PRECINCT

2025/2026 Budget – \$5.7M

The redevelopment of the North Richmond Community Centre will create a hub that will serve as a meeting and cultural space, social and recreational hub, and a much needed fit-for-purpose emergency evacuation centre for the community residing west of the Hawkesbury River.

2025/2026 Actions – Emergency Evacuation Centre – Complete detailed design, development application approval, award construction tender and commence construction. Community Centre – Progress detailed design and development application review.

WAYFINDING AND SIGNAGE PROJECT

2025/2026 Budget – \$2.3M

This project will introduce a cohesive and consistent signage suite to assist user friendly navigation throughout the important places, histories and stories of the Hawkesbury region.

2025/2026 Actions – Complete installation of LGA entry and town centre signages.

FERNADELL PARK, PITT TOWN

2025/2026 Budget – \$8.5M

Fernadell Park in Pitt Town is being redeveloped in line with a Council-adopted Masterplan to meet the needs of the growing community. The upgrade will include new sports fields, multi-purpose courts, an amenities building, shaded play areas, and a fenced off-leash dog park. The park will also feature accessible pathways, picnic shelters, and a new community centre to create a welcoming and inclusive space for all.

2025/2026 Actions – Community Centre – Development application approval, finalise detailed design, award construction tender and progress construction. Landscape / Park component – Progress construction, complete early works and services, complete sports field and multi-sports court.

HAWKESBURY FIRE CONTROL CENTRE

Hawkesbury City Council, in partnership with the NSW Government, is developing a new Hawkesbury Fire Control Centre to enhance emergency response capabilities in the region. The new facility will be situated at the corner of Kurmond and McKinnons Roads in Wilberforce, adjacent to the existing NSW State Emergency Service (SES) Hawkesbury Headquarters, creating a dedicated Emergency Services Precinct.

2025/2026 Actions – Progress the project planning, detailed design and development consent for the new Hawkesbury Fire Control Centre.

WORKS PROGRAM SNAPSHOT

CAPITAL WORKS PROGRAM HIGHLIGHTS 2025/2026

A total budget of \$101.8 million has been allocated for the 2025/2026 Capital Works Program. Outside of the Western Sydney Infrastructure Grants Program, this years works are predominantly focused on road, public domain, open space and buildings renewal projects. A full listing of Council's Capital Works Program is provided on page 49.

ROAD REHABILITATION AND UPGRADES – \$48.2M



- Tennyson Road, Tennyson
- Spinks Road, Freemans Reach
- Old Pitt Town Road, Oakville
- Hanckel Road, Oakville
- Freemans Reach Road, Freemans Reach
- Scheyville Road Rehabilitation
- Sanctuary Drive, Windsor Downs
- Boundary Road, Vineyard
- Kurmond Road, Freemans Reach
- Bathurst Street, Pitt Town
- Walker Street, South Windsor
- Grose Wold Road, Grose Wold
- Grono Farm Road, Wilberforce
- Percival Street, Clarendon
- Gorricks Lane, Freemans Reach
- Riverview Street, North Richmond
- Sirius Road, South Windsor
- Buckingham Street, Pitt Town
- Road Resealing Program
- Minor Road Rehabilitation Program
- Road Resurfacing Program
- Local and Regional Roads Program

PUBLIC DOMAIN, OPEN SPACE AND RECREATION – \$28.8M



- Western Sydney Infrastructure Grants Program
- Park Furniture Program
- Liveability Program
- Minor Playground Renewal Program
- Bligh Park Playground
- Lions Park, Richmond Playspace Upgrade
- Upper Colo Facilities
- Richmond Lawn Cemetery
- Howe Park, The Terrace

COUNCIL AND COMMUNITY BUILDINGS – \$9.7M



- North Richmond Community Precinct and Evacuation Centre
- Hawkesbury Oasis and Fitness Centre Improvements
- Deerubbin Park Sporting Amenities
- Women’s Cottage Extension
- Community facilities Accessibility Upgrades
- Minor Building renewal Program

STORMWATER DRAINAGE IMPROVEMENT PROGRAM – \$2.1M



- Kerb and Gutter Renewal Program
- Stormwater Assets Design Program
- Stormwater Asset Renewal Program
- Freemans Reach Road Stormwater

ENVIRONMENT, SUSTAINABILITY & OTHER WORKS



- Waste Management Facility Leachate System and Cell Construction – \$1.5M
- Urban Tree Inventory Mapping – \$0.1M
- CCTV Stormwater Inspections – \$0.25M
- Sewer Pump station renewal – \$0.38M
- Sports Council Capital Contribution – \$0.36M
- Library Resources – \$0.3M
- Contribution to Emergency Services – \$1.6M
- Footpath Renewal Program – \$0.2M

10 TARGETS TO MEASURE SUCCESS

The 10 Targets are the key goals Council aims to achieve across the Delivery Program 2025-2026. These targets were developed in direct response to the community's identified priorities. Each target aligns with a major priority in the CSP, ensuring Council's work is purpose-driven and responsive to what matters most to our residents.

This section describes the major actions that will help deliver on each target for 2025/2026, which are further detailed throughout the Operational Plan.

INCREASE INFRASTRUCTURE RENEWAL TO REDUCE UNFUNDED PROJECTS BY A MINIMUM OF 20%

Council will increase investment in renewing ageing infrastructure and assets, reducing the unfunded projects by at least 20%. This will ensure improvements in the condition of roads and other essential assets to ensure safer, more reliable and sustainable infrastructure.

2025/2026 Actions - Deliver renewal program on all asset classes.

COMPLETE AND IMPLEMENT COUNCIL'S SUITE OF ENVIRONMENTAL, HERITAGE AND RESILIENCE STRATEGIES

Council will complete and implement a comprehensive suite of strategies focused on the environment, heritage, and resilience. These strategies will guide actions to protect natural and cultural assets and strengthen the community's ability to prepare for and respond to future challenges including natural disasters. They will also help us celebrate and tell the stories of our rich history and people.

2025/2026 Actions - Develop and adopt the Resilience Strategy. Deliver key actions from the the Urban Greening Strategy, Net Zero and Water Efficiency Strategy, Environmental Sustainability Strategy and Climate Change Resilience and Adaptation Action Plan. Deliver the Heritage Program.

COMPLETE AND OPEN EACH WESTERN SYDNEY INFRASTRUCTURE GRANTS PROJECT

Council will complete and open all infrastructure projects funded through the Western Sydney Infrastructure Grants Program. Delivering new and enhanced community facilities and public spaces that improve liveability and access across the region. This will include significant community engagement and planning to ensure each project can be delivered sustainably.

2025/2026 Actions - Significantly progress scoping, engagement, design and construction of each project.

UPGRADE AND RELAUNCH COUNCIL'S WEBSITE

Council will upgrade and relaunch its website to provide a more modern, accessible, and user friendly platform. This will make it easier for residents to find information, access services, and engage with Council online.

2025/2026 Actions - Develop project plan and commence key actions including improving website search functions and template designs.

REVITALISE KEY COMMUNITY FACILITIES AND OPEN SPACES TO INCREASE ACCESS AND UTILISATION

Council will revitalise selected community facilities and open spaces to improve their functionality, inclusiveness, usage and appeal. These upgrades will increase community access, support local activation, and encourage broader use by people of all ages.

2025/2026 Actions – Delivery key capital works. Develop actions plan to improve facility management models.

SIGNIFICANTLY IMPROVE CURRENT DEVELOPMENT APPLICATION PROCESSES

Council will significantly improve its Development Application processes to increase efficiency, transparency, and responsiveness. These improvements will support an improved customer experience and communication.

2025/2026 Actions – Complete AI trial. Review key processes.

REDUCE COUNCIL'S OPERATIONAL EMISSIONS TO MOVE CLOSER TO NET ZERO

Council will reduce its operational greenhouse gas emissions through targeted actions in energy efficiency, fleet management, and procurement. This will move the organisation closer to Net Zero and demonstrate leadership in climate action.

2025/2026 Actions – Improve data monitoring and capture. Develop Net Zero Pathways.

DELIVER SIGNIFICANT IMPROVEMENTS IN RETURNS FROM COUNCIL'S PROPERTY STRATEGY INCLUDING LAND HOLDINGS IN WINDSOR

Council will deliver stronger financial returns through strategic management of its property portfolio, including investigating options for key land holdings in Windsor. Increased revenue will help fund community services, infrastructure, and future investment.

2025/2026 Actions – Complete Child Care Centre and Remnant Land reviews.

INCREASE ECONOMIC ACTIVITY IN RICHMOND AND WINDSOR CBDS

Council will implement initiatives to boost economic activity in the Richmond and Windsor CBDs by supporting local businesses, enhancing public spaces, and promoting the unique character of both town centres. The completion of the Liveability Program and delivery of key events including Light Up Windsor and Savour the Flavour will continue to be key actions.

2025/2026 Actions – Implement the Place Activation Program, Local Attraction Program and host our calendar of iconic major events.

COMPLETE MAJOR PLANNING INITIATIVES TO MANAGE GROWTH WITHIN THE HAWKESBURY LGA

Council will complete major planning initiatives that guide how growth is managed across the Hawkesbury. These plans, including continued work on the Local Environment Plan, Development Control Plan and key flood studies will ensure future development is sustainable, well located, and consistent with the community's vision for the area.

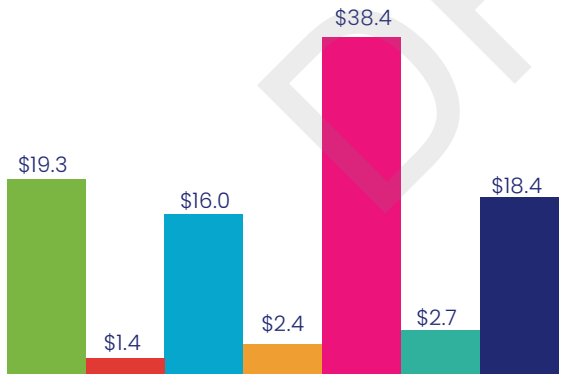
2025/2026 Actions – Progress Local Environment Plan review and relevant Development Control Plan updates.

OUR BUDGET

| Where does Council spend our money? | \$Million |
|---|--------------|
| Community and Culture | 43.3 |
| Corporate Services | 5.5 |
| Public Spaces, Parks, Sports and Recreation | 36.0 |
| Regulation and Community Safety | 3.1 |
| Road and Drainage Infrastructure | 89.4 |
| Strategic Planning | 6.1 |
| Waste Management and Resource Recovery | 41.4 |
| TOTAL | 224.8 |

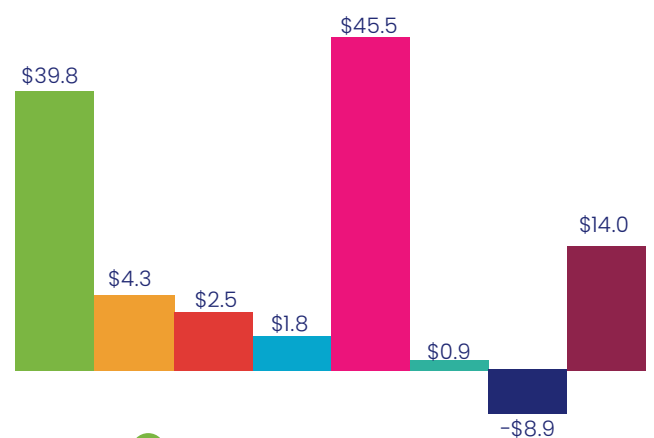
| Where does the money come from? | \$Million |
|--|--------------|
| Rates and Annual Charges | 89.5 |
| User Charges and Fees | 9.7 |
| Interest on Investments | 4.1 |
| Other Revenue | 5.6 |
| Grants and Contributions | 102.3 |
| Sale of Assets | 2.1 |
| Internal Reserves (Net)* money moving to reserves for future expenditure | -20.0 |
| Depreciation | 31.5 |
| TOTAL | 224.8 |

HOW COUNCIL WILL SPEND EVERY \$100



- Community and Culture
- Regulation and Community Safety
- Public Spaces, Parks, Sports and Recreation
- Corporate Services
- Roads and Drainage Infrastructure
- Strategic Planning
- Waste Management and Resource Recovery

HOW COUNCIL WILL FUND THIS WITH EVERY \$100



- Rates and Annual Charges
- User Charges and Fees
- Other Revenue
- Interest on Investments
- Grants and Contributions
- Sales of Assets
- Reserves
- Depreciation

SERVICE REVIEWS

Council provides a wide range of services to our community every day. This includes external services such as Waste Collection, Open Space, Events and the Companion Animal Shelter, as well as internal services that support both the organisation and city, including Asset Systems, Governance and Strategic Planning. Some of these services are guided by legislative requirements while others have more flexibility in their delivery. A full list of Council's services is contained within the Delivery program 2025-2029.

Council will undertake a program targeted service reviews to examine the performance and cost effectiveness of its functions. These reviews will assess alignment with strategic priorities, community expectations, and best practice standards. The findings will inform decisions around improving service delivery, service levels, refining processes, and exploring alternative models to ensure ongoing value and responsiveness.

Where required, these service reviews will involve community engagement to help understand the needs and priorities of users and stakeholders. Outcomes will be reported on as part of this Operational Plan through the Six Monthly Progress Report, Annual Report and to the Audit, Risk and Improvement Committee (ARIC).

The following Service Reviews are planned for 2025/2026:

- **Childcare Centre Review**
- **Remnant Land Review**
- **Development Engineering Services Review**

Other functional reviews and service reviews may be added to the schedule if key opportunities arise throughout the year.



Image: North Richmond Community Centre

HOW TO READ THIS PLAN

The Operational Plan 2025/2026 has been structured around the four key Strategic Directions of the CSP, linking directly from the Delivery Program 2025–2029.



**GREAT PLACE
TO LIVE**



**SUSTAINABLE
ENVIRONMENTS
AND HERITAGE**



**THRIVING
ECONOMY**



**EFFECTIVE
LEADERSHIP**

This Operational Plan focuses on the specific actions Council will deliver in the 2025/2026 financial year and how those actions contribute to Principal Activities and Strategic Directions.

The below section explains each element of the plan to help understand how to read and interpret the coming pages.

CSP STRATEGIES

These are the strategic directions and goals identified in the CSP. They reflect the community's long-term aspirations and guide Council's Principal Activities, priorities and services. Multiple delivery partners are responsible for implementing these strategies.

PRINCIPAL ACTIVITIES

Principal Activities are the major areas of work Council will deliver during its term to drive progress against each CSP Strategy, as detailed in the Delivery Program 2025–2029.

OPERATIONAL PLAN ACTION

This is the specific Action Council will deliver during the 2025/2026 financial year under each Principal Activity.

DELIVERABLE(S)

The deliverables outline what will be produced or completed under of each action for the 2025/2026 period. They are the tangible outputs used to track progress.

RESPONSIBLE LEAD UNIT

This identifies the Council team or unit responsible for delivering the action.

COUNCIL STRATEGY LINK

This section shows how each Action aligns with Council's adopted strategies and plans. It ensures that informing strategies are effectively integrated, with many actions in the Operational Plan drawn directly from these strategies.

**OPERATIONAL PLAN
2025/2026**

STRATEGIC DIRECTION 1 GREAT PLACE TO LIVE



WHAT IT MEANS

Hawkesbury is a region of vibrant towns and villages, each with unique strengths, opportunities, and character. This strategic direction focuses on creating accessible, connected, and resilient communities where people feel safe, supported, and engaged.

By investing in our places, spaces, and infrastructure, we foster thriving communities that embrace cultural identity, sustainable growth, and a strong sense of belonging. Through collaboration and empowerment, we ensure that Hawkesbury remains a great place to live.

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|--------------------------------------|---|-------------------------------------|--------------------------|
| CSP Strategy - 1.1 Collaborate with and empower the community to be resilient | | | | |
| 1.1.1 Support community resilience through planning, education and key initiatives | Resilience Strategy | Develop and adopt Resilience Strategy | Strategic Planning | Resilience Strategy |
| | Community Hubs | Deliver the Community Hubs initiative across the Hawkesbury | Community Planning and Partnerships | |
| 1.1.2 Strengthen flood and bushfire emergency plans, preparedness and hazard awareness | Hawkesbury Fire Control Centre | Progress the project planning, detailed design and development consent for the new Hawkesbury Fire Control Centre | Infrastructure Services | |
| | Emergency Management Program | Provide effective disaster management and support, as required Deliver Local Emergency Management Officer responsibilities Implement key actions from the Resilience Strategy | Infrastructure Operations | Resilience Strategy |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|---|--|-------------------------------------|--|
| CSP Strategy - 1.2 Encourage, educate and enable our community to be safe and healthy | | | | |
| 1.2.1 Promote community health, wellbeing, and safety through education and programs | Disability Inclusion Action Plan Implementation | <p>Implement key initiatives for the current year in the Disability Inclusion Action Plan</p> <p>Provide support and oversight of cross Council deliverables</p> <p>Convene engagement with Disability Inclusion Advisory Group</p> <p>Provide statutory reports on progress</p> | Community Planning and Partnerships | Disability Inclusion Action Plan 2023-2026 |
| | Child Safety Framework and Action Plan implementation | <p>Implement key initiatives from the Child Safety Action Plan</p> <p>Provide support and oversight of cross Council deliverables</p> <p>Support internal cultural initiatives including training</p> | Community Planning and Partnerships | Child Safe Framework and Action Plan |
| 1.2.2 Encourage active participation in a range of sporting, recreation and health pursuits for all ages | Western Sydney Infrastructure Grants Program | <p>Complete various phases for all key projects</p> <p>Report back to Council on any changes required against grant</p> <p>Complete all activity reports for the grant body</p> | Capital Programs | |
| | Richmond Pool and Hawkesbury Oasis Aquatic and Fitness Centre | Continue management of the Richmond Pool and Hawkesbury Oasis Aquatic and Fitness Centre including operating models | City Services | |
| | Hawkesbury Sports Council (HSC) support program | <p>Support HSC to develop and deliver their sports plan and capital works</p> <p>Develop a Service Level Agreement between Council and the Hawkesbury Sports Council</p> | City Services | <p>Social Infrastructure Strategy 2024-2034</p> <p>Asset Management Strategy</p> |

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|--|---|-------------------------------------|--|
| CSP Strategy - 1.3 Create opportunities for partnerships, connection and collaboration | | | | |
| 1.3.1 Encourage and facilitate community partnerships and support services | Community Sponsorship Program | Facilitate promotion, processing and distribution of community sponsorship funding three times during the year in line with Program Guidelines | Community Planning and Partnerships | |
| | | Continue to support a range of community programs and events in branch portfolio areas Review Strategy and progress for adoption | | |
| 1.3.2 Support and expand active volunteering | Volunteer Program | Implement actions to attract and retain volunteering | Community Planning and Partnerships | Volunteer Strategy |
| | Arts and Culture Volunteer Program | Promote Arts and Culture Volunteering to recruit and train new volunteers Provide opportunities for Volunteers to upskill and undergo additional training | Arts and Culture | Cultural Plan |
| CSP Strategy - 1.4 Invest in our places, spaces and infrastructure to support thriving, prepared communities | | | | |
| 1.4.1 Enhance accessibility, safety and connectivity of our places and spaces | Community Safety Program | Deliver community safety projects and activities in conjunction with Transport for NSW and Hawkesbury Police Area command Deliver program of activities as agreed with Transport for NSW Implement priority activities in the Road Safety Action Plan | Community Planning and Partnerships | |
| | Community Facilities Improvement Program | Develop action plan to improve facility management models | Community Planning and Partnerships | Social Infrastructure Strategy 2024-2034 |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|--|--|-------------------------------------|--|
| 1.4.2 Provide, maintain and improve our parks and open spaces, libraries, Museum and Gallery, buildings and facilities | Open Space Capital Works Program | Design and deliver 25/26 Capital Works Program | Project Delivery | Asset Management Strategy |
| | Building Capital Works Program | Design and deliver 25/26 Capital Works Program | Project Delivery | Asset Management Strategy |
| | Open Space Enhancement and Maintenance Program | Maintenance activities prioritised, scheduled and completed in a timely manner to enhance the use of these facilities by our community | Infrastructure Operations | |
| | Building Enhancement and Maintenance Program | Deliver Preventative and reactive maintenance works scheduled and completed in a timely manner with minimal impact to users/tenants Deliver planned capital works projects | Infrastructure Operations | |
| | Parks Planning | Develop Parks Planning Program based on priorities and available resource | Strategic Planning | Land Management Plans |
| | Social Infrastructure Strategy | Deliver key actions from the Social Infrastructure Strategy | Strategic Planning | Social Infrastructure Strategy 2024-2034 |
| | Cemeteries Improvement Program | Implement improvements from the Cemeteries Service Review. Implement changes to the Internment Industry Scheme to be compliant with the license conditions for Council Cemeteries | City Services | |
| | Windsor River Users Hub | Commence project planning and designs for the Windsor River Users Hub | Capital Programs | |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|--|---|--|-------------------------------------|---|
| CSP Strategy - 1.5 Enrich our local identity by enhancing connection to our unique stories, landscapes and places | | | | |
| 1.5.1 Develop connections with our First Nation's people to celebrate and preserve culture and stories | Reconciliation Action Plan Development and Implementation | Develop action plan priorities and work plan Provide support and oversight of cross Council deliverables Convene engagement with Reconciliation Action Plan Working Group | Community Planning and Partnerships | Reconciliation Action Plan |
| | Aboriginal Community Stories and Relationships Program | Collaborate with the local Dharug community continue to build relationships and develop relevant exhibitions, programs and events Engage key stakeholders and/or knowledge holders to advise in the delivery and implementation of programs for the Aboriginal Endemic Garden | Arts and Culture | Reconciliation Action Plan Cultural Plan |
| 1.5.2 Deliver a range of programs that support story telling and connections to our culture | Museum, Library and Gallery Grants Program | Complete key grant programs including: Museum Garden Grant, Gallery Arts Trail, Gallery Lighting Grant, Museum/Gallery Sackville Grant, Burnt into Memory Grant and Library Digital IT Hub Grant | Arts and Culture | Cultural Plan |
| | Youth Program | Develop plans for the next Youth Summit codesigned with Youth Services Support the development of an ongoing Youth Advisory Group or Council | Community Planning and Partnerships | |
| | Cultural Plan Implementation | Develop action plan priorities and work plan Implement measurable KPIs against actions | Arts and Culture | Cultural Plan |

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|---|---|-----------------------------|---|
| CSP Strategy – 1.6 Effectively manage sustainable growth that contributes to the overall health of the Hawkesbury | | | | |
| 1.6.1 Plan for and manage development to balance growth, sustainability, and community benefit | Contributions Planning and Growth Centre Projects | Review Vineyard 7.11 Contribution Plan Review Hawkesbury 7.11 Contribution Plan Develop Section 64 Contribution Plan – Thornton Precinct Finalise Section 64 Contribution Plan – Cattai | Strategic Planning | Contributions Plans (s7.11, s7.12, s64) |
| | Development Application Process Improvements | Deliver key improvements to processes Complete AI Trial in partnership with NSW Department of Planning | Development Assessment | |
| 1.6.2 Protect environmental and rural character through planning controls and advocacy | Strategic Land Use Planning Program | Progress Local Environment Plan Review Complete required Development Control Plan updates Process Planning Proposals and Scoping Proposals | Strategic Planning | |
| | Floodplain Management Program | Complete Hawkesbury Floodplain Risk Management Study and Plan Complete Macdonald and Colo Rivers, Greens and Webbs Creek Flood Study and Floodplain Risk Management Study and Plan Complete Redbank Flood Study Complete Redbank Floodplain Risk Management Study and Plan | Strategic Planning | Floodplain Risk Management Study and Plan |
| CSP Strategy – 1.7 Create connected transport options and networks that are integrated, safe and cater for different needs | | | | |
| 1.7.1 Develop, enhance and advocate for improved transport networks including active transport links | Transport Network Enhancement and Maintenance Program | Maintenance activities prioritised, scheduled and completed to maximise safety of road users. Deliver planned capital works projects | Infrastructure Operations | Active Transport Plan |

STRATEGIC DIRECTION 2 SUSTAINABLE ENVIRONMENTS AND HERITAGE



WHAT IT MEANS

Hawkesbury is a region deeply connected to its natural landscapes and rich heritage, where history and environment shape the identity of our communities. This strategic direction focuses on safeguarding our cultural and environmental legacy through responsible management, collaboration, and informed decision-making.

By respecting the knowledge of our people, preserving historic places and traditions, and leading positive change, we ensure that future generations inherit a thriving and sustainable region. By protecting our waterways, nurturing biodiversity, and working together as custodians of the land, we strengthen the heart of our Hawkesbury.

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|--|---|---|-----------------------------|--------------------------|
| CSP Strategy – 2.1 Value, protect and enhance Hawkesbury’s heritage and historic assets | | | | |
| 2.1.1 Deliver heritage conservation support programs and initiatives | Heritage Program | Administer Local Heritage Assistance Fund Provide Heritage Advisory Service Complete Slab Barn Study Deliver the Inventory Listings Project Implement Aboriginal Cultural Heritage Study of funding permits Complete heritage referrals/minor works maintenance requests | Strategic Planning | Heritage Strategy |
| | Hawkesbury History, Arts and Heritage Program | Conserve and promote Hawkesbury’s history and heritage through exhibitions, publications, and programs Share local histories and stories through outreach programs and digital platform such as websites, social media and podcasts | Arts and Culture | Cultural Plan |

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|--|--|-----------------------------|--|
| CSP Strategy – 2.2 Enrich collaborations through connection to nature, environments and heritage | | | | |
| 2.2.1 Deliver programs and projects that connect people with Hawkesbury’s natural environment and ecology | Protecting the Natural Environment Program | Deliver the Bushcare and Bush Regeneration Program Operate Community Nursery and supply endemic plants Actively manage high conservation areas | City Services | Environmental Sustainability Strategy 2023–2033 Net Zero Emissions and Water Efficiency Strategy |
| CSP Strategy – 2.3 Build understanding of the importance of a healthy environment to social and economic wellbeing | | | | |
| 2.3.1 Lead and support environmental sustainability programs and promote sustainable practices | Urban Greening Strategy and Environmental Sustainability Strategy Implementation | Establish Urban Greening Working Group Undertake inventory of Urban Street Trees Establish Green Grid Action 10 short term actions from Environmental Sustainability Strategy Finalise Hawkesbury Nepean River System Coastal Management Program | Strategic Planning | Environmental Sustainability Strategy 2023–2033 Urban Greening Strategy 2023–2033 |
| | Biodiversity Program including Koala Plan of Management | Complete Fine Scale Vegetation Mapping Complete Koala Feed Tree Species List Completed Complete Koala Occupation Surveys | Strategic Planning | Environmental Sustainability Strategy 2023–2033 Urban Greening Strategy 2023–2033 Koala Plan of Management |

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|---|--|-------------------------------------|----------------------------------|
| 2.3.2 Implement compliance and regulatory measures to protect our environments | Swimming Pool Compliance Delivery | Deliver annual program of Swimming Pool Compliance inspections | Development Assessment | |
| | Regulatory Staff Development and Training Program | Deliver training program on key policies and procedures | Regulatory Services | |
| | Illegal Dumping Program | Promote use of online reporting tools Seek grant funding opportunities Investigate and pursue incidents of illegal dumping | Regulatory Services | |
| | Notice and Order Process Implementation | Implement actions to ensure all notices and orders are issued in line with new processes | Regulatory Services | |
| | Responsible Pet Ownership Program | Investigate future options for the Companion Animal Shelter Deliver programs including microchipping | Regulatory Services | |
| | Health Inspection Program | Deliver the annual inspection programs for Environmental Health | Regulatory Services | |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|---|--|-----------------------------|---|
| CSP Strategy – 2.4 Empower the Hawkesbury to make sustainable choices | | | | |
| 2.4.1 Implement programs that promote sustainable living, waste management and resource conservation | Property Bin Audit | Undertake a wider bin audit and finalise recommendations | Resource Recovery | Waste and Resource Recovery Strategy 2032 |
| | Waste and Resource Recovery Strategy Implementation | Implement key actions from the Waste and Resource Recovery Strategy Conduct four resource recovery activities and engagements | Resource Recovery | Waste and Resource Recovery Strategy 2032 |
| | Litter Prevention Plan | Implement Litter Prevention Plan actions | Resource Recovery | Litter Prevention Strategy |
| | FOGO Planning and Implementation | Deliver key planning initiatives from the adopted Implementation Plan | Resource Recovery | Food Organics Garden Organics (FOGO) Transition Plan |
| | Beyond 2026 (Waste Facility Strategy) | Deliver key planning initiatives from the adopted Implementation Plan | Resource Recovery | Waste and Resource Recovery Strategy 2032 Landfill Management Strategy (Beyond 2026) |

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|---|---|-----------------------------|---------------------------|
| CSP Strategy – 2.5 Invest in actions that support healthy environments, waterways and ecosystems | | | | |
| 2.5.1 Develop active partnerships and implement programs designed to improve the health of our rivers, environments and ecosystems | Hazard Reduction Program | Partner with Rural Fire Services to deliver hazard reduction programs on Council managed land | City Services | |
| | Hawkesbury Nepean Nutrient Offset Framework | Continue development and implementation of Council’s response to the requirements of the NSW Environmental Protection Authority’s Hawkesbury-Nepean Nutrient Offset Framework | Wastewater Management | |
| | Stormwater Pipes CCTV Camera Inspections | Complete inspection program as per the schedule | Asset Systems and Planning | Asset Management Strategy |
| | Stormwater Capital Works Program | Design and deliver 25/26 Capital Works Program | Project Delivery | Asset Management Strategy |
| | Integrated Water Cycle Management Strategy | Develop and adopt an Integrated Water Cycle Management (IWCM) Strategy | Wastewater Management | |
| | Waste Water Operating Model | Deliver continued review of Council’s Waste Water Operations | Wastewater Management | |
| | Riverbank Erosion Program | Work with impacted landowners to improve erosion and sediment controls Deliver education and compliance program | Regulatory Services | Regulatory Services |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|--|--|-----------------------------|--|
| CSP Strategy - 2.6 Develop our understanding of the Hawkesbury's contribution to changing climate and invest in mitigation actions | | | | |
| 2.6.1 Lead climate action through initiatives and education | Electric Plant and Vehicle Transition Program | <p>Continue to review and assess EV options where feasible</p> <p>Procure electric plant identified in the 10-year Plant Replacement Program</p> <p>Trial and progressively implement electric plant when infrastructure, funding and technology permits</p> | Infrastructure Operations | <p>Climate Change Risk Assessment and Adaptation Action Plan</p> <p>Net Zero Emissions and Water Efficiency Strategy</p> |
| | Net Zero and Water Efficiency Strategy and Climate Change Resilience and Adaptation Action Plan Implementation | <p>Develop Net Zero Pathways</p> <p>Convene the Renewable and Assets Working Group</p> <p>Install 3 EV chargers and continue EV transition into fleet</p> <p>Publish Net Zero and Water Efficiency data</p> | Strategic Planning | <p>Climate Change Risk Assessment and Adaptation Action Plan</p> <p>Net Zero Emissions and Water Efficiency Strategy</p> |

STRATEGIC DIRECTION 3 THRIVING ECONOMY



WHAT IT MEANS

Hawkesbury is a region of innovation, opportunity, and local enterprise, where businesses, tourism, and creative industries drive economic growth while preserving our unique character. This strategic direction focuses on fostering a thriving economy that supports local businesses, encourages circular practices, and promotes the Hawkesbury as a premier destination to visit, work, and invest.

Through investment in our roads and vital infrastructure, tourism, and cultural activation, we strengthen connections between our towns and villages, ensuring equitable access to opportunities. By supporting local artists, businesses, and sustainable practices, we cultivate an economy that is innovative, inclusive, and future focused.

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|---|---|-----------------------------|-------------------------------|
| CSP Strategy – 3.1 Invest in and advocate for our roads and transport infrastructure | | | | |
| 3.1.1 Deliver road maintenance and upgrade programs to improve our transport networks | Roads Capital Works Program | Design and deliver 25/26 Capital Works Program | Project Delivery | Asset Management Strategy |
| | Infrastructure Recovery Program | Deliver budgeted programs of infrastructure recovery work utilising grant funding | Capital Programs | Asset Management Strategy |
| CSP Strategy – 3.2 Support our local businesses to be innovative, sustainable and connected | | | | |
| 3.2.1 Deliver programs that promote business innovation and strengthen local business networks | Local Business Workshop, Seminar and Skills Development Program | Review program in accordance with adopted Economic Development Strategy and engagement with local businesses Deliver revised program | Economic Development | Economic Development Strategy |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|---------------------------------------|---|-----------------------------|--|
| CSP Strategy – 3.3 Promote the Hawkesbury as a great place to visit, work and invest | | | | |
| 3.3.1 Deliver targeted tourism and destination marketing campaigns | Local Economy and Tourism Advocacy | Attend regional workshops and events Provide feedback on regional items within timeframes as required Engage with local businesses to update them on opportunities and monitor local industry needs | Economic Development | Economic Development Strategy |
| | Visitor Information Centre Operations | Research and develop a Customer Satisfaction Program Review results to maintain a positive average Implement recommended actions from the service review of the Centre | Economic Development | Economic Development Strategy Destination Management Plan |
| | Local Attraction Program | Develop yearly program for Visitor Information Centre promotion attendance Monitor promotional activities and pilot key actions | Economic Development | Economic Development Strategy Destination Management Plan |
| | Destination Management Plan | Complete review of the Destination Management Plan Investigate tourism opportunities and other data to inform review | Economic Development | Destination Management Plan |

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|--|--|--|-------------------------------------|----------------------------------|
| 3.3.2 Support the growth of jobs and key industries including agribusiness and tourism | Economic Development Strategy | Develop and adopt revised strategy Commence implementation of actions | Economic Development | Economic Development Strategy |
| | Liquid Trade Waste Framework | Develop Liquid Trade Waste Policy | Wastewater Management | |
| | Annual Fire Safety Schedule Program | Implement actions to continuously improve Annual Fire Safety Program | Development Assessment | |
| | Agritourism Community Safety Education Program | Deliver an education program for Agritourism providers | Regulatory Services | |
| CSP Strategy - 3.4 Enhance the unique qualities and connectivity of our towns and villages to contribute to a thriving Hawkesbury | | | | |
| 3.4.1 Deliver place based improvements that celebrate the identity and maximise appeal of towns and villages | Place Activation Program | Roll out and complete the South Windsor and Windsor Shop-front Façade Improvement Program Research and develop activation program for main town centres and villages Execute new place activation program Review and revise annual activation Program | Economic Development | Economic Development Strategy |
| | Place Plans | Complete and adopt Place Plans | Economic Development | Place Plans |

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|--|--|---|-----------------------------|--------------------------|
| CSP Strategy – 3.5 Invest in local artists and creators to enrich Hawkesbury’s identity and economy | | | | |
| 3.5.1 Deliver initiatives that support and promote local arts and culture | Lifelong Learning Program | Collaborate with local services, health, seniors, preschools, homeschools and schools to integrate library and gallery resources Develop and implement site specific public programs such as Dementia Tours and Culture Dose of Kids | Arts and Culture | Cultural Plan |
| CSP Strategy – 3.6 Create opportunities for place-making celebrations, events, activations and cultural expressions | | | | |
| 3.6.1 Host and support celebrations, events and cultural expressions | Event Program | Deliver Council’s calendar of iconic, civic and community events | Communication and Events | Events Strategy |
| | Review Events Program and Sponsored Events Program | Review calendar of events and budget Review Sponsored Events Program Review and adopt Sustainable Events Policy | Communication and Events | Events Strategy |
| | Deerubbin Centre 20th Anniversary Program | Deliver anniversary programs connecting with lifecycle programs and sustainability | Arts and Culture | |

STRATEGIC DIRECTION 4 EFFECTIVE LEADERSHIP



WHAT IT MEANS

Strong, accountable, and inclusive leadership is the foundation of a thriving Hawkesbury. This strategic direction focuses on fostering collaboration, bold decision making, and community driven governance to ensure sustainable and impactful outcomes.

By embracing shared responsibility, we empower leaders at all levels within Council, government, businesses, and the community to work together, guided by the Community's vision for the Hawkesbury. Through informed choices, dynamic leadership, and meaningful engagement, we build trust, resilience, and a culture of empowerment.

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|--|--|---|--------------------------|
| CSP Strategy - 4.1 Provide representative, responsive and accountable governance | | | | |
| 4.1.1 Strengthen governance frameworks and accountability measures | Strategy Program | Conduct a Strategy and Action Plan review Develop a Strategy Guideline and Reporting Framework Embed and improve Strategy program reports and dashboards | Business Transformation and Customer Experience | |
| | Integrated Planning & Report Framework | Produce an endorsed Operational Plan Produce an endorsed Annual Report and Six-Monthly Progress Reports Embed and update Delivery Program Dashboard metrics/datasets Conduct the Community Satisfaction Survey and review future approach | Business Transformation and Customer Experience | |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|--|--|-------------------------------------|-----------------------------------|
| 4.1.1 Strengthen governance frameworks and accountability measures | Financial Sustainability Program | Quarterly Budget Review Statements submitted to Council within legislative timeframes Review options to ensure Council's long term financial sustainability including rating Review and adopt Long Term Financial Plan | Financial Services | Long Term Financial Plan |
| | Fees and Charges Module | Implement new Fees and Charges module to improve processes and compliance | Financial Services | Long Term Financial Plan |
| | Procurement Improvement Program | Implement key audit actions to improve procurement processes | Financial Services | Long Term Financial Plan |
| | Records Management Strategic Plan | Implement the 2025/2026 actions from the Strategic Plan Review and develop a new Records Management Strategic Plan for the 2026/2027 to 2029/2030 period | Governance and Risk | Records Management Strategic Plan |
| | Legislative Compliance Framework | Develop a Legislative Compliance Framework Develop and roll out education and awareness program Conduct regular reporting on legislative compliance | Governance and Risk | |
| | Governance Framework | Develop Governance Framework Develop and roll out education and awareness program and resources | Governance and Risk | |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|---|---|-------------------------------------|--|
| 4.1.1 Strengthen governance frameworks and accountability measures | Internal Audit Framework | Deliver annual Audit Program Develop Internal Audit Framework Develop and roll out education and awareness program and resources Convene the Audit, Risk and Improvement Committee | Governance and Risk | |
| | Risk Management Framework | Develop resources to support risk management culture Develop and roll out education and awareness program and resources Conduct regular reporting on risk management | Governance and Risk | Risk Management Framework |
| CSP Strategy – 4.2 Foster diverse, inclusive and informed community leadership | | | | |
| 4.2.1 Actively engage the community on key decisions and projects | Western Sydney Infrastructure Grants Program Engagement | Deliver the Western Sydney Infrastructure Grants Program engagement program and monitor engagement | Communication and Events | Communications and Engagement Strategy 2024-2028 |
| | Communication and Engagement Strategy Implementation | Ensure information on social media is reflected on the website Identify further opportunities for direct mail that is targeted and cost effective Identify further opportunities within the Student Leadership Program to educate students Identify further opportunities to engage young people | Communication and Events | Communications and Engagement Strategy 2024-2028 |

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|--|---|-------------------------------------|--|
| 4.2.1 Actively engage the community on key decisions and projects | Social Media Platform Review | Work with stakeholders to streamline Council's social media platforms | Communication and Events | Communications and Engagement Strategy 2024–2028 |
| | Major Project Engagement | Develop and deliver communications and engagement campaigns on Council's major projects | Communication and Events | Communications and Engagement Strategy 2024–2028 |
| CSP Strategy – 4.3 Establish strong leadership networks and engagement to collaborate across shared responsibilities | | | | |
| 4.3.1 Develop collaborative action plans with regional delivery partners | Advocacy and Partnerships Program | Advocate on behalf of the Hawkesbury for positive outcomes on major regional issues and projects Build strategic partnerships that benefit the Hawkesbury and assist in delivering on the CSP Strategic Directions | General Manager | |
| CSP Strategy – 4.4 Support a strong local Council that delivers on its values and commitments | | | | |
| 4.4.1 Provide key corporate services that facilitate effective service delivery | HR Policy and Procedures Review | Develop a working review document for Policies and Procedures Review, consult and implement revised Policies and Procedures | People and Development | Workforce Management Strategy |
| | Safety Culture Framework | Develop a WHS maturity/culture assessment Develop 3-year road map Implement key activities from roadmap | People and Development | Workforce Management Strategy |

| Principal Activity 2025–2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|--|--|---|-------------------------------------|----------------------------------|
| 4.4.1 Provide key corporate services that facilitate effective service delivery | WHS Leadership Capability | Review and implement Leadership KPIs Develop WHS leadership capability training Implement agreed WHS leadership training Develop new manager/ leadership induction training program | People and Development | Workforce Management Strategy |
| | Trainee/ Apprenticeship Program | Develop and implement participant learning and networking activity program Complete future grant applications Develop program promotion plan Develop transition to permanent employment plan | People and Development | Workforce Management Strategy |
| | Work Experience Program | Develop and gain endorsement for formal work experience program Liaise with public high schools on program opportunities | People and Development | Workforce Management Strategy |
| | Connected Leader Development Program | Develop and deliver targeted Connected Leader staff sessions on a range of important topics | People and Development | Workforce Management Strategy |
| | Cyber Security Framework | Investigate and procure identified tools and associated resourcing Implement mitigation tools and strategy | Information Services | Cyber Security Framework |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|--|---|---|-------------------------------------|----------------------------------|
| 4.4.1 Provide key corporate services that facilitate effective service delivery | Major TechnologyOne (ERP system) Upgrade | Implement CiA Live Phase 2 implementation – Enterprise Cash Receipting Implement CiA Live Phase 2 implementation – Sundry Debtors including online Debtors payments Implement CiA Live Phase 3 implementation – Simple Applications | Information Services | ICT Strategy |
| | Lease replacement of Network Infrastructure and Desktop Equipment | Complete key service and equipment changeovers | Information Services | ICT Strategy |
| | WiFi Upgrades | Complete key WiFi upgrades | Information Services | ICT Strategy |
| | Council Property Management | Optimise commercial occupancy rates and commercial rental returns Transfer expired leases to new leases at current market rates | Property Management and Strategy | Property Strategy |
| | Property Strategy and Policy Implementation | Complete Child Care Centre Review Complete Remnant Land Review Commence review of Council owned car parks Commence Windsor CBD Precinct property scoping | Property Management and Strategy | Property Strategy |
| | Land Acquisitions Program | Complete land acquisitions required to support Council's strategic objectives | Property Management and Strategy | Property Strategy |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|---|---|---|---|--|
| 4.4.2 Provide key customer services that improve our customer experience | Customer Service Experience Strategy Action Plan Implementation | Implement the Customer Service Experience Strategy | Business Transformation and Customer Experience | Customer Service Experience Strategy Action Plan |
| | Website Upgrade | <p>Improve Website Search Function</p> <p>Refresh Council Website template designs and features</p> <p>Develop a Content Management System How to Guide including template standards</p> <p>Develop and roll out a training program</p> | Business Transformation and Customer Experience | Communications and Engagement Strategy 2024-2028 |
| | Museum, Library and Gallery Website Improvements | <p>Develop and deliver improved website templates</p> <p>Review content of the Library, Museum and Gallery websites to ensure that it is accessible and relevant to the community</p> | Arts and Culture | |
| CSP Strategy - 4.5 Invest in engagement and evidence gathering that supports good decision making and advocacy | | | | |
| 4.5.1 Improve data gathering and engagement that supports continuous improvement and strategy development | Data Analytics and Visualisations Program | <p>Enhance Council dashboards for internal and public use</p> <p>Improve waste and recycling collection tools</p> <p>Strengthen data management and access systems</p> | Business Transformation and Customer Experience | |
| | Operational Excellence | Embed Operational Excellence Framework and report on continuous improvement progress | Business Transformation and Customer Experience | |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|--|--|---|---|----------------------------------|
| 4.5.1 Improve data gathering and engagement that supports continuous improvement and strategy development | Service Reviews Framework | Deliver the annual Service Review schedule and report on improvement progress | Business Transformation and Customer Experience | |
| | Asset Management Strategy and Asset Management Plans | Deliver key strategic actions from the adopted Asset Management Strategy and Plans Complete Annual Review and update of the Strategy and Plans Update the five-year rolling program | Asset Systems and Planning | Asset Management Strategy |
| | Asset Management System Improvements | Update dashboarding of key asset data Integrate with mapping systems Improve collaboration and promotion of project lifecycle management | Asset Systems and Planning | Asset Management Strategy |
| | Capital Works Program Design and Development | Complete 75% of the 26/27 projects scoped and 50% of the 27/28 projects designed. | Asset Systems and Planning | Asset Management Strategy |
| | Infrastructure Operations Improvement Program | Implement Service Review Management actions | Infrastructure Operations | |
| | Project and Change Management Framework | Embed and improve the Framework Deliver training and program reports | Business Transformation and Customer Experience | |

| Principal Activity 2025-2029 | Operational Plan Action 2025/2026 | Deliverable(s) 2025/2026 | Responsible Lead Unit(s) | Council Strategy Link |
|--|--------------------------------------|--|-----------------------------|--------------------------|
| CSP Strategy - 4.6 Empower bold decision making for a sustainable Hawkesbury | | | | |
| 4.6.1 Promote sustainable decision making through strong policy development and implementation | Policy Review Program | Implement the actions from Year 1 of the Policy Review Program | Governance and Risk | |

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2025/2026 ESTIMATES OF INCOME AND EXPENDITURE

FINANCIAL SUSTAINABILITY

One of Council's long-term objectives is to build strong financial sustainability for now and future generations. This will ensure that Council can continue to provide services at the level expected from our community into the long-term.

The Long Term Financial Plan is reviewed regularly and strategies developed to ensure continued financial sustainability.

The following table shows the change in financial sustainability performance measures, as determined by the NSW Office of Local Government, over the last three years and the projected results as of 30 June 2025 and 30 June 2026.

| Performance Measure | Benchmark | 2021/2022 Actual Results | 2022/2023 Actual Result | 2023/24 Actual Result | 2024/2025 Amended Budget | 2025/2026 Draft Budget |
|---|-----------|--------------------------|-------------------------|-----------------------|--------------------------|------------------------|
| Operating Performance | 0 | 0.155 | 0.213 | 0.155 | 0.253 | 0.197 |
| Own Source Revenue | >60% | 58.1% | 49.5% | 46.1% | 44.9% | 48.5% |
| Building and Infrastructure Asset Renewal | >100% | 150.0% | 125.5% | 212.0% | 385.2% | 203.8% |
| Infrastructure Backlog | <2% | 2.1% | 3.4% | 3.1% | 4.4% | 4.7% |
| Asset Maintenance | >100% | 91.7% | 102.4% | 96.4% | 122.8% | 119.6% |
| Debt Service | >0%<20% | 2.8% | 3.4% | 2.6% | 3.1% | 3.2% |

*Measures as reported in Council's Audited Financial Statements.

The projected Own Source Revenue Ratio will not meet the benchmark of 60% as a result of the level of operating grants in the form of the Disaster Recovery Funding Arrangements to address flood recovery. This is a temporary issue and will resolve in future years as this work is completed.

The Infrastructure Backlog Ratio is also projected not to meet the benchmark of 2%. This has arisen from delays in capital renewals arising from natural disasters and historic levels of underfunding of asset renewal. The overall conditions of assets has also declined as a result of damages arising from flooding, which is being addressed. This indicates that the level of funding required for renewal needs to increase in order to maintain assets in a safe and functional condition. The Asset Management Strategy provides more details on Council's asset portfolio, future challenges and strategies.

GLOSSARY OF TERMS

To assist in the understanding of the budgeted estimates of income and expenditure included within this section of the 2025/2026 Operational Plan, a glossary of terms has been provided below.

| TERM | DEFINITION |
|---|---|
| Application of capital funding | Various categories of capital expenditure, sorted by asset class and whether works are new or renewal. |
| Capital expenditure | Costs associated with works that improve the level of service able to be provided to the community from an asset. |
| Capital funding | Funds used to provide capital expenditure. |
| Consultants | Professionals that are external to Council, used to provide expert advice when either resources are not available internally, or independence is required. |
| Contributions – outside bodies | Funds that are contributed by Council towards other organisations. These contributions are either regulated or required for Council to participate or be represented by the organisation. Organisations include the EPA, State Planning Commission, Hawkesbury River County Council, and WSROC. |
| Depreciation | Costs that reflect the consumption of the value of an asset over time. |
| Employee Costs | Expenses incurred relating to the employment of salary and wages staff, including: worked time, allowances, overtime, leave entitlements, staff training, superannuation, workers compensation and casuals. |
| Expenditure from continuing operations | Costs incurred in relation to Council providing goods and services to the community. |
| Income from continuing operations | Income generated by Council to fund the provision of goods and services to the community. |
| Overheads | Distribution of internal service costs incurred, that are not directly allocated. For example, payroll processing, IT support and hardware, corporate governance, word processing and risk management. |
| Net capital expenditure | The net result of deducting the capital expenditure from capital funding. |
| Net operating result | The result from deducting expenses from income relating to continuing operations. |

| TERM | DEFINITION |
|--------------------------|---|
| New Assets | The acquisition of or the upgrade/extension of current infrastructure assets, such as buildings, roads, sewer and parks. |
| Renewal of Assets | Capital expenditure that is required to bring or retain infrastructure assets at a satisfactory level to provide adequate services. |
| Reserves | Funds dedicated for specific purposes. For example, Developer contributions received are held in reserve until enough money exists to fund works identified in a Contributions Plan. |
| (Surplus)/Deficit | If income is greater than expenditure, a surplus results and is indicated by a negative value in the Budgeted Income Statement. If expenditure is greater than income, a deficit results and is indicated by a positive value in the Budgeted Income Statement. |



Image: Memorial Park, Pitt Town

INCOME STATEMENT – CONSOLIDATED

| Income Type | Original Budget 2024/2025 (\$'000) | Draft Budget 2025/2026 (\$'000) |
|--|--|---------------------------------------|
| Income from Continuing Operations | | |
| REVENUE | | |
| Rates and Annual Charges | -83,285 | -89,476 |
| User Charges and Fees | -10,606 | -9,711 |
| Other Revenue | -1,980 | -1,766 |
| Grants and Contributions provided for Operating Purposes | -63,535 | -41,573 |
| Grants and Contributions provided for Capital Purposes | -55,993 | -60,680 |
| Interest and Investment Income | -3,942 | -4,117 |
| Other Income | -3,576 | -3,840 |
| Total Income from Continuing Operations | -222,917 | -211,162 |
| EXPENSES FROM CONTINUING OPERATIONS | | |
| Employee Benefits and On-Costs | 39,730 | 40,719 |
| Materials and Services | 39,579 | 39,968 |
| Borrowing Costs | 3,034 | 2,602 |
| Depreciation and Amortisation and Impairment | 26,778 | 31,498 |
| Other Expenses | 6,477 | 6,597 |
| Total Expenses from Continuing Operations | 115,598 | 121,383 |
| Net Operating Result for the Year | -107,319 | -89,779 |
| Net Operating Result for the year before Grants and Contributions provided for Capital Purposes | -51,326 | -29,099 |
| SOURCE OF CAPITAL FUNDING (EXCLUDING RESERVES) | | |
| Proceeds from the sale of capital assets | -1,657 | -2,067 |
| Depreciation | -26,778 | -31,498 |
| Grants and Contributions – Capital | -55,993 | -60,680 |
| | -84,428 | -94,244 |
| APPLICATION OF CAPITAL FUNDING | | |
| New Assets | | |
| Land, Building and Land Improvements | 13,142 | 18,495 |
| Roads, Bridges, Footpaths and Drainage | 12,214 | 8,537 |
| Sewer Infrastructure | 600 | 0 |
| Parks Assets and Other Structures | 19,899 | 16,928 |
| Renewal of Assets | | |
| Land, Building and Land Improvements | 6,342 | 1,435 |
| Roads, Bridges, Footpaths and Drainage | 63,277 | 49,708 |
| Sewer Infrastructure | 1,924 | 755 |
| Parks Assets and Other Structures | 8,134 | 1,259 |
| Other Assets | 582 | 1,986 |
| Plant and Equipment | 4,165 | 4,275 |
| | 130,279 | 103,378 |
| Net Capital Expenditure | 45,851 | 9,134 |
| Retained (surplus)/deficit from prior years | | |
| Transfer to/(from) Reserves | 5,475 | 19,965 |
| Retained (surplus)/deficit available for general funding purposes | 0 | 0 |

CAPITAL WORKS PROGRAM

| PROJECT DESCRIPTION | Draft Budget 2025/2026 (\$) |
|---|-----------------------------------|
| INFORMATION TECHNOLOGY | 251,220 |
| Additional Software Licensing | 720 |
| Hawkesbury Internet Site Enhancements | 50,000 |
| Network Infrastructure Upgrade | 60,500 |
| Computer Monitors | 3,000 |
| Councillor Mobile Devices | 5,000 |
| Computer Equipment | 50,000 |
| IT Disaster Recovery Infrastructure | 42,000 |
| Cyber Security | 40,000 |
| LIBRARY RESOURCES | 292,736 |
| Digital Media | 42,702 |
| Children & Young Adults Books | 40,245 |
| Large Books | 22,775 |
| Talking Books | 40,170 |
| Non-Fiction Books | 35,391 |
| Fiction Books | 35,792 |
| DVDs | 10,300 |
| Suggest to Buy | 17,080 |
| Music CD's | 1,413 |
| Periodicals | 11,387 |
| Local Studies | 14,072 |
| Additional Library resources | 2,874 |
| 2025/2026 Local Priority Grant | 18,535 |
| NEW, RENEWAL AND UPGRADE OF ROAD NETWORK | 48,170,960 |
| Thomas James Bridge, Wiseman's Ferry | 5,251,620 |
| Landslips - Local | 1,890,703 |
| St Albans Road, St Albans | 6,778,799 |
| Minor EPAR Packages 2, 3 and 6 | 1,258,600 |
| 8 Local Roads | 4,435,425 |
| Major Landslips Local Package | 2,500,000 |
| Major Landslips - Regional | 2,500,000 |

| PROJECT DESCRIPTION | Draft Budget 2025/2026 (\$) |
|---|--|
| Cornwallis Road, Cornwallis | 5,000,000 |
| Local Roads Program | 841,590 |
| Regional Roads Program | 58,188 |
| Greens Road, Lower Portland - Seal Gravel Road | 435,596 |
| Tennyson Road, Tennyson | 820,000 |
| Spinks Road, Freemans Reach | 720,000 |
| Old Pitt Town Road, Oakville | 670,000 |
| Hanckel Road, Oakville | 470,000 |
| Freemans Reach Road, Freemans Reach | 620,000 |
| Scheyville Road Rehabilitation | 378,000 |
| Sanctuary Drive, Windsor Downs | 652,050 |
| Boundary Road, Vineyard | 30,000 |
| Road Resealing Program | 1,200,000 |
| Minor Road Rehabilitation Program | 800,000 |
| Road Rehab Design and Construct Program | 8,073,939 |
| Road Rehabilitation Design Only | 450,000 |
| Road Resurfacing (Mill and Fill) Program | 500,000 |
| NEW, RENEWAL AND UPGRADE OF KERB, GUTTER AND STORMWATER INFRASTRUCTURE | 2,052,650 |
| Kerb and Gutter Renewal Program | 200,000 |
| Storm Water Assets Design Program | 250,000 |
| Stormwater Asset Renewal Program | 995,000 |
| Freemans Reach Road Stormwater | 607,650 |
| RENEWAL AND CONSTRUCTION OF PATHWAYS | 7,895,662 |
| Footpath Renewal Program | 200,000 |
| Kurrajong-Kurmond Cycleway | 4,139,080 |
| Cycleway over Rickaby's Creek | 3,556,582 |
| FLEET, PUBLIC WORKS, PLANT AND EQUIPMENT | 2,124,647 |
| Fleet and Public Works Plant Net Changeover | 2,214,647 |
| MISCELLANEOUS | 1,650,458 |
| Cell Construction - Waste Management Facility | 200,000 |
| Leachate System - Waste Management Facility | 1,300,000 |
| East Kurrajong - Enviro Monitoring and Remediation | 80,000 |
| Computer Equipment - Waste Management Facility | 70,458 |
| Vineyard Precinct Infrastructure Loan Interest | 185,856 |

| PROJECT DESCRIPTION | Draft Budget 2025/2026 (\$) |
|---|--|
| RENEWAL, UPGRADE AND CONSTRUCTION OF COUNCIL AND COMMUNITY BUILDINGS | 9,698,862 |
| North Richmond Community Precinct Upgrade | 2,956,026 |
| North Richmond Evacuation Centre | 2,470,000 |
| Hydraulic Renewal Program | 50,000 |
| Replacement of Hot water pump - Oasis | 10,000 |
| Replacement of Water Storage Tank - Wilberforce depot | 50,000 |
| RPZ device replacement- Deerubbin Centre | 10,000 |
| Richmond Neighborhood Centre | 40,000 |
| Childcare Renewal Program | 80,000 |
| Roof Sheeting Replacement Program | 180,000 |
| Animal Shelter Upgrade | 80,000 |
| Minor Building Renewal Program | 50,000 |
| Chiller 1 Replacement - Stage 2 - Deerubbin Centre | 350,000 |
| Fan Coil Unit Replacement - Stage 2 - Windsor Function Centre | 50,000 |
| Womens Cottage Extension | 640,000 |
| Capital Program Costs | 70,926 |
| Facility Operation Relocation | 196,596 |
| Public Amenities - Navua Reserve | 100,000 |
| Public Amenities - Argyle Bailey Reserve | 100,000 |
| Sporting Amenities-Brinsley Park | 100,000 |
| Sporting Amenities-The Breakaway | 100,000 |
| Deerubbin Park New Amenities | 850,000 |
| Community Facilities Accessibility Upgrades | 484,866 |
| Oasis Aquatic and Fitness Centre Improvements | 680,448 |
| SEWER SCHEMES | 755,000 |
| Sewer Pipe Relining Program | 35,000 |
| Treatment Works - McGraths Hill (Reactive) | 110,000 |
| Treatment Works - South Windsor (Reactive) | 110,000 |
| Sewer Pump Station I Renewal | 375,000 |
| Reactive Pump Station Works | 125,000 |
| RENEWAL, UPGRADE AND CONSTRUCTION OF PUBLIC DOMAIN, OPEN SPACES AND RECREATION | 28,789,120 |
| Liveability Program | 2,778,097 |
| Windsor Mall - Upgrade & Renewal Works | 368,000 |
| Bligh Park Playground | 250,000 |

| PROJECT DESCRIPTION | Draft Budget 2025/2026 (\$) |
|--|--|
| Park Furniture – Navua Reserve | 10,000 |
| Park Furniture – Argyle Bailey Reserve | 25,000 |
| Park Furniture – The Breakaway | 30,000 |
| Park Furniture – Brinsley Park | 30,000 |
| Richmond Lawn Cemetery Richmond | 105,600 |
| Sports Council Capital Contribution | 358,664 |
| Howe Park, The Terrace | 200,000 |
| Ham Common Playspace | 150,000 |
| Lions Park, Richmond Playspace | 350,000 |
| Richmond Park, Richmond Playspace | 80,000 |
| Rutherglen Reserve, Hobartville Playspace | 40,000 |
| McKenzie Park Playground | 40,000 |
| Bona Vista Park Playspace | 40,000 |
| Upper Colo Facilities | 47,128 |
| Richmond Swimming Pool Upgrade | 3,198,158 |
| Tamplin Field Redevelopment | 3,117,739 |
| Wayfinding and Signage Program | 2,320,189 |
| Turnbull Oval Upgrade | 2,764,648 |
| Western Sydney Infrastructure Grants Program Costs | 26,070 |
| Fernadell Park | 8,500,000 |
| Woodbury Reserve | 3,959,827 |
| Capital Works Program (total) | 101,771,314 |

2025/2026 REVENUE POLICY

REVENUE POLICY

TYPES OF REVENUE

The sources of funds to enable Council to carry out its works and services and provision of facilities are from the following revenue categories:

- rates
- annual charges for services
- fees for services
- Federal and State Government grants
- borrowings
- earnings from investments and entrepreneurial activities.

Critical to the development of the Statement of Revenue Policy is that the principles of efficiency, effectiveness and equity are demonstrated.

Efficiency ensures that resources are devoted to the most valuable ends as determined by Council, whilst using as few resources as possible. It relates to the cost at which services and facilities as desired by the community are delivered or provided.

Effectiveness relates to the satisfaction of stated objectives so that outcomes of decisions and the needs and demands of consumers are taken into consideration. Effectiveness is clearly demonstrated by the relative service standards or qualities to the satisfaction of a particular group's needs.

Equity ensures that services are provided to those who need them, even though they may be unable to pay for the particular service.

This document provides pricing policies for rates, annual charges for services and fees for specific services provided by Council.

RATES AND CHARGES

REVENUE POLICY – RATING

Rate Pegging

Rate pegging limits the amount that Council can increase its rate revenue from one year to the next by a nominated percentage. The Independent Pricing and Regulatory Tribunal has determined the rate pegging amount for 2025/2026 is 3.9%, unchanged at 0% population growth factor.

Land Valuations

Rates are assessed on a rate in the dollar as a product of the land value supplied by the Valuer General. The Valuation of Land Act requires the Council to assess the rates on the most recent values provided by the Valuer General. A revaluation of the Hawkesbury Local Government Area (LGA) took place in 2024. These valuations will be used for the first time for rating purposes in 2025/2026 and will be used again in 2026/2027 and 2027/2028. The rates levied in the 2025/2026 year will be based on land values totaling \$22,666,621,281, as determined by the NSW Valuer General.

Rating Categories

In accordance with Section 514 of the Local Government Act 1993 (Act), each parcel of land within the LGA has been categorised for rating purposes and owners are notified on their annual rate notice.

Under Section 554 of the Act all land is rateable unless it is exempt from rating. Sections 555 and 556 of the Act define the categories under which a parcel of land must fall in order to be eligible for exemption from rating. Ratepayers that are eligible under these sections may apply to Council for exemption from rating.

The Act also provides for all rateable properties to be categorised into one of four categories of ordinary rates as follows:

- Farmland Category
- Mining Category
- Residential Category
- Business Category.

For 2025/2026, Council will levy rates on the following categories and sub-categories.

Farmland Category

This Category includes any parcel of rateable land valued as one assessment and the dominant use of the land is for farming. The farming activity must have a significant and substantial commercial purpose or character and must be engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made). Properties which meet these criteria are categorised as 'Farmland'.

Residential Category

This Category includes any rateable parcel of land valued as one assessment and the dominant use is for residential accommodation; or if vacant land is zoned or otherwise designated for use for residential purposes under an environmental planning instrument; or is rural residential land.

Business Category

This Category includes rateable land that cannot be classified as farmland, residential or mining. Council has three sub-categories established within the Business Category as follows:

- **Business Area 1** – Business rated properties within defined areas in Richmond, Windsor, Vineyard and Mulgrave.

The defined area for Richmond is the area bounded by Lennox Street, Bourke Street, Windsor Street, Hobart Street, Pitt Street, Francis Street, March Street, Chapel Street and East Market Street.

The defined area for Windsor is the area bounded by the Railway Line, Rickaby's Creek, Hawkesbury River, Bridge Street and South Creek.

The defined area for Vineyard and Mulgrave is the area bounded by Windsor Road, South Creek, Railway Road South and Bandon Road.

- **Business Area 2** – Business rated properties within defined areas in North Richmond and South Windsor.

The defined area for North Richmond is the area is bounded by a Radius of 650m from the Centre Point of the intersection of Bells Line of Road, Beaumont Avenue and Grose Vale Road.

The defined area for South Windsor is the area bounded by Macquarie Street, Woods Road, South Creek and the Railway Line.

- **Business Area Other** – All other business rated properties not falling within any of the defined areas in Richmond, Windsor, Vineyard, Mulgrave, North Richmond and South Windsor.

ORDINARY RATES

For 2025/2026, Council will collect its rating revenue from determined categories and sub-categories thereof predominantly through an ad valorem rate in the dollar, with a base rate being applicable as shown in the table below.

ORDINARY RATES TABLE 2025/2026

| Rate Category/ Sub-Category | No. of Properties | Rateable Land Value | % Land Value | Notional Yield | % of Notional Yield | Ad valorem Rate in \$ | Base Amount | Base Amount % of Yield |
|--------------------------------|-------------------|-----------------------|--------------|-------------------|---------------------|-----------------------|-------------|------------------------|
| Residential | 25,552 | \$19,179,012,779 | 84.61% | \$43,121,633 | 84.05% | 0.1162560 | \$815 | 48.29% |
| Business Area 1 | 806 | \$1,007,746,568 | 4.45% | \$3,000,022 | 5.85% | 0.2325120 | \$815 | 21.90% |
| Business Area 2 | 438 | \$670,140,591 | 2.96% | \$1,915,127 | 3.73% | 0.2325120 | \$815 | 24.96% |
| Business Area Other | 403 | \$424,752,343 | 1.87% | \$1,316,045 | 2.57% | 0.2325120 | \$815 | 24.96% |
| Farmland | 620 | \$1,384,969,000 | 6.11% | \$1,954,399 | 3.81% | 0.1046304 | \$815 | 25.85% |
| Total | 27,819 | 22,666,621,281 | 100% | 51,307,226 | 100% | | | |



Image: Woodbury Reserve, Glossodia

Base Amount

Council may levy up to 50% of its rating income (notional yield) within a category or sub-category by way of a Base Amount. The Base Amount applies to a category or sub-category, the applicable base amount is applied equally to all properties within the category or sub-category. After applying the Base Amount to a property, the remainder of ordinary rate applicable to that property is levied through the application of the relevant ad valorem rate (rate in the dollar) to the land value of that property.

A Base Amount is used to more equitably levy the total amount of rates across ratepayers where land values vary greatly within categories of ratepayers or there are disproportionate variations in valuations arising from a new valuation. Essentially the application of a Base Amount reduces the effect of land valuations on the rates payable.

Section 536 of the Act stipulates the criteria that are relevant in determining the Base Amount. In determining the proportion of rating income to be levied through a Base Amount for the respective relevant categories and sub-categories, Council has had regard to the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities and the degree of congruity and homogeneity between the values of properties that would be subject to the rate and their spread throughout the area. For the relevant categories and sub-categories, a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.

Taking into account these factors, rates from the Residential, Business and Farmland categories are levied on the basis of the proportion of the rating income (notional yield) allowed to be levied through a Base Amount for each Category based on up to 50% of the Residential Category.

Notes:

Variations will occur throughout the budget year between the estimated rate revenue indicated above and the actual income received. Reasons for variations between estimated income and actual income received include:

- Previously non-rateable properties becoming rateable during the year.
- Properties being withheld from rating, pending revised valuation particulars from the Valuer General's Office. This occurs when properties are subdivided and new valuation particulars are requested for the newly created lots. This usually results in an increase in the valuation base for the following year.
- Properties being rated for previous years upon receipt of new valuation particulars. There is a time delay associated with requesting new valuation particulars. This may result in some properties not being rated for a particular year until subsequent rating periods. This artificially inflates the rating revenue received for the year the rates are actually levied.
- Any change in rating category is to take effect from the following quarter from when the application was received, should that application be successful.

Rating of Subdivided Land

Following the sub-division of a parcel of land, rates cannot be levied on new lots until supplementary valuations have been provided to the Council by the NSW Valuer General and the Council has categorised each of the new parcels.

Once this has happened, Council can levy rates on a pro-rata basis from the date the deposited plan was registered.

When Council levies rates on new parcels of land on a pro-rata basis, an adjustment must be made in respect of the land that existed prior to the subdivision to reflect that rates and charges are only payable on that parcel up until the date of subdivision.

ANNUAL CHARGES

In accordance with Section 501 of the Act, in addition to ordinary rates and special rates, Council may levy an annual charge for any of the following services:

- waste management services
- sewerage services
- water supply services
- drainage services
- any service prescribed by the regulations.

Waste Management

Domestic Waste Management (DWM) Services generally means waste of a kind and quantity ordinarily generated on domestic premises and includes waste that may be recycled and garden organics.

In accordance with Section 504 of the Act, income obtained from charges for domestic waste management has been calculated so as to not exceed the reasonable cost to the council of providing the service. Council separately accounts for income raised through an annual charge for the provision of the DWM service and applies this revenue towards the cost of providing the service.

The DWM service for 2025/2026 includes the applicable bin service, the recycling bin service, the garden organics waste bin service and the one bulk kerbside collection service. DWM services are charged on a per dwelling basis. Council is required to levy a DWM service availability charge on properties that do not utilise the service but are located within the service area, to reflect the cost of the availability of the service to those properties.



Image: Deerubbin Park, Cornwallis

For 2025/2026, Domestic Waste Management charges have been increased by 9.95% and Business Waste Management charges have been increased by 9.95%.

The table below illustrates the Waste Management charges for 2025/2026.

| Charge 2024/2025 | Description | Charge 2025/2026 |
|--|--|------------------|
| DOMESTIC | | |
| Without Garden Organics Service | | |
| \$757.00 | 240 litre bin - Weekly | \$832.30 |
| \$478.85 | 140 litre bin - Weekly | \$526.50 |
| \$478.85 | 240 litre bin - Fortnightly | \$526.50 |
| \$336.30 | 140 litre bin - Fortnightly | \$369.75 |
| With Garden Organics Service | | |
| \$865.40 | 240 litre bin - Weekly | \$951.50 |
| \$587.25 | 140 litre bin - Weekly | \$645.70 |
| General Services | | |
| \$218.80 | Availability - Weekly | \$240.55 |
| \$109.40 | Availability - Fortnightly | \$120.30 |
| \$127.55 | 240 litre additional garden organics bin | \$140.25 |
| \$127.55 | 240 litre additional recycling bin | \$140.25 |
| POA | Multiple waste collection service | POA |
| BUSINESS | | |
| \$1,107.45 | 240 litre bin - Weekly | \$1,217.65 |
| \$694.30 | 140 litre bin - Weekly | \$763.40 |
| \$770.86 | 240 litre bin - Fortnightly | \$847.55 |
| \$474.45 | 140 litre bin - Fortnightly | \$521.65 |
| \$134.65 | 240 litre additional garden organics bin | \$148.05 |
| \$134.65 | 240 litre additional recycling bin | \$148.05 |
| POA | Multiple waste collection service | POA |

The estimated yield from Waste Management charges is \$22,701,897

Sewerage Service

Council provides reticulated sewerage services to the areas of:

- Bligh Park
- Clarendon
- McGraths Hill and Mulgrave Industrial Area
- Pitt Town
- South Windsor and South Windsor Industrial Area
- Windsor
- Windsor Downs
- Other minor extensions.

Residential Sewerage Charge

Council levies an annual charge for sewerage services provided to each residential dwelling, whether by way of mixed development, single dwelling, dual occupancy, strata or non-strata units/flats. The residential sewer rate is calculated on the basis that revenue raised is sufficient to fund the cost of providing the service, the ongoing sewerage network maintenance and renewal, and major capital works planned for future years.

Business Sewerage Charge

Businesses pay a sewerage charge rate based on usage. Five categories have been derived for volume discharges ranging from less than 1,000L per day (Category 1) to greater than 20,000L per day (Category 5).

Additionally, a Trade Waste Excess Volume Charge applies to the Category 5 discharges. Those businesses with volumes exceeding 20,000 litres per day (Category 5) will attract the excess volume charge for each kilolitre in excess of 20kL per day.

Trade Waste mass loading charge may be levied based on the strength of pollutants in the waste stream and is applicable to Categories 4 and 5. Mass load will be charged for the entire volume when the concentration of a substance exceeds domestic concentration, see Table 1. Any item not in the table are deemed not typical for residential waste and will be charged for any concentration present.

| Substance | Concentration (mg/L) |
|----------------------------------|----------------------|
| Biochemical oxygen demand (BOD5) | 300 |
| Suspended Solids | 300 |
| Total Oil and grease | 50 |
| Ammonia (as Nitrogen) | 35 |
| Total Kjeldahl nitrogen (TKN) | 50 |
| Total phosphorus | 10 |
| Total dissolved solids | 550 |
| Sulphate (SO4) | 50 |

Table 1: Deemed concentration of substances in domestic sewage

Volumes of waste generated consistently above the initial assessed categorisation will result in a review of the nominated category. An appeal mechanism will also enable the category to be reviewed when a property owner feels the assessed volume is too high.

Where industrial or commercial premises contain strata or non-strata units constructed under current planning laws these units are self-contained and considered separate entities; that is each unit contains its own amenities (toilets, showers, sink, canteen etc.). In these cases, a sewerage rate is calculated based on volume discharged to the sewerage system and applied to each unit.

Where industrial or commercial premises contain non-strata units constructed under older planning laws and may not be self-contained, that is where several units share amenities; these units can be aggregated to a single annual charge based on a combined volume discharge to the sewerage system.

Council levies an Unconnected Annual Charge (availability charge) on properties that do not utilise the sewerage service but are located within the service area, to reflect the cost of the availability of the service to those properties.

For 2025/2026, Sewerage charges have been increased by 6%.

The table below shows the Sewerage charges for 2025/2026.

| Charge 2024/2025 | Type of Service | Charge 2025/2026 |
|--------------------|--|------------------|
| RESIDENTIAL | | |
| \$1,240.20 | Residential Connected | \$1,314.60 |
| \$825.90 | Residential Unconnected | \$875.45 |
| COMMERCIAL | | |
| \$1,443.55 | Category 1 (<1,000 litres per day) | \$1,530.15 |
| \$7,238.00 | Category 2 (1,001 to 5,000 litres per day) | \$7,672.30 |
| \$14,418.40 | Category 3 (5,001 to 10,000 litres per day) | \$15,283.50 |
| \$28,748.70 | Category 4 (10,001 to 20,000 litres per day) | \$30,473.60 |
| \$28,748.70 | Category 5 (>20,000 litres per day)* | \$30,473.60 |
| \$832.20 | Business - Unconnected | \$882.15 |

* Plus Trade Waste Excess Volume Charge of \$5.22 per kilolitre for Category 5 properties.
 The estimated yield from Sewerage charges is \$12,388,309.



Image: Wilberforce School of Arts

Sullage Service

Council provides a sullage pump-out service to properties that are not serviced by Sydney Water or the Windsor Sewer Scheme and do not have an on-site sewerage management facility. An annual charge is levied for the Sullage service.

Extra services and Emergency Services may be requested at any time during the financial year at an additional fee per service.

The sullage service charges are calculated on the basis that revenue raised is sufficient to fund the cost of providing the service.

For 2025/2026 Sullage charges have been increased by 6.0%.

The table below shows the Sullage service charges for 2025/2026.

| Charge 2024/2025 | Type of Service | Charge 2025/2026 |
|--------------------|---|------------------|
| RESIDENTIAL | | |
| \$2,874.55 | Fortnightly Residential | \$3,047.00 |
| \$5,749.05 | Weekly Residential | \$6,094.00 |
| \$231.30 | Emergency Service | \$245.20 |
| \$184.15 | Extra Service | \$195.20 |
| BUSINESS | | |
| \$31.65 | Commercial per 1000 litre (min volume 2500 litre) | \$33.55 |

The estimated fees from Sullage service charges are \$2,782,151.

Stormwater Management Service Charge

This charge enables Council to deliver additional new stormwater infrastructure, \$30K towards a water quality testing program, and \$100K for enhanced maintenance of stormwater infrastructure assets. The charges to be levied are shown in the table below.

| Category | Annual Charge |
|--------------------|---|
| RESIDENTIAL | |
| Residential | \$25.00 |
| Residential Strata | \$12.50 |
| BUSINESS | |
| Business | \$25.00 per 350m ² , or part thereof, up to a maximum of \$1,500 |
| Business Strata | Pro-rata of the above, based on land valuation apportionment |

The estimated yield from Stormwater Management Service charges is \$547,601.

Drainage Management Charge

The previously referred to stormwater charge has not been applied to the North Richmond (Redbank) area.

Given the unique nature of the stormwater system in the area, a Drainage Management charge under Section 501 of the Local Government Act, 1993, is levied on all properties in the identified urban release area in North Richmond (Redbank), to recover ongoing maintenance and renewal costs, and legislative obligations in regard to the drainage infrastructure in this area.

Funding collected under this charge will be applied specifically to works and maintenance in the collection area.

The Table below shows the Drainage Management charges for 2025/2026.

| Charge 2024/2025 | Category | Charge 2025/2026 |
|--------------------|---------------------|------------------|
| RESIDENTIAL | | |
| \$150.00 | Drainage Management | \$220.00 |
| BUSINESS | | |
| \$150.00 | Drainage Management | \$220.00 |

The estimated yield from Drainage Management charge is \$265,320.

PENSIONER CONCESSIONS

Concession on the rates and charges levied are available to eligible pensioners. Council offers a number of rating concessions to pensioners over and above the mandatory concessions.

No State Government subsidy is received against these additional concessions.

Pensioner Rebates are only available to eligible pensioners from 1 July in the rating year in which they apply (or from the applicable quarter in the same year).

Ordinary Rates and Domestic Waste Management Service Charge

The Act provides for pension rebates of up to 50% of the aggregated ordinary rates and domestic waste management service charges, to a maximum of \$250.

Under the State’s mandatory Pensioner Concession Scheme, the State Government reimburses Council 55% (up to \$137.50 per property) of the rates and charges written off under the provisions of the Act. Council funds the remaining 45% (up to \$112.50).

Sewerage Service Charge

A concession is available to eligible pensioners who are subject to the residential connected charge under the Windsor Sewerage Scheme. The mandatory concession in respect to Sewerage charges is \$87.50, of which the State Government provides a reimbursement to Council of 55% (\$48.13).

This amount has remained unchanged since 1989. The total concession provided has traditionally been in excess of this, being based on 50% of the applicable charge. The additional concession amount is fully funded by Council.

Sullage Service Charge

Council provides eligible pensioners receiving a sullage pump-out service with a pensioner concession additional to that received for rates and garbage. This subsidy is not available to pensioners who have non-eligible adult residents living at their property.

This rebate is fully funded by Council and is based on 50% of the applicable charge. The State Government provides no assistance towards pensioners on the sullage service.

FEES AND CHARGES

Fee Pricing Policy

Council provides a wide range of services to the community and applies fees and charges accordingly. Each fee has been based on the pricing policy relevant and applicable to the fee and in line with competitive neutrality principles.

| Code | Pricing Policy | Description |
|------|-----------------------|--|
| S | Statutory Fee | Price set to comply with statutory legislation |
| E | External Cost | Price determined by external parties |
| N | Nil Cost Recovery | No fee charged |
| P | Partial Cost Recovery | Price partially recovers costs |
| F | Full Cost Recovery | Price recovers costs attributable to good or service |
| R | Rate of Return | Price recovers all costs plus a set return |
| M | Market Rate | Price based on relevant market rate |

Section 610E of the Act allows Council to waive payment of, or reduce a fee in a particular case if it is satisfied that the case falls within a category of hardship or any other category that Council has determined it may consider waiving payment, or reducing a fee for this category.

| Category | Description |
|-------------------------|---|
| Hardship | Where there is evidence that the payment of the fee or charge will impose unreasonable financial hardship on the applicant given their particular circumstances |
| Charity | Where the applicant is a registered charity and the fee is for a service that will enable the provision of charitable services |
| Not For Profit | Where the applicant is an organisation that holds not for profit status and the fee is for a service that will enable the achievement of their objectives and betterment for the Hawkesbury community |
| Commercial | To attract functions or activities to the Hawkesbury Local Government Area, where there is a longer-term benefit to the Hawkesbury community |
| Natural Disaster Relief | Where the applicant has been adversely impacted as a result of a natural disaster. Waiving of any fees is subject to Council Resolution. |

The following principles will be considered when applying any reduction or waiver of a fee or charge:

- compliance with statutory requirements
- fairness and consistency
- integrity
- equity
- transparency
- commerciality.

The Council will directly, or through delegated authority, assess and make determinations on requests for reduction or waiver of fees in accordance with the above Categories.

Meeting Rooms - Deerubbin Centre and Hawkesbury Regional Museum (excluding Howe House)

The meeting rooms in the Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House, are available for hire or for free use as follows:

Free Use - Meeting Rooms Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House

Local Community Group (for the purposes of Hawkesbury City Council's fees and charges) and therefore be eligible for free use of meeting rooms at the Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House, all of the following five criteria must be met (supportive documentation may be required):

- a) An organised, volunteer, membership-based group whose objective is to support or engage in activities of public interest and;
- b) Operates on a non-profit basis and received no government funding to provide services and;
- c) Is located within the Hawkesbury Local Government Area (LGA) or can provide documented evidence that a least 50% of their membership base resides in the Hawkesbury LGA and;
- d) Provides community or cultural benefits to the residents of the LGA and;
- e) Be a non-political group.



Image: Street Speak, Clarendon Skate Park

All other hires of the meeting rooms at the Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House, with the exception of Local Community Groups, as defined above, are subject to the fees as outlined in the Fees and Charges. Council has determined the following categories:

| Group Category | Description of Group/Individual | Subject to Hire Fee? |
|----------------|--|----------------------|
| A | <p>Category A includes:</p> <p>1. Local Government Area (LGA) Community Groups)</p> <p>To be defined as a LGA Community Group (for the purposes of Hawkesbury’s City Council’s fees and charges), and therefore be eligible for free use of community rooms all of the following five criteria must be met (supportive documentation may be required):</p> <ul style="list-style-type: none"> a. An organised, volunteer, membership-based group whose objective is to support or engage in activities of public interest and; b. Operates on a non-profit basis and receives no government funding to provide services and; c. Is located with the Hawkesbury LGA or can provide evidence that at least 50% of their membership resides in the Hawkesbury LGA and; d. Provides community or cultural benefits to the residents of Hawkesbury LGA and; e. Is not a political party. | NO |
| B | <p>Category B includes:</p> <ul style="list-style-type: none"> 1. Non LGA community groups that are organised, volunteer and membership-based and operate on a non-profit basis. 2. Self-employed persons for the purpose of providing service to the community on a cost-recovery basis. 3. Non-profit organisations with reasonable means, for example lease own facilities or have assets such as money or property, or in receipt of government funding to provide their services. | YES |
| C | <p>Category C includes:</p> <ul style="list-style-type: none"> 1. Commercial, for profit businesses. 2. Groups or organisations that distributes money that it makes to its members. 3. Consortiums or organised groups of businesses where the primary purpose of getting together is to promote goods and services and develop for profit activities, for example product launches and demonstrations; luncheons; tradeshow; swap meets. 4. Self-employed persons for the purpose of providing services to the public for profit. 5. State, Federal and Local Government (excluding Hawkesbury City Council) departments or agencies. 6 Non-Government Organisations fully operating under State, Federal or Local Government auspices or funding arrangements. 7. Non-profit organisations with substantial means, for example ownership of assets or paid staff. | YES |

Category A hirers have free use of the meeting rooms within the Deerubbin Centre. Category B and C hirers are subject to hire fees outlined in the Fees and Charges.

Goods and Services Tax (GST)

Council has registered for GST. The ABN of Council is 54 659 038 834.

Fees and Charges have been based on the best available information in relation to the GST impact on the fees and charges at time of publication. It should be noted that all fees and charges are subject to change in accordance with amendments to the Goods and Services Tax Legislation and subsequent ATO rulings and regulations.

The 2025/2026 fees listed are inclusive of GST where applicable.

Statutory Fees and Charges

Statutory Fees are those fees determined by legislative requirements or determined by Ministerial decision. Prices set by State or Federal legislation as new or amended are applicable from the date of gazettal without further notice given. Council may apply any new fees of this nature.

Kerb and Guttering Contributions by Adjoining Owners

The Act provides that recovery from the adjoining owner of a property may be made for up to 50% of the costs of the construction of kerbing and guttering. This applies for all future works, upon completion, with 50% of costs recovered for the adjoining front boundary and 25% of the costs recovered for the side boundary constructions on corner blocks.

Interest on Overdue Rates and Annual Charges

In accordance with Section 566 of the Act, the interest rate charged on overdue rates and charges for 2025/2026 by Council, is set at up to the maximum permitted by the Minister for Local Government.

Payment of Interest Securities

Upon application, interest is paid on security deposits due for refund. Interest payable is calculated at the equivalent rate achieved on investments less the administration charge.

Merchant Fees

Council charges merchant fees to cover the costs associated with processing credit card payments. The current charge applicable to credit card payments is 0.75%.

Legal Charges

Legal fees charged on applicable outstanding Rates and Charges are levied in accordance with the Schedule provided by NSW Courts.

Interest on Overdue Sundry Debts

Sundry Debts greater than 180 days may incur interest charges at the same rate which is applicable to overdue rates.

Proposed Borrowings

In accordance with Section 405(2) of the Act and Clause 201 of the Local Government (General) Regulation 2021, Council is required to provide a statement of:

- the amounts of any proposed borrowings (other than internal borrowing)
- the sources from which they are proposed to be borrowed
- the means by which they are proposed to be secured

No provision for new borrowings has been included in the 2025/2026 Operational Plan.

Financial Assistance given by Council

Council may seek to advance its strategic and operational objectives by providing financial and other support to individuals, community groups and business entities. In line with Section 356 of the Act, Council may by way of resolution, contribute money or otherwise grant financial assistance.

To facilitate the provision of financial assistance to individuals, community groups and business entities, Council has adopted a Sponsorship Policy and established a Community Sponsorship Program. The Community Sponsorship Program provides financial assistance to projects and activities which deliver on the objectives of the Hawkesbury Community Strategic Plan and other plans adopted by Council.

Council also contributes funding towards the staging of the Hawkesbury City Eisteddfod and the rental of the Council owned building occupied by the Women's Cottage.

Council provides a range of in-kind services through the provision of staff and the use free of charge of community rooms and other Council owned buildings.



Image: Willowglen Bridge, Kurrajong

2025/2026 FEES AND CHARGES

| | |
|---|-----|
| Economic Development | 69 |
| Visitor Information Centre | 69 |
| Communications and Events | 69 |
| Regulatory Services | 71 |
| Development Assessment | 77 |
| Strategic Planning Services | 90 |
| Community Services | 93 |
| Infrastructure Operations | 98 |
| City Services | 100 |
| Open Space Services | 101 |
| City Services - Hawkesbury Sports Council | 108 |
| City Services - McMahons Park | 110 |
| City Services - Hawkesbury Oasis Aquatic and Fitness Centre | 111 |
| Wastewater Operations | 113 |
| Resource Recovery | 117 |
| Property and Strategy | 120 |
| Governance | 123 |
| Arts and Culture - Gallery and Museum | 124 |
| Arts and Culture - Library Services | 128 |
| Financial Services | 132 |
| General Counsel | 132 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------------------------|--|--|-------------------------|----------------|----------|-------------------------|
| ECONOMIC DEVELOPMENT | | | | | | |
| LOCAL ECONOMIC DEVELOPMENT | | | | | | |
| ED.1 | Economic Development Activities | | | | | |
| ED.1.1 | Business Development Promotions and Projects | Per item or unit price | POA | M | Y | POA |
| ED.1.2 | Tourism Promotion and Projects | Per item or unit price | POA | M | Y | POA |
| ED.2 | Biz Connect Room (Digital Domain) | | | | | |
| ED.2.1 | Hire of Biz Connect Room (Digital Domain) | Per hour Room only | \$26.18 | P | Y | \$27.00 |
| ED.2.2 | Hire of Biz Connect Room (Digital Domain) | Per hour Room and IT Equipment | POA | P | Y | POA |
| VISITOR INFORMATION CENTRE | | | | | | |
| MERCHANDISE SALES | | | | | | |
| VC.1 | Merchandise | | | | | |
| VC.1.1 | Range- \$0.05 to POA | Per item | POA | R | Y | POA |
| VC.1.2 | Commission fee on consignment stock | Range - 10% to 50% Per item | POA | R | Y | POA |
| VC.1.3 | Commission on bookings | 6% commission | POA | R | Y | POA |
| VC.2 | Promotional Activities | | | | | |
| VC.2.1 | Range- \$50.00 to POA | Per item For provision of promotional service | POA | P | Y | POA |
| VC.3 | Photographs and Images | | | | | |
| | | Refer to Fees LS.3.1 – LS.3.10 | | | | |
| Proposed New Fee | Walking Tours | | | | | |
| Proposed New Fee | Local Heritage Walking Tour | Per person 1 - 1.5 hour walking tour through Richmond or Windsor, focusing on local heritage highlights | | F | Y | \$10.00 |
| Proposed New Fee | Heritage Tour Guide Hire - Commercial | Tour Guide Hire for commercial businesses to guide visitors around the Hawkesbury | | M | Y | POA |
| COMMUNICATIONS AND EVENTS | | | | | | |
| EVENTS | | | | | | |
| CC.1 | Event Application Fees | | | | | |
| CC.1.1 | Application Fee | | Free | N | | Free |
| CC.1.2 | Late Application Fee | 2 months or less | \$102.00 | P | X | \$105.05 |
| CC.2 | Traffic and Transport Management for Events | | | | | |
| CC.2.1 | Late Application Fee – Special Events – Traffic Management | | \$117.30 | P | X | \$120.80 |
| CC.3 | Community/Corporate/Business organisation event | Where the event is more than 3 consecutive days | POA | F | Y | POA |
| CC.4 | Events Services | | | | | |
| CC.4.1 | Parking and event fencing set up | Per day | \$2,454.95 | F | Y | \$2,528.60 |
| CC.4.2 | Parking and event fencing pack up | Per day | \$2,454.95 | F | Y | \$2,528.60 |
| CC.4.3 | Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 3m Event Space – Tier 1 | Per day, per event (Minimum fee) | \$348.40 | R | Y | \$358.85 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--------------------------------------|--|---|-------------------------|----------------|-----|-------------------------|
| CC.4.4 | Commercial Stallholder Fee - where Council is the Event Organiser - 3m x 6m Event Space - Tier 1 | Per day, per event (Minimum fee) | \$420.75 | R | Y | \$433.35 |
| CC.4.5 | Commercial Stallholder Fee - where Council is the Event Organiser - 3m x 3m Event Space - Tier 2 | Per day, per event (Minimum fee) | \$232.25 | R | Y | \$239.20 |
| CC.4.6 | Commercial Stallholder Fee - where Council is the Event Organiser - 3m x 6m Event Space - Tier 2 | Per day, per event (Minimum fee) | \$280.50 | R | Y | \$288.90 |
| CC.4.7 | Commercial Stallholder Fee - where Council is the Event Organiser - 3m x 3m Event Space - Tier 3 | Per day, per event (Minimum fee) | \$127.70 | R | Y | \$131.55 |
| CC.4.8 | Commercial Stallholder Fee - where Council is the Event Organiser - 3m x 6m Event Space - Tier 3 | Per day, per event (Minimum fee) | \$154.25 | R | Y | \$159.00 |
| CC.4.9 | Commercial Stallholder Fee - where the Event Space is greater than 3m x 6m | Applicable Event Space fee plus \$20 per additional metre Per day, per event | POA | R | Y | POA |
| CC.4.10 | Marquee temporary structure - 3m x 3m Event Space | Per day, per event (Minimum fee) | \$300.00 | R | Y | \$309.00 |
| CC.4.11 | Marquee temporary structure - 3m x 6m Event Space | Per day, per event (Minimum fee) | \$550.00 | R | Y | \$566.50 |
| CC.4.12 | Fete temporary structure - 2.4m x 2.4m Event Space | Per day, per event (Minimum fee) | \$150.00 | R | Y | \$154.50 |
| Proposed New Fee | Fete temporary structure - 4.8m x 4.8m Event Space | Per day, per event (Minimum fee) | | M | Y | \$300.00 |
| CC.4.14 | Entry Fee - Event Demonstrations/ Workshops/Tickets - Tier 1 | Per Event | \$50.00 | P | Y | \$51.50 |
| CC.4.15 | Entry Fee - Event Demonstrations/ Workshops/Tickets - Tier 2 | Per Event | \$30.00 | P | Y | \$30.90 |
| CC.4.16 | Entry Fee - Event Demonstrations/ Workshops/Tickets - Tier 3 | Per Event | \$25.00 | P | Y | \$25.75 |
| CC.4.17 | Entry Fee - Event Demonstrations/ Workshops/Tickets - Tier 4 | Per Event | \$15.00 | P | Y | \$15.45 |
| CC.4.18 | Entry Fee - Event Demonstrations/ Workshops/Tickets - Tier 5 | Per Event | \$5.00 | P | Y | \$5.15 |
| CC.5 | Markets and Fetes (Excluding Windsor Mall) | Rate per day | | | | |
| CC.5.1 | Other Markets | | POA | F | Y | POA |
| Proposed New Fee | Provision of power | Rate per day | | M | Y | \$150.00 |
| Proposed New Fee | Tag and testing per chord | Pate per chord | | M | Y | \$10.00 |
| ADVERTISING AND PROMOTION | | | | | | |
| CC.6 | Banner Production | External Organisations | | | | |
| CC.6.1 | Supply of completed banner | Per linear metre | \$129.28 | P | Y | \$133.16 |
| CC.7 | Sale of Promotional Items | | POA | P | Y | POA |
| PRINTING AND SIGNWRITING FEES | | | | | | |
| CC.8 | Printing and Signwriting | External Organisations | | | | |
| CC.8.1 | Materials and machines costs | Plus wages costs, Plus up to 40% overhead fee | POA | F | Y | POA |
| CC.9 | Photocopies | | | | | |
| CC.9.1 | Black & white - A4 | Per copy | \$1.04 | F | Y | \$1.07 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---|---|---|-------------------------|----------------|-----|-------------------------|
| CC.9.2 | Black & white - A3 | Per copy | \$2.08 | F | Y | \$2.14 |
| CC.9.3 | Colour - A4 | Per copy | \$2.42 | F | Y | \$2.49 |
| CC.9.4 | Colour - A3 | Per copy | \$4.91 | F | Y | \$5.06 |
| CC.10 | Banners | External Organisations | | | | |
| CC.10.1 | Supply of completed banner | Per linear metre | \$129.28 | P | Y | \$133.16 |
| REGULATORY SERVICES | | | | | | |
| CARAVAN PARKS, CAMPING GROUNDS AND MANUFACTURED HOME ESTATES | | | | | | |
| RS.1 | Application for approval to operate | Per site (minimum \$150.00) | \$25.49 | P | X | \$26.25 |
| Amended | Inspection/Reinspection | Per site (minimum \$150.00) | \$25.49 | P | X | \$26.25 |
| Amended | Re-issue Approval to Operate | | \$92.97 | P | X | \$95.75 |
| COMPANION ANIMALS | | | | | | |
| RS.4 | Companion Animals Registration Fees | Companion Animals Amendment Bill 2013 (NSW) Schedule 2 Amendment of Companion Animals Regulation 2008 | | | | |
| RS.4.1 | Dog - Desexed (by relevant age) | Per animal or as determined by Legislation | \$78.00 | S | X | \$78.00 |
| RS.4.2 | Dog - Desexed (by relevant age) - Eligible Pensioner | Per animal or as determined by Legislation | \$34.00 | S | X | \$34.00 |
| RS.4.3 | Dog - Desexed (sold by Pound/Shelter) | Per animal or as determined by Legislation | Free | S | | Free |
| RS.4.4 | Dog - Combined registration and not desexed (by relevant age) | Combined fee for animal not desexed by 6 months old and registration Per animal or as determined by Legislation | \$262.00 | S | X | \$262.00 |
| RS.4.5 | Dog - Not desexed (not recommended by vet) | Per animal or as determined by Legislation | \$78.00 | S | X | \$78.00 |
| RS.4.6 | Dog - Not desexed (not recommended by vet) - Eligible Pensioner | Per animal or as determined by Legislation | \$34.00 | S | X | \$34.00 |
| RS.4.7 | Dog - Not desexed (recognised breeder) | Per animal or as determined by Legislation | \$78.00 | S | X | \$78.00 |
| RS.4.8 | Dog - Working | Per animal or as determined by Legislation | Free | S | | Free |
| RS.4.9 | Dog - Service of the State | Per animal or as determined by Legislation | Free | S | | Free |
| RS.4.10 | Dog - Registered but not desexed (by relevant age) | Additional fee applicable where the animal is registered but has not been desexed by 6 months of age. Per animal or as determined by Legislation | \$184.00 | S | X | \$184.00 |
| RS.4.11 | Assistance Animal - Dog/Cat | Per animal or as determined by Legislation | Free | S | | Free |
| RS.4.12 | Cat - Desexed or Not Desexed | Per animal or as determined by Legislation | \$68.00 | S | X | \$68.00 |
| RS.4.13 | Cat - Desexed - Eligible Pensioner | Per animal or as determined by Legislation | \$34.00 | S | X | \$34.00 |
| RS.4.14 | Cat - Desexed (sold by Pound/Shelter) | Per animal or as determined by Legislation | Free | S | | Free |
| RS.4.15 | Cat - Not desexed (not recommended by vet) | Per animal or as determined by Legislation | \$68.00 | S | X | \$68.00 |
| RS.4.16 | Cat - Not desexed (not recommended by vet) - Eligible Pensioner | Per animal or as determined by Legislation | \$34.00 | S | X | \$34.00 |
| RS.4.17 | Cat - Not desexed (recognised breeder) | Per animal or as determined by Legislation | \$68.00 | S | X | \$68.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--|---|---|-------------------------|----------------|-----|-------------------------|
| RS.4.18 | Late Registration Fee - Dog/Cat | Where the registration fee has not been paid 28 days after the date on which the animal is required to be registered | \$22.00 | S | X | \$22.00 |
| RS.4.19 | Annual Permits | Per animal or as determined by Legislation | | | | |
| RS.4.20 | Cats not desexed by four months of age | Per animal, per year or as determined by Legislation | \$96.00 | S | X | \$96.00 |
| RS.4.21 | Dogs of a restricted breed | Per animal, per year or as determined by Legislation | \$230.00 | S | X | \$230.00 |
| RS.4.22 | Dogs declared to be dangerous | Per animal, per year or as determined by Legislation | \$230.00 | S | X | \$230.00 |
| RS.4.23 | Late Permit Fee | Where the permit fee has not been paid 28 days after the date on which the animal is required to be permitted | \$22.00 | S | X | \$22.00 |
| RS.4.24 | Sale of signage to dangerous dog owners | As required by Legislation | \$27.64 | F | Y | \$29.00 |
| RS.4.25 | Dangerous dog collars | Price range: Small - \$45.00, Medium - \$48.00 Large - \$51.00 X Large - \$55.00 Design as required by Legislation | POA | F | Y | POA |
| Exemptions will be in place for cats that are registered by 1 July 2020, cats kept for breeding purposes by members of recognised breeding bodies, and cats which cannot be desexed for medical reasons. | | | | | | |
| Owners of dogs of a restricted breed or declared to be dangerous will be required to pay an annual permit in addition to their one-off lifetime pet registration fee. This applies to dogs that are already registered. | | | | | | |
| A recognised Breeder means a person who is a prefix endorsed member of the following: Royal NSW Canine Council Ltd, NSW Cat Fanciers Assoc Inc, Waratah State Cat Alliance Inc. | | | | | | |
| Note: A dog formerly registered with the Greyhound Racing Act (1985), will have the applicable registration fee reduced by \$15.00. | | | | | | |
| RS.5 | Micro-chipping (Cats & Dogs) | Per animal | \$10.00 | P | Y | \$10.00 |
| Proposed New Fee | Engraved Pet Tag | Per animal | | P | Y | \$10.00 |
| RS.7 | Compliance Certificates | Companion Animals Regulation 2008 - Regulation 25 for the purpose of the Companion Animals Act 1998 - Section 58H | | | | |
| RS.7.1 | Certificate of compliance with enclosure requirements for dangerous, menacing or restricted dog, including inspection | | \$150.00 | S | X | \$150.00 |
| RS.8 | Hire of Animal Control Goods | | | | | |
| RS.8.1 | Traps | | | | | |
| RS.8.2 | Cats - Hire of Traps | Per fortnight Plus Fee RS.8.3 | \$40.15 | P | Y | \$41.00 |
| RS.8.3 | Deposit on Trap Hire | Refundable on return of trap | \$193.01 | P | X | \$200.00 |
| RS.8.4 | Dogs - Hire of Traps | Per fortnight Plus Fee RS.8.3 | \$48.60 | P | Y | \$50.00 |
| RS.9 | Companion Animals Impounding | | | | | |
| RS.9.1 | Cats Impounding | | | | | |
| RS.9.2 | Hawkesbury Resident Admission Fee | | \$40.00 | P | X | \$41.00 |
| RS.9.3 | Hawkesbury Resident Daily Fee | | \$32.00 | P | X | \$33.00 |
| RS.9.4 | Dogs Impounding | | | | | |
| RS.9.5 | Hawkesbury Resident Admission Fee | | \$40.00 | P | X | \$41.00 |
| RS.9.6 | Hawkesbury Resident Daily Fee | | \$48.00 | P | X | \$49.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|---|--|-------------------------|----------------|----------|-------------------------|
| RS.10 | Sales of animals | | | | | |
| RS.10.1 | Sale of Cats | | | | | |
| RS.10.2 | Cat | | \$99.00 | M | Y | \$99.00 |
| RS.10.3 | Cat of the Week | | \$49.00 | M | Y | \$49.00 |
| RS.10.4 | Sale of dogs | | | | | |
| RS.10.5 | Dog | | | | | |
| RS.10.6 | Dog of the Week | | \$49.00 | M | Y | \$49.00 |
| RS.11 | Surrender and Collection of Animals | | | | | |
| RS.11.1 | Surrender of cats to Animal Shelter | Per animal | \$215.42 | P | Y | \$220.00 |
| RS.11.2 | Surrender of dogs to Animal Shelter | Per animal | \$301.64 | P | Y | \$310.00 |
| RS.12 | Stock Impounding | | | | | |
| | Fees – per Part 8 Clause S.55 of the Public Spaces (Unattended Property) Act 2021 | Additional charges will apply for after hours, weekend & public holidays | | | | |
| RS.12.1 | Call out fee | Collection of animal already contained | \$121.61 | E | Y | \$125.00 |
| RS.12.2 | Call out fee where the animal is not contained | Additional charges are applicable if the animal is not contained and a portable yard is required | POA | E | Y | POA |
| RS.12.3 | Transportation fees | Per km to secure holding facility | \$0.94 | E | Y | \$0.97 |
| RS.12.4 | Pound Keepers Fees for Sustenance | | | | | |
| RS.12.5 | Horses | Per head, per day | \$72.92 | E | Y | \$75.00 |
| Amended | Stock animals (except Horses) | Per head, per day | \$60.78 | E | Y | \$63.00 |
| HEALTH SERVICES | | | | | | |
| Amended | Food Premises License (& Administration) Fee | Food Regulation 2025 | | | | |
| | This administration fee does not apply to Schools and Not for Profit Organisations | | | | | |
| RS.13.1 | 5 or less FTE Food Handlers at premises | | \$341.69 | P | X | \$351.95 |
| RS.13.2 | 6-50 FTE Food Handlers at premises | | \$447.64 | P | X | \$461.05 |
| Amended | 51 or more FTE Food Handlers at premises | | \$947.06 | P | X | \$975.45 |
| Proposed New Fee | Annual License (& Administration) Fee – Pro Rata Application | Review for the proration of the Food Premises License (& Administration) Fee for businesses that cease operating mid way through the financial year, with evidence. Refer to Fee FS.3 | | F | X | POA |
| Amended | Food Safety Inspection Fees – Fixed Premises | "Initial inspection fee on a fixed premise Includes a follow-up inspection, minor in nature, that is resolved without further intervention by Council if required" | | | | |
| Amended | Pre-purchase/Pre-operational Inspection & Report fee | Request for pre-Occupation Certificate operation inspection under the Food Act 2003 | \$226.00 | P | X | \$233.00 |
| Amended | Food Business Inspection Fee High Risk | Per annum for each inspection | \$321.32 | P | X | \$330.00 |
| Amended | Food Business Inspection Fee Medium Risk | Per annum for each inspection | \$257.61 | P | X | \$265.00 |
| Amended | Food Business Inspection Fee Low Risk | Per annum for each inspection | \$210.87 | P | X | \$217.00 |
| Amended | Supermarkets Food Business Inspection Fee | Per annum for each inspection | \$730.07 | P | X | \$752.00 |
| Amended | Reinspection fee | Where an inspection occurred and identified a failure whereby a reinspection is required to ensure the regulated entity has completed the actions needed come up to the standard | \$236.78 | P | X | \$233.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|--|--|-------------------------|----------------|-----|-------------------------|
| RS.14.7 | Issuing of notices under the Food Act – Scheduled Fee | | \$330.00 | S | X | \$565.00 |
| Amended | Scores on Door inspection | Food Safety Program | \$236.78 | P | Y | \$244.00 |
| RS.15 | Mobile Food Vehicles & Temporary Food Stall Application Fees | | | | | |
| Amended | Lodgement of Registration of Mobile & Temporary Food Businesses (TFP) | Processing fee for Mobile & Temporary Food Businesses (TFP) registration | \$30.00 | P | X | \$30.00 |
| Amended | Mobile Food Vehicles & Temporary Food Stall Inspection Fee | | | | | |
| Amended | Temporary Food Premises High Risk | Per annum | \$214.22 | P | X | \$220.00 |
| Amended | Temporary Food Premises Medium Risk | Per annum | \$157.84 | P | X | \$163.00 |
| Amended | Temporary Food Premises Low Risk | Per annum | \$107.11 | P | X | \$110.00 |
| Amended | Temporary Food Premises reinspection fee | Reinspection fee | \$130.88 | P | X | \$135.00 |
| RS.17 | Public Health Notification Fee | Notification lodgement processing fee | | | | |
| RS.17.1 | Brothels | | \$44.55 | P | X | \$105.00 |
| RS.17.2 | Water Cooling Systems | | \$154.64 | S | X | \$120.00 |
| RS.17.3 | Hairdressing | | \$44.55 | P | X | \$105.00 |
| RS.17.4 | Skin penetration | | \$44.55 | P | X | \$105.00 |
| RS.17.5 | Public and Semi Public Swimming Pools | | \$44.55 | P | X | \$105.00 |
| RS.17.6 | Water carting/Potable Water Suppliers | | \$44.55 | P | X | \$105.00 |
| RS.18 | Undertakers Premises/Mortuary | | | | | |
| RS.18.1 | Application for approval to operate an undertakers premises | | \$105.00 | S | X | \$105.00 |
| RS.18.2 | Pre-purchase/Pre-operational Inspection & Report fee | Request for pre-Occupation Certificate operations inspection for Undertakers/ Mortuary | \$115.00 | P | X | \$118.00 |
| RS.18.3 | Periodic inspection of undertakers premises | | \$211.08 | P | X | \$218.00 |
| RS.18.4 | Application for approval to operate a mortuary | | \$105.00 | S | X | \$105.00 |
| RS.18.5 | Periodic inspection of mortuary | | \$203.96 | F | X | \$210.00 |
| RS.19 | Inspection (& Administration) Fee of Other Premises | Notification lodgement processing fee | | | | |
| RS.19.1 | Brothels | | \$355.14 | P | X | \$365.80 |
| RS.19.2 | Water Cooling Systems | Per water cooling system incl RMP | \$147.73 | P | X | \$220.00 |
| RS.19.3 | Water Cooling System reinspection | | \$147.73 | P | X | \$152.15 |
| RS.19.4 | Hairdressing | | \$147.73 | P | X | \$152.15 |
| RS.19.5 | Hairdressing reinspection | | \$147.73 | P | X | \$152.15 |
| RS.19.6 | Skin penetration | | \$213.12 | P | X | \$219.50 |
| RS.19.7 | Skin Penetration reinspection | | \$213.12 | P | X | \$219.50 |
| RS.19.8 | Public and Semi Public Swimming Pools | For premises with one swimming pool Plus Fee RS.19.9 where applicable | \$147.73 | P | X | \$152.15 |
| RS.19.9 | Public and Semi Public Swimming Pools – inspection of additional pools | Per pool, Where there is more than one pool on the premises | \$38.32 | P | X | \$39.45 |
| RS.19.10 | Inspection of water carting vehicle/tanks | | \$119.04 | P | X | \$122.60 |
| Proposed New Fee | Pre-purchase and /or Pre-operational inspection and Report | | | F | X | \$250.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------------------------|---|---|-------------------------|----------------|-----|-------------------------|
| RS.20 | Testing | | | | | |
| Amended | Water Testing | | \$175.00 | P | X | \$180.25 |
| Proposed New Fee | Soil testing | | | P | X | \$180.00 |
| RS.21 | Education Courses run by Council | | | | | |
| RS.21.1 | Food handling education course | | \$65.33 | F | Y | \$67.30 |
| RS.21.2 | Not-for-profit organisations | Minimum charge | \$11.99 | P | Y | \$12.35 |
| RS.22 | Public Health Act 2010 & Regulations 2012 | | | | | |
| RS.22.1 | Improvement Notices and Prohibition Orders under the Public Health Regulations 2012 (Regulation 97) - Prescribed Fee | | \$560.00 | S | X | \$635.00 |
| RS.22.2 | Improvement Notices and Prohibition Orders under the Public Health Regulations 2012 (Regulation 97) - In any other case | | \$270.00 | S | X | \$295.00 |
| RS.22.3 | Re-inspection of premises subject of prohibition order | Public Health Regulation 2012 - Regulation 98 Per hour Minimum charge 1/2 hour to a maximum charge of 2 hours - excluding travel time | \$250.00 | S | X | \$255.00 |
| RS.22.4 | Notification of installation or carrying out a function under Public Health Act & Regulations issue notice or order for Regulated Systems | | \$115.00 | S | X | \$120.00 |
| REGULATION AND ENFORCEMENT | | | | | | |
| RS.23 | Location Costs for Stolen & Abandoned Vehicles | | | | | |
| RS.23.1 | Zone 1 - Richmond, Windsor, Pitt Town, Cattai | | \$363.00 | F | Y | \$374.00 |
| RS.23.2 | Zone 2 - Kurrajong, Kurrajong Heights, East Kurrajong, Glossodia, Blaxland Ridge and Ebenezer area | | \$374.00 | F | Y | \$385.00 |
| RS.23.3 | Zone 3 - Bilpin, Colo Heights, Upper Colo areas | | \$455.40 | F | Y | \$496.00 |
| RS.23.4 | Zone 4 - MacDonald Valley, St Albans and to the northern and north eastern boundaries | | POA | F | Y | POA |
| RS.23.5 | Administration Fee | | \$159.50 | F | Y | \$164.00 |
| RS.24 | Other Impounding and Retrieval Fees | | | | | |
| RS.24.1 | Retrieval of confiscated shopping trolleys | Release of impounded shopping trolleys | \$217.67 | R | Y | \$247.00 |
| RS.24.2 | Retrieval of confiscated charity bins | Release of impounded charity bins | \$367.08 | R | Y | POA |
| RS.24.3 | Retrieval of confiscated unauthorised sign on public land | Release of impounded signs | \$274.00 | R | Y | \$310.00 |
| RS.25 | Environmental Protection Inspections | | | | | |
| RS.25.1 | Non-compliance reinspection of business after environmental review | Per hour | \$146.58 | F | Y | \$151.00 |
| RS.25.2 | Request for voluntary environmental review of business | Per hour | \$146.58 | F | Y | \$151.00 |
| RS.25.3 | Noise level reading and assessment | Per hour | \$134.75 | F | X | \$138.80 |
| RS.25.4 | Noise level reading and assessment after normal business hours | Per hour | \$253.16 | F | X | \$260.75 |
| RS.25.5 | Audit of industrial/commercial premises for environmental compliance | Per hour | \$133.60 | F | X | \$137.60 |
| RS.25.6 | Research and preparation of report for site history of contamination | Per hour | \$133.60 | F | X | \$137.60 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------------------|---|---|-------------------------|----------------|-----|-------------------------|
| RS.25.7 | Intensive agriculture premises inspection (piggeries, poultry, cattle etc.) | | \$173.85 | F | X | \$179.05 |
| RS.25.8 | Industrial Audit Inspection Fee | | \$107.27 | P | X | \$110.50 |
| RS.25.9 | Underground Petroleum Storage System Program | Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2019 | \$308.87 | F | X | \$318.15 |
| RS.26 | Environmental Protection Notices under POEO Act 1997 | | | | | |
| RS.26.1 | Issuing notice administration fee | A prescribed fee payable under the Act, section 94(2), 100(2) or 267A(2) | \$803.00 | S | X | \$821.00 |
| RS.26.2 | Clean-up Notice - monitoring or compliance costs | Per hour The Regulatory Authority that issues a clean-up notice to a person may, by notice in writing, require the person to pay all or any reasonable costs and expenses incurred by the Authority. | \$150.00 | F | X | \$154.50 |
| Proposed New Fee | Environmental Protection Notices under EP&A Act 1979 | | | | | |
| Proposed New Fee | Cost Compliance Notice | "Investigation of legislative breach notices for costs (non Land and Environment Court matters) Detailed cost break down per investigation" | | F | X | POA |
| RS.28 | Outstanding notices or orders information in register | | \$122.03 | F | X | \$125.70 |
| RS.29 | Public Health Consultation and Investigation | | | | | |
| RS.29.1 | Pollution control investigation charges to polluter | Per hour | \$147.00 | F | Y | \$151.40 |
| RS.30 | Certificates/Documents Available-Regulatory Services | | | | | |
| RS.30.1 | S735A LGA Certificate-Outstanding notices and orders | | \$122.03 | F | X | \$125.70 |
| RS.30.2 | S735A LGA Certificate-Urgency Fee (24hrs turnaround) | Plus Fee RS.30.1 | \$69.63 | P | X | \$71.70 |
| RS.30.3 | S121ZP, EP & A Certificate-Outstanding notices and orders | | \$122.03 | F | X | \$125.70 |
| RS.30.4 | S121ZP, EP & A Certificate-Urgency Fee (24hrs turnaround) | Plus Fee RS.30.3 | \$70.72 | F | X | \$72.85 |
| Proposed New Fee | Local Government Act 1993 (Section 82) Objections | | | | | |
| Proposed New Fee | Local Government Act Objection Assessment Fee | The applicant must specify the grounds of the objection | | S | X | \$250.00 |
| SEWAGE MANAGEMENT FACILITIES | | | | | | |
| RS.32 | Sales | | | | | |
| RS.32.1 | Sale of septic irrigation warning signs | | \$26.44 | F | Y | \$27.25 |
| RS.33 | Certificates/Documents available | | | | | |
| RS.33.1 | Copy of approval to operate septic system | | \$32.30 | F | X | \$33.25 |
| RS.34 | Septic Tanks Inspections | | | | | |
| RS.34.1 | Licence Fee - Approval to operate a Sewage Management Facility | | \$176.94 | F | X | \$182.25 |
| RS.34.2 | Licence Fee - "Approval to operate a Sewage Management Facility" - multiple systems on a residential property | Per additional system Plus Fee RS.34.1 | \$130.04 | F | X | \$135.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------------------|--|---|-------------------------|----------------|-----|-------------------------|
| RS.34.3 | After hours Sewage Management Facility Inspection Saturday Only | | \$353.26 | F | X | \$353.25 |
| RS.34.4 | Pre-purchase inspection of Sewage Management Facility and written report | | \$176.94 | F | X | \$250.00 |
| RS.34.5 | Sewage Management Facility re-inspection fee | | \$106.22 | F | X | \$250.00 |
| RS.34.6 | Application to install a centralised Sewage Management Facility (e.g. Community Title) | Plus \$215.55 per allotment | \$1,000.00 | F | X | \$1,000.00 |
| RS.34.7 | Inspection of Decommissioned Sewage Management Facility | | \$93.39 | P | X | \$96.20 |
| Amended | Application to install a Sewage Management Facility (Domestic) | Including assessment, 2 inspections & approval to operate for first year | \$1,000.00 | M | X | \$1,000.00 |
| Proposed New Fee | Application to alter a Sewage Management System (Domestic) | Any domestic system (new method/ upgrade to disposal area, increase in potential hydraulic load), including assessment and 1 inspection | | M | X | \$500.00 |
| RS.35 | Application to install a Sewage Management Facility (Commercial) | | | | | |
| Amended | Application to install a Sewage Management Facility (Commercial <10,000 litre/day) | Includes assessment and 2 inspections | \$1,000.00 | M | X | \$1,000.00 |
| Amended | Application to install a Sewage Management Facility (Commercial >10,000 litre/day) | Includes assessment and 4 inspections | \$1,414.81 | M | X | \$1,500.00 |
| Amended | Application to alter a Sewage Management System (Commercial) | Any commercial system (new method/ upgrade to disposal area, increase in potential hydraulic load), including assessment and 1 inspection | \$500.00 | M | X | \$500.00 |
| Proposed New Fee | Application to amend Sewage Management System plan | Processing of amended approved plans for any system (e.g. additional drainage lines, change location of approved disposal area etc) but with no increase in potential hydraulic load | | P | X | \$140.00 |
| RS.36 | Inspection of Private Water Scheme plumbing and drainage | | | | | |
| RS.36.1 | Inspection of private water scheme plumbing and drainage | Per inspection | \$228.04 | M | X | \$234.90 |
| RS.37 | Plumbing and Drainage Inspections | | | | | |
| RS.37.1 | Single Inspection | Internal, External and Final | \$176.63 | M | X | \$181.95 |
| DEVELOPMENT ASSESSMENT | | | | | | |
| CONSTRUCTION AND DEVELOPMENT | | | | | | |
| DS.1 | Development Applications | Schedule 4 Part 2 of the Environmental Planning and Assessment (EP&A) Regulation 2021 | | | | |
| DS.1.1 | General Development | Schedule 4 Item 2.1 of the EP&A Regulation 2021 | | | | |
| DS.1.2 | Not exceeding \$5,000 | | \$144.00 | S | X | \$144.00 |
| DS.1.3 | \$5,001 – \$50,000 | Plus \$3.00 each \$1,000 above \$5,000 | \$220.00 | S | X | \$220.00 |
| DS.1.4 | \$50,001 – \$250,000 | Plus \$3.64 each \$1,000 above \$50,000 | \$459.00 | S | X | \$459.00 |
| DS.1.5 | \$250,001 – \$500,000 | Plus \$2.34 each \$1,000 above \$250,000 | \$1,509.00 | S | X | \$1,509.00 |
| DS.1.6 | \$500,001– \$1,000,000 | Plus \$1.64 each \$1,000 above \$500,000 | \$2,272.00 | S | X | \$2,272.00 |
| DS.1.7 | \$1,000,001 – \$10,000,000 | Plus \$1.44 each \$1,000 above \$1,000,000 | \$3,404.00 | S | X | \$3,404.00 |
| DS.1.8 | More than \$10,000,000 | Plus \$1.19 each \$1,000 above \$10,000,000 | \$20,667.00 | S | X | \$20,667.00 |
| DS.1.9 | Change of Use (Where no cost of works) | Schedule 4 – Item 2.7 of the EP&A Regulations 2021 | \$371.00 | S | X | \$371.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------|--|---|-------------------------|----------------|-----|-------------------------|
| DS.1.10 | Signage for Development Applications | Development for the purposes of 1 or signs but only if this fee exceeds the fee payable under Fees SA.1.1-DS.1.8 (a) \$371.00 for 1 sign, plus (b) \$93.00 for each additional sign | POA | S | X | POA |
| DS.1.11 | Dwelling-houses | | | | | |
| DS.1.12 | Dwelling - houses not exceeding \$100,000 | Schedule 4 - Item 2.3 of the EP&A Regulations 2021 | \$592.00 | S | X | \$592.00 |
| DS.1.13 | Dwelling - houses exceeding \$100,000 | Fee calculated according to General Development Refer to Fees DS.1. - DS.1.9 | POA | S | X | POA |
| DS.2 | Development Application for Tree Removal | | | | | |
| DS.2.1 | 1 to 5 trees | Located on Heritage Listed Property | \$160.40 | P | X | \$165.20 |
| DS.2.2 | 6 to 25 trees | Located on Heritage Listed Property | \$351.11 | P | X | \$361.65 |
| DS.2.3 | More than 25 trees | Located on Heritage Listed Property | \$429.11 | P | X | \$442.00 |
| DS.3 | Development Application for Pools | | | | | |
| DS.3.1 | Pool - Permanent | Fee calculated according to General Development Refer to Fees DS.1 - DS.1.9 | POA | S | X | POA |
| DS.3.2 | Pool - Temporary (e.g. inflatable, self supporting) | Minimum charge under General Development Refer to Fees DS.1 - DS.1.9 | POA | S | X | POA |
| DS.4 | Notification of Development Applications (Hawkesbury DCP) | | | | | |
| DS.4.1 | Requiring adjoining owners' advertisement | Plus Fees DS.4.2 - DS.4.5 | \$513.66 | P | X | \$529.05 |
| DS.4.2 | Notification Site Sign | | \$95.38 | F | X | \$98.25 |
| Amended | Requiring adjoining owners letters only (up to 50 properties) | | \$223.22 | P | X | \$375.00 |
| Amended | Requiring adjoining owners letters only (51 to 100 properties) | | \$465.97 | P | X | \$479.95 |
| DS.4.5 | Requiring adjoining owners letters only (more than 100 properties) | | \$627.41 | P | X | \$646.25 |
| DS.5 | Notification of Development | EP&A Regulation 2021 | | | | |
| DS.5.1 | Requiring notification to be given under Section 8.3 of the Environmental Planning and Assessment Act 1979 | Schedule 4 - Item 7.7 of the EP&A Regulation 2021 | \$807.00 | S | X | \$807.00 |
| DS.5.2 | Requiring notice under S4.55(2) or S4.56(1) | Schedule 4 - Item 4.6 of the EP&A Regulations 2021 | \$866.00 | S | X | \$866.00 |
| DS.5.3 | Notice and advertising of designated development | Schedule 4 - Item 3.5 of the EP&A Regulation 2021 | \$2,890.00 | S | X | \$2,890.00 |
| DS.5.4 | Advertised Development | Schedule 4 - Item 3.6 of the EP&A Regulation 2021 | \$1,438.00 | S | X | \$1,438.00 |
| DS.5.5 | Prohibited Development | Schedule 4 - Item 3.7 of the EP&A Regulation 2021 | \$1,438.00 | S | X | \$1,438.00 |
| DS.5.6 | Notified Development | Schedule 4 - Item 3.8 of the EP&A Regulation 2021 | \$1,438.00 | S | X | \$1,438.00 |
| DS.6 | Building Construction Certificates | | | | | |
| DS.6.1 | Building Class 1 and 10 Buildings | | | | | |
| DS.6.2 | Up to \$5,000 | | \$371.69 | R | Y | \$382.85 |
| DS.6.3 | \$5,001 up to \$12,000 | | \$739.02 | R | Y | \$761.20 |
| DS.6.4 | \$12,001 up to \$100,000 | | \$1,189.86 | R | Y | \$1,225.55 |
| DS.6.5 | \$100,001 up to \$200,000 | | \$1,378.38 | R | Y | \$1,419.75 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|---|--|---------------------------------|----------------|-----|-------------------------|
| DS.6.6 | \$200,001 up to \$350,000 | | \$1,877.95 | R | Y | \$1,934.30 |
| DS.6.7 | Greater than \$350,000 | \$2,444.40 Plus 0.1% of estimated cost of Development | POA | R | Y | POA |
| DS.6.8 | Building Class 2 – 9 Buildings | | | | | |
| DS.6.9 | Up to \$5,000 | | \$564.59 | R | Y | \$581.55 |
| DS.6.10 | \$5,001 up to \$100,000 | | \$1,378.38 | R | Y | \$1,419.70 |
| DS.6.11 | \$100,001 up to \$250,000 | | \$2,128.29 | R | Y | \$2,192.15 |
| DS.6.12 | \$250,001 up to \$1,000,000 | | \$4,008.39 | R | Y | \$4,128.65 |
| DS.6.13 | Greater than \$1,000,000 | \$10,034.20 Plus 0.1% of estimated cost of Development | POA | R | Y | POA |
| Proposed New Fee | Certification work involving referral to Fire and Rescue NSW | Where Council needs to pay referral fees to Fire & Rescue NSW | | F | Y | POA |
| DS.7 | Certifiers' review (Engineering or Building) of works (not covered by above or elsewhere) – rate per hour | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |
| DS.8 | Amended Building Construction Certificate (Minor change) | 25% of original CC Fee | POA | M | Y | POA |
| DS.9 | Amended Building Construction Certificate (Major change) | 50% of original CC Fee | POA | M | Y | POA |
| DS.10 | Additional Fees | | | | | |
| DS.10.1 | Bushfire Assessment Level (BAL) – Risk assessment | Includes inspection | \$564.59 | M | Y | \$564.59 |
| DS.10.2 | Hoarding application fee | Plus Fee DS.10.3 or Fee DS.10.4 | \$276.36 | M | X | \$276.36 |
| DS.10.3 | Type "A" Hoarding weekly rate | Per m2 up to 4 weeks, \$23.45 per m2 thereafter Plus Fee DS.10.2 | \$29.26 | M | X | \$29.26 |
| DS.10.4 | Type "B" Hoarding weekly rate | Per linear metre Plus Fee DS.10.2 | \$22.77 | M | X | \$22.77 |
| DS.10.5 | Mandatory inspection prior to release of Construction Certificate | | \$219.97 | M | Y | \$219.97 |
| DS.10.6 | Transfer of Principal Certifying Authority role to Council | | \$2,255.08 | M | Y | \$2,255.08 |
| Proposed New Fee | Certification Fees (Private or Contract Certifier engaged by Council) | Where Council is required to engage an independent certifier to carry out certification work on behalf of Council. Contractor's fees plus \$100 administration fee | POA | F | Y | POA |
| DS.11 | File conversion of electronic documents from the NSW Planning Portal | | | | | |
| Amended | Non-compliance of documents submitted through the NSW Planning Portal | Applicable where the documents submitted through the NSW Planning Portal are in the incorrect format Per Fees FS.1 – FS.3 | POA | R | Y | POA |
| DS.12 | Stamping additional hard copy plans | When in excess of 1 set for applicant | \$32.51 | M | Y | \$32.51 |
| | Building projects (other than dwellings & residential additions) which involve civil works, e.g. car parks, drainage, etc. will be subject to the additional CC fees in the Subdivision and Civil Works section of this document | | | | | |
| DS.13 | Building Compliance Certificates | | Includes all inspections | | | |
| DS.13.1 | Residential (Class 1,4) | | \$1,737.08 | M | Y | \$1,789.20 |
| DS.13.2 | Residential Additions | | \$1,737.08 | M | Y | \$1,789.20 |
| DS.13.3 | Residential Flat Building (Class 2) | Per unit | \$1,737.08 | M | Y | \$1,789.20 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|--|--|-------------------------|----------------|-----|-------------------------|
| DS.13.4 | Commercial (Class 3,5,6 and 9) | Per unit Or \$1,277.55 per 500m2 floor area (whichever is greater) | \$1,737.08 | M | Y | \$1,789.20 |
| DS.13.5 | Industrial (Class 7 and 8) | Per unit Or \$1,250.10 per 500m2 floor area (whichever is greater) | \$1,737.08 | M | Y | \$1,789.20 |
| DS.13.6 | Other Class 10 structures | | \$744.47 | M | Y | \$766.80 |
| DS.13.7 | Demolition | | \$744.47 | M | Y | \$766.80 |
| DS.13.8 | Late Building Inspection within 48 hrs | | \$110.51 | M | Y | \$113.80 |
| Proposed New Fee | Single Inspection | | | M | Y | \$255.60 |
| Proposed New Fee | Re-inspection where failed or not ready | | | M | Y | \$255.60 |
| DS.14 | Building Compliance Certificates - Swimming Pools | Compliance and Non-Compliance Certificates | | | | |
| DS.14.1 | In ground | Permanent | \$992.61 | M | Y | \$1,022.40 |
| DS.14.2 | Above ground | Permanent | \$496.33 | M | Y | \$511.20 |
| DS.14.3 | Temporary | e.g. inflatable, self supporting | \$248.14 | M | Y | \$255.60 |
| DS.14.4 | Single Inspection | | \$248.14 | M | Y | \$255.60 |
| DS.14.5 | Re-inspection where failed or not ready | | \$248.14 | M | Y | \$255.60 |
| DS.14.6 | Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - First Year | | Free | N | | Free |
| DS.14.7 | Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - Subsequent years | | \$248.14 | M | Y | \$255.60 |
| DS.15 | Occupation Certificates | | | | | |
| DS.15.1 | Occupation Certificate - Class 1 (or combined Class 1 & 10) | | \$316.40 | M | Y | \$380.00 |
| DS.15.2 | Occupation Certificate - Class 10 (50% of Class 1) | | \$158.20 | M | Y | \$200.00 |
| DS.15.3 | Occupation Certificate - Class 2-9 | | \$942.77 | M | Y | \$971.00 |
| DS.15.4 | Re-inspection where failed | | \$249.24 | M | Y | \$255.60 |
| DS.16 | Resited Dwellings | | | | | |
| DS.16.1 | Refundable Deposit - Transit Damage | | \$1,704.57 | M | X | \$1,755.71 |
| DS.16.2 | Route inspection fee | | \$243.85 | M | X | \$251.17 |
| DS.17 | Inspection of building | Where it is Proposed New Fee to have it removed and re-erected | | | | |
| DS.17.1 | Up to distance of 100km | | \$646.94 | M | X | \$666.35 |
| DS.17.2 | In excess of 100km | | POA | M | X | POA |
| DS.18 | Complying Development Certificate | | | | | |
| DS.18.1 | CDC pre-certificate review (all development types) | 40% of relevant CDC Fee (Fees DS.18.2 to DS.18.18), whichever is greater | POA | M | Y | POA |
| DS.18.2 | CDC - Demolition | | | | | |
| DS.18.3 | Class 10 Building/Structure | | \$221.07 | R | Y | \$227.70 |
| DS.18.4 | Class 1 Building | | \$442.15 | R | Y | \$455.40 |
| DS.18.5 | Class 2-9 Buildings | | POA | R | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------|---|---|-------------------------|----------------|-----|-------------------------|
| DS.18.6 | CDC – Building Class 1 and 10 Buildings | | | | | |
| DS.18.7 | Up to \$5,000 | Plus Fee DS.13 to Fee DS.14.3, where applicable | \$442.15 | R | Y | \$455.40 |
| DS.18.8 | \$5,001 up to \$12,000 | Plus Fee DS.13 to Fee DS.14.3, where applicable | \$955.75 | R | Y | \$984.40 |
| DS.18.9 | \$12,001 up to \$100,000 | Plus Fee DS.13 to Fee DS.14.3, where applicable | \$1,859.52 | R | Y | \$1,915.30 |
| DS.18.10 | \$100,001 up to \$200,000 | Plus Fee DS.13 to Fee DS.14.3, where applicable | \$2,503.22 | R | Y | \$2,578.30 |
| DS.18.11 | \$200,001 up to \$350,000 | Plus Fee DS.13 to Fee DS.14.3, where applicable | \$4,087.49 | R | Y | \$4,210.00 |
| DS.18.12 | Greater than \$350,000 | \$5,905.90 Plus Fee DS.13 to Fee DS.14.3, where applicable Plus 0.1% estimated cost of development | POA | R | Y | POA |
| DS.18.13 | CDC – Building Class 2 – 9 Buildings | | | | | |
| DS.18.14 | Up to \$5,000 | Plus Fee DS.13 to Fee DS.14.3, where applicable | \$632.86 | R | Y | \$651.85 |
| DS.18.15 | \$5,001 up to \$100,000 | Plus Fee DS.13 to Fee DS.14.3, where applicable | \$1,734.93 | R | Y | \$1,787.00 |
| DS.18.16 | \$100,001 up to \$250,000 | Plus Fee DS.13 to Fee DS.14.3, where applicable | \$3,253.13 | R | Y | \$3,350.70 |
| DS.18.17 | \$250,001 up to \$1,000,000 | Plus Fee DS.13 to Fee DS.14.3, where applicable | \$7,219.27 | R | Y | \$7,435.85 |
| DS.18.18 | Greater than \$1,000,000 | \$13,968.15 Plus Fee DS.13 to Fee DS.14.3, where applicable Plus 0.1% estimated cost of development | POA | R | Y | POA |
| DS.19 | Mandatory inspection prior to release of Complying Development Certificate | | \$249.24 | M | Y | \$256.70 |
| DS.20 | "Modification of Complying Development Certificate – Minor (\$4.30 of EP&A Act 1979)" | 40% of the original fee | POA | M | Y | POA |
| DS.21 | "Modification of Complying Development Certificate – Major (\$4.30 of EP&A Act 1979)" | 65% of the original fee | POA | M | Y | POA |

To ensure that Council's prices for building certification services are competitive, Council will match the price of any genuine written quotation from a private certifier

SUBDIVISION AND CIVIL WORKS (Including works related to Roads Act Approval and Section 68 Local Government Act Approval – Stormwater Drainage)

DS.22 Development Application Fees

| | | | | | | |
|---------|---|---|----------|---|---|-----------------|
| DS.22.1 | New public road (Schedule 4 – Item 2.4(a) of the EP&A Regulation 2021) | Plus \$65.00 per additional lot | \$865.00 | S | X | \$865.00 |
| DS.22.2 | No new road (Schedule 4 – Item 2.5 of the EP&A Regulation 2021) | Plus \$53.00 per additional lot | \$430.00 | S | X | \$430.00 |
| DS.22.3 | Strata (Schedule 4 – Item 2.6 of the EP&A Regulation 2021) | Plus \$65.00 per additional lot | \$430.00 | S | X | \$430.00 |
| DS.22.4 | Appointment and acceptance of Council as the Principal Certifying Authority | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |

Amended Plan Checking – Construction Certificate (Civil Works) or Subdivision Construction Certificate – excluding drainage
Plus Drainage Fee DS.23.15, where applicable
Plus Fees DS.31 – Fees DS.34
See Clause 6.4 EP&A Act 1979

Amended Full width road construction – excluding drainage
Plus Drainage Fee DS.23.15, where applicable

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------|---|--|--|----------------|-----|-------------------------|
| DS.23.2 | Residential, commercial & industrial | | | | | |
| DS.23.3 | Minimum Charge | Or Fee DS.23.4, whichever is greater | \$964.45 | M | Y | \$993.40 |
| DS.23.4 | Charge per linear metre | Per linear metre Or Fee DS.23.3, whichever is greater | \$27.10 | M | Y | \$27.90 |
| Amended | Rural Road - (Excludes Drainage Fee - Refer to 23.15) | | | | | |
| DS.23.6 | Minimum Charge | Or Fee DS.23.7, whichever is greater | \$734.75 | M | Y | \$756.80 |
| DS.23.7 | Charge per linear metre | Per linear metre Or Fee DS.23.6, whichever is greater | \$14.10 | M | Y | \$14.50 |
| Amended | Half width road construction - (Excludes Drainage Fee - Refer to 23.15) | | | | | |
| Amended | Residential, commercial & industrial- (Excludes Drainage Fee - Refer to 23.15) | | | | | |
| DS.23.10 | Minimum Charge | Or Fee DS.23.11, whichever is greater | \$699.00 | M | Y | \$719.95 |
| DS.23.11 | Charge per linear metre | Per linear metre Or Fee DS.23.10, whichever is greater | \$18.45 | M | Y | \$19.00 |
| Amended | Access Ways (includes crossings)- (Excludes Drainage Fee - Refer to 23.15) | | | | | |
| DS.23.13 | Residential | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |
| DS.23.14 | Rural | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |
| DS.23.15 | Drainage | | | | | |
| DS.23.16 | Minimum Charge | Or Fee DS.23.17, whichever is greater | \$410.70 | M | Y | \$423.00 |
| DS.23.17 | Charge per linear metre (including pits and outlet) | Per linear metre Or Fee DS.23.16, whichever is greater | \$2.50 | M | Y | \$2.60 |
| DS.24 | Car Parking Areas | Maximum of 4 spaces For greater than 4 spaces - Fee DS.24 Plus Fee DS.26 | \$261.20 | M | Y | \$269.00 |
| DS.25 | On site stormwater detention | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |
| DS.26 | Certifiers' review (Engineering or Building) of works | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |
| DS.27 | Amended Construction Certificate (Civil Works) or Subdivision Construction Certificate - Minor change to CC | 25% of original CC Fee | POA | M | Y | POA |
| DS.28 | Amended Construction Certificate (Civil Works) or Subdivision Construction Certificate - Major change to CC | 50% of original CC Fee | POA | M | Y | POA |
| DS.29 | Issue 88B signing of Plan (and related documents) | | \$195.05 | M | X | \$201.00 |
| DS.30 | Construction Inspection - Compliance Certificate (Civil Works) or Roads Act Approval Works Inspections, Subdivision Works Inspections or Section 68 Local Government Act Approvals (Stormwater Drainage) | | Plus Fees DS.23 - Fees DS.26 See Clause 6.4 EP&A Act 1979 | | | |
| DS.30.1 | Full width road construction | | | | | |
| DS.30.2 | Residential, commercial & industrial | | | | | |
| DS.30.3 | Minimum Charge | Or Fee DS.30.4, whichever is greater | \$1,871.45 | M | Y | \$1,927.60 |
| DS.30.4 | Charge per linear metre | Per linear metre Or Fee DS.30.3, whichever is greater | \$47.70 | M | Y | \$49.16 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------|--|--|-------------------------|----------------|-----|-------------------------|
| DS.30.5 | Rural Road | | | | | |
| DS.30.6 | Minimum Charge | Or Fee DS.30.7, whichever is greater | \$1,461.80 | M | Y | \$1,505.65 |
| DS.30.7 | Charge per linear metre | Per linear metre Or Fee DS.30.6, whichever is greater | \$21.70 | M | Y | \$22.35 |
| DS.30.8 | Half width road construction | | | | | |
| DS.30.9 | Residential, commercial & industrial | | | | | |
| DS.30.10 | Minimum Charge | Or Fee DS.30.11, whichever is greater | \$1,397.90 | M | Y | \$1,439.85 |
| DS.30.11 | Charge per linear metre | Per linear metre Or Fee DS.30.10, whichever is greater | \$36.85 | M | Y | \$37.95 |
| DS.30.12 | Access Ways (includes crossings) | | | | | |
| DS.30.13 | Residential | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |
| DS.30.14 | Rural | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |
| DS.30.15 | Drainage | | | | | |
| DS.30.16 | Minimum Charge | Or Fee DS.30.17, whichever is greater | \$238.40 | M | Y | \$245.55 |
| DS.30.17 | Charge per linear metre | Per linear metre Or Fee DS.30.16, whichever is greater | \$6.50 | M | Y | \$6.70 |
| DS.31 | Car Parking Areas Compliance Certificate | Maximum of 4 spaces For greater than 4 spaces - Fee DS.31 Plus Fee DS.33 | \$455.15 | M | Y | \$468.80 |
| DS.32 | On-site stormwater detention | | \$696.80 | M | Y | \$717.70 |
| DS.33 | Certifiers' review (Engineering or Building) of works | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |
| DS.34 | Re-inspection fee (where job not ready or deferred) | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | Y | POA |
| DS.35 | Subdivision Certificate Fees | | | | | |
| DS.35.1 | Subdivision Certificate | | | | | |
| DS.35.2 | Torrens Title | | | | | |
| DS.35.3 | Torrens Title | Plus Fee DS.35.4 Plus Fees DS.61 - Fee DS.61.2 (where applicable) | \$425.90 | M | X | \$438.70 |
| DS.35.4 | Charge Per Lot as shown on plan | Plus Fee DS.35.3 Plus Fees DS.61 - Fee DS.61.2 (where applicable) | \$213.50 | M | X | \$219.90 |
| DS.35.5 | Reinspection for Linen - to be applied after inspection of plans/documents or if site inspection reveals incomplete documentation or works | 50% of original fees | POA | M | X | POA |
| DS.35.6 | Community Title | | | | | |
| DS.35.7 | Community Title | Plus Fee DS.35.8 Plus Fees DS.61 - Fee DS.61.4 (where applicable) | \$823.60 | M | X | \$848.30 |
| DS.35.8 | Charge Per Lot as shown on plan | Plus Fee DS.35.7 Plus Fees DS.61 - Fee DS.61.4 (where applicable) | \$213.50 | M | X | \$219.90 |
| DS.35.9 | Reinspection for Linen - to be applied after inspection of plans/documents or if site inspection reveals incomplete documentation or works | 50% of original fees | POA | M | X | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---|--|---|-------------------------|----------------|-----|-------------------------|
| DS.35.10 | Strata title | | | | | |
| DS.35.11 | Strata title | Plus Fee DS.35.12, Plus Fee DS.36 | \$675.30 | M | X | \$695.55 |
| DS.35.12 | Charge Per Lot as shown on plan | Plus Fee DS.35.11, Plus Fee DS.36 | \$213.50 | M | X | \$219.90 |
| DS.35.13 | Mandatory inspection prior to release of Strata Certificate | \$424.15 for first hour, then \$210.95 per hour or part thereof | POA | M | X | POA |
| DS.35.14 | Reinspection for Linen – to be applied after inspection of plans/documents or if site inspection reveals incomplete documentation or works | 50% of original fees | POA | M | X | POA |
| DS.36 | Re-endorsement of previously approved plan/Subdivision Certificate | | \$262.20 | M | X | \$270.05 |
| DS.37 | Performance Security Application & Administration Fee | | | | | |
| DS.37.1 | Administration Fee – Security for works with a value of less than \$10,000 | | \$424.65 | M | Y | \$437.40 |
| DS.37.2 | Administration Fee – Security for works with a value of \$10,000 or more | | \$1,460.80 | M | Y | \$1,504.60 |
| DS.37.3 | Administration fee – Security for Bonding of Street Trees | | \$418.30 | M | Y | \$430.85 |
| DS.37.4 | Bonding of Street Trees | \$1,116.15 per tree, Plus Fee DS.37.3 | POA | M | Y | POA |
| ADDITIONAL APPLICATION FEES | | | | | | |
| DS.38 | Integrated Development | | | | | |
| DS.38.1 | Administration fee payable to Council in addition to DA Fee | Schedule 4 – Item 3.1(a) of the EP&A Regulation 2021 | \$183.00 | S | X | \$183.00 |
| DS.38.2 | Fee payable to each approval body in addition to DA fee | Schedule 4 – Item 3.1(b) of the EP&A Regulation 2021 | \$416.00 | S | X | \$416.00 |
| DS.39 | Development Requiring Concurrence | | | | | |
| DS.39.1 | Administration fee payable to Council in addition to DA Fee | Schedule 4 – Item 3.2(a) of the EP&A Regulation 2021 | \$183.00 | S | X | \$183.00 |
| DS.39.2 | Fee payable to each concurrence authority in addition to DA Fee | Schedule 4 – Item 3.2(b) of the EP&A Regulation 2021 | \$416.00 | S | X | \$416.00 |
| DS.40 | Designated Development | | | | | |
| DS.40.1 | Administration fee payable to Council in addition to DA Fee | Schedule 4 – Item 3.3 of the EP&A Regulation 2021 | \$1,198.00 | S | X | \$1,198.00 |
| DS.40.2 | Residential Apartment Building | "Payable for DA modification if referred to Design Review Panel Schedule 4 – Item 3.4 of the EP&A Regulation 2021" | \$3,905.00 | S | X | \$3,905.00 |
| MODIFICATION AND REVIEW OF DEVELOPMENT CONSENT | | | | | | |
| DS.41 | Modification of Consent Section 4.55 EP&A Act 1979 | Schedule 4 Item 4 of the EP&A Regulation 2021 | | | | |
| DS.41.1 | Minor error, misdescription or miscalculation only (by Applicant) – Section 4.55 (1) | Schedule 4 – Item 4.1 of the EP&A Regulation 2021 | \$92.00 | S | X | \$92.00 |
| DS.41.2 | Modification involving minimal environmental impact– Section 4.55 (1A) or Section 4.56 (1) | Schedule 4 – Item 4.2 of the EP&A Regulation 2021 50% of original DA fee, OR \$839.00 (whichever is less), Plus Fee DS.6 Notification Fee where required | POA | S | X | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--------------|--|---|-------------------------|----------------|-----|-------------------------|
| DS.42 | Modification not of minimal environmental impact- Section 4.55 (2) or Section 4.56 (1) | | | | | |
| DS.42.1 | Original DA fee less than \$100 | Schedule 4 - Item 4.3(a) of the EP&A Regulation 2021 50% of original DA fee, Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.42.2 | Original DA fee \$100 or more, but no building, demolition or work | Schedule 4 - Item 4.3(b) of the EP&A Regulation 2021 50% of original DA fee, Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.42.3 | Dwelling \$100,000 or less | Schedule 4 - Item 4.4 of the EP&A Regulation 2021 \$247.00 Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.42.4 | Other Development up to \$5,000 | Schedule 4 - Item 4.5 of the EP&A Regulation 2021 \$71.00 Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.42.5 | Other Development \$5,001 - \$250,000 | Schedule 4 - Item 4.5 of the EP&A Regulation 2021 \$110.00 Plus \$1.50 each \$1,000, Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.42.6 | Other Development \$250,001 - \$500,000 | Schedule 4 - Item 4.5 of the EP&A Regulation 2021 \$651.00 Plus \$0.85 each \$1,000 above \$250,000 Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.42.7 | Other Development \$500,001 - \$1,000,000 | Schedule 4 - Item 4.5 of the EP&A Regulation 2021 \$927.00 Plus \$0.50 each \$1,000 above \$500,000 Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.42.8 | Other Development \$1,000,001 - \$10,000,000 | Schedule 4 - Item 4.5 of the EP&A Regulation 2021 \$1,285.00 Plus \$0.40 each \$1,000 above \$1,000,000 Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.42.9 | Other Development more than \$10,000,000 | Schedule 4 - Item 4.5 of the EP&A Regulation 2021 \$6,167.00 Plus \$0.27 each \$1,000 above \$10,000,000 Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.42.10 | Residential Apartment Building - Modification of consent (See Clause 4.55 (2) of the EP&A Act and Item 6.7 of the EP&A Reg 2001) | Schedule 4 - Item 4.6 of the EP&A Regulation 2021 \$866.00 Plus Fees DS.45.1 - DS.45.2, where applicable | POA | S | X | POA |
| DS.42.11 | Residential Apartment Building - Modification of consent where accompanied by a statement of qualified designer | Schedule 4 - Item 4.7 of the EP&A Regulation 2021 \$990.00 Plus Fees DS.45.1 - DS.45.2, where applicable | POA | S | X | POA |
| DS.42.12 | Specialist Technical Advice required in assessing an application, such as architecture, threatened species, noise, traffic, access and disability advice and major environmental impacts | 100% of costs of each provision of advice | POA | F | X | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--------------|---|---|-------------------------|----------------|-----|-------------------------|
| DS.43 | Review of Determination DA – Under Section 8.3 of the Environmental Planning and Assessment Act 1979 | Schedule 4 Part 7 of the EP&A Regulation 2021 Plus Fees DS.45.1 – DS.45.2, where applicable | | | | |
| DS.43.1 | Does not involve erecting a building, demolition or work | Schedule 4 – Item 7.1 of the EP&A Regulation 2021 50% of original DA fee, Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.43.2 | Dwelling house \$100,000 or less | Schedule 4 – Item 7.2 of the EP&A Regulation 2021 \$247.00 Plus Fee DS.5 Notification Fee where required | POA | S | X | POA |
| DS.44 | Review of Rejection of 8.3 Application | Schedule 4 Item 7.4 of the EP&A Regulation 2021 | | | | |
| DS.44.1 | Less than \$100,000.00 | Schedule 4 – Item 7.4(a) of the EP&A Regulation 2021 | \$71.00 | S | X | \$71.00 |
| DS.44.2 | More than \$100,000.00 and less than \$1,000,000.00 | Schedule 4 – Item 7.4(b) of the EP&A Regulation 2021 | \$195.00 | S | X | \$195.00 |
| DS.44.3 | More than \$1,000,000.00 | Schedule 4 – Item 7.4(c) of the EP&A Regulation 2021 | \$325.00 | S | X | \$325.00 |
| DS.45 | Other Development based on estimated value | Schedule 4 Item 7.3 of the EP&A Regulation 2021 | | | | |
| DS.45.1 | Up to \$5,000 | | \$71.00 | S | X | \$71.00 |
| DS.45.2 | \$5,001 – \$250,000 | Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$111.00 Plus \$1.50 each \$1,000 above \$5,000 | POA | S | X | POA |
| DS.45.3 | \$250,001 – \$500,000 | Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$651.00 Plus \$0.85 each \$1,000 above \$250,000 | POA | S | X | POA |
| DS.45.4 | \$500,001 – \$1,000,000 | Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$927.00 Plus \$0.50 each \$1,000 above \$500,000 | POA | S | X | POA |
| DS.45.5 | \$1,000,001 – \$10,000,000 | Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$1,285.00 Plus \$0.40 each \$1,000 above \$1,000,000 | POA | S | X | POA |
| DS.45.6 | More than \$10,000,000 | Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$6,167.00 Plus \$0.27 each \$1,000 above \$10,000,000 | POA | S | X | POA |
| DS.46 | Review of Modification Determination – under Section 8.9 of EP&A Act 1979 | Schedule 4 Item 7.5 of the EP&A Regulation 2021 | | | | |
| DS.46.1 | Review where modification application refused or conditions imposed | 50% of original DA fee, Plus Fee DS.5 Notification Fee | POA | S | X | POA |
| DS.47 | Amend Development, Section 4.55 or Section 8.2 application prior to determination | | | | | |
| DS.47.1 | Administration fee | 50% of DA Fee Plus Fee DS.5 Notification Fee where required | POA | M | X | POA |
| DS.47.2 | Application to extend Development Consent under Section 4.54 of the EP&A Act 1997 | \$370.55 Plus \$742.25 if notice is required under Section 4.55(2) or Section 4.56(1) of the EP&A Act 1997 | POA | M | X | POA |
| DS.47.3 | Application to amend Section 88B Instrument | | \$1,083.65 | M | X | \$1,116.16 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|--|---|-------------------------|----------------|-----|-------------------------|
| DS.48 | S6.23(2) Building Information Certificates | | | | | |
| DS.48.1 | Class 1 (fee per dwelling) & Class 10 Buildings | | \$433.45 | F | X | \$446.45 |
| DS.48.2 | Additional Inspections | | \$238.40 | F | X | \$245.55 |
| DS.49 | Class 2-9 Buildings | | | | | |
| DS.49.1 | Not Exceeding 200 square metres | | \$433.45 | F | X | \$446.45 |
| DS.49.2 | Exceeding 200 square metres but not exceeding 2,000 square metres | | \$2,167.30 | F | X | \$2,232.30 |
| DS.49.3 | Exceeding 2,000 square metres | \$2,232.30 Plus \$0.03 per m2, over 2,000m2 | POA | F | X | POA |
| DS.50 | Building Information Certificate applications related to unlawfully constructed work | | | | | |
| DS.50.1 | Class 10 Building Structure | | \$1,625.50 | F | X | \$1,700.00 |
| DS.50.2 | Class 1 Building | | \$3,251.00 | F | X | \$4,000.00 |
| DS.50.3 | Class 2-9 Buildings | | \$11,378.25 | F | X | \$13,000.00 |
| DS.50.4 | Building Information Certificate involving a Performance Solution under the Building Code Australia (All Classes) | Charge applies per Performance Solution | \$541.80 | F | X | \$700.00 |
| DS.51 | Copy of Building Certificate | | \$14.35 | F | X | \$14.78 |
| DS.52 | Drainage Diagram | | \$26.00 | F | X | \$26.78 |
| DS.53 | Sewer Reference Sheet | Where Drainage Diagram is unavailable | \$22.80 | F | X | \$23.48 |
| DS.54 | Map Extract Certificate | Schedule 4 - Item 9.9 of the EP&A Regulation 2021 | \$62.00 | S | X | \$62.00 |
| DS.55 | Registration of all Part 6 or Complying Development Certificates (incl. Construction, Compliance, Occupation and Subdivision Certificates) | | \$36.00 | S | X | \$36.00 |
| DS.56 | Submission of Annual Fire Safety Statement | | | | | |
| Amended | 1-4 required Fire Safety Measures | | \$174.50 | F | X | \$179.75 |
| Proposed New Fee | 5-11 required Fire Safety Measures | | | F | X | \$250.00 |
| Proposed New Fee | 12 or more required Fire Safety Measures | | | F | X | \$400.00 |
| DS.57 | Preparation of Fire Safety Schedule | Per hour or part thereof (Minimum \$161.50) | \$155.29 | F | X | \$161.50 |
| DS.58 | Request for time extension for submission of Annual Fire Safety Statement (AFSS) | | \$108.35 | F | X | \$111.60 |
| DS.59 | Stay of infringement notice for not submitting an Annual Fire Safety Statement (AFSS) | | \$433.45 | F | X | \$446.45 |
| DS.60 | Swimming Pools Act | | | | | |
| DS.60.1 | Application for Exemption | Part 4, Clause 13(1) Swimming Pools Regulation 2018 | \$250.00 | S | X | \$250.00 |
| DS.60.2 | Swimming Pool Safety Inspection by accredited certifier - first inspection | Clause 19(a) Swimming Pools Regulation 2018 | \$150.00 | S | X | \$150.00 |
| DS.60.3 | Swimming Pool Safety Inspection by accredited certifier - follow up inspection | Clause 19(b) Swimming Pools Regulation 2018 | \$100.00 | S | X | \$100.00 |
| DS.60.4 | First inspection where Certificate of Compliance ceased to be valid | Clause 19(c) Swimming Pools Regulation 2018 | \$150.00 | S | X | \$150.00 |
| DS.60.5 | Subsequent inspections where Certificate of Compliance ceased to be valid | Clause 19(d) Swimming Pools Regulation 2018 | \$100.00 | S | X | \$100.00 |
| DS.60.6 | Register a swimming pool | | \$10.00 | S | X | \$10.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------|--|--|-------------------------|----------------|-----|-------------------------|
| DS.60.7 | Provision of Pool Register information - To owner or tenant or their agent only | Clause 25 Swimming Pools Regulation 2018 | \$10.00 | S | X | \$10.00 |
| DS.60.8 | Swimming Pool Resuscitation Sign | | \$30.00 | M | Y | \$31.00 |
| DS.61 | S88G Certificate | Clause 29 Conveyancing (General) Regulations 2013 | | | | |
| DS.61.1 | S88G Certificate - no inspection required | Clause 29(b) Conveyancing (General) Regulations 2013 | \$10.00 | S | X | \$10.00 |
| DS.61.2 | S88G Certificate - inspection required | Clause 29(a) Conveyancing (General) Regulations 2013 | \$35.00 | S | X | \$35.00 |
| DS.62 | Endorsement of Legal Documents relating to development and subdivision | | | | | |
| DS.62.1 | Section 88B | | \$251.38 | M | X | \$258.90 |
| DS.62.2 | Section 88E, positive covenant and restrictions-as-to-user (RATU) | | \$251.38 | M | X | \$258.90 |
| DS.62.3 | Endorsement of amended Section 88B or Section 88E | | \$251.38 | M | X | \$258.90 |
| DS.62.4 | Endorsement of Legal Documents by Council Resolution and Seal (where required) | | \$622.02 | M | X | \$640.70 |
| DS.62.5 | Endorsement of Legal Documents via PEXA Workspace arrangement | | POA | M | Y | POA |
| DS.63 | Maps, Plans & Documents | | | | | |
| DS.63.1 | Copies of Building Plans | | | | | |
| DS.63.2 | Customer printing approved plans from DA Tracker | | Free | N | | Free |
| DS.63.3 | Copy of Approved Plans (per DA or CC approval) - Class 1 and 10 | | \$101.87 | M | X | \$101.87 |
| DS.63.4 | Copy of Approved Plans (per DA or CC approval) - Class 2 - 9 | | \$192.91 | M | X | \$192.91 |
| DS.64 | Other Plans | | | | | |
| DS.64.1 | B1 sheet | | \$16.60 | M | X | \$17.10 |
| DS.64.2 | A1 sheet | | \$14.35 | M | X | \$14.78 |
| DS.64.3 | A2 sheet | | \$7.75 | M | X | \$7.98 |
| DS.64.4 | A3 sheet | | \$2.20 | M | X | \$2.27 |
| DS.64.5 | A4 sheet | | \$1.10 | M | X | \$1.13 |
| DS.65 | Photocopies | | | | | |
| DS.65.1 | Black & white - A4 | Per copy | \$1.04 | F | X | \$1.07 |
| DS.65.2 | Black & white - A3 | Per copy | \$2.08 | F | X | \$2.14 |
| DS.65.3 | Studies, reports & other documents | Cost Plus 50% | POA | M | X | POA |
| DS.66 | Administration Fees for Withdrawn Applications and Certificates | | | | | |
| DS.66.1 | Administration Fee: Cancelled or withdrawn applications for certificates, diagrams, etc. (deducted from refund) | | \$45.49 | M | Y | \$46.85 |
| DS.66.2 | Administration Fee: Cancelled or withdrawn applications for DA, CC (building and engineering), S96, S8.2 applications (deducted from refund) | | \$89.94 | M | Y | \$92.65 |
| DS.67 | Refunds for Withdrawn Applications and Certificates- (DA, CC, CDC, SC, S4.55, S8.2 only) | | | | | |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---------------------------|---|---|-------------------------|----------------|-----|-------------------------|
| DS.67.1 | Withdrawn within 3 days of lodgement – 100% of DA | 100% of DA Fee, Admin, File Conversion | POA | M | X | POA |
| DS.67.2 | Withdrawn/Refund (prior to assessment) – 50% of DA Fee (excluding Scanning, Admin Fee and PlanFirst levy) | 50% of DA Fee only | POA | M | X | POA |
| DS.67.3 | Withdrawn/Refund (after 7 day letter issued) – the amount will be assessed based on the work performed by Council | Based on work done and staff time | POA | M | X | POA |
| MISCELLANEOUS FEES | | | | | | |
| DS.68 | Flood level advice – Basic | Letter confirming 1:100 level only | \$198.30 | M | Y | \$204.25 |
| DS.69 | Flood level advice – Detailed | Letter confirming 1:100 level, likely velocity, site specific matters etc. | \$666.50 | M | Y | \$686.50 |
| DS.70 | Flood level advice – CDC | Letter confirming 1:100 level, likely velocity, site specific matters etc. | \$666.50 | M | Y | \$686.50 |
| DS.71 | Fees, Charges or Penalties permitted under legislation other than LGA | As specified in relevant legislation | POA | S | X | POA |
| DS.72 | Applications under Section 68 of the Local Government Act | | | | | |
| DS.72.1 | Solid fuel heater Approval | S68 Activity under the Local Govt Act 1993 | \$276.36 | R | X | \$284.65 |
| DS.72.2 | Amusement devices | S68 Activity under the Local Govt Act 1993 | \$73.71 | M | X | \$75.90 |
| DS.72.3 | Application and Inspection of installations on Caravan Parks | S68 Activity under the Local Govt Act 1993 | \$643.70 | R | X | \$663.00 |
| DS.72.4 | Reinspection required of installations on Caravan Parks | S68 Activity under the Local Govt Act 1993 | \$214.58 | R | X | \$221.00 |
| DS.72.5 | Application and Inspection of a structure associated with manufactured or relocatable home and completion certificate | S68 Activity under the Local Govt Act 1993 | \$643.70 | R | X | \$663.00 |
| DS.72.6 | Reinspection of a structure associated with manufactured or relocatable home and completion certificate | S68 Activity under the Local Govt Act 1993 | \$214.58 | R | X | \$221.00 |
| DS.72.7 | Other Section 68 Applications | | \$270.10 | R | X | \$278.20 |
| WRITTEN ADVICE | | | | | | |
| DS.73 | Written advice regarding Development Consent | \$161.50 per hour or part thereof (Minimum Fee \$161.50) | POA | P | Y | POA |
| DS.74 | Written advice regarding Building Consent | \$161.50 per hour or part thereof (Minimum Fee \$161.50) | POA | P | Y | POA |
| DS.75 | Response to written request involving interpretation or clarification of information/ documents | \$161.50 per hour or part thereof (Minimum Fee \$161.50) | POA | P | Y | POA |
| DS.76 | Written advice regarding contaminated land enquiries | \$161.50 per hour or part thereof (Minimum Fee \$161.50) | POA | P | Y | POA |
| DS.77 | Written advice regarding exempt subdivision development | \$161.50 per hour or part thereof (Minimum Fee \$161.50) | POA | P | Y | POA |
| DS.78 | Prelodgement Meetings – General | Per hour (Minimum Fee \$686.45) All subsequent meetings will be charged. | POA | P | Y | POA |
| DS.79 | Prelodgement Meetings – Major | Per hour (Minimum Fee \$1,026.85) All subsequent meetings will be charged. | POA | P | Y | POA |
| DS.80 | Review of Revised Proposal – General | Per hour (Minimum Fee \$507.90) | POA | P | Y | POA |
| DS.81 | Review of Revised Proposal – Major | Per hour (Minimum Fee \$820.40) | POA | P | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------|---|------------------------------------|-------------------------|----------------|-----|-------------------------|
| DS.82 | Written confirmation of Heritage Works Exemption requests under Clause 5.10(3) of HLEP 2012 | Per hour (Minimum Fee \$468.80) | POA | P | X | POA |

STRATEGIC PLANNING SERVICES

ADDITIONAL APPLICATION FEES

| SP.1 | Application to Prepare Local Environmental Plans (LEP's) or Preparation/Amendment of Development Control Plan (DCP) | | | | | |
|--------|--|--|------------|---|---|-------------------|
| SP.1.1 | Planning Proposals relating to Section 3.22 of the Environment Planning and Assessment Act 1979 matters - Typographical, administrative errors, discrepancies and minor mapping errors/anomalies | | \$2,683.93 | M | X | \$2,764.45 |
| SP.1.2 | Planning proposal - Reclassification of land only | \$25,000.00, Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund. | POA | M | X | POA |
| SP.1.3 | Planning Proposal - Basic - Written Amendments to existing Hawkesbury Local Environmental Plan 2012 only, and not resulting in any increased density or subdivision of land | \$15,000.00, Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund. | POA | M | X | POA |
| SP.1.4 | Planning Proposal - Standard - Both Written and Mapping Amendments to existing Hawkesbury Local Environmental Plan 2012 (eg. heritage listings, additional permitted uses, etc) and map amendments (eg. Zoning, Lot Size) that result in an increased development yield of 20 lots/dwellings or less | \$70,000.00, Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund. | POA | M | X | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------------------------|--|---|-------------------------|----------------|-----|-------------------------|
| SP.1.5 | Planning proposal – Complex – relating to a significant change of zoning and/or other provisions (and development yield exceeds 20 lots and/or development cost is more than \$10 million) | \$100,000.00, Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund. | POA | M | X | POA |
| SP.1.6 | Preparation or variation to DCP – Minor – changes to existing DCP (eg. Minor changes to wording, diagrams) | Quotation on application – written response will be quoted at professional rate per hour (as per Fee FS.1) | POA | M | X | POA |
| SP.1.7 | Preparation or variation to DCP – Major – involving significant changes (eg. New DCP chapter) | Quotation on application – written response will be quoted at professional rate per hour for senior staff (as per Fee FS.1) | POA | M | X | POA |
| SP.1.8 | Planning Proposal Pre-lodgement Meetings – General | Per hour (Minimum Fee \$686.45) All subsequent meetings will be charged | POA | P | Y | POA |
| SP.1.9 | Planning Proposal Pre-lodgement Meetings – Major | Per hour (Minimum Fee \$1,026.85) All subsequent meetings will be charged | POA | P | Y | POA |
| Amended | Scoping Proposal | Scoping Proposal Application fee (includes one meeting) To be paid prior to any consideration by Council | \$5,000.00 | R | Y | \$6,000.00 |
| SP.2 | Advertising of Planning Proposals and DCP Variations | | | | | |
| SP.2.1 | Advertising for all applications (payable in addition to fee for planning proposal and/or DCP variation fee) | "Plus Fees SP.1.1 – Fees SP.1.7 Plus Fees SP.2.2 – Fees SP.2.4" | \$513.66 | P | X | \$529.05 |
| SP.2.2 | Requiring adjoining owners letters only (up to 50 properties) | | \$223.22 | P | X | \$375.00 |
| SP.2.3 | Requiring adjoining owners letters only (51 to 100 properties) | | \$465.97 | P | X | \$479.95 |
| SP.2.4 | Requiring adjoining owners letters only (more than 100 properties) | | \$627.41 | P | X | \$646.25 |
| SP.3 | Works in Kind | | | | | |
| SP.3.1 | Works in Kind Proposal Fees | | | | | |
| SP.3.2 | For each Section 7.11 work listed in a contributions plan | \$5,253.00 Plus Fee SP.3.4 | POA | F | X | POA |
| SP.3.3 | Works in Kind Supervision Fees | | | | | |
| SP.3.4 | Works in Kind Supervision Fee | 3% of the value of Section 7.11 work listed in a contributions plan | POA | F | X | POA |
| CERTIFICATES AND DOCUMENTS | | | | | | |
| SP.4 | Hawkesbury Development Control Plan | | | | | |
| SP.4.1 | Hard Copy – DCP & Appendices | See Clause 19 EP&A Regulation 2000 | \$161.55 | M | X | \$165.00 |
| SP.4.2 | Hard Copy – DCP only | See Clause 19 EP&A Regulation 2000 | \$114.54 | M | X | \$120.00 |
| SP.4.3 | Hard Copy – Appendices only | See Clause 19 EP&A Regulation 2000 | \$82.24 | M | X | \$90.00 |
| SP.4.4 | CD or USB | See Clause 19 EP&A Regulation 2000 | \$39.63 | M | X | \$50.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---------------------------|--|--|---|----------------|-----|-------------------------|
| SP.4.5 | Download from www.hawkesbury.nsw.gov.au | See Clause 19 EP&A Regulation 2000 | Free | N | | Free |
| SP.5 | Local Environmental Plan 1989 or 2012 | | | | | |
| SP.5.1 | Written document | | \$19.16 | M | X | \$20.00 |
| SP.5.2 | Download LEP 1989 maps from www.hawkesbury.nsw.gov.au | | Free | N | | Free |
| SP.5.3 | Coloured map set (LEP 1989 only) | | \$533.03 | M | X | \$600.00 |
| SP.5.4 | Single colour map (LEP 1989 only) | | \$70.52 | M | X | \$75.00 |
| SP.5.5 | Download LEP 2012 maps from www.hawkesbury.nsw.gov.au | | Free | N | | Free |
| SP.5.6 | Coloured map set (LEP 2012 only) | | POA | M | X | POA |
| SP.5.7 | Single colour map (LEP 2012 only) | | POA | M | X | POA |
| SP.6 | Development Contribution Plan (Section 7.11 and 7.12 – Formerly S94 Plan and S94a Plan) | | | | | |
| SP.6.1 | Hardcopy of Plan | See Clause 38 EP&A Reg 2000 | \$10.47 | M | X | \$25.00 |
| SP.6.2 | Internet download | See Clause 38 EP&A Reg 2000 | Free | N | | Free |
| SP.7 | Planning Studies | | | | | |
| SP.7.1 | Hawkesbury Local Housing Strategy | | | | | |
| SP.7.2 | Written document | | \$23.14 | M | X | \$25.00 |
| SP.7.3 | Download from www.hawkesbury.nsw.gov.au | | Free | N | | Free |
| SP.7.4 | Hawkesbury Employment Land Strategy | | | | | |
| SP.7.5 | Written document | | \$25.34 | M | X | \$30.00 |
| SP.7.6 | Download from www.hawkesbury.nsw.gov.au | | Free | N | | Free |
| SP.7.7 | Hawkesbury Floodplain Risk Management Study and Plan | | | | | |
| SP.7.8 | Written document | | \$57.59 | M | X | \$60.00 |
| SP.7.9 | Download from www.hawkesbury.nsw.gov.au | | Free | N | | Free |
| SP.7.10 | Certificates/Reports | | | | | |
| SP.7.11 | S10.7 Planning Certificate | Schedule 4 Part 9 of the EP&A Regulation 2021 | | | | |
| SP.7.12 | S10.7 (2) Planning Certificate | Schedule 4 - Item 9.7 of the EP&A Regulation 2021 | \$69.00 | S | X | \$69.00 |
| SP.7.13 | S10.7 (5) Planning Certificate | Certificate where advice is provided under Section 107 (5) of the Act | \$156.00 | S | X | \$156.00 |
| SP.7.14 | Certified copy of S10.7 Planning Certificate | Plus Fee DS.50.5, where applicable | \$62.00 | S | X | \$62.00 |
| SP.7.15 | Fax or postage of certified copy of S10.7 (2) or S10.7 (5) Planning Certificate | | \$19.25 | F | X | \$19.83 |
| MISCELLANEOUS FEES | | | | | | |
| SP.8 | Infrastructure Contribution Payment Rates (under Section 7.11 and 7.12 – Formerly Section 94/94a Plans) | | Refers to Sections 7.11 and 7.12 of the Environmental Planning and Assessment Amendment Act 2017 (NSW) | | | |
| SP.8.1 | Provision of local infrastructure including, but not limited to, car parks, community facilities, land acquisition, park improvements, plan administration, recreation facilities, road works, stormwater drainage | "As per Section 7.11 and 7.12 Formerly 94/94a Plan, Adopted by Council, indexed accordingly " | POA | F | X | POA |
| SP.9 | Drainage Works | | S64 Local Government Act 1993 | | | |
| SP.9.1 | Drainage Catchment 1 | Per m2 of site area | POA | F | X | POA |
| SP.9.2 | Drainage Catchment 2 | Per m2 of site area | POA | F | X | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--------------|---|---|-------------------------|----------------|-----|-------------------------|
| SP.9.3 | Drainage Catchment 3 | Per m2 of site area | POA | F | X | POA |
| SP.9.4 | Drainage Catchment 4 | Per m2 of site area | POA | F | X | POA |
| SP.9.5 | Drainage Catchment 5 | Per m2 of site area | POA | F | X | POA |
| SP.9.6 | Drainage Catchment 6 | Per m2 of site area | POA | F | X | POA |
| SP.10 | S64 Pitt Town Development Area - Stormwater Infrastructure | | | | | |
| SP.10.1 | Bona Vista & Fernadell Precincts - Preliminary Studies /Plans, Land acquisition, Basin, Overland Flow Path and Wetland Construction | Per development as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| SP.10.2 | Contribution Area 1 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| SP.10.3 | Contribution Area 2 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| SP.10.4 | Contribution Area 3 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| SP.10.5 | Contribution Area 4 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| SP.10.6 | Contribution Area 5 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |

COMMUNITY SERVICES

COMMUNITY FACILITY HIRE

| | | | | | | |
|----------------|--|----------|----------|---|---|-----------------|
| Amended | Hire of Council Managed Community Centres for meetings | Per hour | \$20.00 | P | Y | \$20.00 |
| Amended | Hire of Council Managed Community Centres for function | Per day | \$265.00 | P | Y | \$275.00 |
| Amended | Function Bond for Council Managed Community Centre | | \$265.00 | P | X | \$275.00 |

COMMUNITY CENTRES AND HALLS

| | | | | | | |
|----------------|---|----------|----------|---|---|-----------------|
| CS.4 | Blaxlands Ridge Community Centre | | | | | |
| Amended | Hire of hall for meetings | Per hour | \$20.00 | E | Y | \$20.00 |
| CS.4.2 | Hire of hall for functions | Per day | \$265.00 | E | Y | \$275.00 |
| CS.4.3 | Tennis court hire - day hire | Per hour | Free | E | | Free |
| CS.4.4 | Tennis court hire - with lights | Per hour | \$13.00 | E | Y | \$13.50 |
| CS.4.5 | Hire of Old School House to Comleroy-Kurrajong Historical Society | Per year | \$365.00 | E | Y | \$376.00 |
| CS.4.6 | Hire of hall to HCOS for Preschool | Per day | \$65.00 | E | Y | \$65.00 |
| CS.4.7 | Function Bond | | \$265.00 | E | X | \$275.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--|---|---------------------------------|-------------------------|----------------|-----|-------------------------|
| CS.5 | Colo Heights Hall | | | | | |
| CS.5.1 | Casual hire | Per hour | \$12.00 | E | Y | \$12.00 |
| Amended | Function hire | Per day | \$105.00 | E | Y | \$110.00 |
| CS.5.3 | Tennis court hire – Day hire | Per hour | Free | E | | Free |
| CS.5.4 | Tennis court hire – with lights | Per hour | \$13.00 | E | Y | \$13.50 |
| CS.5.5 | Refundable deposit for party hire | | \$265.00 | E | X | \$275.00 |
| All hire users (not casual) are required to lodge a key deposit refundable on return of all issued keys | | | | | | |
| All hire users are required to leave building premises and amenities clean and tidy | | | | | | |
| CS.6 | Bilpin District Hall | | | | | |
| Amended | Hire of main hall for functions | Full day (6 hours or more) | \$260.00 | E | Y | \$310.00 |
| Proposed New Fee | Hire of main hall for functions | Half day (3 hours or less) | \$0.00 | E | Y | \$155.00 |
| Amended | Hire of main hall (Meetings, Classes, Activities) | Per hour | \$16.00 | E | Y | \$15.50 |
| CS.6.4 | Hire of meeting room | Per hour | \$16.00 | E | Y | \$10.50 |
| CS.6.5 | Function Bond | Half and full day | \$575.00 | E | X | \$550.00 |
| Proposed New Fee | Cleaning Fee (Optional) | Half and full day | \$0.00 | E | Y | \$210.00 |
| CS.7 | Bligh Park Community Centre | | | | | |
| CS.7.1 | Tiningi Hall Meeting Room – Regular hire | Per hour Minimum 10 bookings | \$22.00 | E | Y | \$23.00 |
| CS.7.2 | Tiningi Hall Meeting Room – Casual Hire (Weekday hire) | Per hour | \$26.00 | E | Y | \$26.00 |
| CS.7.3 | Tiningi Hall Meeting Room – Casual Hire (Weekend hire) | Per hour | \$32.00 | E | Y | \$32.00 |
| CS.7.4 | Tiningi Hall Meeting Room – Not-for-Profit – Regular Hire | Per hour Minimum 10 bookings | \$16.00 | E | Y | \$16.00 |
| CS.7.5 | Tiningi Hall Meeting Room – Not-for-Profit – Casual Hire (Weekday hire) | Per hour | \$20.00 | E | Y | \$21.00 |
| CS.7.6 | Tiningi Hall Meeting Room – Not-for-Profit – Casual Hire (Weekend hire) | Per hour | \$24.00 | E | Y | \$24.00 |
| CS.7.7 | Tiningi Hall Main Hall – Regular hire | Per hour Minimum 10 bookings | \$29.00 | E | Y | \$30.00 |
| CS.7.8 | Tiningi Hall Main Hall – Casual Hire (Weekday hire) | Per hour Minimum 2 hour hire | \$54.00 | E | Y | \$56.00 |
| CS.7.9 | Tiningi Hall Main Hall – Casual Hire (Weekend hire) | Per hour Minimum 4 hour hire | \$64.00 | E | Y | \$66.00 |
| CS.7.10 | Tiningi Hall Main Hall – Not-for-Profit – Regular Hire | Per hour Minimum 10 bookings | \$23.00 | E | Y | \$24.00 |
| CS.7.11 | Tiningi Hall Main Hall – Not-for-Profit – Casual Hire (Weekday hire) | Per hour Minimum 2 hour hire | \$48.00 | E | Y | \$50.00 |
| CS.7.12 | Tiningi Hall Main Hall – Not-for-Profit – Casual Hire (Weekend hire) | Per hour Minimum 4 hour hire | \$58.00 | E | Y | \$60.00 |
| CS.7.13 | Tiningi Hall – Function Hire (Monday – Thursday) | Hire period 8.5 hours | \$400.00 | E | Y | \$420.00 |
| CS.7.14 | Tiningi Hall – Function Hire (Friday – Sunday) | Hire period 8.5 hours | \$490.00 | E | Y | \$500.00 |
| CS.7.15 | Tiningi Hall – additional function hire | Per hour | \$50.00 | E | Y | \$50.00 |
| CS.7.16 | Bligh Park Neighbourhood Centre Meeting Room – Regular Hire | Per hour Minimum 10 bookings | \$14.00 | E | Y | \$15.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------|--|---------------------------------|-------------------------|----------------|-----|-------------------------|
| CS.7.17 | Bligh Park Neighbourhood Centre Meeting Room - Casual Hire (Weekday hire) | Per hour | \$17.00 | E | Y | \$17.00 |
| CS.7.18 | Bligh Park Neighbourhood Centre Meeting Room - Casual Hire (Weekend hire) | Per hour | \$22.00 | E | Y | \$22.00 |
| CS.7.19 | Bligh Park Neighbourhood Centre Meeting Room - Not-for-Profit - Regular Hire | Per hour Minimum 10 bookings | \$12.00 | E | Y | \$12.00 |
| CS.7.20 | Bligh Park Neighbourhood Centre Meeting Room - Not-for-Profit - Casual Hire (Weekday hire) | Per hour | \$14.00 | E | Y | \$14.00 |
| CS.7.21 | Bligh Park Neighbourhood Centre Meeting Room - Not-for-Profit - Casual Hire (Weekend hire) | Per hour | \$18.00 | E | Y | \$18.00 |
| CS.7.22 | Bligh Park Neighbourhood Centre Main Hall - Regular Hire | Per hour Minimum 10 bookings | \$24.00 | E | Y | \$25.00 |
| CS.7.23 | Bligh Park Neighbourhood Centre Main Hall - Casual Hire (Weekday hire) | Per hour Minimum 2 hour hire | \$44.00 | E | Y | \$46.00 |
| CS.7.24 | Bligh Park Neighbourhood Centre Main Hall - Casual Hire (Weekend hire) | Per hour Minimum 4 hour hire | \$54.00 | E | Y | \$56.00 |
| CS.7.25 | Bligh Park Neighbourhood Centre Main Hall - Not-for-Profit - Regular Hire | Per hour Minimum 10 bookings | \$19.00 | E | Y | \$20.00 |
| CS.7.26 | Bligh Park Neighbourhood Centre Main Hall - Not-for-Profit - Casual Hire (Weekday hire) | Per hour Minimum 2 hour hire | \$38.00 | E | Y | \$39.00 |
| CS.7.27 | Bligh Park Neighbourhood Centre Main Hall - Not-for-Profit - Casual Hire (Weekend hire) | Per hour Minimum 4 hour hire | \$48.00 | E | Y | \$49.00 |
| CS.7.28 | Bligh Park Neighbourhood Centre - Function Hire (Monday - Thursday) | Hire period 8.5 hours | \$300.00 | E | Y | \$340.00 |
| CS.7.29 | Bligh Park Neighbourhood Centre - Function Hire (Friday - Sunday) | Hire period 8.5 hours | \$400.00 | E | Y | \$420.00 |
| CS.7.30 | Bligh Park Neighbourhood Centre - additional function hire | Per hour | \$40.00 | E | Y | \$40.00 |
| CS.7.31 | Bond (refundable) - Regular Hirers | | \$100.00 | E | X | \$100.00 |
| CS.7.32 | Bond (refundable) - Casual or Function Hirers | | \$200.00 | E | X | \$200.00 |
| CS.7.33 | Annual Administration Fee - Regular Hirers | | \$65.00 | E | Y | \$65.00 |
| CS.7.34 | Non-refundable Booking Fee - Casual or Function Hirers | | \$65.00 | E | Y | \$65.00 |
| CS.7.35 | Optional Cupboard Hire | Per month | \$20.00 | E | Y | \$20.00 |
| CS.8 | Glossodia Community Centre | | | | | |
| CS.8.1 | Hall Hire | Per hour Minimum 4 hours | \$25.00 | E | Y | \$26.00 |
| CS.8.2 | Function bond | | \$500.00 | E | X | \$515.00 |
| CS.8.3 | Administration Fee | Non Refundable | \$50.00 | E | Y | \$52.00 |
| CS.9 | North Richmond Community Centre | | | | | |
| CS.9.1 | Party Hire of Community Centre Hall 1 and Hall 2 (Friday 1pm to midnight) | | \$650.00 | E | Y | \$650.00 |
| CS.9.2 | Party Hire of Community Centre Hall 1 and Hall 2 (Saturday and Sunday 2pm to midnight) | | \$650.00 | E | Y | \$650.00 |
| Amended | Party Hire of Hall 1 only (Friday 1pm to midnight) During school holidays only | | \$400.00 | E | Y | \$400.00 |
| CS.9.4 | Party Hire of Hall 1 (Saturday and Sunday 1pm to midnight) | | \$400.00 | E | Y | \$400.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------|--|---|-------------------------|----------------|-----|-------------------------|
| Amended | Party Hire of Hall 2 (Friday 12 pm to midnight) | | \$400.00 | E | Y | \$400.00 |
| CS.9.6 | Party Hire of Hall 2 only (Saturday all day to midnight) | | \$400.00 | E | Y | \$400.00 |
| Amended | Party Hire of Hall 2 (Sunday 1.30 pm to midnight) | | \$400.00 | E | Y | \$400.00 |
| Amended | Party Hire of Youth Hall (Friday, Saturday and Sunday all day to midnight) | | \$300.00 | E | Y | \$300.00 |
| CS.9.10 | Permanent hire of Hall - For Profit groups rate | Per hour Minimum 10 bookings | \$26.00 | E | Y | \$28.00 |
| CS.9.11 | Permanent Hire of Hall - Not for Profit Organisations | Per hour Minimum 10 bookings | \$20.00 | E | Y | \$22.00 |
| CS.9.12 | Hire of Hall - Private and Profit (Weekdays) | Per hour Minimum 3 hours hire | \$38.00 | E | Y | \$40.00 |
| CS.9.13 | Hire of Hall - Private and Profit (Weekends) | Per hour Minimum 3 hours hire | \$43.00 | E | Y | \$45.00 |
| CS.9.14 | Permanent Hire of Counselling Room | Per hour - For Profit group rate Minimum 10 bookings | \$19.00 | E | Y | \$21.00 |
| CS.9.15 | Permanent Hire of Meeting Room or Foyer | "Per hour - Not For Profit group rate Minimum 10 bookings" | \$14.00 | E | Y | \$16.00 |
| CS.9.16 | Counselling Room Hire - Profit and Private (Weekdays) | Per hour - casual rate | \$23.00 | E | Y | \$25.00 |
| CS.9.17 | Counselling Room Hire - Profit and Private (Weekends) | Per hour - casual rate | \$28.00 | E | Y | \$30.00 |
| CS.9.18 | Hire of Hall cupboards - Subject to availability | Per month | \$10.00 | E | Y | \$10.00 |
| CS.9.19 | Hire of kitchen cupboard- Subject to availability | Per month | \$5.00 | E | Y | \$5.00 |
| CS.9.20 | Refundable Security Bond | | \$200.00 | E | X | \$200.00 |
| CS.9.21 | Hall hire - Not for Profit Organisations (Weekdays) | Per hour - casual rate | \$28.00 | E | Y | \$30.00 |
| CS.9.22 | Hall hire - Not for Profit Organisations (Weekends) | Per hour - casual rate | \$38.00 | E | Y | \$40.00 |
| CS.9.23 | Meeting Room hire - Not for Profit Organisations (Weekdays) | Per hour - casual rate | \$21.00 | E | Y | \$23.00 |
| CS.9.24 | Meeting Room hire - Not for Profit Organisations (Weekends) | Per hour - casual rate | \$26.00 | E | Y | \$28.00 |
| CS.9.25 | Key deposit | | \$50.00 | E | X | \$50.00 |
| CS.9.26 | Additional fee for Friday night set up (if available) | | \$100.00 | E | Y | \$100.00 |
| Amended | Richmond Neighbourhood Centre | | | | | |
| CS.10.1 | Hire of hall - Function hire | | \$235.00 | E | Y | \$245.00 |
| CS.10.2 | Hire of hall - Casual users | Per hour - For profit group rate | \$25.00 | E | Y | \$27.00 |
| CS.10.3 | Hire of hall - Casual users | Per hour - Non profit making rate | \$21.00 | E | Y | \$23.00 |
| CS.10.4 | Hire of hall - All day rate | Non-profit making | \$100.00 | E | Y | \$110.00 |
| CS.10.5 | Hire of hall - All day rate | Profit making | \$140.00 | E | Y | \$145.00 |
| CS.10.6 | Refundable deposit (Cleaning/Damages) | | \$210.00 | E | X | \$250.00 |
| CS.10.7 | Refundable key deposit | | \$35.00 | E | X | \$40.00 |
| CS.10.8 | Hire of Meeting Room | Per hour - Non-profit making | \$17.00 | E | Y | \$17.00 |
| CS.10.9 | Hire of Meeting Room | Per hour - Profit making | \$22.00 | E | Y | \$22.00 |
| CS.10.10 | Hire of Meeting Room | All day rate - Non-profit making | \$60.00 | E | Y | \$60.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|---|---|-------------------------|----------------|-----|-------------------------|
| CS.10.11 | Hire of Meeting Room | All day rate - Profit making | \$75.00 | E | Y | \$75.00 |
| CS.10.12 | Hire of Office - External | All day rate - Non-profit making | \$55.00 | E | Y | \$57.00 |
| CS.10.13 | Hire of Office - External | All day rate - Profit making | \$75.00 | E | Y | \$77.00 |
| CS.10.14 | Hire of Office - External - Weekly | Non - profit making | \$250.00 | E | Y | \$260.00 |
| CS.10.15 | Hire of Office - External - Weekly | Profit making | \$315.00 | E | Y | \$330.00 |
| CS.10.16 | Hire of Office - Internal | All day rate - Non-profit making | \$45.00 | E | Y | \$47.00 |
| CS.10.17 | Hire of Office - Internal | All day rate - Profit making | \$60.00 | E | Y | \$62.00 |
| CS.10.18 | Hire of Office - Internal - Weekly | Non - profit making | \$200.00 | E | Y | \$210.00 |
| CS.10.19 | Hire of Office - Internal - Weekly | Profit making | \$270.00 | E | Y | \$280.00 |
| CS.11 | St Albans School of Arts | | | | | |
| Proposed New Fee | Hire of hall - Local Resident | Per hour | | E | Y | \$20.00 |
| Proposed New Fee | Hire of hall - Non-Resident | Per hour | | E | Y | \$30.00 |
| CS.11.3 | Hire of hall - Local Resident for up to 4 hours | | \$45.00 | E | Y | \$45.00 |
| CS.11.4 | Hire of hall - Non-Resident for up to 4 hours | | \$75.00 | E | Y | \$75.00 |
| CS.11.5 | Hire of hall - Local Resident Up to 8 hours | Including set up/clean up | \$65.00 | E | Y | \$65.00 |
| Proposed New Fee | Hire of Kitchen - Local Resident Up to 8 hour | Including set up/clean up | | E | Y | \$25.00 |
| Proposed New Fee | Hire of Barbeque - Local Resident Up to 8 hour | Including set up/clean up | | E | Y | \$25.00 |
| CS.11.8 | Hire of hall - Non-Resident | Up to 8 hours Including set up/clean up | \$150.00 | E | Y | \$150.00 |
| Proposed New Fee | Hire of kitchen - Non-Resident | 8 hour hire Including set up/clean up | | E | Y | \$40.00 |
| Proposed New Fee | Hire of barbeque - Non-Resident | 8 hour hire Including set up/clean up | | E | Y | \$25.00 |
| Amended | 24 Hour hire - Non-Resident | Up to 24 hours (Day only) Including set up/clean up | \$200.00 | E | Y | \$200.00 |
| Proposed New Fee | Hire of kitchen - Non-Resident | 24 hour hire Including set up/clean up | | E | Y | \$50.00 |
| Proposed New Fee | Hire of barbeque - Non-Resident | 24 hour hire Including set up/clean up | | E | Y | \$25.00 |
| Proposed New Fee | Weekend and Event Hire - Local Resident | Minimum two day hire 9:15 am Sat to Midnight Sun | | E | Y | \$180.00 |
| Proposed New Fee | Hire of kitchen - Local Resident | Minimum two day hire 9:15 am Sat to Midnight Sun | | E | Y | \$50.00 |
| Proposed New Fee | Hire of barbeque - Local Resident | Minimum two day hire 9:15 am Sat to Midnight Sun | | E | Y | \$25.00 |
| Amended | Weekend and Event Hire - Non-Resident | Minimum two day hire 9:15 am Sat to Midnight Sun | \$180.00 | E | Y | \$300.00 |
| Proposed New Fee | Hire of kitchen - Non-Resident | Minimum two day hire 9:15 Sat to Midnight Sun | | E | Y | \$70.00 |
| Proposed New Fee | Hire of barbeque - Non-Resident | Minimum two day hire 9:15 Sat to Midnight Sun | | E | Y | \$25.00 |
| Proposed New Fee | PA System | | | E | Y | \$50.00 |
| Proposed New Fee | Projector and Screen | | | E | Y | \$75.00 |
| Proposed New Fee | Projector, Screen and PA | | | E | Y | \$100.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---|---|--|-------------------------|----------------|-----|-------------------------|
| Proposed New Fee | Public Liability Insurance | | | E | Y | \$90.00 |
| CS.11.24 | Bond/Key Deposit | For all categories | \$500.00 | E | X | \$500.00 |
| CS.12 | Hawkesbury Leisure and Learning Centre | | | | | |
| CS.12.1 | Regular hire of any 1 function space | Minimum 3 hours Per hour | \$23.00 | E | Y | \$25.00 |
| CS.12.2 | Casual hire of any 1 function space | Minimum 3 hours Per hour | \$29.00 | E | Y | \$31.00 |
| CS.12.3 | Regular hire of any 2 function spaces | Per hour | \$35.00 | E | Y | \$36.00 |
| CS.12.4 | Casual hire of any 2 function spaces | Per hour | \$44.00 | E | Y | \$45.00 |
| CS.12.5 | Casual hire of Cafe/Lounge/Courtyard | Per hour Only hired after 4.00pm | \$58.00 | E | Y | \$60.00 |
| CS.12.6 | Full day hire | All rooms Plus Fee CS.18.7 (where applicable) | \$211.00 | E | Y | \$216.00 |
| CS.12.7 | Weekend hire surcharge | All rooms Plus Fee CS.18.6 | \$53.00 | E | Y | \$54.00 |
| CS.12.8 | Hire of crockery/cutlery | Per day (0-100 people) | \$53.00 | E | Y | \$54.00 |
| CS.12.9 | Hire of crockery/cutlery | Per day (> 100 people) | \$106.00 | E | Y | \$108.00 |
| CS.12.10 | Hire of data projector and screen | Per day | \$53.00 | E | Y | \$54.00 |
| CS.12.11 | Key Bond | | \$100.00 | E | X | \$108.00 |
| CS.13 | South Windsor Family Centre | | | | | |
| CS.13.1 | Regular hire of main hall | Minimum 3 hours Per hour | \$17.00 | E | Y | \$18.00 |
| CS.13.2 | Casual hire of main hall | Minimum 3 hours Per hour | \$23.00 | E | Y | \$24.00 |
| CS.13.3 | Regular hire of Small Meeting Room | Minimum 3 hours Per hour | \$17.00 | E | Y | \$18.00 |
| CS.13.4 | Casual hire of Small Meeting Room | Minimum 3 hours Per hour | \$23.00 | E | Y | \$24.00 |
| CS.13.5 | Regular hire of Child Care area | Minimum 3 hours Per hour | \$21.00 | E | Y | \$22.00 |
| CS.13.6 | Casual hire of Child Care area | Minimum 3 hours Per hour | \$23.00 | E | Y | \$24.00 |
| CS.13.7 | Key bond | | \$50.00 | E | X | \$52.00 |
| INFRASTRUCTURE OPERATIONS | | | | | | |
| TRANSPORT OPERATIONS | | | | | | |
| TO.1 | Road Opening Permit | | \$258.75 | F | X | \$266.50 |
| Restoration charges below must be paid in addition to the Road Opening Permit. Unless otherwise stated, all charges are per m2 and minimum area charged is 2m2 | | | | | | |
| Also, any work performed adjacent to a state road or town centre, will incur an additional charge for traffic control to RMS standards, based on actual cost plus 5% | | | | | | |
| TO.2 | Driveways- Restoration | | | | | |
| TO.2.1 | Concrete | | | | | |
| TO.2.2 | Residential driveways 100mm thick | Per m2 (Minimum area 2m2) | \$365.65 | F | X | \$376.60 |
| TO.2.3 | Industrial driveways 150mm thick concrete | Per m2 (Minimum area 2m2) | \$445.30 | F | X | \$458.65 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------|--|--|-------------------------|----------------|-----|-------------------------|
| TO.2.4 | Pavers | | | | | |
| TO.2.5 | Returned to Council's Works Depot in good order | Per m2 (Minimum area 2m2) | \$475.40 | F | X | \$489.65 |
| TO.2.6 | Where Council is required to supply pavers | Per m2 (Minimum area 2m2) | \$572.45 | F | X | \$589.60 |
| TO.2.7 | Bitumen surfaces/paths | Per m2 (Minimum area 2m2) | \$346.75 | F | X | \$357.15 |
| TO.2.8 | Formed paths - earth, grassed or gravel | Per m2 Up to 15m2 (Minimum area 2m2) | \$179.55 | F | X | \$184.95 |
| TO.2.9 | Formed paths - earth, grassed or gravel | For areas greater than 15m2, the first 15m2 is charged as per Fee CM.2.8, Plus \$33.53 per m2 thereafter | POA | F | X | POA |
| TO.2.10 | Non-Formed paths (All rural areas) | Per m2 (Minimum area 2m2) | \$16.50 | F | X | \$17.00 |
| TO.2.11 | Driveway Inspections Fees (Residential) | | | | | |
| TO.2.12 | First 2 inspections | | \$230.00 | F | X | \$236.90 |
| TO.2.13 | Subsequent inspections | | \$93.25 | F | X | \$96.05 |
| TO.2.14 | Driveway Inspections Fees (Commercial/Industrial) | | | | | |
| TO.2.15 | Inspection - Commercial/Industrial | | \$390.00 | F | X | \$401.70 |
| TO.3 | Footpaths - Restoration | | | | | |
| TO.3.1 | Concrete path | Per m2 (Minimum area 2m2) | \$355.45 | F | X | \$366.10 |
| TO.3.2 | Concrete with bitumen/asphalt surface paths | Per m2 (Minimum area 2m2) | \$355.45 | F | X | \$366.10 |
| TO.4 | Kerbing and Guttering - Restoration | Per linear metre | | | | |
| TO.4.1 | Concrete kerb and gutter | Per metre (Minimum length 2m) | \$417.90 | M | X | \$430.45 |
| TO.5 | Roads - Restoration | | | | | |
| TO.5.1 | Formed roads (earth or gravel) | Per m2 (Minimum area 2m2) | \$247.50 | M | X | \$254.95 |
| TO.5.2 | Bitumen or asphalt surface (max 23mm thick A.C.) | | | | | |
| TO.5.3 | Per opening up to 50m2 | Per m2 (Minimum area 2m2) | \$384.70 | M | X | \$396.25 |
| TO.5.4 | Per opening after the first 50m2 | Fee CM.5.3 per m2 Plus \$265.58 per m2 thereafter | POA | M | X | POA |
| TO.5.5 | Asphaltic concrete pavement (deep lift) | | | | | |
| TO.5.6 | Per opening up to 35m2 (Minimum 2m2) | Per m2 Up to 35m2 (Minimum area 2m2) | \$566.75 | M | X | \$583.75 |
| TO.5.7 | Per opening after the first 35m2 | For areas greater than 35m2, the first 35m2 is charged as per Fee CM.5.6 Plus \$387.90 per m2 thereafter | POA | M | X | POA |
| TO.5.8 | Concrete pavement roads | Per m2 (Minimum area 2m2) | POA | M | X | POA |
| TO.6 | Kerbing and Guttering - New Construction | | | | | |
| TO.6.1 | Kerbing and guttering construction | | | | | |
| TO.6.2 | 50% of the cost of the work | As per Contractors' charges | POA | F | Y | POA |
| TO.6.3 | 25% for side boundary on corner block | As per Contractors' charges | POA | F | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------------|---|--|-------------------------|----------------|-----|-------------------------|
| TO.7 | Private Works / Advertising Signs | | | | | |
| TO.7.1 | Industrial Area Advertising Boards | | | | | |
| TO.7.2 | Name & Address only | | \$216.60 | R | X | \$223.10 |
| TO.7.3 | Annual charge for maintaining Name and Address only sign | | \$150.65 | R | X | \$155.15 |
| TO.7.4 | Name, Address with Logo | | \$321.55 | R | X | \$331.20 |
| TO.7.5 | Annual charge for maintaining Name, Address with Logo sign | | \$225.90 | R | X | \$232.70 |
| TO.8 | Traffic Control Barrier Fee | | | | | |
| TO.8.1 | Barricades on footways, emergency barricades and lights & temporary footway crossings | | POA | F | X | POA |
| IRRIGATION LICENCE FEE | | | | | | |
| TO.9 | Permit to Irrigate Fee | | \$473.90 | M | X | \$488.10 |
| TO.9.1 | Annual Licence Fee | | \$199.45 | M | X | \$205.45 |
| OTHER FEES | | | | | | |
| TO.10 | Road Occupancy | | | | | |
| TO.10.1 | Permit to occupy road/footpath for Event purposes - must be accompanied by a Traffic Management Plan | Per day or part thereof | POA | M | X | POA |
| TO.10.2 | Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Regional/Local Roads in Non-Commercial areas - must be accompanied by a Traffic Management Plan, if required | Per week or part thereof | \$268.00 | M | X | \$276.05 |
| TO.10.3 | Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Regional/Local Roads in Commercial areas - must be accompanied by a Traffic Management Plan, if required | Per day or part thereof | \$268.00 | M | X | \$276.05 |
| TO.10.4 | Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Roads and Maritime Services (RMS) controlled roads | Applications must be approved by RMS prior to consideration by Council | POA | M | X | POA |
| TO.10.5 | Construction Establishment Fee | | \$1,063.50 | M | X | \$1,095.40 |
| TO.10.6 | Construction Zone | Per Week Per 12.5m (truck length) | \$133.30 | M | X | \$137.30 |
| TO.11 | Sale of Tender Documents | | | | | |
| TO.11.1 | Sale of Tender documents (printing, paper, expertise, overheads) | | POA | R | Y | POA |
| TO.12 | Road Closures | | | | | |
| TO.12.1 | Assess Traffic Management Plan | | POA | F | X | POA |
| CITY SERVICES | | | | | | |
| SALES | | | | | | |
| CY.1 | Sale of Maps | Supplied from Geographical Information System | | | | |
| CY.1.1 | Category 1: Maps displaying cadastral data, creeks, rivers and contours | Prices for 1-10 sheets Price for 11 copies or more on application | | | | |
| CY.1.2 | A0 sheet | | \$69.63 | F | X | \$71.70 |
| CY.1.3 | A1 sheet | | \$66.40 | F | X | \$68.40 |
| CY.1.4 | A2 sheet | | \$43.40 | F | X | \$44.70 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------------|--|--|-------------------------|----------------|-----|-------------------------|
| CY.1.5 | A3 sheet | | \$32.40 | F | X | \$33.40 |
| CY.1.6 | A4 sheet | | \$23.55 | F | X | \$24.25 |
| CY.1.7 | Category 2 : Maps displaying aerial photography, slope data, vegetation or data requiring manipulation. | Prices for 1-10 sheets Price for 11 copies or more on application | | | | |
| CY.1.8 | A0 sheet | | \$122.10 | F | X | \$125.75 |
| CY.1.9 | A1 sheet | | \$116.10 | F | X | \$119.60 |
| CY.1.10 | A2 sheet | | \$98.25 | F | X | \$101.20 |
| CY.1.11 | A3 sheet | | \$67.30 | F | X | \$69.30 |
| CY.1.12 | A4 sheet | | \$60.80 | F | X | \$62.60 |
| CY.1.13 | Sale of Tender Documents | | | | | |
| CY.1.14 | Sale of Tender Documents (printing, paper, expertise, overheads) | At cost | POA | F | Y | POA |
| ROAD NAMING - NEW ROAD | | | | | | |
| CY.2 | Road Naming Application Fee | Naming of newly created Public and Private Roads - The Fee is for up to and including 5 roads (road names) per application within the one site. More than 5 road names will be priced in multiple blocks of 5 road names. The Fee excludes the sign and erection of the sign. | \$970.00 | F | X | \$1,000.00 |
| OPEN SPACE SERVICES | | | | | | |
| PARK BOOKINGS | | | | | | |
| OS.1 | Non Exclusive use events | | | | | |
| OS.1.1 | Administration/Booking Fee | | | | | |
| OS.1.2 | Events in Parks | Included but not limited to the following activities: Weddings, Events, Parties, Large gatherings, Markets or Activities involving temporary structures | | | | |
| OS.1.3 | Small to Medium Events | Up to 200 people Excluding War Memorial Events This fee is non refundable | \$103.00 | P | Y | \$106.00 |
| OS.1.4 | Large Events | Over 200 people This fee is non refundable | \$131.00 | F | Y | \$150.00 |
| OS.1.5 | Personal trainers/Boot camps | Per season Summer (September - March), Winter (April - August) | \$935.00 | F | Y | \$963.00 |
| OS.1.6 | Personal trainers/Boot camps/Other Commercial users | Casual hourly rate | \$30.00 | F | Y | \$31.00 |
| OS.1.7 | Weddings | Per hour (Maximum 2 hours) Includes Booking Fee | \$200.00 | F | Y | \$150.00 |
| OS.1.8 | Late Booking Fee | Urgent bookings for Parks' events Applies to any application received within two weeks of the event | \$100.00 | R | Y | \$105.00 |
| OS.1.9 | Refundable Bond | | | | | |
| OS.1.10 | Sporting/Community event | Minimum fee | \$300.00 | P | X | \$300.00 |
| OS.1.11 | Corporate/Business event | Minimum fee | \$1,000.00 | P | X | \$1,000.00 |
| OS.2 | Exclusive use events | Exclusive use is where the activity/event takes over the whole or part of a park and restricts usage to that area | | | | |
| OS.2.1 | Administration/Booking Fee | Plus Fee OS.1.3 or OS.1.4 | | | | |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------|--|---|-------------------------|----------------|-----|-------------------------|
| OS.2.2 | Community organisation event (not for profit) | Where the event is no more than 3 consecutive days | | | | |
| OS.2.3 | Set up – Prior to Event | Per day | \$395.00 | P | Y | \$405.00 |
| OS.2.4 | Event days | Per day | \$1,038.00 | P | Y | \$1,070.00 |
| OS.2.5 | Removal/Clean up – Post Event | Per day | \$395.00 | P | Y | \$405.00 |
| OS.2.6 | Corporate/Business organisation event | Where the event is no more than 3 consecutive days | | | | |
| OS.2.7 | Set up – Prior to Event | Per day | \$677.00 | F | Y | \$700.00 |
| OS.2.8 | Event days | Per day | \$1,353.00 | F | Y | \$1,400.00 |
| OS.2.9 | Removal/Clean up – Post Event | Per day | \$676.00 | F | Y | \$700.00 |
| OS.2.10 | Community/Corporate/Business organisation event | Where the event is more than 3 consecutive days | POA | F | Y | POA |
| OS.2.11 | Refundable Bond | | | | | |
| OS.2.12 | Sporting/Community event | Minimum fee | \$300.00 | P | X | \$300.00 |
| OS.2.13 | Corporate/business event | Minimum fee | \$1,000.00 | P | X | \$1,000.00 |
| OS.3 | Events Services | | | | | |
| OS.3.1 | Electricity | | | | | |
| OS.3.2 | Corporate/business organisation | Per day | \$160.00 | P | Y | \$165.00 |
| OS.3.3 | Garbage Service | | | | | |
| OS.3.4 | Delivery & Pick-up of bins | For Events held in Council owned parks only | | | | |
| OS.3.5 | 1 to 10 bins | | \$445.00 | F | Y | \$460.00 |
| OS.3.6 | 11 to 25 bins | | \$885.00 | F | Y | \$910.00 |
| OS.3.7 | Emptying Fee | Per bin | \$27.00 | F | Y | \$28.00 |
| OS.3.8 | Replacement bin due to vandalism or theft | | \$129.00 | F | Y | \$133.00 |
| OS.3.9 | Toilet cleaning | Prior to event | \$110.00 | P | Y | \$113.00 |
| OS.4 | Casual Use of Parks and Reserves | | | | | |
| OS.4.1 | Park Access | | | | | |
| OS.4.2 | Establishment fee for use of parks as compounds by Contractors | | \$310.00 | F | X | \$320.00 |
| OS.4.3 | Rental per week for compound site | Per m2 | \$1.50 | F | X | \$1.60 |
| OS.4.4 | Parks access administration fee | | \$104.00 | F | X | \$107.00 |
| OS.4.5 | Use of Parks and Reserves by Hot Air Balloons | | | | | |
| OS.4.6 | Annual administration booking fee | | \$104.00 | P | Y | \$107.00 |
| OS.4.7 | Fee per launch, landing or tether | For annual bookings | \$33.00 | R | Y | \$34.00 |
| OS.4.8 | Casual hire fee | Per launch, landing or tether | \$143.00 | R | Y | \$148.00 |
| OS.4.9 | Circuses/Fairs/Carnivals and other similar size events | | | | | |
| OS.4.10 | Set up/Removal/Non-Show days | Per day | \$677.00 | F | Y | \$700.00 |
| OS.4.11 | Show days | | \$1,353.00 | F | Y | \$1,400.00 |
| OS.4.12 | Markets and Fetes (Excluding Windsor Mall) | Rate per day | | | | |
| OS.4.13 | Application Fee – Community | New Markets only | \$125.00 | F | Y | \$130.00 |
| OS.4.14 | Application Fee – Commercial | New Markets only | \$612.00 | F | Y | \$630.00 |
| OS.4.15 | Commercial Markets – Richmond Park | Per day within designated area | \$716.00 | F | Y | \$740.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--|--|---|-------------------------|----------------|-----|-------------------------|
| OS.4.16 | Other Markets | | POA | F | Y | POA |
| OS.4.17 | Use of park to access private property for building/landscape works | | | | | |
| OS.4.18 | Administration fee | | \$104.00 | P | X | \$107.00 |
| OS.4.19 | Inspection fee | | \$153.00 | F | X | \$160.00 |
| OS.4.20 | Refundable Bond | Minimum | \$2,000.00 | P | X | \$2,000.00 |
| OS.5 | Use of park by Registered Food Vans | | | | | |
| OS.5.1 | Registered Food Van | Per van, per day | POA | F | Y | POA |
| OS.5.2 | Registered Food Van | Per van, for a 6 month period at a fixed location | POA | F | Y | POA |
| CAMPING FEES – UPPER COLO | | | | | | |
| OS.6 | Fee per person per night | Prepaid | | | | |
| OS.6.1 | Adult/Child over 5 years | Children aged 17 years and under must be supervised by an adult 18 years and above | \$15.00 | F | Y | \$16.50 |
| OS.6.2 | Children under 5 years of age | | Free | N | | Free |
| OS.6.3 | Family | 2 adults and 2 children – children aged between 5 and 12 years | \$45.00 | P | Y | \$50.00 |
| OS.6.4 | Group | "Per person Minimum 50 people" | POA | F | Y | POA |
| OS.6.5 | Cancellation Fee – More than 7 days prior to arrival | "50% of fee paid Or \$55.00 minimum If the amount paid is less than \$55.00, whole payment will be forfeited" | POA | P | Y | POA |
| OS.6.6 | Cancellation Fee – Within 7 days of arrival | 100% of fee paid | POA | P | Y | POA |
| Campers can cancel and re-book their stay, at no additional charge, provided the booking date is within 6 months of the original reservation. | | | | | | |
| OS.7 | Fee per person per night | Not Prepaid | | | | |
| OS.7.1 | Adult/Child over 5 years | Children aged 17 years and under must be supervised by an adult 18 years and above | \$25.00 | R | Y | \$27.50 |
| OS.7.2 | Children under 5 years of age | | \$5.00 | N | | \$5.50 |
| TREE PRESERVATION | | | | | | |
| OS.8 | Street Trees | | | | | |
| OS.8.1 | Administration fee for removal of street trees in township | On Council Land | \$104.00 | R | X | \$107.00 |
| OS.8.2 | Compensation for removal of tree on Council Land | Arising from approved development | \$520.00 | F | X | \$536.00 |
| OS.8.3 | Permit Application for Tree Removal | Modifications to an application must be lodged as a new application. Permit is issued for a 12 month period – expired permits are subject to a new application, fees apply | | | | |
| OS.8.4 | 1 to 3 Trees | | \$139.00 | F | X | \$145.00 |
| OS.8.5 | 4 to 6 Trees | | \$153.00 | F | X | \$160.00 |
| OS.8.6 | 7 to 10 Trees | | \$177.00 | F | X | \$185.00 |
| OS.8.7 | 11 to 20 Trees | | \$215.00 | F | X | \$225.00 |
| OS.8.8 | 20 to 25 Trees | | \$274.00 | F | X | \$285.00 |
| OS.8.9 | More than 25 Trees and/or clearing of native vegetation or bushland | This includes the clearing of trees as well as other native vegetation (Not part of a development) | POA | F | X | POA |
| OS.8.10 | Written consent for tree removal | Per hour or part thereof (Min \$161.50) | POA | F | X | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------------|--|--|-------------------------|----------------|-----|-------------------------|
| CEMETERY FEES | | | | | | |
| OS.9 | Richmond Lawn Cemetery/Wilberforce Cemetery/Pitt Town Cemetery/St Albans | All Fees below must be paid at time of purchase | | | | |
| OS.9.1 | Plot Fees | | | | | |
| OS.9.2 | Burial Plot (a perpetual interment right) | Plus fee OS 9.4, Plus Fee OS 9.3 where applicable | \$3,614.00 | F | X | \$3,722.00 |
| OS.9.3 | Surcharge for Non-Residents (new sites) | Plus fee OS 9.2. Out of area/Non residents are those who live outside the boundaries of the Hawkesbury Local Government Area (LGA) | \$2,310.00 | F | Y | \$2,380.00 |
| OS.9.4 | Perpetual Maintenance | Fee applies to plots purchased prior to July 2014 and from 1 July 2024 | \$1,228.00 | F | Y | \$1,265.00 |
| OS.9.5 | Interment Fee | First or second interment into a burial plot Plus Fee OS.9.6, where applicable | \$2,090.00 | F | Y | \$2,155.00 |
| OS.9.6 | Interments on weekends/public holidays | Plus Fee OS.9.5 | \$870.00 | F | Y | \$900.00 |
| OS.9.7 | Inscribed Bronze Burial Plaque | | \$1,016.00 | F | Y | \$1,050.00 |
| OS.9.8 | Monument/headstone permit | For monumental application for installation and/or repairs for headstone or plaque | \$270.00 | F | X | \$280.00 |
| OS.9.9 | Cemetery Administration Fee | Per hour or part thereof (Minimum charge \$150.00) | \$103.54 | F | Y | \$150.00 |
| OS.9.10 | Associated Fees | | | | | |
| OS.9.11 | Transfer of a Burial Licence | Plus Fee OS.9.3, where applicable (where transfer is to a resident living outside the Hawkesbury LGA) | \$103.54 | F | Y | \$107.70 |
| OS.9.12 | Administration fee for relinquishing/reversing purchase of cemetery plots/niches | 10% of plot cost | POA | F | Y | POA |
| OS.9.13 | Placement of War Office plaque at Richmond Lawn Cemetery | | \$210.00 | F | Y | \$216.00 |
| OS.9.14 | Administration fee - Exhumation of remains | | \$180.00 | F | Y | \$300.00 |
| OS.9.15 | Exhumation of remains | As per Contractors' charges Plus Fee OS.9.14 | POA | F | Y | POA |
| OS.9.16 | Columbarium Walls/Rose Garden/Magnolia Garden/Burial Plots | | | | | |
| OS.9.17 | Niche in Columbarium, Magnolia Garden or Rose Garden (including interment right) | Permit/registration-Maximum of 2 ashes in a burial plot | \$777.00 | F | X | \$800.00 |
| OS.9.18 | Ashes placed in coffin at time of interment | Permit/registration Maximum of 2 ashes in a burial plot | \$370.00 | F | Y | \$380.00 |
| OS.9.19 | Interment of ashes in garden niche/plot | First or second interment | \$427.00 | F | Y | \$440.00 |
| OS.9.20 | Bronze Ashes Plaque | Maximum 8 lines | \$578.00 | F | Y | \$595.00 |
| OS.9.21 | Double bronze plaque (135mm x 270mm) | | \$750.00 | F | Y | \$772.00 |
| OS.9.22 | Insignias and photographs | | POA | F | Y | POA |
| OS.9.23 | Probe of Grave | All cemeteries | \$680.00 | F | X | POA |
| OS.9.24 | Repair of Monumental Graves | All cemeteries Plus Fee OS.9.9 | POA | F | X | POA |
| OS.9.25 | Perpetual Maintenance | To cover ongoing maintenance for the ash gardens | \$200.00 | F | Y | \$206.00 |
| OS.9.26 | Interment Services Levy | Fees are not applicable to interment services provided for children under 12 years of age or for people who are destitute | | | | |
| OS.9.27 | Ash interment | Per interment performed Payable at the time the interment service is rendered | \$69.30 | S | Y | \$69.30 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|---|--|-------------------------|----------------|-----|-------------------------|
| OS.9.28 | Burial | Per burial performed Payable at the time the interment service is rendered | \$171.60 | S | Y | \$171.60 |
| Proposed New Fee | Stainless Steel Plaque replacement | Council no longer provides stainless steel plaques for its cemeteries. Where Council has previously sold a plot/niche that includes a stainless steel plaque, a bronze plaque will be offered at cost as a replacement | | F | Y | POA |
| OS.10 | Lower Portland Cemetery | | | | | |
| OS.10.1 | Plot Fees | | | | | |
| OS.10.2 | Single Plot | | \$986.00 | E | X | \$1,016.00 |
| OS.10.3 | Single Niche | | \$595.00 | E | X | \$613.00 |
| OS.10.4 | Interment Fees | | | | | |
| OS.10.5 | Interment Fee | | \$1,430.00 | E | Y | POA |
| OS.10.6 | Perpetual Maintenance | To cover ongoing maintenance for the Lower Portland Cemetery (burials) | \$500.00 | E | Y | \$500.00 |
| OS.10.7 | Perpetual Maintenance | To cover ongoing maintenance for the Lower Portland Cemetery (Ashes) | \$200.00 | E | Y | \$200.00 |
| MISCELLANEOUS | | | | | | |
| OS.11 | Banners | | | | | |
| OS.11.1 | Application Fee | Per banner Covers a period of 2 weeks | \$30.00 | P | X | \$31.00 |
| OS.11.2 | Removal of overdue banner | | \$156.00 | F | X | \$161.00 |
| OS.11.3 | Refundable key bond | | \$35.00 | P | X | \$50.00 |
| OS.11.4 | Late return of key | | \$17.00 | P | X | \$18.00 |
| OS.12 | Community Nursery | | | | | |
| | If a Pre grow or forward order is cancelled, Council will endeavour to on-sell any stock that is commonly grown and held by the Nursery. Where Council is unable to do this, the client will be charged 100% of the quoted price | | | | | |
| OS.12.1 | Hiko cells | | | | | |
| Amended | 1 to 40 cells | Each | \$1.60 | P | Y | POA |
| OS.12.3 | Tubestock | | | | | |
| OS.12.4 | Tubestock - Approximate size 50mm x 50mm x 120mm - 1 to 20 | Each | \$2.80 | P | Y | \$3.00 |
| OS.12.5 | Tubestock - Approximate size 50mm x 50mm x 120mm - 21 or more | Each | \$2.20 | P | Y | \$2.50 |
| OS.12.6 | Tubestock - Approximate size 50mm x 50mm x 120mm - 1000 or more | Each | \$2.00 | P | Y | \$2.20 |
| OS.12.7 | Tubestock - 50mm x 50mm x 120mm | End of line or overgrown stock | POA | P | Y | POA |
| OS.12.8 | Tubestock - 50mm x 50mm x 120mm | Sale of stock at Community Events | POA | P | Y | POA |
| OS.12.9 | Super Tube - Approximate size 65mm x 65mm x 160mm | | POA | P | Y | POA |
| OS.12.10 | Long stem- Approximate size 50mm x 50mm x 120mm | | POA | P | Y | POA |
| OS.12.11 | 2" Pot - 1 to 20 | Each | \$3.00 | P | Y | \$3.50 |
| OS.12.12 | 6" Pot | Each | \$14.00 | P | Y | \$15.00 |
| OS.12.13 | 8" Pot | Each | \$22.00 | P | Y | \$25.00 |
| OS.12.14 | 12" Pot | Each | \$55.00 | P | Y | \$60.00 |
| OS.12.15 | Tube return | Return 30 undamaged tubes to receive 1 free plant | Free | N | | Free |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------------|--|---|-------------------------|----------------|-----|-------------------------|
| OS.12.16 | Tray Deposits | | \$5.00 | P | X | \$5.00 |
| OS.12.17 | Grow cells | | | | | |
| OS.12.18 | Small grow cells - Approximate size 20mm x 20mm x 20mm | Each | POA | P | Y | POA |
| OS.12.19 | Large grow cells - Approximate size 30mm x 30mm x 30mm | Each | POA | P | Y | POA |
| OS.12.20 | Planting Accessories | | | | | |
| OS.12.21 | Bamboo canes 10-12mm x 750mm | Each | \$0.50 | F | Y | \$0.55 |
| OS.12.22 | Frost bag tree sleeves 450mm x 350mm | Each | \$0.80 | F | Y | \$0.85 |
| OS.12.23 | Delivery for plants or planting accessories | Price per courier Plus 10% administration fee | POA | F | Y | POA |
| OS.12.24 | Enviro Seeding Guard | 400mm x 137mm diameter | \$2.00 | F | Y | \$2.20 |
| OS.12.25 | Contract Growing | Payment required in stages- Stage 1 - 30% of total cost Stage 2 - 30% of total cost Stage 3 - remaining 40% of total cost | POA | F | Y | POA |
| OS.12.26 | Holding Fee | After 30 days, uncollected purchases will incur an additional charge of 10% of the total cost of the original order, Per month, until collected | POA | F | Y | POA |
| OS.13 | Film and Television | | | | | |
| OS.13.1 | Filming Application | Fees on application as per Local Government Filming Protocol Education facilities/students are exempt | POA | E | X | POA |
| OS.13.2 | Filming Inspection | Fees on application as per Local Government Filming Protocol | POA | E | X | POA |
| OS.14 | Opening of Gates | | | | | |
| OS.14.1 | Minimum charge | Cost of staff/contractors to open the gates | \$75.00 | F | Y | \$75.00 |
| OS.15 | Sale of Tender Documents | | | | | |
| OS.15.1 | Sale of Tender documents (printing, paper, expertise, overheads) | | POA | P | Y | POA |
| OS.16 | Supply of Keys | | | | | |
| OS.16.1 | Supply of keys to Community Groups and Sports Bodies | | \$40.00 | F | Y | \$40.00 |
| OS.16.2 | Bond - Refundable deposit for keys on loan | | \$50.00 | P | X | \$50.00 |
| RICHMOND POOL | | | | | | |
| OS.17 | Admission Charges | | | | | |
| OS.17.1 | Adults | | \$5.70 | P | Y | \$5.90 |
| OS.17.2 | Pensioners, seniors, children & students | | \$4.40 | P | Y | \$4.60 |
| OS.17.3 | Accompanying parents/carers | | \$1.00 | P | Y | \$1.00 |
| OS.17.4 | School Accredited Learn to Swim Programs | | \$2.65 | P | Y | \$2.75 |
| OS.17.5 | Family - 2 adults and 3 children | Additional children incur entry charge | \$20.20 | P | Y | \$21.00 |
| OS.17.6 | Exclusive use of the pool - Half day | On approval | POA | P | Y | POA |
| OS.17.7 | Exclusive use of the pool - Full day | On approval | POA | P | Y | POA |
| OS.17.8 | Staff Hire | Per hour, per person Additional staff required at the request of event organiser | \$50.00 | F | Y | \$100.00 |
| OS.18 | Entry Card | 20 passes | | | | |
| OS.18.1 | Adult | | \$79.80 | P | Y | \$82.60 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---------------------------------|---|---|-------------------------|----------------|-----|-------------------------|
| OS.18.2 | Child/Concession | | \$61.60 | P | Y | \$64.40 |
| OS.19 | Carnivals | Including school carnivals | | | | |
| OS.19.1 | Half Day Carnival | | \$220.00 | P | Y | \$227.00 |
| OS.19.2 | Full Day Carnival | | \$327.00 | P | Y | \$337.00 |
| OS.20 | Learn to Swim | | | | | |
| OS.20.1 | Learn to Swim class | | | | | |
| OS.20.2 | Learn to Swim class | Per person | \$14.50 | P | F | \$15.00 |
| OS.20.3 | Private Learn to Swim Lesson | | \$43.50 | P | F | \$60.00 |
| OS.20.4 | Family Learn to Swim class | When full school term or full 2 week intensive program (minimum 9) are purchased, the 2nd child and subsequent children in the family receive \$10.00 off the full term/intensive fee | POA | P | F | POA |
| OS.21 | Lane Hire | Per hour | \$34.90 | P | Y | \$36.00 |
| OS.22 | Staying Active Group Fitness | Per person | \$8.70 | P | Y | \$9.00 |
| OS.23 | Staying Active Group Fitness - 10 pass | | \$73.00 | P | Y | \$75.00 |
| OS.24 | School survival class | Per child (Minimum 50 children) | \$8.85 | P | F | \$9.10 |
| OS.25 | Season pass | | | | | |
| OS.25.1 | Adult | | \$314.00 | P | Y | \$323.00 |
| OS.25.2 | Child | | \$226.00 | P | Y | \$233.00 |
| OS.25.3 | Platinum Family Entry Pass | Unlimited family entry for the Summer season including RSC Squads and limited Learn to Swim bookings | \$1,150.00 | P | Y | \$1,185.00 |
| OS.26 | Squad Training | | | | | |
| OS.26.1 | Casual visit | | \$14.50 | P | Y | \$15.00 |
| OS.26.2 | 10 visit Squad pass | 10 visits (RSC Squads) to be used throughout Summer season | \$101.50 | P | Y | \$105.00 |
| OS.26.3 | Monthly Squad pass | Unlimited Squad swim entry (RSC Squads) for calendar month | \$116.00 | P | Y | \$120.00 |
| OS.26.4 | Season Squad pass (Individual) | | \$464.00 | P | Y | \$480.00 |
| OS.27 | Birthday Parties/Functions | | | | | |
| OS.27.1 | Hire of Club Room | | POA | P | Y | POA |
| TENNIS COURT HIRE | | | | | | |
| OS.28 | Non Commercial Hire of Tennis Courts | Freeman's Reach, Maraylya, Pitt Town, St Albans & Windsor (McQuade Park) | | | | |
| OS.28.1 | Day Hire | Per court per hour, or part thereof | \$12.00 | P | Y | \$13.00 |
| OS.28.2 | Night Hire | Per court per hour, or part thereof | \$14.00 | P | Y | \$15.00 |
| OS.28.3 | Club Members/Regular Users | Minimum 10 consecutive bookings (For use on any of Council's courts) | POA | P | Y | POA |
| OS.28.4 | Commercial Hire for tennis courts | Charged at the above rates, Plus 25% commercial levy | POA | P | Y | POA |
| BOWEN MOUNTAIN PARK HALL | | | | | | |
| OS.29 | Bowen Mountain Park Hall hire | | | | | |
| OS.29.1 | Day/Night Hire | | \$120.00 | E | Y | \$150.00 |
| OS.29.2 | Hire - per hour | Kitchen not being used | \$30.00 | E | Y | \$40.00 |
| OS.29.3 | Refundable Bond | Left clean and tidy with no damage | \$100.00 | E | X | \$100.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--|---|--|-------------------------|----------------|-----|-------------------------|
| CITY SERVICES – HAWKESBURY SPORTS COUNCIL | | | | | | |
| PLAYER FEE | | | | | | |
| SC.1 | Registered Player Fee | Per player | \$7.85 | E | Y | \$8.00 |
| GROUND AND FACILITY FEES | | | | | | |
| SC.2 | Basic Ground booking fee | Per field Per discipline season | \$875.00 | E | Y | \$900.00 |
| SC.3 | Casual Ground Hire | | | | | |
| Amended | Casual Ground Hire -Full day | | \$236.00 | E | Y | \$245.00 |
| Proposed New Fee | Casual Ground Hire -Half Day | | | E | Y | \$122.50 |
| Proposed New Fee | Ground Hire Cancellation fee - | For cancelling less than 1 week prior to booking 50% of booking fee | | E | Y | POA |
| Proposed New Fee | Unauthorised ground usage fee | | | E | Y | \$500.00 |
| BENSONS SPORTS FIELDS | | | | | | |
| SC.4 | Casual Turf Wicket Hire | Not including preparation fee | \$435.00 | E | Y | \$435.00 |
| SC.5 | Casual Turf Wicket Preparation Fee | | \$258.00 | E | Y | \$258.00 |
| SC.6 | Casual Synthetic Wicket Hire | | \$236.00 | E | Y | \$236.00 |
| SC.7 | Casual Bensons Other Ground Hire | | \$236.00 | E | Y | \$236.00 |
| OWEN EARLE OVAL | | | | | | |
| SC.8 | Owen Earle Oval | Not including preparation fee | \$565.00 | E | Y | \$565.00 |
| SC.9 | Owen Earle Turf Wicket Preparation | | \$302.00 | E | Y | \$302.00 |
| CANTEEN HIRE FEES | | | | | | |
| SC.10 | Per discipline season | | \$455.00 | E | Y | \$455.00 |
| SC.11 | Casual Hire | "Per day Plus Fee SC.12" | \$185.00 | E | Y | \$185.00 |
| CALL OUT FEES | | | | | | |
| SC.12 | After hours call out fee for failing to secure buildings or turn off lights | | \$178.00 | E | Y | \$178.00 |
| FLOODLIGHTING/ELECTRICITY CHARGES | | | | | | |
| SC.13 | Casual hire | Per hour | \$58.00 | E | Y | \$58.00 |
| SC.13.1 | 1 night | "Per week, Per season" | \$325.00 | E | Y | \$340.00 |
| SC.13.2 | 2 nights | "Per week, Per season" | \$630.00 | E | Y | \$650.00 |
| SC.13.3 | 3 nights | "Per week, Per season" | \$725.00 | E | Y | \$745.00 |
| SC.13.4 | 4 nights | "Per week, Per season" | \$975.00 | E | Y | \$1,005.00 |
| SC.13.5 | 5 nights | "Per week, Per season" | \$1,205.00 | E | Y | \$1,240.00 |
| SC.13.6 | 6 nights | "Per week, Per season" | \$1,500.00 | E | Y | \$1,545.00 |
| SC.13.7 | 7 nights | "Per week, Per season" | \$1,720.00 | E | Y | \$1,771.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---|---|---|-------------------------|----------------|-----|-------------------------|
| KEYS | | | | | | |
| SC.14 | Refundable key deposit | Per key | \$35.00 | E | X | \$35.00 |
| SC.15 | Replacement keys | | \$35.00 | E | Y | \$35.00 |
| Each user is required to pay \$25 per key per season. The deposit will be refunded upon the return of the key at the completion of the season | | | | | | |
| To assist in the ground and facility security, every effort will be made to limit the number of keys issued to each ground user. Users are required to return keys at the end of each season | | | | | | |
| Additional or replacement keys, over and above the original key, will only be granted upon written application from the club, justifying why the key is required | | | | | | |
| Associations using various fields must arrange for access to grounds through the home team of each particular ground | | | | | | |
| SECURITY/CLEANING BOND/ADMINISTRATION FEE | | | | | | |
| SC.16 | Casual bookings refundable security deposit | | | | | |
| SC.16.1 | Small Events | | \$310.00 | E | X | \$320.00 |
| SC.16.2 | Large Events | | \$1,280.00 | E | X | \$1,280.00 |
| SC.17 | Casual Administration fee | | \$180.00 | E | Y | \$180.00 |
| TENNIS AND NETBALL COURT HIRE | | | | | | |
| SC.18 | North Richmond Tennis Courts | | | | | |
| SC.18.1 | Permanent Bookings | | | | | |
| SC.18.2 | Per night hour | | \$24.00 | E | Y | \$24.00 |
| SC.18.3 | Per day hour | | \$14.00 | E | Y | \$14.00 |
| SC.18.4 | Casual Bookings | | | | | |
| SC.18.5 | Per night hour | | \$32.00 | E | Y | \$32.00 |
| SC.18.6 | Per day hour | | \$20.00 | E | Y | \$20.00 |
| SCHOOL HIRERS | | | | | | |
| SC.19 | Primary School | "Per field, Per school year" | \$520.00 | E | Y | \$535.00 |
| SC.20 | High School | "Per field, Per school year" | \$765.00 | E | Y | \$790.00 |
| SC.21 | Tennis Courts | "Per court, Per school year" | \$175.00 | E | Y | \$175.00 |
| SC.22 | Netball Courts | "Per court, Per school year" | \$175.00 | E | Y | \$175.00 |
| SC.23 | Primary School Sports Association (P.S.S.A.) | "Per competitor, Per sport" | \$4.50 | E | Y | \$4.50 |
| SC.24 | School carnival and/or school event hire - Primary School | Per day | \$200.00 | E | Y | \$210.00 |
| SC.25 | School carnival and/or school event hire - High School | Per day | \$270.00 | E | Y | \$280.00 |
| EVENT BIN HIRE | | | | | | |
| SC.26 | Supply, Hire & Emptying of Bins | Per bin, Per day | \$31.00 | E | Y | \$31.00 |
| COMMERCIAL ORGANISATIONS - HIRE FEES | | | | | | |
| SC.27 | Commercial hire fees for organisations | Charged at the above rates Plus 25% commercial levy | POA | E | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--|--|---|-------------------------|----------------|----------|-------------------------|
| WET WEATHER TRAINING FACILITY | | | | | | |
| SC.28 | Large area - day hire (no floodlighting) | Per hour | \$50.00 | E | Y | \$50.00 |
| SC.29 | Small area - day hire (no floodlighting) | Per hour | \$25.00 | E | Y | \$25.00 |
| SC.30 | Large area - night hire with floodlighting | Per hour | \$120.00 | E | Y | \$120.00 |
| SC.31 | Small area - night hire with floodlighting | Per hour | \$60.00 | E | Y | \$60.00 |
| CITY SERVICES – MCMAHONS PARK | | | | | | |
| PLAYER FEE | | | | | | |
| MP.1 | Registered Player Fee | Per player | \$7.85 | E | Y | \$8.00 |
| GROUND AND FACILITY FEES | | | | | | |
| MP.2 | Basic Ground booking fee | | | | | |
| MP.2.1 | Sports Oval per discipline season | | \$875.00 | E | Y | \$900.00 |
| MP.2.2 | Community Groups - per discipline season | Community groups, personal trainers, fitness groups etc Season is considered to be 6 months Does not include hire of lights | \$341.00 | E | Y | \$351.00 |
| MP.3 | Casual Ground Hire | | | | | |
| MP.3.1 | Full day | | \$236.00 | E | Y | \$245.00 |
| Proposed New Fee | Ground Hire Cancellation fee | For cancelling less than 1 week prior to booking 50% of booking fee | | E | Y | POA |
| Proposed New Fee | Unauthorised ground usage fee | | | E | Y | \$500.00 |
| MP.4 | Canteen Hire | | | | | |
| MP.4.1 | Per Discipline/Season | | \$321.00 | E | Y | \$331.00 |
| MP.4.2 | Per day | | \$185.00 | E | Y | \$185.00 |
| FLOODLIGHTING/ELECTRICITY CHARGES | | | | | | |
| MP.5 | Casual hire | Per hour | \$58.00 | E | Y | \$58.00 |
| MP.6 | 1 night | Per week, per season | \$325.00 | E | Y | \$340.00 |
| MP.7 | 2 nights | Per week, per season | \$630.00 | E | Y | \$650.00 |
| MP.8 | 3 nights | Per week, per season | \$725.00 | E | Y | \$745.00 |
| MP.9 | 4 nights | Per week, per season | \$975.00 | E | Y | \$1,005.00 |
| MP.10 | 5 nights | Per week, per season | \$1,205.00 | E | Y | \$1,240.00 |
| KEYS | | | | | | |
| MP.11 | Refundable deposit | Per key | \$50.00 | E | X | \$50.00 |
| CALL OUTS | | | | | | |
| MP.12 | Failing to switch off floodlighting | | \$178.00 | E | Y | \$178.00 |
| MP.13 | Failing to secure Canteen/Hall building | | \$178.00 | E | Y | \$178.00 |
| SECURITY/CLEANING BOND | | | | | | |
| MP.14 | Casual Bookings refundable security deposit | | Minimum charge | | | |
| MP.14.1 | Small Events | | \$310.00 | E | X | \$320.00 |
| MP.14.2 | Large Events | | \$1,280.00 | E | X | \$1,280.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--|--|---|-------------------------|----------------|----------|-------------------------|
| SCHOOL ATHLETICS CARNIVALS | | | | | | |
| MP.15 | Ground hire | Includes limited range of sporting equipment. Must be returned in the same condition | \$158.00 | E | Y | \$163.00 |
| MP.16 | Canteen/Hall hire | | \$84.00 | E | Y | \$86.00 |
| MP.17 | Ground marking | | \$100.00 | E | Y | \$150.00 |
| MP.18 | Kurrajong Community Centre | Includes use of kitchen | | | | |
| MP.18.1 | Casual Hall Hire | Full day | \$267.00 | E | Y | \$275.00 |
| MP.18.2 | Regular Hall Hire | Per hour Minimum 10 hours paid in advance, and then per term as required | \$25.00 | E | Y | \$26.00 |
| MP.18.3 | Meeting Room Hire | Small part of hall only | \$68.00 | E | Y | \$70.00 |
| MP.18.4 | PA Hire | Per day | \$55.00 | E | Y | \$57.00 |
| MP.18.5 | Storage Rate | Per m2 Per season | \$213.00 | E | Y | \$219.00 |
| MP.18.6 | Refundable security deposit | | \$200.00 | E | X | \$200.00 |
| MP.18.7 | Office Hire | 2 offices per year Indexed annually as per Contract, using CPI released by ABS | POA | E | Y | POA |
| CITY SERVICES – HAWKESBURY OASIS AQUATIC AND FITNESS CENTRE | | | | | | |
| AQUATICS | | | | | | |
| LC.1 | General | | | | | |
| LC.1.1 | Adult | | \$7.10 | E | Y | \$7.40 |
| LC.1.2 | Child | | \$5.20 | E | Y | \$5.40 |
| LC.1.3 | Concession | | \$5.20 | E | Y | \$5.40 |
| LC.1.4 | Family | | \$22.50 | E | Y | \$23.00 |
| LC.1.5 | Spectators | | \$2.80 | E | Y | \$3.00 |
| LC.2 | Vouchers | 10 visit passes | | | | |
| LC.2.1 | Adult | | \$61.50 | E | Y | \$64.50 |
| LC.2.2 | Child | | \$44.50 | E | Y | \$46.50 |
| LC.2.3 | Pensioner | | \$44.50 | E | Y | \$46.50 |
| LC.3 | Spa, Sauna, Steam room | Including swim | | | | |
| LC.3.1 | Casual | | \$11.50 | E | Y | \$12.00 |
| LC.3.2 | Concession | | \$7.80 | E | Y | \$8.00 |
| LC.4 | 10 visit spa | | | | | |
| LC.4.1 | Casual | | \$99.00 | E | Y | \$104.00 |
| LC.4.2 | Concession | | \$68.00 | E | Y | \$71.50 |
| LC.5 | Birthday parties | Rate per catered person, Plus Fee LC.7 | \$34.00 | E | Y | \$36.00 |
| LC.6 | Birthday parties - Non-catered person | Rate per non-catered person, Plus Fee LC.7 | \$23.00 | E | Y | \$25.00 |
| LC.7 | Birthday parties where number of children exceeds 14 | Flat rate | \$90.00 | E | Y | \$100.00 |
| LC.8 | Fun Days | Range from \$6.50 - \$10.00, based on type of activity | POA | E | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--------------------------------------|----------------------------------|--|-------------------------|----------------|----------|-------------------------|
| LC.9 | Aquatic Facility Hire | | | | | |
| LC.9.1 | Carnivals | | | | | |
| LC.9.2 | Pool hire – 50 metre pool | Per hour | \$54.00 | E | Y | \$57.00 |
| LC.9.3 | Pool hire – 25 metre pool | Per hour | \$47.00 | E | Y | \$49.50 |
| LC.9.4 | Student | | \$5.00 | E | Y | \$5.20 |
| LC.9.5 | Lifeguard Hire | Per Lifeguard | \$120.00 | E | Y | \$130.00 |
| LC.9.6 | Facilities | | | | | |
| LC.9.7 | Inflatable | Minimum 1 hour booking | \$69.00 | E | Y | \$250.00 |
| LC.9.8 | Water Slide | Minimum 1 hour booking | \$46.00 | E | Y | \$100.00 |
| LC.9.9 | Lagoon | Per hour | \$40.50 | E | Y | \$42.50 |
| LC.9.10 | Crèche Hire | Per hour | \$74.50 | E | Y | \$100.00 |
| LC.9.11 | Aerobics room hire | Per hour | \$74.50 | E | Y | \$100.00 |
| LC.9.13 | Lane Hire | | | | | |
| LC.9.14 | Lane hire 25m | Per hour | \$47.00 | E | Y | \$49.50 |
| LC.9.15 | Lane hire 50m | Per hour | \$54.00 | E | Y | \$57.00 |
| LC.10 | Learn to Swim Lessons | Personal Aquatic Survival Skills | | | | |
| LC.10.1 | Infants | | \$21.00 | E | F | \$22.00 |
| LC.10.2 | Pre School and School Age | | \$21.00 | E | F | \$22.00 |
| LC.10.3 | School lesson Swim | | \$9.50 | E | F | \$10.00 |
| LC.10.4 | Holiday Program | 5 lessons a week | \$91.50 | E | F | \$100.00 |
| LC.10.5 | Swimability | Private one on one lesson Per lesson | \$24.50 | E | F | \$25.50 |
| LC.11 | Squad | Including Swimwest squad participants Swimwest to provide coaching | | | | |
| LC.11.1 | Gold/Silver PLUS Squad Swim Pass | 3 monthly pass | \$430.00 | E | Y | \$400.00 |
| LC.11.2 | Gold/Silver PLUS Squad Swim Pass | Per fortnight, by direct debit | \$63.00 | E | Y | \$66.00 |
| LC.11.3 | Bronze Squad Swim Pass | 3 monthly pass | \$287.00 | E | Y | \$300.00 |
| LC.11.4 | Bronze Squad Swim Pass | Per fortnight, by direct debit | \$48.00 | E | Y | \$50.50 |
| LC.11.5 | Mini Squad Swim Pass | 3 monthly pass | \$249.00 | E | Y | \$260.00 |
| LC.11.6 | Mini Squad Swim Pass | Per fortnight, by direct debit | \$41.50 | E | Y | \$43.50 |
| LC.11.7 | Casual Squads | | \$18.50 | E | Y | \$19.50 |
| LC.11.8 | Silver Squad ONLY Swim Pass | 3 monthly pass | \$377.00 | E | Y | \$360.00 |
| LC.11.9 | Silver Squad ONLY Swim Pass | Per fortnight, by direct debit | \$56.50 | E | Y | \$59.00 |
| LC.12 | Pool Membership | Includes spa and sauna | | | | |
| LC.12.1 | 12 Months | Single upfront membership | \$657.00 | E | Y | \$690.00 |
| LC.12.2 | Single | Per fortnight, by direct debit | \$30.00 | E | Y | \$31.50 |
| HEALTH AND FITNESS MEMBERSHIP | | | | | | |
| LC.13 | Membership | | | | | |
| LC.13.1 | 12 months – New | | \$1,134.00 | E | Y | \$1,190.00 |
| LC.13.2 | 12 months Renewal | Paid in full | \$996.00 | E | Y | \$1,045.00 |
| LC.13.3 | 12 months – Off Peak | | \$853.00 | E | Y | \$895.00 |
| LC.13.4 | Student Membership | Per fortnight, by direct debit Student verification required eg. Student Card | \$36.00 | E | Y | \$38.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------|--|--|-------------------------|----------------|-----|-------------------------|
| LC.13.5 | Easy pay - 12 month minimum term | Per fortnight, by direct debit | \$40.00 | E | Y | \$42.00 |
| LC.13.6 | Easy pay - Peak | Per fortnight, by direct debit | \$48.00 | E | Y | \$50.50 |
| LC.13.7 | Easy Pay - Off Peak | Per fortnight, by direct debit | \$37.00 | E | Y | \$39.00 |
| LC.13.8 | PrYme Adults - per fortnight | | \$29.00 | E | Y | \$30.00 |
| LC.13.9 | PrYme Adults - per 6 months | | \$330.00 | E | Y | \$340.00 |
| LC.13.10 | PrYme - Casual | | \$8.50 | E | Y | \$9.00 |
| LC.13.11 | Joining Fee | | \$90.00 | E | Y | \$95.00 |
| LC.13.12 | Rehabilitation - 3 months | | \$477.00 | E | Y | \$500.00 |
| LC.13.13 | Corporate membership | | \$864.00 | E | Y | \$905.00 |
| LC.13.14 | Corporate membership (fortnight by direct debit) | | \$36.00 | E | Y | \$38.00 |
| LC.13.15 | Aqua-aerobics | | \$14.00 | E | Y | \$14.50 |
| LC.13.16 | Teen Gym Membership | Per fortnight | \$29.00 | E | Y | \$30.00 |
| LC.13.17 | Personal training - Per Hour | | \$80.00 | E | Y | \$83.00 |
| LC.13.18 | Personal training - Per Hour (direct debit) | | \$73.00 | E | Y | \$77.00 |
| LC.13.19 | Personal Training - Groups | Group of 2 people - \$82.00 per hour Group of 3 people - \$93.00 per hour | POA | E | Y | POA |
| LC.13.20 | Personal training - 10 visit pack | Hourly sessions | \$668.00 | E | Y | \$700.00 |
| LC.13.21 | PT Starter Pack | 3 one hour sessions First time users only | \$215.00 | E | Y | \$225.00 |
| LC.13.22 | Body Composition Scan | | \$42.50 | E | Y | \$45.00 |
| LC.14 | Casual | | | | | |
| LC.14.1 | Casual gym | Includes swim | \$23.00 | E | Y | \$24.00 |
| LC.14.2 | Casual aerobics | Includes swim | \$23.00 | E | Y | \$24.00 |
| LC.14.3 | Boot Camp | 6 Weeks, 3 hourly sessions per week | \$178.00 | E | Y | \$185.00 |
| LC.14.4 | Casual Kids Boot Camp | Hourly session Children aged between 5 and 11 years | \$13.00 | E | Y | \$14.00 |
| LC.15 | Crèche | | | | | |
| LC.15.1 | Crèche (member) | Per hour | \$3.50 | E | Y | \$3.70 |
| LC.15.2 | Multi-Visit Pass | 20 visits | \$56.00 | E | Y | \$58.00 |

WASTEWATER OPERATIONS

COUNCIL SEWER CATCHMENTS AREA CHARGES

WW.1 Developers Charges S.64

WW.1.1 Residential

| | | | | | | |
|--------|---|---|-----|---|---|-----|
| WW.1.2 | Contribution for Pump Station carrier main and amplification of reticulation system | \$5,629.65 per lot Or as per adopted S64 Plan, indexed accordingly | POA | F | X | POA |
|--------|---|---|-----|---|---|-----|

| | | | | | | |
|--------|----------------------------------|---|-----|---|---|-----|
| WW.1.3 | Contribution for treatment works | \$5,629.65 per lot Or as per adopted S64 Plan, indexed accordingly | POA | F | X | POA |
|--------|----------------------------------|---|-----|---|---|-----|

WW.1.4 Industrial

| | | | | | | |
|--------|----------|---|-----|---|---|-----|
| WW.1.5 | Mulgrave | \$120,249.40 per gross hectare Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
|--------|----------|---|-----|---|---|-----|

| | | | | | | |
|--------|-------------|---|-----|---|---|-----|
| WW.1.6 | Fairey Road | \$120,249.40 per gross hectare Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
|--------|-------------|---|-----|---|---|-----|

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---|---|---|-------------------------|----------------|-----|-------------------------|
| WW.1.7 | Properties in serviced areas not previously subject to contribution | \$120,249.40 per gross hectare Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.1.8 | Additional lots created on other serviced areas | \$307.43 per gross hectare Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.1.9 | Commercial (floor area) | \$12.02 per square metre for additional development Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.1.10 | Residential Flat Buildings | Strata & Torrens | | | | |
| WW.1.11 | 1 Bedroom | No charge for first residential flat \$5,441.44 per additional flat Or as per Adopted S64 Plan, indexed accordingly, one third of (Fee WM.1.2 plus Fee WM.1.3) | POA | F | X | POA |
| WW.1.12 | 2 Bedroom | No charge for first residential flat \$6,959.24 per additional flat Or as per Adopted S64 Plan, indexed accordingly, two thirds of (Fee WM.1.2 plus Fee WM.1.3) | POA | F | X | POA |
| WW.1.13 | 3 Bedroom | No charge for first residential flat \$7,858.59 per additional flat Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.1.14 | Duplex/Villas (Strata/Torrens Title) | \$10,582.56 per duplex/villa Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.1.15 | Section 305 Applications – Examination of Plans and Specifications including inspections | Pursuant to Section 307 Compliance Certificate | | | | |
| WW.1.16 | Lodgement of Section 305 application | | \$189.98 | F | X | \$201.38 |
| WW.1.17 | Minor or Major Works (Section 306 application) | Minimum Charge \$554.80 (includes up to two hours assessment time and one inspection) Plus Fee WM.1.20 for each additional hour; Or Fee WM.1.19, whichever is greater | POA | F | X | POA |
| WW.1.18 | Per linear metre | \$3.59 per linear metre Or Fee WM.1.17, whichever is greater | POA | F | X | POA |
| WW.1.19 | Additional junctions on same application | | \$125.14 | F | X | \$132.65 |
| WW.1.20 | Special Inspection or per hour assessment | | \$204.94 | F | X | \$217.24 |
| S64 PITT TOWN DEVELOPMENT AREA – SEWERAGE INFRASTRUCTURE | | | | | | |
| WW.2 | Pump station T – Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.3 | Rising Main T – Pitt Town to McGraths Hill | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.4 | Fernadell carrier – Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.5 | Blighton carrier (option 1) – Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.6 | Storage at T – Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------|--|---|-------------------------|----------------|-----|-------------------------|
| WW.7 | Pump Station C – Windsor | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.8 | Rising Main C – Windsor to South Windsor | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.9 | Storage at Pump Station C – Windsor | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.10 | Easements for rising main from Pump Station C to South Windsor | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.11 | Replacement of rising main J | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.12 | Upgrade to South Windsor STP inlet | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WW.13 | Land dedication for Pump Station T at Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |

TRADE WASTE DISPOSAL IN COUNCILS SEWERS

| | | | | | | |
|-----------------|---|---|---------|---|---|----------------|
| WW.14 | Volume discharge, conveyance and treatment | Changes applied in accordance with Adopted Trade Waste Policy | | | | |
| WW.14.1 | Trade Waste Volume Charge – Category 5 | Per kilolitre | \$4.92 | F | X | \$5.22 |
| WW.14.2 | Trade Waste Pre-treatment Non-compliance Volume Charge – Category 1 | Per kilolitre | \$2.41 | F | X | \$2.55 |
| WW.14.3 | Trade Waste Pre-treatment Non-compliance Volume Charge – Category 2 | Per kilolitre | \$21.75 | F | X | \$23.06 |
| WW.15 | Treatment charge only | | | | | |
| WW.15.1 | Correctional Facility, etc. | Per kilolitre | \$3.94 | F | X | \$4.18 |
| WW.16 | Mass loading | Charges are applicable to all Category 2 – 5 Dischargers | | | | |
| WW.16.1 | Biochemical Oxygen Demand (BOD) | | | | | |
| WW.16.2 | Biochemical Oxygen Demand – up to 300mg/L | | FREE | N | | FREE |
| WW.16.3 | Biochemical Oxygen Demand – over 300mg/L | Per kilogram | \$1.08 | F | X | \$1.15 |
| WW.16.4 | Suspended solids | | | | | |
| WW.16.5 | Suspended solids – up to 300mg/L | | Free | N | | Free |
| WW.16.6 | Suspended solids – over 300mg/L | Per kilogram | \$1.39 | F | X | \$1.47 |
| WW.16.7 | Total grease and oil (G & O) | | | | | |
| WW.16.8 | Total grease and oil (G & O) – up to 50mg/L | | Free | N | | Free |
| WW.16.9 | Total grease and oil (G & O) – over 50mg/L | Per kilogram | \$1.96 | F | X | \$2.08 |
| WW.16.10 | Total Dissolved Solids (TDS) | | | | | |
| WW.16.11 | Total Dissolved Solids (TDS) – up to 550mg per litre | | Free | N | | Free |
| WW.16.12 | Total Dissolved Solids (TDS) – 551mg to 850mg per litre | Per kilogram | \$0.32 | F | X | \$0.34 |
| WW.16.13 | Total Dissolved Solids (TDS) – >850mg per litre | Per kilogram | \$0.56 | F | X | \$0.59 |
| WW.16.14 | Charging rate for pH if outside the approved range pH Coefficient (K) = \$0.54 | $K \times \text{actual pH} - \text{approved pH} \times 2 \times \text{actual pH} - \text{approved pH} $ | POA | F | X | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---|---|---|-------------------------|----------------|-----|-------------------------|
| WW.16.15 Ammonia (as Nitrogen) | | | | | | |
| WW.16.16 | Ammonia (as Nitrogen) – up to 35 mg/L | | FREE | N | | FREE |
| WW.16.17 | Ammonia (as Nitrogen) – over 35 mg/L | Per kilogram | \$3.17 | F | X | \$3.36 |
| WW.16.18 Total Kjeldahl Nitrogen (TKN) | | | | | | |
| WW.16.19 | Total Kjeldahl Nitrogen (TKN) – up to 50 mg/L | | FREE | N | | FREE |
| WW.16.20 | Total Kjeldahl Nitrogen (TKN) – over 50 mg/L | Per kilogram | \$1.08 | F | X | \$1.15 |
| WW.16.21 | Cadmium | Per kilogram | \$35.41 | F | X | \$37.53 |
| WW.16.22 | Chromium | Per kilogram | \$35.41 | F | X | \$37.53 |
| WW.16.23 | Copper | Per kilogram | \$21.75 | F | X | \$23.06 |
| WW.16.24 | Cyanide | Per kilogram | \$107.50 | F | X | \$113.95 |
| WW.16.25 | Fluoride | Per kilogram | \$5.44 | F | X | \$5.76 |
| WW.16.26 | Lead | Per kilogram | \$53.11 | F | X | \$56.30 |
| WW.16.27 | Methylene blue active substances (MBAS) | Per kilogram | \$1.08 | F | X | \$1.15 |
| WW.16.28 | Nickel | Per kilogram | \$35.41 | F | X | \$37.53 |
| WW.16.29 | Petroleum hydrocarbons | Per kilogram | \$3.60 | F | X | \$3.82 |
| WW.16.30 | Phosphorous (Total P) – up to 10 mg/L | | FREE | N | | FREE |
| WW.16.31 | Phosphorous (Total P) – over 10 mg/L | Per kilogram | \$2.21 | F | X | \$2.34 |
| WW.16.32 | Sulphate (SO4) – up to 50 mg/L | | FREE | N | | FREE |
| WW.16.33 | Sulphate (SO4) – over 50 mg/L | Per kilogram | \$0.50 | F | X | \$0.53 |
| WW.16.34 | Zinc | Per kilogram | \$21.75 | F | X | \$23.06 |
| WW.16.35 Schedule A Charge Groups (mass) | | | | | | |
| WW.16.36 | Group 1 – 100% standard | Per kilogram | \$5.76 | F | X | \$6.10 |
| WW.16.37 | Group 1 – Over 100% | Per kilogram | \$11.53 | F | X | \$12.22 |
| WW.16.38 | Group 2 – 100% standard | Per kilogram | \$116.21 | F | X | \$123.18 |
| WW.16.39 | Group 2 – Over 100% | Per kilogram | \$232.38 | F | X | \$246.32 |
| WW.16.40 | Group 3 – 100% standard | Per kilogram | \$290.90 | F | X | \$308.36 |
| WW.16.41 | Group 3 – Over 100% | Per kilogram | \$581.82 | F | X | \$616.73 |
| WW.16.42 | Group 4 – 100% standard | Per kilogram | \$581.82 | F | X | \$616.73 |
| WW.16.43 | Group 4 – Over 100% | Per kilogram | \$1,163.84 | F | X | \$1,233.67 |
| WW.17 Chemical analysis | | | | | | |
| WW.17.1 | Reimbursement to Council | Sample analysis | POA | F | X | POA |
| WW.17.2 | Sampling collection fee | | \$171.27 | F | X | \$181.55 |
| WW.18 | Trade waste application | Includes one inspection | \$395.78 | F | X | \$419.53 |
| WW.19 | Inspection fee | | \$132.05 | F | X | \$139.98 |
| WW.20 | Trade Waste Permission Renewal | | \$99.60 | F | X | \$105.58 |
| WW.21 | Trade Waste Formal Agreement Preparation | | \$526.45 | F | X | \$558.04 |
| WW.22 | Additional capacity for commercial customers | As per Trade Waste Agreement (Sum of Fee WW.1.2 and Fee WW.1.3) | POA | F | X | POA |
| SEWERAGE | | | | | | |
| WW.23 | Junction Sheets | | \$28.03 | F | X | \$29.71 |
| WW.24 | Damage Investigation Fee—Investigation into damage of Councils infrastructure | \$4,558.00 per damaged asset requiring investigation, Charged to the party responsible for the damage | POA | F | X | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------------------------|---|---|-------------------------|----------------|-----|-------------------------|
| Proposed New Fee | Inflow and Infiltration Charge | Charged in the event of unauthorised discharge to sewer, eg. stormwater and other non-sewage discharges, causing excess inflow and infiltration and associated costs. | | F | X | \$657.31 |
| Proposed New Fee | Access Chamber Clearance Charge | Charged when manholes on private properties are covered or obstructed, requiring extra work to access them for maintenance. | | F | X | \$971.16 |
| SALES | | | | | | |
| WW.26 | Hay bales | Prices variable - dependent on quality | POA | R | Y | POA |
| WW.27 | Sale of Tender documents (printing, paper, expertise, overheads) | | POA | F | Y | POA |
| NON-POTABLE WATER SALES | | | | | | |
| WW.29 | Sale of Recycled Water | Based on average daily consumption for each month | | | | |
| WW.29.1 | 0 to 150 kilolitres per day | Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less | \$0.23 | P | F | \$0.91 |
| WW.29.2 | 151 to 300 kilolitres per day | Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less | \$0.12 | P | F | \$0.73 |
| WW.29.3 | 301 to 500 kilolitres per day | Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less | \$0.04 | P | F | \$0.58 |
| WW.29.4 | >500 kilolitres per day | Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less | \$0.01 | P | F | \$0.47 |
| RESOURCE RECOVERY | | | | | | |
| WASTE MANAGEMENT FACILITY | | | | | | |
| RR.1 | Items available for disposal free of charge | | | | | |
| RR.1.1 | Recycling materials found in kerbside (yellow) bins | Approved kerbside recycling materials similar to current yellow bin service | Free | N | | Free |
| RR.1.2 | Community Recycling Centre (CRC) Materials, approved managed by the NSW EPA | Items approved under the Community Recycling Centre scheme, managed by the NSW EPA | Free | N | | Free |
| RR.1.3 | Metal | Excluding car bodies, gas bottles, liquids or dangerous goods, fridges, freezers and air conditioners | Free | N | | Free |
| RR.1.4 | Electronic waste (E-waste) | E-Waste as listed under the National Product Stewardship Scheme. Additional e-waste as approved. | Free | N | | Free |
| RR.1.5 | White Goods containing mostly metal | Excluding fridges, freezers and air conditioners | Free | N | | Free |
| RR.1.6 | Polystyrene (Clean, White), up to 10 pieces | Domestic quantities only (up to 10 pieces), clean, white and from household or domestic appliances. No beads, balls or from commercial quantities or appliances. | Free | N | | Free |
| RR.1.7 | Domestic, Clean, separated cardboard | Free | Free | N | | Free |
| RR.2 | Counted Items | As determined by waste origin | | | | |
| RR.2.1 | Fridges, freezers and air conditioners (Inside LGA) | \$44 per item, where fridge, freezer or air conditioner requires degassing prior to disposal, otherwise cost is free. Evidence required to substantiate degassing. | POA | F | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|----------------|---|--|-------------------------|----------------|-----|-------------------------|
| RR.2.2 | Fridges, freezers and air conditioners (Outside LGA) | \$66 per item, where fridge, freezer or air conditioner requires degassing prior to disposal, otherwise cost is free. Evidence required to substantiate degassing. | POA | F | Y | POA |
| RR.2.3 | Car Tyres, including 4WD tyres (Inside LGA) | Must be clean, with or without rim Maximum 4 tyres No heavy vehicle tyres | \$22.00 | F | Y | \$25.00 |
| RR.2.4 | Car Tyres, including 4WD tyres (Outside LGA) | Must be clean, with or without rim Maximum 4 tyres No heavy vehicle tyres | \$52.00 | F | Y | \$55.00 |
| RR.2.5 | Mattresses - any size (Inside LGA) | Per mattress | \$45.00 | F | Y | \$49.00 |
| RR.2.6 | Mattresses - any size (Outside LGA) | Per mattress | \$99.00 | F | Y | \$99.00 |
| RR.2.7 | Empty Waste oil containers (Inside LGA) | Waste oil containers up, per container | \$3.00 | F | Y | \$3.00 |
| RR.2.8 | Empty Waste oil containers (Outside LGA) | Waste oil containers up, per container | \$5.00 | F | Y | \$5.00 |
| RR.3 | Landfill Disposal Fees (Inside LGA Only) | | | | | |
| RR.3.1 | Residential Waste loads less than or equal to 20kg | Residential waste, minimum charge | \$33.00 | F | Y | \$38.00 |
| RR.3.2 | Business or Commercial Waste loads less than or equal to 20kg | Commercial or Business waste, minimum charge | \$88.00 | F | Y | \$99.00 |
| RR.3.3 | Residential General Waste more than 20kg | Per tonne (pro rata) Plus Fee RR.3.1 | \$440.00 | P | Y | \$490.00 |
| RR.3.4 | Business or Commercial General Waste more than 20kg | Per tonne (pro rata) Plus Fee RR.3.2 | \$480.00 | P | Y | \$520.00 |
| RR.3.5 | Recycling contaminated with waste up to 20kg | Minimum charge Loads containing greater than 10% recycling or resource recovery items unwilling to be separated | \$220.00 | F | Y | \$280.00 |
| RR.3.6 | Recycling contaminated with waste greater than 20kg | Per tonne (pro rata) Plus Fee RR.3.5 Loads containing greater than 10% recycling or resource recovery items unwilling to be separated | \$960.00 | F | Y | \$1,100.00 |
| Amended | Insulation, Polystyrene or Difficult Waste, Livestock and non-domestic animals up to and including 20kg | Minimum charge Waste requiring special burial or management, polystyrene, insulation or other light weight materials | \$550.00 | F | Y | \$560.00 |
| Amended | Insulation, Polystyrene or Difficult Waste, Livestock and non-domestic animals more than 20kg | Per kilogram Plus Fee RR.3.8 Minimum charge 20kg, charged in 20kg allotments Waste requiring special burial or management, polystyrene, insulation or other light weight materials. | \$3.30 | F | Y | \$3.50 |
| Amended | Domestic Animal Disposal | Minimum charge, up to 20kg | \$33.00 | F | Y | \$38.00 |
| Amended | Domestic Animal Disposal - greater than 20kg | Per tonne (pro rata) Plus Fee RR.3.10 | \$550.00 | F | Y | \$560.00 |
| RR.3.11 | Building, Demolition, Renovation and Construction Waste | Per tonne (pro rata) Plus Fee RR.3.1 or Fee RR.3.2 Depending on whether material is commercial or domestic | \$620.00 | F | Y | \$640.00 |
| RR.4 | Resource Recovery Fees | | | | | |
| | | As determined by waste origin | | | | |
| RR.4.1 | Residential Resource Recovery loads less than or equal to 20kg (inside LGA) | Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg | \$33.00 | F | Y | \$38.00 |
| RR.4.2 | Business or Commercial Resource Recovery loads less than or equal to 20kg (inside LGA) | Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg | \$88.00 | F | Y | \$99.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---|--|--|-------------------------|----------------|-----|-------------------------|
| RR.4.3 | Residential Resource Recovery loads less than or equal to 20kg (Outside LGA) | Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg | \$43.00 | F | Y | \$44.00 |
| RR.4.4 | Business or Commercial Resource Recovery loads less than or equal to 20kg (Outside LGA) | Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg | \$114.00 | F | Y | \$118.00 |
| RR.4.5 | Separated bricks, concrete, terracotta pipes and tiles (Inside LGA) | Per tonne (pro rata) Plus Fee RR.4.1 to RR.4.2, whichever is applicable Delivered as separate loads only | \$230.00 | F | Y | \$235.00 |
| RR.4.6 | Separated bricks, concrete, terracotta pipes and tiles (Outside LGA) | Per tonne (pro rata) Plus Fee RR.4.3 to RR.4.4, whichever is applicable Delivered as separate loads only | \$299.00 | F | Y | \$310.00 |
| Proposed New Fee | Separated bricks, concrete, terracotta pipes, clean soil and excavated natural material and tiles greater than 30 tonnes | Large deliveries of clean and separated bricks, concrete, terracotta pipes and tiles or clean soil and excavated natural material that meets the required regulations estimated 30 tonnes or greater | | F | Y | POA |
| RR.4.8 | Green waste (separated 100% vegetation free of contamination (Inside LGA) | Per tonne (pro rata) Excludes palm trees and fronds, bamboo, weeds, root ball and stumps and other non-mulchable garden organics | \$220.00 | F | Y | \$230.00 |
| RR.4.9 | Green waste (separated 100% vegetation free of contamination (Outside LGA) | Per tonne (pro rata) Excludes palm trees and fronds, bamboo, weeds, root ball and stumps and other non-mulchable garden organics | \$230.00 | F | Y | \$230.00 |
| RR.4.10 | Separated timber products (not including contaminated products such as CCA etc) (Inside LGA) | Per tonne (pro rata) Plus Fee RR.4.1 to RR.4.2, whichever is applicable Delivered as separate loads only | \$600.00 | F | Y | \$620.00 |
| RR.4.11 | Separated timber products (not including contaminated products such as CCA etc) (Outside LGA) | Per tonne (pro rata) Plus Fee RR.4.3 to RR.4.4, whichever is applicable Delivered as separate loads only | \$780.00 | F | Y | \$800.00 |
| Amended | Business Clean cardboard more than 20kg (Inside LGA) | per tonne (pro rata), greater than 20kg | \$110.00 | P | Y | \$115.00 |
| Amended | Business Clean cardboard more than 20kg (Outside LGA) | per tonne (pro rata), greater than 20kg | \$143.00 | P | Y | \$150.00 |
| RR.5 | Miscellaneous | | | | | |
| RR.5.1 | Reloading fee | For any misrepresented or unacceptable loads that require reloading for removal from the site | \$230.00 | F | Y | \$240.00 |
| RR.5.2 | Boom gate damage fee | Chargeable when boomgate is damaged by vehicles | \$380.00 | F | Y | \$400.00 |
| RR.5.3 | Holding fee for vehicles | Per day or part thereof | \$44.00 | P | Y | \$45.00 |
| All above prices that include the Section 88 Waste Levy will be reduced by the Levy amount, where exemption from the Levy has been granted by the NSW EPA. | | | | | | |
| Any waste received outside of the Hawkesbury Local Government Area and is landfilled, or waste that is received outside of our normal operational hours must have prior agreement with Council and will incur a 25% additional charge on the correlating fees and charges. This excludes waste or resource recovery materials received from other Councils via prior arrangement and agreement with Hawkesbury City Council. | | | | | | |
| Proposed New Fee | Large volumes of Waste outside of LGA (>5 tonnes) | Waste will not be accepted from outside the LGA without prior arrangement and agreement from Council | | R | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|------------------------------|---|--|-------------------------|----------------|-----|-------------------------|
| SALE OF WASTE BINS | | | | | | |
| RR.6 | Waste Bins | | | | | |
| RR.6.1 | 120/140L size | | \$95.00 | R | X | \$98.00 |
| RR.6.2 | 240L size | | \$118.00 | R | X | \$120.00 |
| RR.6.3 | Second hand 240L | | \$55.00 | R | X | \$57.00 |
| RR.6.4 | Recycle bins | | \$118.00 | R | X | \$120.00 |
| RR.6.5 | Educational stickers for Waste and Recycling Bins | | \$8.00 | R | Y | \$8.50 |
| PROPERTY AND STRATEGY | | | | | | |
| GENERAL | | | | | | |
| PS.1 | Photocopies | | | | | |
| PS.1.1 | Black & white - A4 | Per copy | \$1.04 | F | Y | \$1.07 |
| PS.1.2 | Black & white - A3 | Per copy | \$2.08 | F | Y | \$2.14 |
| PS.2 | Courier Fees | | POA | F | Y | POA |
| PS.3 | Road Closure Application Fee | | | | | |
| PS.3.1 | Road vesting in Council | | \$1,359.69 | F | Y | \$1,400.50 |
| PS.3.2 | Unformed Council Public Road | | \$2,275.71 | F | Y | \$2,344.00 |
| PS.4 | Sale of Council Land - Road - Bond | Costs recovery for legal, survey and valuation fees incurred for the sale. Where applicable, the balance of the bond is refundable | \$8,065.62 | F | X | \$8,308.00 |
| PS.5 | Request to transfer a Crown Road to Council | | \$184.38 | P | X | \$190.00 |
| PS.6 | Leasing of Roads | | | | | |
| PS.6.1 | Application for Lease - Road | | \$1,238.65 | F | X | \$1,276.00 |
| PS.6.2 | Lease of Road - Bond | | \$3,906.10 | F | X | \$4,023.50 |
| PS.7 | Easement over Council Property | | | | | |
| PS.7.1 | Administration Fee | | \$1,054.33 | F | Y | \$1,086.00 |
| PS.7.2 | Bond | Costs recovery for legal, survey and valuation fees incurred for the easement. Where applicable, the balance of the bond is refundable | \$13,309.20 | F | X | \$13,710.00 |
| PS.7.3 | Compensation payable to Council | As determined by a Valuation Report conducted by a Certified Practising Valuer | POA | M | Y | POA |
| Proposed New Fee | Request to purchase land | | | | | |
| Proposed New Fee | Administration Fee | Fee for consideration of unsolicited offers/ bids/proposals of Council owned land Plus Fee PS.8.2, where applicable | | E | Y | \$2,200.00 |
| Proposed New Fee | Additional Costs | Applicant to cover Council's other costs including but not limited to legal, valuation and surveying. Plus Fee PS.8.1 (Minimum charge of \$5,000.00) | | F | X | POA |
| PS.9 | Ground Anchor Placement | | | | | |
| PS.9.1 | Application fee for placement of ground anchors on Council Land | | \$1,884.60 | M | X | \$1,941.50 |
| PS.9.2 | Ground anchor permit | Per anchor | \$916.13 | M | X | \$944.00 |
| PS.10 | Land Classification Certificate | | | | | |
| PS.10.1 | Section 54 Local Government Act | On application | \$55.28 | M | X | \$57.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---|------------------------------------|--|-------------------------|----------------|-----|-------------------------|
| Proposed New Fee | Requests for Owners Consent | | | | | |
| Proposed New Fee | Administration Fee | For requests to provide owners consent for Council owned or managed land (other than commercial Council tenants) | | M | Y | \$165.00 |
| Proposed New Fee | Place Naming Requests | | | | | |
| Proposed New Fee | Administration Fee | For unsolicited request to name a place of structure on Council owned or managed land | | M | Y | \$2,530.00 |
| PS.13 | Australian Pioneer Village | | | | | |
| PS.13.1 | Filming or use of | To be negotiated with Lessee | POA | E | X | POA |
| Amended | Native Title Advice | | | | | |
| PS.14.1 | Native Title Advice | Provision of Native Title advice for acts undertaken on Crown Land managed by Council As per Fees FS.1 – FS.3 | POA | M | Y | POA |
| WINDSOR MALL FEES | | | | | | |
| Bond amount of \$1,000 is required or as otherwise determined by nominated Council Officer | | | | | | |
| PS.15 | Banners | | | | | |
| PS.15.1 | Application fee | | \$121.98 | F | X | \$126.00 |
| PS.15.2 | Charge for Overdue Banner | One-off payment | \$121.98 | F | X | \$126.00 |
| PS.15.3 | Busking | | | | | |
| PS.15.4 | Adult | On application | Free | N | | Free |
| PS.15.5 | Child (under 18 years) | On application | Free | N | | Free |
| PS.15.6 | Display & Promotions | | | | | |
| PS.15.7 | For Profit Organisations | | | | | |
| PS.15.8 | Owners/Shopkeepers in the mall | | \$243.74 | F | X | \$251.50 |
| PS.15.9 | Owners/Shopkeepers in the LGA | | \$426.65 | F | X | \$439.50 |
| PS.15.10 | Owners/Shopkeepers - Other | | \$609.51 | F | X | \$628.00 |
| PS.15.11 | For Non Profit Organisations | | Free | N | | Free |
| PS.15.12 | Entertainment & Events | | | | | |
| PS.15.13 | Application Fee | Including 1 day Plus Fee PS.15.14 | \$609.51 | F | X | \$628.00 |
| PS.15.14 | Fee for each subsequent day | | \$609.51 | F | X | \$628.00 |
| PS.15.15 | Fundraising | | | | | |
| PS.15.16 | Application Fee | For Non Profit Organisations | Free | N | | Free |
| PS.15.17 | Other | | | | | |
| PS.15.18 | Owners/Shopkeepers in the Mall | | \$243.74 | M | X | \$251.50 |
| PS.15.19 | Owners/Shopkeepers in the LGA | | \$426.65 | M | X | \$439.50 |
| PS.15.19 | Owners/Shopkeepers - Other | | \$610.14 | M | X | \$628.50 |
| PS.15.20 | Markets | | | | | |
| PS.15.21 | Windsor Mall Markets | | | | | |
| PS.15.22 | Application Fee | Plus Fee PS.15.23 | POA | F | X | POA |
| PS.15.23 | Charge per stall | Per day | POA | M | Y | POA |
| PS.15.24 | Public Research | | | | | |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------------|---|--|-------------------------|----------------|----------|-------------------------|
| PS.15.25 | For Profit including promotions organisations | | | | | |
| PS.15.26 | Application Fee | | \$55.28 | F | X | \$57.00 |
| PS.15.27 | For Non Profit organisations | | | | | |
| PS.15.28 | Application Fee | | Free | N | | Free |
| PS.15.29 | Raffles or Lotteries | | | | | |
| PS.15.30 | For Profit, including promotions, organisations | | | | | |
| PS.15.31 | Application Fee | | \$83.03 | F | X | \$86.00 |
| PS.15.32 | For Non Profit Organisations | | | | | |
| PS.15.33 | Application Fee | | Free | N | | Free |
| PS.15.34 | Windsor Mall Rotunda | | | | | |
| PS.15.35 | For Profit, including promotions, organisations | | | | | |
| PS.15.36 | Application Fee | Including 1 day Plus Fee PS.15.37, where applicable | \$155.06 | F | X | \$160.00 |
| PS.15.37 | Fee for each subsequent day | Per day | \$170.66 | F | X | \$176.00 |
| PS.15.38 | For Non Profit Organisations | | | | | |
| PS.15.39 | Application Fee | | Free | N | | Free |
| PS.12.41 | For Non Profit Organisations | | | | | |
| PS.12.42 | Application Fee | | Free | N | | Free |
| FOOTPATH USAGE | | | | | | |
| PS.16 | Outdoor Dining and Footpath Trading | | | | | |
| PS.16.1 | Fee on application | | \$163.33 | F | X | \$218.25 |
| PS.16.2 | Approval Variation fee | | \$81.67 | F | X | \$84.20 |
| PS.16.3 | Annual Fee for occupation of footpath | Charge per m2 Per annum | | | | |
| PS.16.4 | Thompson Square and Windsor Mall environs | With the exclusion of the use/licensing of areas where specific facilities have been provided by Council, Per m2 | \$119.46 | M | X | \$123.10 |
| PS.16.5 | Elsewhere in Windsor, Richmond and North Richmond | Per m2 | \$93.92 | M | X | \$96.75 |
| PS.16.6 | Elsewhere in the city | Per m2 | \$69.52 | M | X | \$71.65 |
| PS.17 | Registration Fees | | | | | |
| PS.17.1 | A' Framed sign on Council land | Annual administration fee | \$191.65 | F | X | \$197.40 |
| OTHER | | | | | | |
| PS.18 | Advertising Structures/Signs | | | | | |
| PS.18.1 | Sandwich Board Annual fee | | \$183.05 | R | X | \$191.65 |
| PS.18.2 | Retrieval of confiscated unauthorised sign on public land | | \$261.70 | R | X | \$274.00 |
| LEASE FEES | | | | | | |
| PS.14 | PEXA Registration Fee | Charge per document requiring registration Plus any other applicable fees for related documents eg. Plans or leases – cost plus \$150 | POA | R | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|------------------------------|--|---|--|----------------|-----|-------------------------|
| PS.20 | Lease or Licence to Community and Not-for-Profit Organisations | Leasing of Council owned or managed properties | | | | |
| PS.20.1 | Lease preparation fee | Per lease or licence | \$834.98 | M | Y | \$860.50 |
| Proposed New Fee | Telecommunications Facilities | Leasing of Council owned or managed properties for the purpose of a telecommunications Facility | | | | |
| Proposed New Fee | Administration Fee | Application Fee (non-refundable) for the consideration of new facilities, modifications or co-location requests | | M | Y | \$1,460.00 |
| Proposed New Fee | Bond | Additional Costs - Applicant is to meet all of Council's fair and reasonable costs including but not limited to valuation and legal | | F | X | \$5,000.00 |
| Proposed New Fee | Lease Fee | To be negotiated with Council | | M | Y | POA |
| Proposed New Fee | Temporary Use of Land | | | | | |
| Proposed New Fee | Administration Fee | Administration fee for request to use Council owned or managed land on temporary basis, not a lease or licence | | E | Y | \$550.00 |
| Proposed New Fee | Lease Fee | Minimum rate per annum per site - set at minimum Crown Land Rental rate | | E | Y | POA |
| GOVERNANCE | | | | | | |
| ACCESS TO INFORMATION | | | | | | |
| CG.1 | Government Information (Public Access) Act | | | | | |
| CG.1.1 | Formal Access Applications | | | | | |
| CG.1.2 | Application Fee | The application fee counts as payment towards any processing charge payable | \$30.00 | S | X | \$30.00 |
| CG.1.3 | Processing Fee | Per hour | \$30.00 | S | X | \$30.00 |
| CG.1.4 | Financial hardship and/or special public benefit reasons | 50% reduction to final processing fee | POA | S | X | POA |
| CG.1.5 | Internal Review Application Fee | No further processing fees apply to internal reviews | \$40.00 | S | X | \$40.00 |
| CG.1.6 | Formal Access Applications by natural persons for their personal information only | | | | | |
| CG.1.7 | Application fee | The application fee counts as payment towards any processing charge payable | \$30.00 | S | X | \$30.00 |
| CG.1.8 | Processing fee | Per hour, after the first 20 hours | \$30.00 | S | X | \$30.00 |
| CG.1.9 | Financial hardship and/ special public benefit reasons | 50% reduction to final processing fee | POA | S | X | POA |
| CG.1.10 | Informal Access Applications | | | | | |
| CG.1.11 | Informal Processing Fee - Building and Development | Per hour | \$55.00 | F | X | \$56.65 |
| CG.1.12 | Informal Processing Fee - Other Requests | Per hour | \$21.00 | F | F | \$21.65 |
| SALE OF DOCUMENTS | | | | | | |
| CG.1 | Suite of Corporate Documents | | Annual Report, State of the Environment Report & Financial Statements | | | |
| CG.1.1 | Full report | | | | | |
| CG.1.2 | Internet | | Free | N | | Free |
| CG.1.3 | Hard copy | 3 part document | \$60.00 | F | X | \$61.80 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--|---|---|-------------------------|----------------|-----|-------------------------|
| CG.2 | Annual Report only | | | | | |
| CG.2.1 | Internet | | Free | N | | Free |
| CG.2.2 | Hard copy (1 part document) | 1 part document | \$29.00 | F | X | \$29.90 |
| CG.3 | State of the Environment Report only | | | | | |
| CG.3.1 | Internet | | Free | N | | Free |
| CG.3.2 | Hard copy | 1 part document | \$29.00 | F | X | \$29.90 |
| CG.4 | Financial Statements only | | | | | |
| CG.4.1 | Internet | | Free | N | | Free |
| CG.4.2 | Hard copy | 1 part document | \$16.00 | F | X | \$16.50 |
| CG.5 | Operational Plan and Delivery Program | | | | | |
| CG.5.1 | Internet | | Free | N | | Free |
| CG.5.2 | Hard Copy | | \$91.95 | P | X | \$94.70 |
| CG.6 | Minute Book | | | | | |
| CG.6.1 | Copies of Minute Book | Per page | \$4.00 | F | | \$4.10 |
| CG.6.2 | Postage & packaging | | POA | F | Y | POA |
| CG.7 | Council Meeting Business Paper | | | | | |
| CG.7.1 | Internet | | Free | N | | Free |
| CG.8 | Sale of Tender Documents | | | | | |
| CG.8.1 | Sale of Tender documents | "At cost Printing, paper, expertise, overheads" | POA | F | X | POA |
| SUBPOENAS | | | | | | |
| CG.9 | Photocopies | | | | | |
| CG.9.1 | Black & white - A4 | Per copy | \$1.50 | F | X | \$1.55 |
| CG.9.2 | Black & white - A3 | Per copy | \$2.50 | F | X | \$2.58 |
| CG.9.3 | Colour - A4 | Per copy | \$2.50 | F | X | \$2.58 |
| CG.9.4 | Colour - A3 | Per copy | \$5.00 | F | X | \$5.15 |
| CG.9.5 | Provision of Tapes, Discs and/or USB sticks | Each | \$50.00 | F | X | \$51.50 |
| CG.9.6 | Subpoenas served on council | | | | | |
| CG.9.7 | Application Fee for Subpoenas | | \$100.00 | F | X | \$103.00 |
| CG.9.8 | Additional charge for Subpoenas served under seven days | | \$175.00 | F | X | \$180.25 |
| CG.9.9 | Processing charge after the 1st hour | 1st hour free Per hour or part thereof | \$120.00 | F | X | \$123.60 |
| ARTS AND CULTURE – GALLERY AND MUSEUM | | | | | | |
| REGIONAL GALLERY | | | | | | |
| GM.1 | Gallery Merchandise | | | | | |
| GM.1.1 | Postcards, books, souvenirs, etc. | | | | | |
| GM.1.2 | Range- \$0.05 to POA | Per item | POA | R | Y | POA |
| GM.1.3 | Commission fee on consignment stock | Range - 20% to 50% Per item | POA | R | Y | POA |
| GM.1.4 | Commission fee on sale of artworks | 20% - 40% Commission Per item | POA | R | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------------------------|---|--|-------------------------|----------------|-----|-------------------------|
| GM.2 | Gallery Activities | | | | | |
| GM.2.1 | Activities range in complexity, amount of consumables and other resources | May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour | | | | |
| GM.2.2 | Range: free to POA | Per person | POA | P | Y | POA |
| GM.2.3 | Range: free to POA | Per household, with up to 2 adults and all children under 18 residing at the same address Age ranges may apply to activities | POA | P | Y | POA |
| Proposed New Fee | Market stall Booking Fee | Stall holder booking and participation Fee, power and equipment not included, approximate space allocated 3m x 3 m | | M | Y | POA |
| GM.3 | Gallery Education Programs | | | | | |
| GM.3.1 | Basic activity or activity with facilitator, activity with materials etc. | | | | | |
| GM.3.2 | Range: free to POA | Per student | POA | P | Y | POA |
| GM.3.3 | Range: free to POA | Per school group | POA | P | Y | POA |
| GM.4 | Gallery Exhibitions | | | | | |
| GM.4.1 | Entry fee for special exhibitions | | | | | |
| GM.4.2 | Range: free to POA | Per person | POA | M | Y | POA |
| GM.4.3 | Range: free to POA | Per household, with up to 2 adults and all children under 18 residing at the same address | POA | M | Y | POA |
| GM.4.4 | Touring Exhibition Fee | Payment for exhibitions generated and toured by the Gallery | POA | M | Y | POA |
| REGIONAL GALLERY ROOM HIRE | | | | | | |
| GM.5 | Bond | Refundable | \$414.00 | P | X | \$426.40 |
| GM.5.1 | Gallery Room Hire | Dependant on the exhibition currently on show. Access conditions may apply. Paid Gallery staff in attendance is a requirement of hire conditions. Functions held 9am-5pm weekdays (which require additional staffing), after 5pm weekdays and all functions held on weekends attract additional staffing charges: Starting from \$200 for 4 hours for a single staff member, depending on the size of the event | POA | R | Y | POA |
| GM.5.2 | "Monday - Friday between 9.00am - 5.00pm Not available on public holidays" | Per hour Plus Fee GM.5.1 if applicable Minimum 3 hour hire | \$161.00 | R | Y | \$165.85 |
| GM.5.3 | "Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am - 12.00am (midnight) Not available on public holidays " | Per hour Plus Fee GM.5.1 if applicable Minimum 3 hour hire | \$192.00 | R | Y | \$197.75 |
| GM.5.4 | Cleaning Fee - if additional cleaning is required | As per Fees FS.1 - FS.3 | POA | F | Y | POA |
| GM.5.5 | Breakages, loss or damage | Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment | POA | F | Y | POA |
| GM.5.6 | Security or staff call-out fee | As per Fees FS.1 - FS.3 | POA | M | Y | POA |
| GM.5.7 | Collection Object photography for Gallery collection | Price will be based on photographers quote, administration cost, licensing and delivery fees | POA | F | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) | |
|----------------------------------|--|--|-------------------------|----------------|----------|-------------------------|------------|
| REGIONAL MUSEUM | | | | | | | |
| GM.6 | Museum Merchandise | | | | | | |
| GM.6.1 | Postcards, books, souvenirs, etc. | | | | | | |
| GM.6.2 | Range- \$0.05 to POA | Per item | POA | R | Y | POA | |
| GM.6.3 | Commission fee on consignment stock | Range - 20% to 50% Per item | POA | R | Y | POA | |
| GM.7 | Museum Activities | | | | | | |
| GM.7.1 | Activities range in complexity, amount of consumables and other resources | May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour | | | | | |
| GM.7.2 | Range: free to POA | Per person | POA | P | Y | POA | |
| GM.7.3 | Range: free to POA | Per household, with up to 2 adults and all children under 18 residing at the same address Age ranges may apply to activities | POA | P | Y | POA | |
| Proposed New Fee | Market stall booking fee | Stall holder booking and participation fee Approximate space allocated is 3m x 3 m Access to power and equipment not available | | M | Y | POA | |
| GM.8 | Museum Education Programs | | | | | | |
| GM.8.1 | Basic activity or activity with facilitator; activity with materials, etc. | | | | | | |
| GM.8.2 | Range: free to POA | Per student | POA | P | Y | POA | |
| GM.8.3 | Range: free to POA | Per school group | POA | P | Y | POA | |
| GM.9 | Museum Exhibitions | | | | | | |
| GM.9.1 | Entry fee for special exhibitions | | | | | | |
| GM.9.2 | Range: free to POA | Per person | POA | M | Y | POA | |
| GM.9.3 | Range: free to POA | Per household, with up to 2 adults and all children under 18 residing at the same address | POA | M | Y | POA | |
| GM.10 | Access to Former Mortuary | Paid staff in attendance is a requirement of after hours access. After 5pm weekdays and on weekends: \$54.44 per hour for a single staff member | | | | | |
| GM.10.1 | Staff attendance charged on an hourly basis | Per hour or part thereof, (Minimum charge - \$57.70) | \$56.00 | F | Y | \$57.70 | |
| GM.11 | Photographs and Images | | | | | | |
| GM.11.1 | Collection Object photography for Gallery collection | Price will be based on photographers quote, administration cost, licensing and delivery fees | POA | F | Y | POA | |
| REGIONAL MUSEUM ROOM HIRE | | | | | | | |
| GM.12 | Bond | Refundable | \$414.00 | P | X | \$426.40 | |
| GM.12.1 | Museum Room Hire | Dependant on the exhibition currently on show. Paid Museum staff in attendance is a requirement of hire conditions. Functions held 9am-5pm weekdays (which require additional staffing), after 5pm weekdays and all functions held on weekends attract additional staffing charges: Starting from \$200 for 4 hours for a single staff member, depending on the size of the event | | POA | R | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|---|---|-------------------------|----------------|-----|-------------------------|
| Proposed New Fee | Category A - LGA Community Groups | Hugh Williams Room only Monday - Friday 9.00am-5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | | N | | Free |
| Proposed New Fee | Category B - Non LGA or Not for profit Community Groups | Hugh Williams Room only Monday - Friday 9.00am-5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | | P | Y | \$22.00 |
| Amended | Category C - Business hire | Hugh Williams Room only Monday - Friday 9.00am-5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | \$41.00 | R | Y | \$41.00 |
| Amended | Category C - Business hire | Hugh Williams Room only Saturday - Sunday 9.00am-12.00am (midnight) Monday - Friday 5.00pm - 12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | \$47.00 | R | Y | \$47.00 |
| Amended | Category C - Business hire | Hugh Williams Room and Museum exhibition areas Monday - Friday 9.00am - 5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | \$161.00 | R | Y | \$161.00 |
| Amended | Category C - Business hire | Hugh Williams Room and Museum exhibition areas Monday - Friday 5.00pm -12.00am (midnight) Saturday - Sunday 9.00am -12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | \$192.00 | R | Y | \$192.00 |
| Amended | Category C - Business hire | Howe House Monday - Friday 9.00am - 5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | \$63.00 | R | Y | \$63.00 |
| Amended | Category C - Business hire | Howe House Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am -12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | \$105.00 | R | Y | \$105.00 |
| Amended | Category C - Business hire | Hugh Williams Room, Museum exhibition areas and Howe House Monday - Friday 9.00am - 5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | \$210.00 | R | Y | \$210.00 |
| Amended | Category C - Business hire | Hugh Williams Room, Museum exhibition areas and Howe House Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am -12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable | \$240.00 | R | Y | \$240.00 |
| GM.12.12 | Cleaning Fee | As per Fees FS.1 - FS.3 | POA | F | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|--|---|---|--|----------------|-----|-------------------------|
| GM.12.13 | Breakages, loss or damage | Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment | POA | F | Y | POA |
| GM.12.14 | Security or staff call-out fee | As per Fees FS.1 – FS.3 | POA | M | Y | POA |
| ARTS AND CULTURE – LIBRARY SERVICES | | | | | | |
| LIBRARY SALES | | | | | | |
| LS.1 | Merchandise | Library bags, maps, plastic, etc. | | | | |
| LS.1.1 | Range- \$0.05 to POA | Per item | POA | R | Y | POA |
| LS.1.2 | Commission fee on consignment stock | Range - 20% to 50% Per item | POA | R | Y | POA |
| LIBRARY ACTIVITIES | | | | | | |
| LS.2 | Library Activities | | | | | |
| LS.2.1 | Activities range in complexity, amount of consumables and other resources | May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour or school program | | | | |
| LS.2.2 | Range: free to POA | Per person | POA | P | Y | POA |
| LS.2.3 | Range: free to POA | Per group | POA | P | Y | POA |
| Proposed New Fee | Market stall booking fee | Stall holder booking and participation Fee, power and equipment not included, approximate space allocated 3m x 3 m | | M | Y | POA |
| LS.3 | Images and Copying | | Includes physical photographs and digital files | | | |
| Amended | Reproduction of digital copies of images or materials from the Local Studies Collection | | | | | |
| LS.3.2 | Low resolution digital images downloaded from the Library website | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | Free | N | | Free |
| Amended | General purpose digital files | Generic request for digital .jpg files. For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction \$20.00 plus Fee LS.17 | POA | P | X | POA |
| Amended | High resolution digital files | Generic request for high resolution digital .tif files. For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction \$40.00 plus Fee LS.17 | POA | P | X | POA |
| Proposed New Fee | Generic Image Request for Commercial Purpose – Digital files | Image/s to be used for commercial purposes or reproduction \$40.00 plus Fee LS.17 | | P | Y | POA |
| Proposed New Fee | Generic Image Request for Commercial Purpose – High Resolution | Image/s to be used for commercial purposes or reproduction \$80.00 plus Fee LS.17 | | P | Y | POA |
| Proposed New Fee | Specific Image Request – Non – Commercial Use – Digital files | Supply digital .jpg files for commercial purposes or reproduction \$44.00 per image | | P | Y | \$44.00 |
| Proposed New Fee | Specific Image Request – Commercial Use – Digital files | Supply digital .jpg files for commercial purposes or reproduction \$88.00 per image | | P | Y | \$88.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|--|---|-------------------------|----------------|----------|-------------------------|
| Proposed New Fee | Specific Image Request – Non Commercial Use – High Resolution Digital files | High resolution digital .tif files for personal use only, eg private research or display, reference or study purposes. \$44.00 per image. | | P | Y | \$44.00 |
| Proposed New Fee | Specific Image Request – Non Commercial Use – Digital files | Digital .jpg files for personal use only, eg private research or display, reference or study purposes. \$22.00 per image. | | P | Y | \$22.00 |
| Amended | Copyright Fee – for Council owned photographs | Copyright is not granted with the download or purchase of any digital file of photographs or images. To publish an image please complete a Permission to publish form. The form is located https://hawkesbury.nsw.gov.au/library | | | | |
| Amended | Copyright Fee for Non Commercial Use – For Library, Museum and Gallery. | Free plus cost of supply of photograph file; Fees LS.3.1 – LS.3.4 plus; Fee LS.17 | POA | R | Y | POA |
| Amended | Copyright Fee for Commercial use – For Library, Museum and Gallery. | Contact the Library, Gallery or Museum directly for print, usage and licencing fees for images across various mediums | POA | R | Y | POA |
| LS.3.14 | Photograph and Scan Delivery | General purpose digital files may be emailed. High resolution digital files must be delivered using online delivery service. Fees apply for supply of a USB and postage and handling, where applicable | | | | |
| LS.3.15 | USB | Refer to Fee LS.1 | POA | F | Y | POA |
| LS.3.16 | Postage and handling within Australia | Recovery of postage and handling costs | POA | F | Y | POA |
| LS.4 | Card replacement | Borrower's cards – lost or damaged Original card is free | \$4.40 | F | X | \$4.55 |
| LS.5 | Public Computer Visitor Card – One day | Cost per day Time limits apply Wireless access is free of charge | \$4.40 | R | Y | \$4.55 |
| LS.6 | Public Computer Visitor Card – One week | Cost per week Time limits apply Wireless access is free of charge | \$17.28 | R | Y | \$17.80 |
| LS.7 | Temporary library membership | Fee for three month temporary Library membership for non-residents who live outside of NSW or unable to provide ID, as well as overseas visitors | \$34.55 | F | Y | \$35.60 |
| LS.8 | Ex-Library stock, donations including books and AV formats (poor/good condition) sales | | POA | P | Y | POA |
| LS.9 | Inter Library Loan from a Special or Uni Library | Where applicable, cost recovery of outsourced service Plus Fees LS.9.1 | | | | |
| LS.9.1 | Inter Library Loan handling fee | Per item | \$4.40 | P | Y | \$4.55 |
| Proposed New Fee | Interlibrary Loan fee to libraries without a reciprocal arrangement | Per item | | E | Y | \$36.95 |
| LS.9.3 | Book or Journal Articles – Black & white | First 25 pages Plus Fee LS.9.3 where applicable | POA | E | Y | POA |
| LS.9.4 | Additional 25 pages | | POA | E | Y | POA |
| LS.9.5 | Colour copies | | POA | E | Y | POA |
| LS.9.6 | Lost or damaged inter library loan items | | POA | E | X | POA |
| LS.10 | Damaged, Lost or Non repairable items | | | | | |
| LS.10.1 | Non repairable or Lost item or component of a kit | | | | | |
| LS.10.2 | Replacement cost | Plus Fee LS.10.3 | POA | F | X | POA |
| LS.10.3 | Processing fee | | \$11.10 | P | X | \$11.45 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-------------------------|---|---|-------------------------|----------------|----------|-------------------------|
| LS.11 | Repairable damaged item | | \$13.51 | P | X | \$13.90 |
| LS.12 | Photocopies & Printouts | Black and white | | | | |
| LS.12.1 | A4 size | | \$0.20 | F | Y | \$0.20 |
| LS.12.2 | A3 size | | \$0.40 | F | Y | \$0.40 |
| LS.13 | Photocopies & Printouts | Colour | | | | |
| LS.13.1 | A4 size | | \$1.00 | R | Y | \$1.00 |
| LS.13.2 | A3 size | | \$2.00 | R | Y | \$2.00 |
| LS.14 | Reader printer | Microfilm/Microfiche | \$0.20 | R | Y | \$0.20 |
| LS.15 | Scanning – self service | | Free | N | | Free |
| LS.16 | Scanning service | Per page | \$0.20 | P | Y | \$0.20 |
| Proposed New Fee | Laminating Service | | | | | |
| Proposed New Fee | A3 Laminating per page | | | M | Y | \$4.40 |
| Proposed New Fee | A4 Laminating per page | | | M | Y | \$2.20 |
| Proposed New Fee | Laminating Business card size | | | M | Y | \$1.10 |
| LS.18 | Research fee including local studies, reference and reproduction search fee | As per Fee FS.2 | POA | P | F | POA |
| LS.19 | Invigilator service (Exam supervision) | \$51.75 per hour to cover cost of staff member Hire of suitable meeting room is student responsibility | POA | P | Y | POA |
| LS.20 | Book Club kits | Per Book Club Valid for 1 year, includes up to 8 books in a set and reading notes. Up to 11 sets in a year | \$54.44 | P | F | \$60.00 |
| LS.21 | Disc cleaning (DVD/CD) | Per disc One week turnaround | \$2.30 | P | Y | \$2.37 |
| LS.22 | 3D Printing | Fee payable for single print up to 20 grams of filament plus \$0.25 per gram thereafter. Additional set up fee of \$5 per job. Jobs are capped at 10 hours. | \$10.89 | P | Y | \$11.22 |
| Proposed New Fee | Exhibition Space Hire | | | | | |
| Proposed New Fee | Exhibition space hire – long wall | | | M | Y | POA |
| Proposed New Fee | Exhibition space hire – large display cabinet | | | M | Y | POA |
| MEETING ROOMS | | | | | | |
| LS.24 | Bond | Refundable bond – applicable to all hirers | \$105.00 | P | X | \$105.00 |
| LS.24.1 | Meeting Room Access Card | Access card fee for meeting room users who have multiple bookings. Meeting room can be accessed without staff involvement | \$30.00 | P | Y | \$30.00 |
| Amended | Annual Administration Fee – Local Community Groups | Per annum (Refer to Revenue Policy Meeting Room Hire Explanatory Notes) | \$20.94 | P | Y | \$23.00 |
| LS.25 | Meeting Rooms Hire | | | | | |
| Proposed New Fee | Co work Space | Per hour | | M | Y | \$11.00 |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|-----------------|--|--|-------------------------|----------------|-----|-------------------------|
| LS.25.2 | Tebbutt Room | | | | | |
| LS.25.3 | Category A - Local Community Groups | Refer to Revenue Policy Meeting Room Hire Explanatory Notes | Free | N | | Free |
| LS.25.4 | Category B - Community Organisations | Refer to Revenue Policy Meeting Room Hire Explanatory Notes | \$22.00 | P | Y | \$26.00 |
| LS.25.5 | Category C - Business hire | Refer to Revenue Policy Meeting Room Hire Explanatory Notes Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays Per hour | \$44.00 | M | Y | \$48.00 |
| LS.25.6 | Stan Stevens Studio | | | | | |
| LS.25.7 | Category A - Local Community Groups | Refer to Revenue Policy Meeting Room Hire Explanatory Notes | Free | N | | Free |
| LS.25.8 | Category B - Community Organisations | Refer to Revenue Policy Meeting Room Hire Explanatory Notes | \$17.80 | P | Y | \$20.00 |
| LS.25.9 | Category C - Business hire | Refer to Revenue Policy Meeting Room Hire Explanatory Notes Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays Per hour | \$35.60 | M | Y | \$38.00 |
| LS.25.10 | Rozzoli Room | | | | | |
| LS.25.11 | Category A - Local Community Groups | Refer to Revenue Policy Meeting Room Hire Explanatory Notes | Free | N | | Free |
| LS.25.12 | Category B - Community Organisations | Refer to Revenue Policy Meeting Room Hire Explanatory Notes | \$11.52 | P | Y | \$13.00 |
| LS.25.13 | Category C - Business hire | Refer to Revenue Policy Meeting Room Hire Explanatory Notes Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays Per hour" | \$23.03 | M | Y | \$25.00 |
| LS.25.14 | Meeting Rooms and Kitchens Cleaning Fee | Applicable to Local Community Groups and hirers As per Fees FS.1 - FS.3 | POA | F | Y | POA |
| LS.25.15 | Security or staff call-out Fee | Applicable to Local Community Groups and hirers As per Fees FS.1 - FS.3 | POA | M | Y | POA |
| LS.25.16 | Replacement of Meeting Room access card | Community Room Access | \$30.00 | R | X | \$32.00 |
| LS.25.17 | Cancellation Fee | Bookings cancelled within five business days prior to booking will be required to pay the standard hire fee | POA | M | X | POA |
| LS.25.18 | Equipment Hire | | | | | |
| LS.25.19 | Refundable bond on equipment | Applicable to Local Community Groups and hirers | POA | P | X | POA |
| LS.25.20 | Failure to pack up equipment and furniture fee | Applicable to Local Community Groups and hirers As per Fees FS.1 - FS.3 | POA | M | Y | POA |
| LS.25.21 | Breakages, loss or damage | Applicable to Local Community groups and hirers. Cost recovery for replacement or repair of meeting rooms and kitchen contents or building plant and equipment. | POA | F | Y | POA |

| Index | Fee Description | Conditions | 2024/25 Fees (GST Incl) | Pricing Policy | GST | 2025/26 Fees (GST Incl) |
|---|--|--|-------------------------|----------------|-----|-------------------------|
| FINANCIAL SERVICES | | | | | | |
| PROFESSIONAL AND ADMINISTRATION FEES | | | | | | |
| FS.1 | Staff technical/professional project services- General Manager, Directors, General Counsel, Managers | Per hour or part thereof (Min \$215.30) | \$207.03 | M | Y | \$215.30 |
| FS.2 | Staff technical/professional project services- General | Per hour or part thereof (Min \$161.50) | \$155.29 | M | Y | \$161.50 |
| FS.3 | Staff technical/professional project services- Administrative/Clerical | Per hour or part thereof (Min \$107.70) | \$103.54 | M | Y | \$107.70 |
| ADMINISTRATION CHARGES | | | | | | |
| FS.4 | Refunds Requests | | \$44.55 | P | Y | \$46.35 |
| FS.5 | Administration Fee for cancelled, dishonoured or disputed payments | Plus additional charges from bank for trace, recall, dishonour or chargeback | \$47.50 | F | Y | \$49.40 |
| FS.6 | Private Works Administration Charges | Up to 20% of cost | POA | F | Y | POA |
| FS.7 | Administration Charges for Grant Reporting - Council as an Agent | As negotiated between parties prior to agreement for Council to administer grant | POA | F | Y | POA |
| FS.8 | Project Management Charges for Delivery of Works - Council as an Agent | As negotiated between parties prior to agreement for Council to manage project | POA | F | Y | POA |
| FS.9 | Copy of Rate Notice | | \$26.50 | F | X | \$27.60 |
| SECTION 603 CERTIFICATES | | | | | | |
| FS.14 | S.603 Certificate | or as determined by Legislation | \$100.00 | S | X | \$100.00 |
| FS.15 | S.603 Certificate Urgency Fee | Plus Fee FS.14 | \$31.50 | F | X | \$35.00 |
| GENERAL COUNSEL | | | | | | |
| LEGAL CHARGES | | | | | | |
| GC.1 | Court Fees | as per Court Fees Schedule | POA | E | X | POA |

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|------------------------|---|
| Address | 366 George Street, Windsor NSW 2756 |
| Mailing Address | PO Box 146, Windsor NSW 2756 |
| Phone | (02) 4560 4444 |
| Email | council@hawkesbury.nsw.gov.au |
| Website | www.hawkesbury.nsw.gov.au |
| Office Hours | Monday to Friday 8:30am – 5pm |